School Emergency Drills Documentation Form

Type of Drill Time of Drill
Fire Drill (5 required) Tornado Drill (2 required) Lock Down/Shelter in Place Drill (3 required) Standard Class Change Recess Other Events
Name of Reporting School:
Date of Drill: 100 7, 200 Time drill was held: 1:40 (pm)am)
Exact time required to evacuate/shelter/secure:
Total Participants: 26
Remarks:
This report is for emergency drill # for school year 21-22
Name of person conducting drill: Debra Bradford
Title of person conducting drill: Principal
Signature of person conducting drill:
Drill Was Coordinated With:
Emergency Management Coordinator Name & Title
AND
☐ Law Enforcement (county sheriff or chief of police or designee or MSP) Name & Title
OR
Fire (fire chief or designee) Name & Title