



REGULAR BOARD MEETING- REVISED

Prosser High School, 1203 Prosser Ave, Room 131

Thursday, January 12, 2017 04:00 PM

I. 4:00 p.m. - Call to Order - REVISED

1. Pledge of Allegiance
2. Approval of Agenda
3. Communications
4. Proclamation: School Board Recognition Month
[School Board Proclamation \(p. 3\)](#)
5. Recognition- WSSDA Advanced Leadership Award
[Leadership Award \(p. 4\)](#)

II. Information Items:

III. Protocol for Addressing Board:

[Welcome to the Board Meeting \(p. 5\)](#)

IV. Hearing of Visitors:

V. Reports:

1. Assistant Superintendent's Report
2. Business Manager's Report
[October 2016 Financials \(p. 6\)](#)
[November 2016 Financials \(p. 20\)](#)
3. Superintendent's Report
4. Board Members' Reports
5. Student Representatives' Reports

VI. Consent Items:

1. Certificated Personnel
[Cert Personnel \(p. 34\)](#)

2. Classified Personnel

[Class Pers \(p. 35\)](#)

3. Approval of Minutes

[Regular Board Meeting-December 27, 2016 \(p. 36\)](#)

[Special Board Meeting-January 5, 2017 \(p. 41\)](#)

4. Contracts and Personal Service Agreements

[Contracts and PSAs \(p. 43\)](#)

5. Volunteer Coaches

VII. Old Business:

VIII. Action Items:

1. Vouchers

[Vouchers Payable January 13, 2017 \(p. 44\)](#)

2. Donation from Prosser Memorial Hospital Medical Center

[PMH Donation \(p. 61\)](#)

IX. Discussion Items:

X. Adjournment:

XI. Future Meetings:

- *Special Board Meeting January 12, 2017,*
 - 1) *5:00 p.m. Interviews PHS Room 131 and*
 - 2) *7:00 p.m. Meeting with Paterson Road Residents PHS Library*
- *Regular Board Meeting January 24, 2017, Keene-Riverview MPR, 7:00 p.m.*

The State of Washington



Proclamation

WHEREAS, the mission of Washington's public school system is to assure that all students achieve at high levels and possess the knowledge and skills to be responsible students and enjoy productive and satisfying lives; and

WHEREAS, Washington's 295 locally-elected school boards and nine elected educational service district boards are the core of the public education governance system in our state; and

WHEREAS, the districts and regions they lead serve more than one million students, have a combined annual budget of more than \$11 billion and employ 160,000 people; and

WHEREAS, school directors play a crucial role in promoting student learning and achievement by creating a vision, establishing policies and budgets, and setting clear standards of accountability for all involved; and

WHEREAS, school directors are directly accountable to the citizens in their districts and regions, serving as a vital link between members of the community and their schools; and

WHEREAS, school directors and educational service districts provide a passionate voice of advocacy for public schools and the welfare of school children; and

WHEREAS, it is appropriate to recognize school directors as outstanding volunteers and champions for public education;

NOW, THEREFORE, I, Jay Inslee, Governor of the state of Washington, do hereby proclaim January 2017 as

School Board Recognition Month

in Washington, and I urge all people in our state to join me in this special observance.



Signed this 21st day of December, 2016

Governor Jay Inslee



RECOGNITION OF PROFICIENCY

Advanced Leadership

Awarded to

Peggy Douglas
Prosser #116

In recognition for 14 credits of professional development
on this topic taken during the 2016 WSSDA Annual Conference

Dr. Tim Garchow, Executive Director

Chris Nation, President

SCHOOL BOARD MEETINGS

Prosser School District No. 116 * 1126 Meade Avenue, Suite A * Prosser, WA 99350

Welcome to a meeting of Prosser School District Board of Directors!

Your views and interest in education are important to us and to your schools. Whether your visit is for the purpose of bringing information to the board's attention, solving a problem, or simply to see what's going on, we hope you'll feel welcome and comfortable at this meeting. We also hope that you will leave with a better understanding of your school district and its board of directors.

How the Board Operates

As the board meeting progresses, you may notice that there is quick action on some items. This is because the board generally considers an issue for several meetings before taking action, and also because background materials on the various items are sent to members for their careful study prior to the meeting. Sometimes the board will approve a motion that encompasses many items. These items, grouped under the "consent" portion of the agenda, are considered routine. You'll be able to follow the action more carefully if you pick up a copy of the agenda that is available.

Board members are: Peggy Douglas, President; Andy Howe, Vice-President; Dr. Warren Barmore and Scotty Hunt, Legislative representative. Student representatives are Lacey Desserault, Ali Cox and Liz Bender.

About Board Meetings

Business meetings are held twice each month, usually on the 2nd and 4th Tuesdays. The first meeting of the month is also a time for the various educational programs of the district to provide an educational presentation to the Board. These meetings begin at 7:00 p.m.

The board encourages input on all issues under discussion at the business meetings.

About Executive Sessions

The board may occasionally go into

executive session, thus excluding the public and the news media from witnessing the discussion. You should know though, that the board will only discuss issues in executive session. It must, by law, take all actions in an open meeting. The law also limits what the board can legally discuss in executive session. These closed discussions may only concern litigation, personnel selection or evaluation, negotiations, complaints against an officer or staff member or real estate transactions where public disclosure would be damaging to individuals or the general welfare of the district. Before going into executive session, the board president must estimate the time the board will return to open session.

Study Sessions

Board Study Sessions are held by the board to address specific issues and to give the board an opportunity to have staff make presentations regarding specific areas of instruction or operation. Study sessions are open meetings and offer the community an opportunity to hear the issues being discussed. Study sessions follow the same protocols as regular board meetings for addressing the board with questions or concerns.

Addressing the Board

You may present a concern to the board during the time reserved for hearing public comment. If this is the case we ask that you:

- Prior to the start of the meeting, sign in, noting the topic you intend to address to the board.
- Come to the microphone and state your name.
- Do not reflect adversely on the political or economic view, ethnic background, character or motives of any individual.
- Do keep your comments concise, non-emotional and brief.

The board is interested in hearing your concerns and your compliments too. It's best to call the superintendent's office a couple of days before the meeting. If this

isn't possible, you can ask the board president to recognize you during the hearing section.

Board Hearings

The school board can be compared to a "court of last resort." If a concern cannot be solved by first talking with the teacher, principal, or appropriate district personnel, it may be forwarded to the board for hearing. Sometimes this hearing may be conducted in "executive session," meaning the public and the media are not in attendance.

About Your Board

Public schools are especially close to the communities they serve because they are governed by men and women selected from the community. These men and women - your school board; are volunteers who spend a great deal of time on the many details involved in providing quality education.

Board members serve four-year terms. They are required to file financial disclosure statements with the Washington State Public Disclosure Commission and must be registered voters of the school district

School board members attend meetings, keep communications open with other members of the community and represent the needs of the district before local, state and national representatives. They make critical decisions that have a direct impact on what children learn and how they learn it. However, a school board is a legal body and can only make decisions as a body.

You may notice that many of the decisions the board must make are not directly related to instruction. School board members are also responsible for keeping the buildings and grounds in good shape, balancing the budget, protecting the district's legal interests, and providing for long-range planning.

October 2016 Financial Reports



PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of October, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	4,023,238	1,287,475.02	1,326,023.56		2,697,214.44	32.96
2000 LOCAL SUPPORT NONTAX	377,614	169,840.31	186,731.87		190,882.13	49.45
3000 STATE, GENERAL PURPOSE	19,828,805	1,782,587.93	3,380,774.33		16,448,030.67	17.05
4000 STATE, SPECIAL PURPOSE	6,170,518	556,656.32	960,023.53		5,210,494.47	15.56
5000 FEDERAL, GENERAL PURPOSE	60,000	.00	.00		60,000.00	0.00
6000 FEDERAL, SPECIAL PURPOSE	2,939,882	330,196.93	339,426.17		2,600,455.83	11.55
7000 REVENUES FR OTH SCH DIST	20,000	.00	6,335.10		13,664.90	31.68
8000 OTHER AGENCIES AND ASSOCIATES	0	840.56	1,305.72		1,305.72-	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	33,420,057	4,127,597.07	6,200,620.28		27,219,436.72	18.55
B. EXPENDITURES						
00 Regular Instruction	17,756,543	1,393,000.86	3,004,775.76	11,977,488.69	2,774,278.55	84.38
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	3,657,178	264,541.42	539,194.77	2,351,167.37	766,815.86	79.03
30 Voc. Ed Instruction	1,087,143	87,300.04	181,901.94	766,059.50	139,181.56	87.20
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	3,560,576	201,669.72	436,427.31	1,765,305.99	1,358,842.70	61.84
70 Other Instructional Pgms	88,063	6,581.46	12,110.20	45,458.66	30,494.14	65.37
80 Community Services	81,219	.00	.00	0.00	81,219.00	0.00
90 Support Services	7,582,384	560,239.04	1,290,682.93	3,616,704.23	2,674,996.84	64.72
Total EXPENDITURES	33,813,106	2,513,332.54	5,465,092.91	20,522,184.44	7,825,828.65	76.86
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	393,049-	1,614,264.53	735,527.37		1,128,576.37	287.13-
F. TOTAL BEGINNING FUND BALANCE	2,665,000		3,183,457.04			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	2,271,951		3,918,984.41			
(E+F + OR - G)						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 815 Restrict Unequalized Deduct Rev	0		.00			
G/L 821 Restrictd for Carryover	83,000		125,989.61			
G/L 825 Restricted for Skills Center	0		.00			
G/L 828 Restricted for C/O of FS Rev	0		.00			
G/L 830 RESERVE FOR DEBT	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	66,000		69,712.31			
G/L 845 Restricted for Self-Insurance	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committd to Econmc Stabilizatin	0		.00			
G/L 875 Assigned Contingencies	0		.00			
G/L 884 Assigned to Other Cap Projects	0		.00			
G/L 888 Assigned to Other Purposes	0		.00			
G/L 890 Unassigned Fund Balance	2,122,951		3,723,282.49			
G891 Unassigned Min Fnd Bal Policy	0		.00			
TOTAL	2,271,951		3,918,984.41			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
General Fund (10)
October 31, 2016

GL	Description	Balance
200	Imprest Cash	10,000.00
230	Cash on Hand	0.00
240	Cash on Deposit with County	4,720,557.78
241	Warrants Outstanding	-983,278.35
310	Taxes Receivable	503,201.38
320	Due from Other Funds	3,418.94
330	Due from Other Govt Units	165,017.71
340	Accounts Receivable	1,621.69
420	Inventory-Lunchrooms	5,466.05
430	Prepaid Items	0.00
450	Investments	0.00
---	Asset	4,426,005.20
601	Accounts Payable	-3,819.41
605	Accrued Salaries	0.00
610	Payroll Ded and Taxes Payable	0.00
640	Due to Other Funds	0.00
750	Unavailable Revenue	0.00
760	Unavailable Taxes Receivable	-503,201.38
---	Liability	-507,020.79
821	Restricted for C/O Revenues	-125,989.61
840	Nonspendable Fund Balance	-69,712.31
890	Unassigned Fund Balance	-3,723,282.49
---	Equity	-3,918,984.41
---	General Fund	0.00

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Object - Comparative
October 2016

		2015-16			2016-17				
		October YTD	Y.E. Actual	YTD Expend as a % of Y.E.	October YTD	Budget	YTD Expend as a % of Bud		
0	Debit Transfer	\$25,779	\$150,104	17.17%	\$28,556	\$165,046	17.30%		
1	Credit Transfer	(25,779)	(150,104)	17.17%	(28,556)	(165,046)	17.30%		
2	Salaries - Certificated	2,377,172	13,392,893	17.75%	2,312,482	13,260,184	17.44%		
3	Salaries - Classified	886,904	5,597,538	15.84%	958,013	5,807,764	16.50%		
4	Employee Benefits	1,317,681	7,864,848	16.75%	1,345,552	8,328,591	16.16%		
5	Supplies	409,255	2,458,004	16.65%	376,541	2,575,929	14.62%		
7	Contract Services	479,536	2,793,136	17.17%	451,891	3,646,099	12.39%		*
8	Travel	7,602	120,644	6.30%	9,959	68,275	14.59%		
9	Capital Outlay	5,643	195,130	2.89%	10,656	126,264	8.44%		

<u>\$5,483,794</u>	<u>\$32,422,193</u>	<u>16.91%</u>	<u>\$5,465,093</u>	<u>\$33,813,106</u>	<u>16.16%</u>
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* Object 7 Contract Services - Budget includes Grant Reserve of \$650,000
Without these reserves the YTD % would be 15.1%

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Program - Comparative
October 2016

		2015-16			2016-17			
		October	Y.E.	YTD	October	Budget	YTD	
		YTD	Actual	Expend as a % of Y.E.	YTD		Expend as a % of Bud	
01	Basic Education	\$3,096,984	\$17,477,707	17.72%	\$3,004,776	\$17,756,543	16.92%	
21	Special Ed, State	441,316	2,816,951	15.67%	449,517	2,977,193	15.10%	
22	Special Ed. Infants & Tdlrs	16,897	133,040	12.70%	15,975	161,306	9.90%	
24	Special Ed, Fed	73,607	536,901	13.71%	73,703	518,679	14.21%	
31	Vocational, State	179,516	1,133,765	15.83%	181,902	1,066,355	17.06%	
38	Vocational, Fed	0	21,042	0.00%	0	20,788	0.00%	
51	Title I Part A	84,692	594,500	14.25%	107,345	697,359	15.39%	
52	Sch Im Fed	13,996	81,909	17.09%	11,253	90,511	12.43%	
53	Migrant, Fed	38,469	411,773	9.34%	49,904	377,112	13.23%	
55	Learning Assistance	139,101	885,187	15.71%	142,788	869,457	16.42%	
58	Special & Pilot Prgm	5,417	189,922	2.85%	17,508	203,419	8.61%	TPEP, National Cert Bonus
58	Grant Contingency	0	0	0.00%	0	650,000	0.00%	
64	Ltd English Proficiency	25,246	129,321	19.52%	13,987	89,123	15.69%	
65	Transit. Biling., State	92,458	629,560	14.69%	93,642	583,594	16.05%	
71	Traffic Safety	5,647	50,487	11.18%	5,439	56,497	9.63%	
74	Highly Capable	4,231	26,552	15.93%	4,163	26,566	15.67%	
79	Other Instruct.	796	10,945	7.27%	2,508	5,000	50.16%	GEARUP (all reimbursed)
89	Other Community Service	0	41,706	0.00%	0	81,219	0.00%	Summer Food Service Program, Year End Transportation Adjustment
97	District-Wide Support	856,890	4,785,219	17.91%	873,022	4,927,116	17.72%	
98	Food Service	206,446	1,288,917	16.02%	197,280	1,354,617	14.56%	
99	Pupil Transportation	202,085	1,176,792	17.17%	220,381	1,300,651	16.94%	
		<u>\$5,483,794</u>	<u>\$32,422,193</u>	<u>16.91%</u>	<u>\$5,465,093</u>	<u>\$33,813,106</u>	<u>16.16%</u>	

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Activity - Comparative
October 2016

	2015-16				2016-17			
	October YTD	Y.E. Actual	YTD Expend as a % of Y.E.		October YTD	Budget	YTD Expend as a % of Bud	
11 Board - Supplies	\$10	\$828	1.24%		\$637	\$700	91.05%	Mugs, name badges and business cards
11 Board - Legal fees	12,041	75,101	16.03%		10,261	60,000	17.10%	
11 Board - Audit, bargaining, elections, etc.	2,065	45,077	4.58%		2,047	73,500	2.79%	WASA \$2,047
11 Board - Travel	0	4,453	0.00%		484	4,000	12.10%	
12 Superintendent's Office	55,111	360,813	15.27%		56,586	359,229	15.75%	
13 Business Office	96,272	578,032	16.66%		91,888	587,482	15.64%	
14 Human Resources	10,730	73,661	14.57%		14,190	73,835	19.22%	
15 Communications Consultant	833	2,500	33.33%		0	0	0.00%	
21 Supervision	114,069	780,939	14.61%		127,633	762,139	16.75%	
22 Learning Resources	51,240	286,950	17.86%		52,587	310,721	16.92%	
23 Principal	359,240	2,323,826	15.46%		383,557	2,372,242	16.17%	
24 Guidance & Counseling	138,996	782,119	17.77%		161,583	853,071	18.94%	
25 Pupil Management/Safety	42,199	364,539	11.58%		60,871	376,091	16.19%	
26 Health Services	179,642	1,245,862	14.42%		161,427	1,372,837	11.76%	
27 Teaching	3,016,613	17,662,959	17.08%		2,942,639	18,161,046	16.20%	Budget includes \$850,000 grant reserve
28 Extracurricular	94,424	514,190	18.36%		90,958	614,962	14.79%	
31 Professional Development	211,948	1,115,254	19.00%		175,804	921,894	19.07%	
32 Instructional Technology	10,001	17,429	57.38%		9,983	17,658	56.53%	Technology Resource Teachers
33 Curriculum	0	48,829	0.00%		7,697	416,928	1.85%	
41 Food Service Supervision	10,518	64,250	16.37%		10,582	67,214	15.74%	
42 Food	86,821	577,109	15.04%		80,829	666,500	12.10%	
44 Food Service Operations	109,107	702,293	15.54%		106,069	738,719	14.36%	
49 Food Service Transfers	0	(25,315)	0.00%		0	(61,596)	0.00%	
51 Transportation Supervision	23,149	143,963	16.08%		24,199	144,630	16.73%	
52 Operating Buses	133,233	846,529	15.74%		142,747	971,137	14.70%	
53 Maintenance of Buses	36,450	269,403	13.53%		41,335	237,246	17.42%	
56 Transportation Insurance	35,033	40,974	85.50%		40,326	46,000	87.67%	
59 Transportation Transfers	(25,779)	(124,017)	20.79%		(28,556)	(103,450)	27.60%	
61 Maintenance Supervision	18,591	117,862	15.77%		19,387	119,561	16.22%	
62 Maintenance-Grounds	51,758	275,565	18.78%		43,384	232,948	18.62%	
63 Plant Operations-Custodial	168,552	1,119,727	15.05%		189,447	1,171,184	16.18%	
64 Maint Plant/Equipment	60,752	442,973	13.71%		50,226	473,043	10.62%	
65 Utilities	64,285	642,032	10.01%		54,171	728,000	7.44%	
68 Insurance	190,974	195,974	97.45%		202,245	215,000	94.07%	
72 Technology - Salary/Benefits	41,673	263,555	15.81%		44,875	272,079	16.49%	
72 Technology - Supplies	54,909	202,097	27.17%		65,513	208,800	31.38%	
72 Technology - Contract Services	7,218	139,739	5.17%		7,587	137,100	5.53%	
72 Technology - Travel	560	5,566	10.06%		965	4,000	24.13%	
72 Technology - Capital Outlay	0	0	0.00%		0	26,264	0.00%	
72 Technology - ERATE	8,769	164,846	5.32%		8,769	107,391	8.17%	
73 Printing	11,113	60,840	18.27%		6,162	60,000	10.27%	
75 District Motor Pool	672	12,864	5.22%		4,197	13,000	32.28%	
	<u>\$5,483,794</u>	<u>\$32,422,193</u>	<u>16.91%</u>		<u>\$5,465,093</u>	<u>\$33,813,106</u>	<u>16.16%</u>	

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of October, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	12,010	406.51	2,160.53		9,849.47	17.99
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 12,010	 406.51	 2,160.53		 9,849.47	 17.99
 <u>B. EXPENDITURES</u>						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	12,000	.00	.00	0.00	12,000.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 12,000	 .00	 .00	 0.00	 12,000.00	 0.00
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>						
	0	.00	.00			
 <u>D. OTHER FINANCING USES (GL 535)</u>						
	0	.00	.00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)</u>	10	406.51	2,160.53		2,150.53	> 1000
 <u>F. TOTAL BEGINNING FUND BALANCE</u>						
	50		62.04			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>						
	XXXXXXXXXX		.00			
 <u>H. TOTAL ENDING FUND BALANCE</u>						
	60		2,222.57			
 <u>(E+F + OR - G)</u>						
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 825 Restricted for Skills Center	0		.00			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 861 Restricted from Bond Proceeds	0		.00			
G/L 862 Committed from Levy Proceeds	0		.00			
G/L 863 Restricted from State Proceeds	0		.00			
G/L 864 Restricted from Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	0		62.04			
G/L 866 Restrictd from Impact Proceeds	0		.00			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Restricted fr Undistr Proceeds	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	60		2,160.53			
G/L 890 Unassigned Fund Balance	0		.00			
 <u>TOTAL</u>	 60		 2,222.57			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Capital Projects Fund (20)
October 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
230	Cash on Hand	0.00
240	Cash on Deposit with County	2,222.57
241	Warrants Outstanding	0.00
450	Investments	0.00
---	Asset	2,222.57
601	Accounts Payable	0.00
640	Due To Other Funds	0.00
---	Liability	0.00
865	Restricted from Other Proceeds	-62.04
889	Assigned to Fund Purposes	-2,160.53
---	Equity	-2,222.57
---	Capital Projects	0.00

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of October, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	2,400	484.49	807.90		1,592.10	33.66
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	2,400	484.49	807.90		1,592.10	33.66
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER)EXPENDITURES (A-B-C-D)</u>	2,400	484.49	807.90		1,592.10-	66.34-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	922,548		922,813.32			
<u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	924,948		923,621.22			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	924,948		923,621.22			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	924,948		923,621.22			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Debt Service Fund (30)

<u>GL</u>	<u>Description</u>	<u>Balance</u>
240	Cash on Deposit with County	923,621.22
310	Taxes Receivable	6,089.65
450	Investments	0.00
---	Asset	929,710.87
760	Unavailable Taxes Receivable	-6,089.65
---	Liability	-6,089.65
830	Restricted for Debt Service	-923,621.22
---	Equity	-923,621.22
---	Debt Service Fund	0.00

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of October, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	116,619	14,730.82	45,861.93		70,757.07	39.33
2000 Athletics	281,164	15,616.16	52,275.88		228,888.12	18.59
3000 Classes	50,322	2,244.70	5,675.60		44,646.40	11.28
4000 Clubs	322,410	14,078.97	36,515.85		285,894.15	11.33
6000 Private Moneys	34,900	8,020.31	8,020.31		26,879.69	22.98
Total REVENUES	805,415	54,690.96	148,349.57		657,065.43	18.42
B. EXPENDITURES						
1000 General Student Body	111,033	9,675.82	23,308.69	5,542.56	82,181.75	25.98
2000 Athletics	252,405	9,604.25	21,620.50	31,453.32	199,331.18	21.03
3000 Classes	43,442	33.94	2,576.08	3,258.00	37,607.92	13.43
4000 Clubs	325,276	14,079.83	23,702.56	27,701.34	273,872.10	15.80
6000 Private Moneys	37,401	196.00	196.00	0.00	37,205.00	0.52
Total EXPENDITURES	769,557	33,589.84	71,403.83	67,955.22	630,197.95	18.11
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	35,858	21,101.12	76,945.74		41,087.74	114.58
D. TOTAL BEGINNING FUND BALANCE	315,127		278,788.03			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	350,985		355,733.77			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	350,985		355,733.77			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	350,985		355,733.77			

SCHOOL DISTRICT NO.116
Balance Sheet
Associated Student Body Fund (40)
October 31, 2016

GL	Description	Balance
200	Imprest Cash	32,000.00
230	Cash on Hand	0.00
240	Cash on Deposit with County	343,995.90
241	Warrants Outstanding	-16,619.33
320	Due from Other Funds	0.00
430	Prepaid Items	0.00
450	Investments	0.00
---	Asset	359,376.57
601	Accounts Payable	-223.86
640	Due To Other Funds	-3,418.94
750	Unavailable Revenue	0.00
---	Liability	-3,642.80
819	Restricted for Fund Purposes	-355,733.77
840	Nonspendable Fund Balance	0.00
---	Equity	-355,733.77
---	Associated Student Body Fund	0.00

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of October, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	200	160.06	187.60		12.40	93.80
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	170,000	.00	.00		170,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	170,200	160.06	187.60		170,012.40	0.11
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	170,200	160.06	187.60		170,012.40	0.11
D. EXPENDITURES						
Type 30 Equipment	250,000	.00	.00	242,770.78	7,229.22	97.11
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	250,000	.00	.00	242,770.78	7,229.22	97.11
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)</u>	79,800-	160.06	187.60		79,987.60	100.24-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	304,923		304,926.15			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	225,123		305,113.75			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	225,123		305,113.75			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	225,123		305,113.75			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Transportation Vehicle Fund (90)
October 31, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
240	Cash on Deposit with County	305,113.75
450	Investments	0.00
---	Asset	305,113.75
819	Restricted for Fund Purposes	-305,113.75
---	Equity	-305,113.75
---	Transportation Vehicle Fund	0.00

November 2016 Financial Reports



PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 **School District for the Month of** November, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	4,023,238	333,119.22	1,659,142.78		2,364,095.22	41.24
2000 LOCAL SUPPORT NONTAX	377,614	28,758.25	215,490.12		162,123.88	57.07
3000 STATE, GENERAL PURPOSE	19,828,805	1,325,047.22	4,705,821.55		15,122,983.45	23.73
4000 STATE, SPECIAL PURPOSE	6,170,518	292,115.32	1,252,138.85		4,918,379.15	20.29
5000 FEDERAL, GENERAL PURPOSE	60,000	11,250.44	11,250.44		48,749.56	18.75
6000 FEDERAL, SPECIAL PURPOSE	2,939,882	291,920.12	631,346.29		2,308,535.71	21.48
7000 REVENUES FR OTH SCH DIST	20,000	.00	6,335.10		13,664.90	31.68
8000 OTHER AGENCIES AND ASSOCIATES	0	76.10	1,381.82		1,381.82	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 Total REVENUES/OTHER FIN. SOURCES	 33,420,057	 2,282,286.67	 8,482,906.95		 24,937,150.05	 25.38
 B. EXPENDITURES						
00 Regular Instruction	17,756,543	1,465,411.57	4,470,187.33	10,806,985.46	2,479,370.21	86.04
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	3,657,178	310,232.79	849,427.56	2,117,019.04	690,731.40	81.11
30 Voc. Ed Instruction	1,087,143	107,605.81	289,507.75	696,253.07	101,382.18	90.67
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	3,560,576	251,324.15	687,751.46	1,589,690.12	1,283,134.42	63.96
70 Other Instructional Pgms	88,063	7,081.56	19,191.76	42,179.84	26,691.40	69.69
80 Community Services	81,219	.00	.00	0.00	81,219.00	0.00
90 Support Services	7,582,384	614,427.79	1,905,110.72	3,259,548.40	2,417,724.88	68.11
 Total EXPENDITURES	 33,813,106	 2,756,083.67	 8,221,176.58	 18,511,675.93	 7,080,253.49	 79.06
 C. OTHER FIN. USES TRANS. OUT (GL 536)	 0	 .00	 .00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	393,049-	473,797.00-	261,730.37		654,779.37	166.59-
F. TOTAL BEGINNING FUND BALANCE	2,665,000		3,183,457.04			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	2,271,951		3,445,187.41			
{E+F + OR - G}						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 815 Restrict Unequalized Deduct Rev	0		.00			
G/L 821 Restrictd for Carryover	83,000		125,989.61			
G/L 825 Restricted for Skills Center	0		.00			
G/L 828 Restricted for C/O of FS Rev	0		.00			
G/L 830 RESERVE FOR DEBT	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	66,000		69,712.31			
G/L 845 Restricted for Self-Insurance	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 872 Committd to Econmc Stabilizatr	0		.00			
G/L 875 Assigned Contingencies	0		.00			
G/L 884 Assigned to Other Cap Projects	0		.00			
G/L 888 Assigned to Other Purposes	0		.00			
G/L 890 Unassigned Fund Balance	2,122,951		3,249,485.49			
G/L 891 Unassigned Min Fnd Bal Policy	0		.00			
 TOTAL	 2,271,951		 3,445,187.41			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
General Fund (10)
November 30, 2016

GL	Description	Balance
200	Imprest Cash	10,000.00
230	Cash on Hand	0.00
240	Cash on Deposit with County	4,348,741.66
241	Warrants Outstanding	-1,106,224.90
310	Taxes Receivable	170,082.16
320	Due from Other Funds	2,980.58
330	Due from Other Govt Units	183,993.02
340	Accounts Receivable	1,666.53
420	Inventory-Lunchrooms	5,466.05
430	Prepaid Items	0.00
450	Investments	0.00
---	Asset	3,616,705.10
601	Accounts Payable	-1,437.19
605	Accrued Salaries	0.00
610	Payroll Ded and Taxes Payable	1.66
640	Due to Other Funds	0.00
750	Unavailable Revenue	0.00
760	Unavailable Taxes Receivable	-170,082.16
---	Liability	-171,517.69
821	Restricted for C/O Revenues	-125,989.61
840	Nonspendable Fund Balance	-69,712.31
890	Unassigned Fund Balance	-3,249,485.49
---	Equity	-3,445,187.41
---	General Fund	0.00

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Object - Comparative
November 2016

		2015-16			2016-17				
		November YTD	Y.E. Actual	YTD Expend as a % of Y.E.	November YTD	Budget	YTD Expend as a % of Bud		
0	Debit Transfer	\$34,751	\$150,104	23.15%	\$32,797	\$165,046	19.87%		
1	Credit Transfer	(34,751)	(150,104)	23.15%	(32,797)	(165,046)	19.87%		
2	Salaries - Certificated	3,446,324	13,392,893	25.73%	3,386,509	13,260,184	25.54%		
3	Salaries - Classified	1,366,497	5,597,538	24.41%	1,459,186	5,807,764	25.12%		
4	Employee Benefits	1,961,858	7,864,848	24.94%	1,994,127	8,328,591	23.94%		
5	Supplies	568,439	2,458,004	23.13%	522,843	2,575,929	20.30%		
7	Contract Services	687,361	2,793,136	24.61%	815,482	3,646,099	22.37%		*
8	Travel	13,327	120,644	11.05%	33,597	68,275	49.21%		
9	Capital Outlay	34,795	195,130	17.83%	9,433	126,264	7.47%		
		<u>\$8,078,601</u>	<u>\$32,422,193</u>	<u>24.92%</u>	<u>\$8,221,177</u>	<u>\$33,813,106</u>	<u>24.31%</u>		

* Object 7 Contract Services - Budget includes Grant Reserve of \$650,000
Without these reserves the YTD % would be 27.2%

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Program - Comparative
November 2016

		2015-16			2016-17			
		November	Y.E.	YTD	November	YTD		
		YTD	Actual	Expend as a % of Y.E.	YTD	Budget	Expend as a % of Bud	
01	Basic Education	\$4,523,835	\$17,477,707	25.88%	\$4,470,187	\$17,756,543	25.17%	
21	Special Ed, State	667,134	2,816,951	23.68%	714,405	2,977,193	24.00%	
22	Special Ed. Infants & Tdlrs	25,364	133,040	19.06%	23,249	161,306	14.41%	
24	Special Ed, Fed	113,616	536,901	21.16%	111,773	518,679	21.55%	
31	Vocational, State	272,955	1,133,765	24.08%	289,508	1,066,355	27.15%	
38	Vocational, Fed	0	21,042	0.00%	0	20,788	0.00%	
51	Title I Part A	123,063	594,500	20.70%	157,495	697,359	22.58%	
52	Sch Im Fed	18,854	81,909	23.02%	47,548	90,511	52.53%	
53	Migrant, Fed	67,129	411,773	16.30%	73,239	377,112	19.42%	
55	Learning Assistance	217,381	885,187	24.56%	213,181	869,457	24.52%	
58	Special & Pilot Prgm	5,428	189,922	2.86%	17,883	203,419	8.79%	TPEP, National Cert Bonus
58	Grant Contingency	0	0	0.00%	0	650,000	0.00%	
64	Ltd English Proficiency	34,033	129,321	26.32%	33,601	89,123	37.70%	
65	Transit. Biling., State	140,091	629,560	22.25%	144,804	583,594	24.81%	
71	Traffic Safety	9,897	50,487	19.60%	10,373	56,497	18.36%	
74	Highly Capable	6,286	26,552	23.67%	6,268	26,566	23.59%	
79	Other Instuct.	796	10,945	7.27%	2,551	5,000	51.02%	GEARUP (all reimbursed)
89	Other Community Service	0	41,706	0.00%	0	81,219	0.00%	Summer Food Service Program, Year End Transportation Adjustment
97	District-Wide Support	1,217,388	4,785,219	25.44%	1,243,028	4,927,116	25.23%	
98	Food Service	318,223	1,288,917	24.69%	330,665	1,354,617	24.41%	
99	Pupil Transportation	317,131	1,176,792	26.95%	331,418	1,300,651	25.48%	
		<u>\$8,078,601</u>	<u>\$32,422,193</u>	<u>24.92%</u>	<u>\$8,221,177</u>	<u>\$33,813,106</u>	<u>24.31%</u>	

PROSSER SCHOOL DISTRICT NO. 116
Expenditures by Activity - Comparative
November 2016

	2016-16			2016-17			
	November YTD	Y.E. Actual	YTD Expend as a % of Y.E.	November YTD	Budget	YTD Expend as a % of Bud	
11 Board - Supplies	\$10	\$828	1.24%	\$627	\$700	89.53%	Mugs, name badges and business cards
11 Board - Legal fees	30,754	75,101	40.95%	18,467	60,000	30.78%	
11 Board - Audit, bargaining, elections, etc.	1,987	45,077	4.41%	2,047	73,500	2.79%	WASA Conference
11 Board - Travel	0	4,453	0.00%	525	4,000	13.12%	
12 Superintendent's Office	80,288	360,813	22.25%	84,249	359,229	23.45%	
13 Business Office	138,439	578,032	23.95%	140,902	587,482	23.98%	
14 Human Resources	15,674	73,661	21.28%	22,315	73,835	30.22%	
15 Communications Consultant	1,250	2,500	50.00%	0	0	0.00%	
21 Supervision	174,022	780,939	22.28%	193,316	762,139	25.36%	
22 Learning Resources	75,574	286,950	26.34%	76,938	310,721	24.76%	
23 Principal	536,971	2,323,826	23.11%	572,000	2,372,242	24.11%	
24 Guidance & Counseling	203,984	782,119	26.08%	239,535	853,071	28.08%	
25 Pupil Management/Safety	64,246	364,539	17.62%	92,067	376,091	24.48%	
26 Health Services	270,103	1,245,862	21.68%	277,785	1,372,837	20.23%	
27 Teaching	4,417,275	17,662,959	25.01%	4,392,341	18,161,046	24.19%	Budget includes \$650,000 grant reserve
28 Extracurricular	152,836	514,190	29.72%	150,570	614,962	24.48%	
31 Professional Development	319,054	1,115,254	28.61%	300,632	921,894	32.61%	
32 Instructional Technology	10,001	17,429	57.38%	9,983	17,658	56.53%	Technology Resource Teachers
33 Curriculum	1,792	48,629	3.67%	11,393	416,928	2.73%	
41 Food Service Supervision	15,555	64,250	24.21%	15,846	67,214	23.57%	
42 Food	137,572	577,109	23.84%	152,570	666,500	22.89%	
44 Food Service Operations	165,096	702,293	23.51%	162,249	738,719	21.96%	
49 Food Service Transfers	0	(25,315)	0.00%	0	(61,596)	0.00%	
51 Transportation Supervision	35,379	143,963	24.57%	36,463	144,630	25.21%	
52 Operating Buses	215,939	846,529	25.51%	223,096	971,137	22.97%	
53 Maintenance of Buses	63,169	269,403	23.45%	63,837	237,246	26.91%	
56 Transportation Insurance	37,076	40,974	90.49%	40,326	46,000	87.67%	
59 Transportation Transfers	(34,431)	(124,017)	27.76%	(32,797)	(103,450)	31.70%	
61 Maintenance Supervision	28,029	117,862	23.78%	29,302	119,561	24.51%	
62 Maintenance-Grounds	73,349	275,565	26.62%	61,503	232,948	26.40%	
63 Plant Operations-Custodial	263,358	1,119,727	23.52%	286,410	1,171,184	24.45%	
64 Maint Plant/Equipment	101,005	442,973	22.80%	82,117	473,043	17.36%	
65 Utilities	98,961	642,032	15.41%	101,813	728,000	13.99%	
68 Insurance	190,974	195,974	97.45%	202,245	215,000	94.07%	
72 Technology - Salary/Benefits	62,766	263,555	23.81%	66,961	272,079	24.61%	
72 Technology - Supplies	83,719	202,097	41.43%	84,210	206,800	40.33%	
72 Technology - Contract Services	10,849	139,739	7.76%	19,422	137,100	14.17%	
72 Technology - Travel	1,486	5,566	26.71%	1,050	4,000	26.26%	
72 Technology - Capital Outlay	0	0	0.00%	0	26,264	0.00%	
72 Technology - ERATE	17,139	164,846	10.40%	17,539	107,391	16.33%	
73 Printing	16,204	60,840	26.63%	16,352	60,000	27.25%	
75 District Motor Pool	1,146	12,864	8.91%	4,972	13,000	38.25%	
	<u>\$8,078,601</u>	<u>\$32,422,193</u>	<u>24.92%</u>	<u>\$8,221,177</u>	<u>\$33,813,106</u>	<u>24.31%</u>	

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of November, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	12,010	407.47	2,568.00		9,442.00	21.38
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	12,010	407.47	2,568.00		9,442.00	21.38
B. EXPENDITURES						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	0	.00	.00	0.00	.00	0.00
30 Equipment	12,000	.00	.00	0.00	12,000.00	0.00
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	12,000	.00	.00	0.00	12,000.00	0.00
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES						
OVER(UNDER)EXP/OTH FIN USES (A-B-C-D)	10	407.47	2,568.00		2,558.00	> 1000
F. TOTAL BEGINNING FUND BALANCE	50		62.04			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE	60		2,630.04			
(E+F + OR - G)						
I. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 825 Restricted for Skills Center	0		.00			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 861 Restricted from Bond Proceeds	0		.00			
G/L 862 Committed from Levy Proceeds	0		.00			
G/L 863 Restricted from State Proceeds	0		.00			
G/L 864 Restricted from Fed Proceeds	0		.00			
G/L 865 Restricted from Other Proceeds	0		62.04			
G/L 866 Restrictd from Impact Proceeds	0		.00			
G/L 867 Restricted from Mitigation Fees	0		.00			
G/L 869 Restricted fr Undistr Proceeds	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	60		2,568.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	60		2,630.04			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Capital Projects Fund (20)
November 30, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
230	Cash on Hand	0.00
240	Cash on Deposit with County	2,630.04
241	Warrants Outstanding	0.00
450	Investments	0.00
---	Asset	2,630.04
601	Accounts Payable	0.00
640	Due To Other Funds	0.00
---	Liability	0.00
865	Restricted from Other Proceeds	-62.04
889	Assigned to Fund Purposes	-2,568.00
---	Equity	-2,630.04
---	Capital Projects	0.00

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of November, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Support Nontax	2,400	500.84	1,308.74		1,091.26	54.53
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	2,400	500.84	1,308.74		1,091.26	54.53
B. EXPENDITURES						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
C. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
D. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
E. <u>EXCESS OF REVENUES/OTHER FIN.SOURCES</u> <u>OVER (UNDER) EXPENDITURES (A-B-C-D)</u>	2,400	500.84	1,308.74		1,091.26-	45.47-
F. <u>TOTAL BEGINNING FUND BALANCE</u>	922,548		922,813.32			
G. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXX		.00			
H. <u>TOTAL ENDING FUND BALANCE</u> <u>(E+F + OR - G)</u>	924,948		924,122.06			
I. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	924,948		924,122.06			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	924,948		924,122.06			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Debt Service Fund (30)
November 30, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
240	Cash on Deposit with County	924,122.06
310	Taxes Receivable	6,089.65
450	Investments	0.00
---	Asset	930,211.71
760	Unavailable Taxes Receivable	-6,089.65
---	Liability	-6,089.65
830	Restricted for Debt Service	-924,122.06
---	Equity	-924,122.06
---	Debt Service Fund	0.00

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 School District for the Month of November, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	116,619	25,443.24	71,305.17		45,313.83	61.14
2000 Athletics	281,164	12,403.05	64,678.93		216,485.07	23.00
3000 Classes	50,322	2,576.58	8,252.18		42,069.82	16.40
4000 Clubs	322,410	10,535.05	47,050.90		275,359.10	14.59
6000 Private Moneys	34,900	60.00	8,080.31		26,819.69	23.15
<u>Total REVENUES</u>	805,415	51,017.92	199,367.49		606,047.51	24.75
B. EXPENDITURES						
1000 General Student Body	111,033	7,477.32	30,786.01	12,350.09	67,896.90	38.85
2000 Athletics	252,405	14,470.88	36,091.38	29,939.91	186,373.71	26.16
3000 Classes	43,442	1,418.53	3,994.61	0.00	39,447.39	9.20
4000 Clubs	325,276	15,653.27	39,355.83	29,410.24	256,509.93	21.14
6000 Private Moneys	37,401	32.00	228.00	0.00	37,173.00	0.61
<u>Total EXPENDITURES</u>	769,557	39,052.00	110,455.83	71,700.24	587,400.93	23.67
C. EXCESS OF REVENUES						
<u>OVER (UNDER) EXPENDITURES</u> (A-B)	35,858	11,965.92	88,911.66		53,053.66	147.95
D. TOTAL BEGINNING FUND BALANCE	315,127		278,788.03			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	350,985		367,699.69			
<u>C+D + OR - E)</u>						
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	350,985		367,699.69			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	350,985		367,699.69			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Associated Student Body Fund (40)
November 30, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
200	Imprest Cash	32,000.00
230	Cash on Hand	0.00
240	Cash on Deposit with County	356,832.38
241	Warrants Outstanding	-17,794.47
320	Due from Other Funds	0.00
430	Prepaid Items	0.00
450	Investments	0.00
---	Asset	371,037.91
601	Accounts Payable	-357.64
640	Due To Other Funds	-2,980.58
750	Unavailable Revenue	0.00
---	Liability	-3,338.22
819	Restricted for Fund Purposes	-367,699.69
840	Nonspendable Fund Balance	0.00
---	Equity	-367,699.69
---	Associated Student Body Fund	0.00

PROSSER SCHOOL DISTRICT NO.116

2016-2017 Budget Status Report

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Original -- BUDGET-STATUS-REPORT

Fiscal Year 2016 (September 1, 2016 - August 31, 2017)

For the PROSSER SCHOOL DISTRICT NO.116 **School District for the Month of** November, 2016

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	200	165.45	353.05		153.05-	176.53
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	170,000	.00	.00		170,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	170,200	165.45	353.05		169,846.95	0.21
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	170,200	165.45	353.05		169,846.95	0.21
D. <u>EXPENDITURES</u>						
Type 30 Equipment	250,000	.00	.00	242,770.78	7,229.22	97.11
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	250,000	.00	.00	242,770.78	7,229.22	97.11
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u> <u>OVER(UNDER)EXP/OTH FIN USES (C-D-E-F)</u>	79,800-	165.45	353.05		80,153.05	100.44-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	304,923		304,926.15			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u> <u>(G+H + OR - I)</u>	225,123		305,279.20			
K. <u>ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	225,123		305,279.20			
G/L 830 Restricted for Debt Service	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	225,123		305,279.20			

PROSSER SCHOOL DISTRICT NO.116
Balance Sheet
Transportation Vehicle Fund (90)
November 30, 2016

<u>GL</u>	<u>Description</u>	<u>Balance</u>
240	Cash on Deposit with County	305,279.20
450	Investments	0.00
---	Asset	305,279.20
819	Restricted for Fund Purposes	-305,279.20
---	Equity	-305,279.20
---	Transportation Vehicle Fund	0.00

BOARD PACKET

TO: Board of Directors
SUBJECT: **Certificated Personnel**
AGENDA: **Consent**
DATE: January 10, 2017
PREPARED BY: Dr. Ray Tolcacher, *Superintendent*

Certificated Employees

There are no recommendations at this time.

BOARD PACKET

TO: Board of Directors
SUBJECT: **Classified Personnel**
AGENDA: **Consent**
DATE: January 10, 2017
PREPARED BY: Craig Reynolds, *Business Manager*

CLASSIFIED EMPLOYEES

No recommendations at this time.

Board Meeting December 27, 2016

An Executive Session of the Board of Directors of Prosser School District was called to order at 6:02 p.m. by Peggy Douglas, President. Other Board members present included Dr. Warren Barmore, Andy Howe and Scotty Hunt. Also present was Dr. Ray Tolcacher, Superintendent. The purpose of the Executive Session was to review complaints or charges against a public employee – RCW 42.30.110 (1) (f). The Executive Session was held at Keene-Riverview Elementary MPR. It was expected to last approximately 60 minutes.

The Executive Session was adjourned at 6:55 p.m.

The Regular Meeting of the Board of Directors of Prosser School District was called to order at 7:04 p.m. by Peggy Douglas, President. Other Board members present included Dr. Warren Barmore, Andy Howe and Scotty Hunt. Also present were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager and Julie Hyatt, Secretary. Deanna Flores, Assistant Superintendent and the three student representatives were not present. The meeting was held at Keene-Riverview Elementary MPR.

APPROVAL OF AGENDA:

Motion by Scotty Hunt, seconded by Andy Howe and motion carried to approve the revised agenda. The revision included pulling an Action Item - a consultant agreement with Dr. Rick Cole, from the agenda. Also, Dr. Tolcacher will double-check the dates and times of the listed editorial board meetings to confirm their accuracy.

COMMUNICATIONS:

None

INFORMATION ITEMS:

PTA Update

Dr. Lisa Galbraith reported that the Reflections art program had been very successful. She appreciated the support of the Board at the awards ceremony. PTA also partnered with PMH to have a movie night last Wednesday, where Polar Express was shown. Every seat in the Princess Theatre was full. Ms. Galbraith said they hope to do it every year. PTA has approved several mini-grants. Dr. Seuss Night will be held on March 2, with a read-a-thon held in conjunction with that. Dr. Galbraith also said the PTA is in full support of the bond.

Editorial Board Meetings

- Tri-City Herald – January 10, 2017 at 10:00 a.m.
- Yakima Herald Republic – January 11, 2017 at 1:30 p.m.

There was discussion about who would attend the meetings. It was agreed that Dr. Tolcacher and Craig Reynolds would attend both meetings, along with available board members.

PROTOCOL FOR ADDRESSING BOARD:

Dr. Tolcacher did not read the Protocol for addressing the Board.

HEARING OF VISITORS:

None

Assistant Superintendent's Report

Board Meeting December 27, 2016

Deanna Flores was not in attendance.

Business Manager's Report

- December 2016 Enrollment
- September 2016 Financials

Superintendent's Report

- Dr. Tolcacher reminded the Board that his vacation is Feb 19 – March 6.
 - Dr. Tolcacher, Bill Petersen and Craig Reynolds will be going to Yakima tomorrow to finalize the bond information brochure. It will go to the printer after that. The brochure will also be on the website. It should be in the mail next Thursday.
 - Dr. Tolcacher will stop at Pixelsoft on Thursday to see the latest update on the bond video. The video will also be available on our website and social media.
 - Dr. Tolcacher and Peggy Douglas had a conversation about Paterson Road, which is the property around where the new high school is planned. It has been decided to hold a meeting with Paterson Road residents on January 12, as Ed Champagne, our architect is able to be here. A press release for this meeting will be issued next week. It will also be in the newspaper to help spread the word. The flyer distributed to residents in this area needs to be in Spanish and English.
- We have four candidates for the vacant board position. It was agreed to cancel the proposed January 4 meeting to review the candidate applications and just interview all four who have applied. Dr. Tolcacher also asked the Board members to review the questions carefully and consider changing some of the questions if need be. The changes should be sent to Dr. Tolcacher and Julie.

Board Members' Reports

Warren Barmore – No report

Andy Howe – No report

Peggy Douglas – Mrs. Douglas distributed a book on parliamentary procedures she got at the WSSDA conference. She also would like, for the future, for Board members to have the opportunity to share about workshops they attended at conferences. This could be done over a series of several meetings or done at one meeting. It could also be added as an agenda item.

Scotty Hunt – No report

Student Representatives' Reports

The student representatives were not in attendance.

CONSENT ITEMS:

Motion by Andy Howe, seconded by Warren Barmore and motion carried to approve the Consent Agenda as presented.

Certificated Personnel

No recommendations at this time.

Classified Personnel

Joaquin Arambul was hired as a one to one paraeducator at Whitstran Elementary School.

Board Meeting December 27, 2016

Cara Shepherd was hired as an assistant girls' basketball coach at Prosser High School.

Jeremy Anderson was hired as an assistant wrestling coach at Prosser High School.

Osmar Jaimez was hired as an assistant wrestling coach at Prosser High School.

Norma Burnett was hired as the am crossing guard at Housel Middle School.

Alan Jones, a bus driver, notified the district of his intent to retire. His last day of work will be January 31, 2017.

Leonard Wright was hired as an assistant boys' swim coach at Prosser High School.

Approval of Minutes

Minutes from the December 6, 2016 special board meeting were presented.

Contracts and Personal Service Agreements:

Vision Services Agreement- ESD 105:

ESD 105 will continue to provide to provide Braille, orientation and mobility services to one student in our district for the 2016-2017 school year. The cost of the services will be \$150 to \$165 per hour and will be paid by Special Services Department.

Volunteer Coaches

Debra Wagner completed the paperwork to be a volunteer baseball coach at Housel Middle School.

OLD BUSINESS:

None

ACTION ITEMS:

Leadership WSSDA Participation for Scott Hunt

Board member Scott Hunt has requested the board consider his participation in Leadership WSSDA. As explained by WSSDA, "this is a premier program for school directors seeking to improve their expertise and leadership capacity within the educational system in their personal and professional lives."

If approved by the Board, this will not be the first Prosser board member to be approved for this program. Past board member and president, Kay Brader, not only graduated from the program, but as a result of the work completed, was elected to the State WSSDA Board of Directors. This involvement will give board member Hunt valuable information and training to assist the Board, as a whole, in future years. The cost of the program, beginning in February 2017, will include the District's commitment for the registration fee of \$750, lodging for the four sessions of approximately \$650, plus mileage for travel of \$850, not including any meals on the way to and from the four (4) trainings. There will be two sessions in Olympia, one session in Wenatchee and one session at Seatac. The final session will take place next November at the WSSDA Annual Conference in Bellevue.

Motion by Warren Barmore, seconded by Andy Howe and motion carried to approve the

Board Meeting December 27, 2016

participation of Scott Hunt for the Leadership WSSDA program and fund the full costs from the District General Fund.

Consultant Agreement with Dr. Richard Cole for Psychological Services

This item was pulled from the agenda.

Vision Fillers, Inc. Service Agreement

Cara Filler from Vision Fillers, Inc. will be giving an hour long presentation to the student body at Prosser High School on January 27, 2017. The cost of this presentation is \$1,250 which includes travel expenses and will be funded through the ASB budget. Texting while driving is the topic.

Motion by Andy Howe, seconded by Scotty Hunt and motion carried to approve the Vision Fillers, Inc. Service Agreement.

Vouchers and Payroll

"The following vouchers as audited and certified by the auditing officers, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment. In addition, payroll warrants in the amount of \$2,165,620.79 are also approved.

General Fund Voucher numbers 190313 through 190476 totaling \$279,707.72
Associated Student Body Fund Voucher numbers 184633 through 184669 totaling \$35,656.66.
Payroll Warrant numbers 49348 through 49450 totaling \$2,165,620.79".

Motion by Warren Barmore, seconded by Andy Howe and motion carried to approve the accounts payable vouchers and payroll, payable December 30, 2016.

Topp Productions DJ Services

Prosser High will be having their annual Winter Ball on January 14, 2017 and will be contracting Topp Productions to provide DJ services. The cost of the service will be \$300.

Motion by Scotty Hunt, seconded by Warren Barmore and motion carried to approve the Topp Productions Service Agreement.

Prosser PTA Donation to Prosser Heights Elementary

Prosser PTA has awarded Prosser Heights Elementary a mini grant in the amount of \$704.09. These funds will be used to purchase materials for the 5th grade rockets project.

Motion by Warren Barmore, seconded by Scotty Hunt and motion carried to approve the award of the Prosser PTA mini grant to Prosser Heights Elementary.

ESD 105 Behavior School Implementation Agreement

On August 8, 2016, Prosser School District hosted a lunch meeting with newly-appointed superintendents of ESD 105 and ESD 123 as well as selected lower valley school district superintendents. At that meeting, there was discussion about the need for a joint partnership between school districts and ESD's to help plan and implement classes to serve area school districts with much-needed programs, trainings and instruction for students who have high

Board Meeting December 27, 2016

level behavioral disorders. It is a significant concern for our teachers and administrators as there are limited, specialized classrooms and interventions for students who have high levels of daily discipline issues and pose a safety issue for regular classroom instruction.

Currently, our District, like the other districts in our area, sends students who have been identified with behavior disorders, to the Lourdes Hospital program in Pasco. Our District, in partnership with Grandview, sends students on Prosser buses to Lourdes daily for their programs. In past years, as well as currently, space for students with these educational challenges was very limited as Lourdes was used by most school districts in the area. Currently there are no other services or available staff to accommodate the increasing need for these kinds of services. The planning agreement will ensure that once in place, priority for student enrollment in these classes will go to the districts that are a part of the planning grant. The planning year is essential as no other programs or planning is underway to assist districts in our area. The Board has been informed at prior meetings of our District's involvement and leadership in getting this much-needed partnership and implementation in place.

Motion by Andy Howe, seconded by Scotty Hunt and motion carried to approve the Behavior School Implementation Agreement with ESD 105 for the 2016-2017 planning year.

DISCUSSION ITEMS:

Legislative Conference – February 12-13, 2017

Warren Barmore cannot attend. Julie Hyatt will confirm the student representatives are staying in one room.

ADJOURNMENT:

Motion by Andy Howe, seconded by Scotty Hunt and motion carried to adjourn the meeting at 8:13 p.m.

Negotiations – RCW 42.30.140 (4)

FUTURE MEETINGS:

- Special Board Meeting, Study and Survey Task Force Review, January 5, 2017, El Caporal, 5:00 p.m.
- Interview of Board Candidates, January 5, 2017, Staff Development Room, 7:00 p.m.
- Regular Board Meeting, January 10, 2017, Keene-Riverview MPR, 7:00 p.m.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

Special Board Meeting January 5, 2017

A Special Meeting of the Board of Directors of Prosser School District was called to order at 5:08 p.m. by Peggy Douglas, President. Other Board members present included Andy Howe and Scotty Hunt. The meeting was held at El Caporal, 624 6th Street, Prosser, WA. The purpose of the meeting was for the Board to review the Study and Survey process with the members of the Task Force. Others in attendance were Dr. Ray Tolcacher, Superintendent; Craig Reynolds, Business Manager and Julie Hyatt, Secretary. Cindy Howe was also present.

Members of the Task Force who attended were: Don Aubrey (and his wife), Gary Vegar (and his wife), Jane Hagarty, Dennis Pleasant (and his wife), Dianne Torres (and her husband), Ed Thornbrugh (and his wife), George Schneider (and his wife).

INTRODUCTION OF BOARD and TASK FORCE

Dr. Tolcacher welcomed everyone and thanked them for coming. He reviewed the efforts leading up to presenting facility information to the Board and the process for creating the bond brochure, which he distributed to all in attendance. Dr. Tolcacher also provided an update on the Pixelsoft video, which is now complete. This video will be available on our website and social media.

Dr. Tolcacher announced the upcoming special board meeting on January 12 at 7:00 p.m., at PHS, the purpose of which is to hear from residents who live near the proposed high school site.

Peggy Douglas said she was humbled by the work of the task force and the time the committee had put into it. Mrs. Douglas also gave a special thank you to the spouses of the committee members who had supported their commitment to this project.

Dr. Tolcacher reported that he is still working on firming up the dates and times of the Editorial Board meetings next week.

REVIEW of STUDY and SURVEY PROCESS

Several task force members provided input about their opinions of working on the task force:

While the task force started with 14 members, the ones who were dedicated saw it through to the end.

The process was good. It evolved as time went on, and the process came together, providing a good outcome.

The process took a long time, but it also “dug deep” into the needs and conditions of our schools. Our buildings look as good as they do, because of our maintenance department.

The process was good and yet at times resembled flying an airplane while you were building it.

It is hoped the public has the perception that the committee took their time to provide in-depth and accurate information.

Andy How thanked everyone on the committee, especially Gary Vegar for the very thorough

Special Board Meeting January 5, 2017

survey data.

The survey process was discussed in detail.

Scotty Hunt said he was able to use the survey data in his talking points when he presents information to local groups. He also said the community meetings progressed as information was provided.

RECOMMENDATIONS for FUTURE BOARD TASK FORCES

It might be helpful to refill task force positions as members drop out, to continue to provide a better cross-section of the community.

It might be helpful to somehow compress the time of the study and survey process, if possible.

It might be helpful to start the meetings earlier in the evening so they wouldn't go so late.

ADJOURNMENT:

Peggy Douglas thanked Craig Reynolds and Julie Hyatt for their "behind the scenes" help on the Study and Survey process.

Motion by Andy Howe, seconded by Scotty Hunt and motion carried to adjourn the special board meeting at 6:02 p.m.

FUTURE MEETINGS:

- Regular Board Meeting, January 10, 2017, Keene-Riverview MPR, 7:00 p.m.
- Special Board Meeting to Interview Board Candidates, January 12, 2017, PHS Room 131, 5:00 p.m. then at 7:00 p.m. in PHS Library, to Hear Questions and Concerns from Paterson Road Residents.

Clerk to the Board

Board President

Secretary to the Clerk of the Board

**Prosser School District No. 116
Contracts and Personal Service Agreements
Consent
January 10, 2017**

CONTRACTS/AGREEMENTS:

1. Vision Fillers, Inc. Service Agreement:

Cara Filler from Vision Fillers, Inc. will be giving an hour long presentation to the student body at Housel Middle School on January 27, 2017. The cost of this presentation is \$1,250 which includes travel expenses and will be funded through the ASB Budget.

2. Jon Ladines-Force Dynamics Defense Systems Service Agreement:

Jon Ladines will provide Phase 2 GAP Active Shooter Response training for Whitstran staff on January 4, 2017 and Keene-Riverview Staff on January 18, 2017. The total cost for this training is \$1,500.00 each with funding provided through the General Fund Budget.

AMENDMENT TO CONTRACT:

PERSONAL SERVICE AGREEMENTS:

RECOMMENDATION:

It is recommended that the Board of Directors approve the above Contracts/Agreements.

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 10, 2017, the board, by a _____ vote, approves payments, totaling \$136,431.53. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS PAYABLE:
Warrant Numbers 190477 through 190537, totaling \$136,431.53

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
190477	A HIGHER PLANE	01/13/2017	2,480.07
190478	ALL AMERICAN PROPANE	01/13/2017	1,027.40
190479	BARCLAY DEAN ARCHITECTURAL PRO	01/13/2017	18,462.00
190480	BARNES & NOBLE	01/13/2017	236.51
190481	BLEYHL FARM SERVICE	01/13/2017	6,749.48
190482	CAMPBELL OFFICE SUPPLY/YAKIMA	01/13/2017	529.66
190483	CASCADE NATURAL GAS CO	01/13/2017	21,523.52
190484	CDI COMPUTER DEALERS INC	01/13/2017	2,416.65
190485	CHAPMAN, JOHN JAY	01/13/2017	2,700.00
190486	CHARTER COMMUNICATIONS	01/13/2017	8,769.30
190487	CI INFORMATION MANAGEMENT	01/13/2017	113.22
190488	CLASS 5	01/13/2017	1,907.47
190489	COLE, KRISTAL L	01/13/2017	22.95
190490	DEMCO	01/13/2017	66.32
190491	DOUGLAS, PEGGY	01/13/2017	192.78
190492	DRC/CTB	01/13/2017	881.14
190493	DUNKIN, KIM F.	01/13/2017	16.28
190494	ESD #105	01/13/2017	27,230.03
190495	ESD #123	01/13/2017	200.00
190496	FOOD DEPOT	01/13/2017	126.64
190497	GLOBAL INDUSTRIAL	01/13/2017	55.98
190498	GREEN, LAURA BETH	01/13/2017	112.31
190499	COOK'S ACE HARDWARE	01/13/2017	15.19
190500	HENSKE, SHARLAYNE	01/13/2017	243.37
190501	HILDEBRANT, JOHN E	01/13/2017	1,443.30
190502	HOHEISEL, GWEN	01/13/2017	2,355.00
190503	IPEVO	01/13/2017	980.10
190504	JENNINGS, VIVIAN E	01/13/2017	81.98
190505	K C D A	01/13/2017	11.91
190506	LADINES, JON	01/13/2017	1,500.00
190507	LAURICH GENERAL CONSTRUCTION	01/13/2017	2,181.77
190508	LINK, CENTURY	01/13/2017	100.08
190509	LOURDES	01/13/2017	7,728.08

Check Nbr	Vendor Name	Check Date	Check Amount
190510	LOWES	01/13/2017	216.34
190511	LOWRY, MICHELLE	01/13/2017	2,280.00
190512	MALDONADO, LUPE	01/13/2017	343.20
190513	MILLER, DANIELLE M	01/13/2017	20.79
190514	MONOPRICE	01/13/2017	129.19
190515	NASCO	01/13/2017	101.87
190516	NW COMMUNICATION SYSTEMS	01/13/2017	1,479.68
190517	OAK HARBOR FREIGHT	01/13/2017	343.94
190518	OFFICE DEPOT INC	01/13/2017	1,935.21
190519	OXARC INC	01/13/2017	273.08
190520	PACIFIC OFFICE AUTOMATION	01/13/2017	69.50
190521	PBS ENVIRONMENTAL	01/13/2017	1,116.41
190522	PEPPER AT TED BROWN MUSIC	01/13/2017	407.29
190523	POWELL INSULATION & ROOFING IN	01/13/2017	3,196.80
190524	PRO-ED	01/13/2017	7.70
190525	PROSSER RECORD BULLETIN	01/13/2017	47.10
190526	SAFEGUARD	01/13/2017	180.13
190527	SCHELL, DAVID A	01/13/2017	9.38
190528	SCHOOL DIST #116 REVOLV FUND	01/13/2017	4,434.88
190529	SCHOOLFIX.COM	01/13/2017	52.75
190530	SCHOOLSIN	01/13/2017	490.71
190531	THE PRINT GUYS	01/13/2017	308.97
190532	TRUMP, DENINE R	01/13/2017	49.00
190533	TURNITIN LLC	01/13/2017	3,163.08
190534	USIP	01/13/2017	1,504.74
190535	WAL-MART COMMUNITY	01/13/2017	78.27
190536	WASTE MANAGEMENT OF KENNEWICK	01/13/2017	281.03
190537	WSPA	01/13/2017	1,450.00

61	Computer	Check(s) For a Total of	136,431.53
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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
190477	A HIGHER PLANE	01/13/2017	12/20/2016	Winter Gym Floors	7401600006	2,480.07	2,480.07
10 E 530 9700 64 7000 074 0000 0000			General Fund/Expenditures/District-Wide Support			2,480.07	
190478	ALL AMERICAN PROPANE	01/13/2017	155430	2016-2017 Annual Contract	7201600006	1,027.40	1,027.40
10 E 530 9700 65 7840 110 0000 0000			General Fund/Expenditures/District-Wide Support			1,027.40	
190479	BARCLAY DEAN ARCHITECTURAL PRO	01/13/2017	24337	Room Divider and installation in PHS rooms 301 and 302	4561500064	18,462.00	18,462.00
10 E 530 3151 21 9000 450 0000 0000			General Fund/Expenditures/Voc Director			18,462.00	
190480	BARNES & NOBLE	01/13/2017	3374351	Parent Involvement with Title I	6001600049	236.51	236.51
10 E 530 5101 27 5000 060 0000 0000			General Fund/Expenditures/Title I -Parent Inv.			236.51	
190481	BLEYHL FARM SERVICE	01/13/2017	12/31/2016		0	6,749.48	6,749.48
10 E 530 7100 27 5900 450 0000 0000			General Fund/Expenditures/Traffic Safety			106.73	
10 E 530 9700 12 5900 071 0000 0000			General Fund/Expenditures/District-Wide Support			186.13	
10 E 530 9700 61 5900 074 0000 0000			General Fund/Expenditures/District-Wide Support			145.74	
10 E 530 9700 62 5900 074 0000 0000			General Fund/Expenditures/District-Wide Support			161.71	
10 E 530 9700 64 5900 074 0000 0000			General Fund/Expenditures/District-Wide Support			409.84	
10 E 530 9700 75 5900 073 0000 0000			General Fund/Expenditures/District-Wide Support			120.98	
10 E 530 9800 44 5900 075 0000 0000			General Fund/Expenditures/Food Service			38.67	
10 E 530 9900 51 5900 073 0000 0000			General Fund/Expenditures/Pupil Transportation			58.11	
10 E 530 9900 52 5900 073 0000 0000			General Fund/Expenditures/Pupil Transportation			5,521.57	
190482	CAMPBELL OFFICE SUPPLY/YAKIMA	01/13/2017	244164-0		0	108.77	529.66
10 E 530 5320 24 5000 060 0000 0000			General Fund/Expenditures/Migrant Ed			30.60	
10 E 530 6500 27 5000 060 0000 0000			General Fund/Expenditures/State Trans Bilingual			39.09	
10 E 530 0187 31 5000 060 0000 0000			General Fund/Expenditures/Text Adoption			39.08	
			244578-0		0	11.49	
10 E 530 6500 27 5000 450 0000 0000			General Fund/Expenditures/State Trans Bilingual			11.49	
			244852-0	2016/2017 Open PO for District Office supplies.	7201600004	77.55	
10 E 530 9700 12 5000 071 0000 0000			General Fund/Expenditures/District-Wide Support			38.78	
10 E 530 9700 13 5000 072 0000 0000			General Fund/Expenditures/District-Wide Support			38.77	
			245209-0	2016/2017 Open PO for District Office supplies.	7201600004	254.12	
10 E 530 9700 12 5000 071 0000 0000			General Fund/Expenditures/District-Wide Support			127.06	
10 E 530 9700 13 5000 072 0000 0000			General Fund/Expenditures/District-Wide Support			127.06	
			245296-0		0	38.76	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 21 5000 060 0000 0000				General Fund/Expenditures/Basic Education		38.76	
			245308-0	2016/2017 Open PO for District Office supplies.	7201600004	38.97	
10 E 530 9700 12 5000 071 0000 0000				General Fund/Expenditures/District-Wide Support		19.49	
10 E 530 9700 13 5000 072 0000 0000				General Fund/Expenditures/District-Wide Support		19.48	
190483	CASCADE NATURAL GAS CO	01/13/2017	12/28/2016		0	21,523.52	21,523.52
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		8,617.75	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		564.61	
10 E 530 9700 65 7840 073 0000 0000				General Fund/Expenditures/District-Wide Support		566.15	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		129.09	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		10.60	
10 E 530 9700 65 7840 120 0000 0000				General Fund/Expenditures/District-Wide Support		4,450.37	
10 E 530 9700 65 7840 240 0000 0000				General Fund/Expenditures/District-Wide Support		4,051.03	
10 E 530 9700 65 7840 130 0000 0000				General Fund/Expenditures/District-Wide Support		2,866.83	
10 E 530 9700 65 7840 450 0000 0000				General Fund/Expenditures/District-Wide Support		267.09	
190484	CDI COMPUTER DEALERS INC	01/13/2017	551356	Carts for Chromebooks	7601600065	2,416.65	2,416.65
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-207.83	
10 E 530 5500 27 5310 120 0000 0000				General Fund/Expenditures/State Learning Assistance		1,451.56	
10 E 530 5500 27 5310 240 0000 0000				General Fund/Expenditures/State Learning Assistance		1,172.92	
190485	CHAPMAN, JOHN JAY	01/13/2017	JAN. 2017	2016-2017 District Office Lease Agreement 9/1/2016 to 8/31/2017 Year 9	7201600003	2,700.00	2,700.00
10 E 530 9700 63 7000 072 0000 0000				General Fund/Expenditures/District-Wide Support		2,700.00	
190486	CHARTER COMMUNICATIONS	01/13/2017	12/21/2016	Metro Ethernet Year 3 of 5	7201600007	8,769.30	8,769.30
10 E 530 9731 72 7890 076 0000 0000				General Fund/Expenditures/Erate		8,769.30	
190487	CI INFORMATION MANAGEMENT	01/13/2017	0041975	Shredding Company for the Office-As	4501600051	75.48	113.22
10 E 530 0100 27 7000 450 0000 0000				General Fund/Expenditures/Basic Education		75.48	
			0041977	2016-2017Annual Contract Renewal for Curriculum/Technol ogy/Migrant Offices	6001600054	37.74	
10 E 530 0100 21 7000 060 0000 0000				General Fund/Expenditures/Basic Education		14.15	
10 E 530 5320 24 7000 060 0000 0000				General Fund/Expenditures/Migrant Ed		14.15	
10 E 530 9730 72 7000 076 0000 0000				General Fund/Expenditures/Tech Coordinator - Office		9.44	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
190488	CLASS 5	01/13/2017	33570		0	1,907.47	1,907.47
10 E 530 9700 65 7810 072 0000 0000				General Fund/Expenditures/District-Wide Support		1,907.47	
190489	COLE, KRISTAL L	01/13/2017	POSTAGE		0	22.95	22.95
10 E 530 0100 23 5010 240 0000 0000				General Fund/Expenditures/Basic Education		22.95	
190490	DEMCO	01/13/2017	6029798	LIBRARY	1201600030	66.32	66.32
10 E 530 0100 22 5000 120 0000 0000				General Fund/Expenditures/Basic Education		66.32	
190491	DOUGLAS, PEGGY	01/13/2017	WSSDA 2016 TRAVEL		0	192.78	192.78
10 E 530 9700 11 8030 071 0000 0000				General Fund/Expenditures/District-Wide Support		192.78	
190492	DRC/CTB	01/13/2017	95394927001	PreLAS booklets for spring testing	6001600055	440.57	881.14
10 E 530 6500 27 5000 060 0000 0000				General Fund/Expenditures/State Trans Bilingual		440.57	
			95410418001	PreLAS booklets for spring testing	6001600055	440.57	
10 E 530 6500 27 5000 060 0000 0000				General Fund/Expenditures/State Trans Bilingual		440.57	
190493	DUNKIN, KIM F.	01/13/2017	WORLD RECORDS 2017		0	16.28	16.28
10 E 530 0100 22 5060 240 0000 0000				General Fund/Expenditures/Basic Education		16.28	
190494	ESD #105	01/13/2017	0000051095		0	10,400.00	27,230.03
10 E 530 0199 27 7000 071 0000 0000				General Fund/Expenditures/Reserve		10,400.00	
			0000051197		0	5,120.00	
10 E 530 2100 26 7000 063 0000 0000				General Fund/Expenditures/Spec Ed - State		5,120.00	
			0000051268	Data Processing 2016/2017	7201600005	10,422.03	
10 E 530 9700 72 5030 076 0000 0000				General Fund/Expenditures/District-Wide Support		2,310.83	
10 E 530 9700 72 7500 076 0000 0000				General Fund/Expenditures/District-Wide Support		8,111.20	
			0000051293	Science Training - Registrations for Kenec-Riverview & Whitstran Staff	6001600035	913.00	
10 E 530 0186 27 7000 110 0000 0000				General Fund/Expenditures/Science Kits		304.33	
10 E 530 0186 27 7000 120 0000 0000				General Fund/Expenditures/Science Kits		608.67	
			0000051302	Science Kit Registration for Stacy Bort	6001600007	215.00	
10 E 530 0186 31 7000 120 0000 0000				General Fund/Expenditures/Science Kits		215.00	
			0000051322	SLN Registrations	6001600030	160.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for PHS & HMS Science			
10 E 530 0186 31 7000 450 0000 0000			General Fund/Expenditures/Science Kits			80.00	
10 E 530 0186 31 7000 240 0000 0000			General Fund/Expenditures/Science Kits			80.00	
190495 ESD #123		01/13/2017	0000025430	CEL training for Kristal Cole & Bryan Bailey	6001600006	80.00	200.00
10 E 530 0155 31 7000 240 0000 0000			General Fund/Expenditures/FEAT			40.00	
10 E 530 0155 31 7000 450 0000 0000			General Fund/Expenditures/FEAT			40.00	
			0000025466	CEL training for Kristal Cole & Bryan Bailey	6001600006	120.00	
10 E 530 0155 31 7000 240 0000 0000			General Fund/Expenditures/FEAT			60.00	
10 E 530 0155 31 7000 450 0000 0000			General Fund/Expenditures/FEAT			60.00	
190496 FOOD DEPOT		01/13/2017	167726		1301	96.00	126.64
10 E 530 5500 27 5000 130 0000 0000			General Fund/Expenditures/State Learning Assistance			96.00	
			167727		1441	30.64	
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			30.64	
190497 GLOBAL INDUSTRIAL		01/13/2017	110413238	Safety Mirror	1101600035	55.98	55.98
10 E 530 0100 27 5000 110 0000 0000			General Fund/Expenditures/Basic Education			55.98	
190498 GREEN, LAURA BETH		01/13/2017	SUPPLIES 1/3/2017		0	112.31	112.31
10 E 530 9700 12 5000 071 0000 0000			General Fund/Expenditures/District-Wide Support			112.31	
190499 COOK'S ACE HARDWARE		01/13/2017	C4509	Open PO for PHS CTE Supplies	4561600001	15.19	15.19
10 E 530 3160 27 5000 450 0000 0000			General Fund/Expenditures/Agriculture			7.60	
10 E 530 3167 27 5000 450 0000 0000			General Fund/Expenditures/Technology Education			7.59	
190500 HENSKE, SHARLAYNE		01/13/2017	READ 180 BOOKS		0	243.37	243.37
10 E 530 0100 27 5000 130 0000 0000			General Fund/Expenditures/Basic Education			243.37	
190501 HILDEBRANT, JOHN E		01/13/2017	ADJUSTMENT		0	1,443.30	1,443.30
10 E 530 9900 53 4320 073 0000 0000			General Fund/Expenditures/Pupil Transportation			12.60	
10 E 530 9900 53 4340 073 0000 0000			General Fund/Expenditures/Pupil Transportation			940.82	
10 E 530 9900 53 4350 073 0000 0000			General Fund/Expenditures/Pupil Transportation			489.88	
190502 HOHEISEL, GWEN		01/13/2017	SEVIS REFUND		0	2,355.00	2,355.00
10 E 530 0199 21 7000 071 0000 0000			General Fund/Expenditures/Reserve			2,355.00	
190503 IPEVO		01/13/2017	00220161210000094	Document Cameras	7601600079	980.10	980.10
10 E 530 9700 72 5000 076 0000 0000			General Fund/Expenditures/District-Wide Support			1,064.39	
10 L 601 0000 00 0000 000 0000 0000			General Fund/Accounts Payable			-84.29	
190504 JENNINGS, VIVIAN E		01/13/2017	BOOKS 1/4/2017		0	81.98	81.98

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
10 E 530 0100 22 5060 060 0000 0000				General Fund/Expenditures/Basic Education		81.98	
190505 K C D A		01/13/2017	300113170	Library Supplies	1101600003	11.91	11.91
10 E 530 0100 22 5000 110 0000 0000				General Fund/Expenditures/Basic Education		11.91	
190506 LADINES, JON		01/13/2017	11/30/2016		0	1,500.00	1,500.00
10 E 530 9700 12 7000 071 0000 0000				General Fund/Expenditures/District-Wide Support		1,500.00	
190507 LAURICH GENERAL CONSTRUCTION		01/13/2017	12/30/2016		0	2,181.77	2,181.77
10 E 530 9700 64 7000 074 0000 0000				General Fund/Expenditures/District-Wide Support		2,181.77	
190508 LINK, CENTURY		01/13/2017	313804811 12/11/16		0	100.08	100.08
10 E 530 9700 65 7810 110 0000 0000				General Fund/Expenditures/District-Wide Support		100.08	
190509 LOURDES		01/13/2017	12/10/2016		0	7,728.08	7,728.08
10 E 530 2100 27 7000 063 0000 0000				General Fund/Expenditures/Spec Ed - State		7,728.08	
190510 LOWES		01/13/2017	85285		0	216.34	216.34
10 E 530 0100 28 5000 240 0000 0000				General Fund/Expenditures/Basic Education		216.34	
190511 LOWRY, MICHELLE		01/13/2017	00000004		0	2,280.00	2,280.00
10 E 530 2100 26 7000 063 0000 0000				General Fund/Expenditures/Spec Ed - State		2,280.00	
190512 MALDONADO, LUPE		01/13/2017	121816		0	343.20	343.20
10 E 530 0100 21 7120 060 0000 0000				General Fund/Expenditures/Basic Education		343.20	
190513 MILLER, DANIELLE M		01/13/2017	DEC. 2016 TRAVEL		0	20.79	20.79
10 E 530 2100 26 8010 063 0000 0000				General Fund/Expenditures/Spec Ed - State		20.79	
190514 MONOPRICE		01/13/2017	15338588	Splitters	7601600082	129.19	129.19
10 E 530 9700 72 5000 076 0000 0000				General Fund/Expenditures/District-Wide Support		140.30	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-11.11	
190515 NASCO		01/13/2017	240427	Weighted Blanket for 6th Grade Student # 118100	6301600046	101.87	101.87
10 E 530 2100 27 5000 240 0000 0000				General Fund/Expenditures/Spec Ed - State		101.87	
190516 NW COMMUNICATION SYSTEMS		01/13/2017	121918	Phones	7601600085	384.72	1,479.68
10 E 530 9700 72 7000 076 0000 0000				General Fund/Expenditures/District-Wide Support		384.72	
			122051	Phone	7601600084	1,094.96	
10 E 530 9700 72 7000 076 0000 0000				General Fund/Expenditures/District-Wide Support		1,094.96	
190517 OAK HARBOR FREIGHT		01/13/2017	19717849	Fright for computers	7601600086	343.94	343.94
10 E 530 9700 72 5000 076 0000 0000				General Fund/Expenditures/District-Wide Support		343.94	
190518 OFFICE DEPOT INC		01/13/2017	879413772001	Office Supplies-A.	4501600058	68.66	1,935.21

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Schroeder			
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		68.66	
			879413774001	Office	4501600058	26.26	
				Supplies-A.			
				Schroeder			
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		26.26	
			886988829001	Office	4501600073	170.92	
				Supplies-As			
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		170.92	
			886988830001	Office	4501600073	7.59	
				Supplies-As			
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		7.59	
			887388876001	OFFICE	1201600029	1,661.78	
10 E 530 0100 27 5020 120 0000 0000				General Fund/Expenditures/Basic Education		1,661.78	
190519 OXARC INC		01/13/2017	R461543	Open PO for Metal	4561600002	154.30	273.08
				Shop Supplies			
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		154.30	
			SYC7785	Open PO for Metal	4561600002	118.78	
				Shop Supplies			
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		118.78	
190520 PACIFIC OFFICE AUTOMATION		01/13/2017	446034		0	69.50	69.50
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		69.50	
190521 PBS ENVIRONMENTAL		01/13/2017	0064325.002-1		0	1,116.41	1,116.41
10 E 530 9700 64 7000 120 0000 0000				General Fund/Expenditures/District-Wide Support		1,116.41	
190522 PEPPER AT TED BROWN MUSIC		01/13/2017	14640677	Mr. Boyle-as-	4501600067	407.29	407.29
				Please send over			
				white PO, he will			
				call and make			
				purchases			
10 E 530 0100 27 5000 450 0000 0000				General Fund/Expenditures/Basic Education		407.29	
190523 POWELL INSULATION & ROOFING IN		01/13/2017	16091701		0	3,196.80	3,196.80
10 E 530 9700 64 7000 450 0000 0000				General Fund/Expenditures/District-Wide Support		3,196.80	
190524 PRO-ED		01/13/2017	2589236	Math Curriculum	6301600022	7.70	7.70
				for Dot Starkey			
10 E 530 2100 27 5070 450 0000 0000				General Fund/Expenditures/Spec Ed - State		8.36	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-0.66	
190525 PROSSER RECORD BULLETIN		01/13/2017	3294P		0	47.10	47.10
10 E 530 9700 13 7050 072 0000 0000				General Fund/Expenditures/District-Wide Support		47.10	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
190526	SAFEGUARD	01/13/2017	031856127	Send Student Pads	2401600061	180.13	180.13
10 E 530 0100 27 5000 240 0000 0000				General Fund/Expenditures/Basic Education		180.13	
190527	SCHELL, DAVID A	01/13/2017	SUPPLIES 12/21/2016		0	9.38	9.38
10 E 530 9700 63 5000 074 0000 0000				General Fund/Expenditures/District-Wide Support		9.38	
190528	SCHOOL DIST #116 REVOLV FUND	01/13/2017	4491		0	614.88	4,434.88
10 E 530 9700 11 7040 071 0000 0000				General Fund/Expenditures/District-Wide Support		614.88	
			4492		0	3,820.00	
10 E 530 0199 21 7000 072 0000 0000				General Fund/Expenditures/Reserve		3,820.00	
190529	SCHOOLFIX.COM	01/13/2017	176041A	Security Latch	1101600034	52.75	52.75
				No-Latch Door			
				Magnet			
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		57.29	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-4.54	
190530	SCHOOLSIN	01/13/2017	W159492	Cart for Drama	7601600078	490.71	490.71
10 E 530 9700 72 5000 450 0000 0000				General Fund/Expenditures/District-Wide Support		532.91	
10 L 601 0000 00 0000 000 0000 0000				General Fund/Accounts Payable		-42.20	
190531	THE PRINT GUYS	01/13/2017	108025		0	308.97	308.97
10 E 530 0100 27 5000 110 0000 0000				General Fund/Expenditures/Basic Education		308.97	
190532	TRUMP, DENINE R	01/13/2017	QUIA SUBSCRIPTION		0	49.00	49.00
10 E 530 3160 27 5000 450 0000 0000				General Fund/Expenditures/Agriculture		49.00	
190533	TURNITIN LLC	01/13/2017	IN11118379	Turnitin	4501600068	3,163.08	3,163.08
				Renewal-J.Brusberg			
				-as- Please send			
				PO to Shannon			
				Johnson			
				sjohnson@turnitin.			
				com			
10 E 530 0100 27 7000 450 0000 0000				General Fund/Expenditures/Basic Education		3,163.08	
190534	USIP	01/13/2017	153274		0	1,504.74	1,504.74
10 E 530 9900 56 7000 073 0000 0000				General Fund/Expenditures/Pupil Transportation		1,504.74	
190535	WAL-MART COMMUNITY	01/13/2017	48530951345677806992	Materials for FCS	2401600038	45.16	78.27
				Class			
10 R 960 0000 21 2100 240 0000 0000				General Fund/Revenues/Program 00		45.16	
			86687393964717071668	Materials for FCS	2401600038	33.11	
				Class			
10 R 960 0000 21 2100 240 0000 0000				General Fund/Revenues/Program 00		33.11	
190536	WASTE MANAGEMENT OF KENNEWICK	01/13/2017	1716130-1819-0		0	281.03	281.03
10 E 530 9700 65 7860 110 0000 0000				General Fund/Expenditures/District-Wide Support		281.03	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
190537	WSPA	01/13/2017	10264		0	375.00	1,450.00
10 E 530 9700 12 7000 071 0000 0000				General Fund/Expenditures/District-Wide Support		375.00	
			10421		0	375.00	
10 E 530 9700 14 7000 072 0000 0000				General Fund/Expenditures/District-Wide Support		375.00	
			10480		0	700.00	
10 E 530 9700 12 7000 071 0000 0000				General Fund/Expenditures/District-Wide Support		700.00	
				61 Computer	Check(s) For a Total of		136,431.53

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 10, 2017, the board, by a _____ vote, approves payments, totaling \$224.70. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP WARRANTS PAYABLE:
Warrant Numbers 200000004 through 200000004, totaling \$224.70

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
200000004	WASHINGTON STATE DEPT. OF REVE	01/13/2017	224.70
1	Computer	Check(s) For a Total of	224.70

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200000004	WASHINGTON STATE DEPT. OF REVE	01/13/2017	4TH QTR. 2016		0	224.70	224.70
20 L 601 0000 00 0000 000 0000 0000			Capital Projects/Accounts Payable			224.70	
			1	Computer	Check(s) For a Total of		224.70

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 10, 2017, the board, by a _____ vote, approves payments, totaling \$8,322.97. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS PAYABLE:
Warrant Numbers 184670 through 184687, totaling \$8,322.97

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
184670	AGILE SPORTS TECHNOLOGIES	01/13/2017	1,953.72
184671	BAROCIO, ARMANDINA	01/13/2017	112.70
184672	DEVORE, TRAVIS C	01/13/2017	48.15
184673	GRANGER HIGH SCHOOL	01/13/2017	175.00
184674	HAYTER, STEPHEN A	01/13/2017	24.99
184675	JAIME, KARLA M	01/13/2017	100.00
184676	KIMMEL ATHLETIC SUPPLY	01/13/2017	1,068.83
184677	MCLEMORE, CINDY M	01/13/2017	123.47
184678	MIRABEAU PARK HOTEL AND CONFER	01/13/2017	717.66
184679	PEPSI COLA YAKIMA	01/13/2017	170.77
184680	SKEEN, ANGELA P	01/13/2017	220.23
184681	TOPP PRODUCTIONS	01/13/2017	300.00
184682	TRT PRINTED	01/13/2017	121.63
184683	URM CASH & CARRY	01/13/2017	460.64
184684	US GAMES	01/13/2017	91.79
184685	VARSITY SPIRIT FASHIONS	01/13/2017	41.39
184686	VISION FILLERS INC	01/13/2017	2,500.00
184687	WHITSTRAN ELEM IMPREST FUND	01/13/2017	92.00

18	Computer	Check(s) For a Total of	8,322.97
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Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
184670	AGILE SPORTS TECHNOLOGIES	01/13/2017	11222-10S-267879	Football/Basketbal l/Wrestling stats & video editing	4521600096	1,953.72	1,953.72
40 E 530 2010 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONTEST MGT			2,121.74	
40 L 601 0000 00 0000 000 0000 0000			Associated Student Body Fund/Accounts Payable			-168.02	
184671	BAROCIO, ARMANDINA	01/13/2017	12/4/2016 KENNEWICK		0	37.80	112.70
40 E 530 1200 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONCESSIONS			37.80	
			URM 12/28 & 1/3		0	74.90	
40 E 530 1200 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONCESSIONS			74.90	
184672	DEVORE, TRAVIS C	01/13/2017	SOUP		0	48.15	48.15
40 E 530 4150 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/FFA			48.15	
184673	GRANGER HIGH SCHOOL	01/13/2017	WRESTLING 12/10/2016	Ironman Wrestling Tournament	4521600149	175.00	175.00
40 E 530 2170 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/WRESTLING			175.00	
184674	HAYTER, STEPHEN A	01/13/2017	THANK YOU CARDS		0	24.99	24.99
40 E 530 4150 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/FFA			24.99	
184675	JAIME, KARLA M	01/13/2017	DRAMA REFUND		0	100.00	100.00
40 E 530 4999 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/DRAMA			100.00	
184676	KIMMEL ATHLETIC SUPPLY	01/13/2017	535035B-IN	Shorts	4521600153	227.24	1,068.83
40 E 530 2140 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/FOOTBALL			227.24	
			544328B-IN	Jackets	4521600154	841.59	
40 E 530 2140 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/FOOTBALL			841.59	
184677	MCLEMORE, CINDY M	01/13/2017	ROUND TABLE		0	123.47	123.47
40 E 530 4420 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/EQUESTRIAN TE			123.47	
184678	MIRABEAU PARK HOTEL AND CONFER	01/13/2017	343401	Rooms for TriCounty Wrestling Tournament	4521600148	717.66	717.66
40 E 530 2170 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/WRESTLING			717.66	
184679	PEPSI COLA YAKIMA	01/13/2017	010741456	winter concession drinks	4521600134	39.60	170.77
40 E 530 1200 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONCESSIONS			39.60	
			010741512	winter concession drinks	4521600134	131.17	
40 E 530 1200 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONCESSIONS			131.17	
184680	SKEEN, ANGELA P	01/13/2017	MERRY MUSTANG 2016		0	220.23	220.23
40 E 530 1040 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/GENERAL			220.23	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
184681	TOPP PRODUCTIONS	01/13/2017	1/14/2017		0	300.00	300.00
40 E 530 4460 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/MECHA			300.00	
184682	TRT PRINTED	01/13/2017	1108		2620	121.63	121.63
40 E 530 1040 02 0000 000 0000 0000			Associated Student Body Fund/Expenditures/GENERAL			121.63	
184683	URM CASH & CARRY	01/13/2017	C31125034	Winter Concessions	4521600113	228.96	460.64
40 E 530 1200 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONCESSIONS			228.96	
			C31126585	Winter Concessions	4521600113	231.68	
40 E 530 1200 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CONCESSIONS			231.68	
184684	US GAMES	01/13/2017	7584905		4090	91.79	91.79
40 E 530 1040 04 0000 000 0000 0000			Associated Student Body Fund/Expenditures/GENERAL			91.79	
184685	VARSITY SPIRIT FASHIONS	01/13/2017	27603258	Cheer Pants	4521600160	41.39	41.39
40 E 530 4470 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/CHEERLEADING			41.39	
184686	VISION FILLERS INC	01/13/2017	012016		4099	1,250.00	2,500.00
40 E 530 1040 04 0000 000 0000 0000			Associated Student Body Fund/Expenditures/GENERAL			1,250.00	
			ASSEMBLY		0	1,250.00	
40 E 530 1040 05 0000 000 0000 0000			Associated Student Body Fund/Expenditures/GENERAL			1,250.00	
184687	WHITSTRAN ELEM IMPREST FUND	01/13/2017	1152		0	92.00	92.00
40 E 530 1060 01 0000 000 0000 0000			Associated Student Body Fund/Expenditures/BOOK CLUBS			92.00	
				18 Computer	Check(s) For a Total of		8,322.97

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of January 10, 2017, the board, by a _____ vote, approves payments, totaling \$242,770.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, TVF WARRANTS PAYABLE:
Warrant Numbers 2005 through 2005, totaling \$242,770.80

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
	2005 BRYSON SALES & SERVICE	01/13/2017	242,770.80
1	Computer	Check(s) For a Total of	242,770.80

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
2005	BRYSON SALES & SERVICE	01/13/2017	2988	Purchase of two (2) Bluebird school buses	7301600001	121,385.40	242,770.80
90 E 530 0000 33 0000 000 0000 0000				Transportation Vehicle Fund/Expenditures/Unassigned		121,385.40	
			2989	Purchase of two (2) Bluebird school buses	7301600001	121,385.40	
90 E 530 0000 33 0000 000 0000 0000				Transportation Vehicle Fund/Expenditures/Unassigned		121,385.40	
				1 Computer	Check(s) For a Total of		242,770.80

BOARD PACKET

TO: Board of Directors
SUBJECT: Donation from Prosser Memorial Hospital Medical Center
AGENDA: Action
DATE: January 10, 2017
PREPARED BY: Kevin Lusk, Prosser High School Principal

Background

The Prosser Student Body has received a donation of \$500.00 from PMH Medical Center. The donation will be deposited into the ASB Drama account. We greatly appreciate the help and support from PMH Medical Center.

Recommendation:

It is recommended that the School Board of Directors approve the PMH Medical Center donation to Prosser High School Drama Club.