

UNAPPROVED MINUTES OF LYMAN SCHOOL DISTRICT 42-1
 BOARD OF EDUCATION PROCEEDINGS
 TEACHERS WORK ROOM, PRESHO, SD
 6:00 P.M., JUNE 12, 2023

President Collins called the meeting to order at 6:00 p.m. with the pledge of allegiance.

BOARD MEMBERS PRESENT: Matt Collins, Rolly Cropsy, Veronica Gerard, Casey Griffith, Judge Jessop, Nathan Millard, and Kimm Schweitzer (6:20 pm).

BOARD MEMBERS ABSENT: Jolleen LaVerdure and Cody Volmer.

SCHOOL PERSONNEL PRESENT: Chris Long and Renelle Uthe.

OTHERS IN ATTENDANCE: Melissa Slaba.

RECEIVE PUBLIC INPUT: None.

ADOPT AGENDA: Motion by Jessop, seconded by Gerard and carried to adopt the revised agenda with the following additions: Approve Special Board Meeting held May 11, 2023; New Business: Item K, Surplus Property; Item L, Construction Bids; item M, Property/Liability and Cyber Liability; and item N, Set 2023-2024 Budget Hearing.

CONFLICT OF INTEREST: None.

CONSENT AGENDA:

Motion by Griffith, seconded by Millard and carried to approve the Consent Agenda which includes the minutes of the last regular meeting held May 8, 2023, and the special board meeting held May 11, 2023; the financial reports, and the bills as submitted.

The following report of cash transactions was presented for the month of May:

FINANCIAL STATEMENT						
MAY, 2023						
	GENERAL	CAPITAL	SPECIAL	FOOD	DRIVERS	IMPACT AID
	FUND	OUTLAY	EDUCATION	SERVICE	ED	FUND
5/1/2023	\$49,680.94	\$3,129,633.06	\$817,224.34	\$22,531.95	\$6,312.38	\$1,136,275.73
Taxes	\$357,765.86	\$402,077.82	\$103,154.92			
State-Aid	\$94,738.00					
Federal Grants	\$47,118.00					
Esser II Grant	\$8,448.00					
Esser III Grant						
Driver's Ed					\$6,100.00	
Impact Aid			\$2,376.00			\$189,552.00
State Medicaid			\$1,224.09			
Transfer In from IA/CO						
Refund/Resale	\$4,646.70					
Interest	\$4,037.53					
Food Service Asst	\$552.05			\$13,539.62		
Food Service				\$12,583.67		
Activity Receipts	\$6,817.25					
Totals	\$573,804.33	\$3,531,710.88	\$923,979.35	\$48,655.24	\$12,412.38	\$1,325,827.73
Expenses	\$379,037.92	\$113,707.64	\$47,778.97	\$33,041.38	\$0.00	\$38,697.27
BALANCE	\$194,766.41	\$3,418,003.24	\$876,200.38	\$15,613.86	\$12,412.38	\$1,287,130.46
LAST YEARS BALANCE	\$271,803.17	\$3,460,745.16	\$861,041.76	\$49,570.04	\$10,744.73	\$954,065.01

GENERAL FUND: Agtegra, custodial, \$237.55; A-OX Welding, supplies, \$56.12; Best Western, travel, \$1,575.00; BJ's, supplies, \$160.96; Matt Booth, travel/prep coverage, \$210.00; BSN Sports, supplies, \$350.01; Burke Oil, propane, \$555.93; Byre Brothers, service, \$650.00; Matt Collins, school board, \$1,098.42; Nikki Collins, educational stipend, \$1,186.35; Brady Comp, labor, \$1,319.50; Rolly Cropsy, school board, \$1,016.82; Greg Ehrke, teacher sub, \$540.00; Veronica Gerard, school board, \$1,142.28; Gaylene Gilman, teacher sub, \$50.00; Casey Griffith, school board, \$936.72; Kortni Grubb, teacher sub, \$367.36; Halvorson Oil, gas, \$1,843.12; Diane Hamer, unused sick, \$150.00; Dominic Harmon, mileage, \$244.80; Tabatha Harmon, bus sub, \$70.00; Heartland Waste, service, \$300.00; Keith Herman, unused sick, \$796.54; Callie Hills, educational

stipend, \$1,186.35; Hillyard, custodial, \$2,875.09; Amanda Hupp, prep coverage, \$60.00; Nicole Husman, unused sick, \$105.00; Husmans, supplies, \$368.10; Judge Jessop, school board, \$1,057.08; Cade Johnson, prep coverage, \$90.00; Chad Johnson, bus/unused sick, \$1,083.27; Kennebec Telephone, telephone/vehicle repairs, \$1,936.05; Mike Kieffer, unused sick, \$637.80; KSB School Law, service, \$172.00; Brooke Langenbau, labor, \$351.00; Cathy Larson, maint sub, \$458.50; Kaylee Larson, labor, \$1,247.75; Layne Larson, prep coverage, \$30.00; Jolleen LaVerdure, school board, \$857.52; Kym Lebeda, unused sick, \$850.00; Kristi Lingemann, travel, \$120.00; Dawn Lintvedt, unused sick, \$324.22; Chris Long, travel/unused vacation, \$2,391.70; Cooper Long, travel, \$56.00; Shelly Long, teacher sub, \$50.00; Mandy Longville, bus/teacher sub, \$110.00; Lyman County Herald, publications, \$581.40; Master Teacher, awards, \$394.75; Menards, custodial, \$100.49; Midstates Group, supplies, \$462.64; Nathan Millard, school board, \$1,170.84; Joel Milton, travel/unused sick, \$1,343.04; Lezlie Moore, teacher sub, \$370.00; Moore Bldng Center, custodial, \$559.92; Julie Muirhead, unused sick, \$690.95; Scott Muirhead, unused sick, \$414.57; Murdo Ford, service, \$47.25; PEAP, awards, \$508.17; Performance Foodservice, FFV, \$408.15; Post Office, box rent, \$114.00; Presho General, gas, \$3,395.31; Quadient Leasing, postage, \$206.97; Brittany Reuman, MTSS stipend, \$225.00; Carly Samco, teacher sub, \$150.00; Heidi Samco, unused sick, \$510.24; Sanford Health, trainer, \$765.37; Julie Schindler, unused sick, \$60.00; Noah Schafers, teacher sub, \$100.00; Kateri Schweitzer, bus, \$945.00; Kimm Schweitzer, school board, \$910.20; ScottE Enterprises, supplies, \$179.56; SDRS, suppl retirement, \$1,000.00; Servall, service, \$66.15; Emily Smith, gas, \$59.84; Sunshine Sullivan, mileage, \$228.48; Natasha Thiry, unused sick, \$680.32; Scott Tschudy, unused sick, \$200.00; Gary Urban, unused sick, \$200.00; Renelle Uthe, unused sick/vacation, \$1,322.90; Michelle VanWyk, teacher sub, \$15.00; Silas Vesely, labor, \$853.20; VISA, supplies/travel, \$198.30; Cody Volmer, school board, \$610.20; Lorri Wagner, unused sick/prep coverage, \$55.00; Kennebec Water, water/sewer, \$570.50; Presho Water, water/sewer, \$618.79; West Central, electricity, \$9,206.13; Wheelhouse Plumbing, service, \$620.00; Shirley Wilinski, teacher sub, \$150.00; Jordan Wilson, mileage, \$275.40; Jordan Zirpel, labor, \$1,568.75; June Payroll, \$208,058.42; Employee Benefits/soc sec/retirement/ins/TSA, \$59,982.83; Total General Fund Bills: \$301,638.00. TRANSFER TO LYMAN TRUST AND AGENCY FUND: \$2,238.05. TITLE I FUND: ESGI LLC, supplies, \$369.00; IMSE, phonics, \$9,003.68; Shelly Long, teacher sub, \$150.00; Lucky Learning, supplies, \$1,088.97; Pierre School District, reg fees, \$150.00; Quill, supplies, \$162.88; School Specialty, supplies, \$2,743.08; Emily Smith, supplies, \$467.46; Mary Stanley, supplies, \$103.31; Scott Tschudy, unused sick leave, \$850.00; Michelle VanWyk, teacher sub, \$60.00; VISA, supplies, \$269.96; Wilson Language, reading textbooks, \$17,367.10; ZLabs, reg fee, \$250.00; June Payroll, \$27,341.02; Employee Benefits/soc sec/retirement/ins, \$8,491.73; Total Title I Fund Bills: \$67,808.19. CAPITAL OUTLAY FUND: ARS, roof repairs, \$2,202.26; JB's Lawn, service, \$3,000.00; Consolidated Construction, bldng project, \$7,500.00; JLG Architects, design costs, \$7,875.00; Kennebec Telephone, bus contract/repairs/maint, \$4,954.77; Marco, service, \$2,184.41; Oahe Electric, RDLeg pymt, \$8,772.00; U.S. Bank, admin fees, \$825.00; Total Capital Outlay Fund Bills: \$37,313.44. SPECIAL EDUCATION FUND: Service, \$18,702.25; Service, \$3,111.75; Tuition, \$774.00; Kylie Schindler, supplies, \$89.51; Carley Uthe, summer svcs, \$1,462.92; Michelle VanWyk, teacher sub, \$100.00; Shirley Wilinski, teacher sub, \$100.00; June Payroll, \$20,536.16; Employee Benefits, soc sec/retirement/ins, \$5,817.28; Total Special Education Fund Bills: \$49,030.95. FOOD SERVICE FUND: Bimbo Bakeries, grain, \$111.36; BJ's, supplies, \$24.81; DeHaai Processing, service, \$731.20; Eastside Jersey Dairy, dairy, \$1,097.35; Husmans, supplies, \$49.39; Tami McManigal, reg fee/labor, \$544.67; Carmen Mevissen, labor, \$466.68; Performance Foodservice, food/supplies, \$4,348.65; Carol Sundall, cook sub, \$170.00; Maxine Urban, unused sick, \$120.00; June Payroll, \$5,353.75; Employee Benefits, soc sec/retirement/ins, \$1,423.78; Total Food Service Fund \$13,341.54; DRIVER'S ED: Keith Herman, \$5,400.00; LYMAN TRUST AND AGENCY FUND: Activity Fund, clubs, classes, athletics, music, etc., \$83,138.12.

Motion by Millard, seconded by Griffith and carried to go into Executive Session at 6:03 p.m. for a Legal matter: SDCL 1-25-2.3.

Chairman declared out of executive session at 7:01 p.m.

OLD BUSINESS:

Superintendent Long gave a construction update. The bid letting was done for the bathroom remodel but not everything received a bid. Discussion for rebidding in the fall later in the meeting.

NEW BUSINESS:

Motion by Cropsey, seconded by Millard and carried to approve adoption of the FY2023 Supplemental Budget: "Let it be resolved, that the School Board of the Lyman School District 42-1, in accordance with SDCL 13-11-3.2

and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:"

**PROPOSED SUPPLEMENTAL BUDGET
2022-2023**

APPROPRIATIONS:	GENERAL FUND	CAPITAL OUTLAY	SPECIAL ED	FOOD SVS FUND	DRIVERS ED
10 1112 300	27,564				
10 1142 175	5,600				
10 2129 555	2,000				
10 2214 175	2,802				
10 2219 300	2,866				
10 2219 555	8,500				
10 2315 399	2,790				
10 2542 321	19,200				
10 2546 140	7,305				
10 2562 901	7,389				
10 3600 160	2,810				
21 1111 300		15,333			
21 2219 300		31,278			
21 2549 300		4,485			
21 2552 300		214,800			
21 2643 472		335			
21 5000 480		60,892			
21 6900 300		19,393			
22 1221 275			573		
22 2113 313			4,465		
22 2171 313			505		
22 2172 313			1,441		
22 2756 332			2,112		
51 2562 300				1,500	
53 3900					513
TOTAL APPROPRIATIONS:	88,826	346,516	9,096	1,500	513
MEANS OF FINANCE:					
10 4190 300	30,430				
10 4158 175	8,402				
10 4175 275	7,305				
10 4151 160	2,810				
10 4151 901	7,389				
10 4191 555	10,500				
21 4190 300		285,289			
22 4175 275			7,305		
51 4190 300				1,500	
53 5160					513
Unobligated Cash Balance	21,990	61,227	1,791		
TOTAL MEANS FINANCE:	88,826	346,516	9,096	1,500	513

Motion by Gerard, seconded by Millard and carried to approve the 2023-2024 Capital Outlay budget as presented by Business Manager Uthe.

Motion by Griffith, seconded by Jessop and carried to approve the auditor's contract with Schoenfish & Company for the FY2023 audit.

Motion by Schweitzer, seconded by Gerard and carried to approve educational stipends for Callie Hills and Nikki Collins for their summer semester class.

Superintendent Evaluation – clarified superintendent evaluation process with plans to set annual goals that the superintendent will present to the board.

Motion by Griffith, seconded by Jessop and carried to approve the Lyman Comprehensive Plan for Special Education for the 2023-2024 school year.

Motion by Cropsey, seconded by Gerard and carried to approve the 2023-2024 Covid Plan required for federal compliance with the only change being social distancing was taken out of the plan.

Motion by Millard, seconded by Cropsey and carried to approve the resignation of Zach Ballard, assistant football, effective the end of the school year and adopt the following resolution:

“Be it hereby resolved that the Board of Education, on behalf of the Patrons and Students of the Lyman School District 42-1 do hereby express earnest thanks and appreciation to Mr. Ballard for his 2 years of valued and constructive service in the interest of the school system, is hereby acknowledged.

Be it further resolved that a copy of this resolution be spread upon the minutes of the Lyman School District 42-1.”

Motion by Gerard, seconded by Schweitzer and carried to approve the resignation of Renee Thomas as pre-school/Jr Kindergarten effective the end of the school year and adopt the following resolution:

“Be it hereby resolved that the Board of Education, on behalf of the Patrons and Students of the Lyman School District 42-1 do hereby express earnest thanks and appreciation to Mrs. Thomas for her years of valued and constructive service in the interest of the school system, is hereby acknowledged.

Be it further resolved that a copy of this resolution be spread upon the minutes of the Lyman School District 42-1.”

Motion by Gerard, seconded by Millard and carried to approve a calendar change and have the students in school on January 12th and not January 19th due to professional development scheduled.

Motion by Cropsey, seconded by Griffith and carried to approve the items presented by Superintendent Long as surplus property and sell on Big Iron in the future.

Construction Bids – Opening was on the 6th of June. Didn't get 16 of the 30 bids needed. Superintendent Long suggested we reject these bids and re-bid in October. Motion by Millard, seconded by Jessop and carried to approve rejecting the construction bids.

Motion by Gerard, seconded by Cropsey and carried to approve the ASBSD Property/Liability and Cyber Liability policy for the 2023-2024 school year.

Motion by Cropsey, seconded by Griffith and carried to approve setting the Lyman School District's 2023-2024 Budget Hearing for Monday, July 10th at 6 p.m. with the regular July board meeting to immediately follow.

Griffith gave the Three-Rivers Report.

Jessop gave the Core Cooperative Report.

Superintendent Long gave the Superintendent report.

Motion by Jessop, seconded by Cropsey and carried to go into Executive Session at 7:55 p.m. for Personnel: SDCL 1-25-2.1.

Chairman declared out of executive session at 8:33 p.m.

Motion by Jessop, seconded by Griffith and carried to approve an elementary teaching contract for Karen Koffskey for the 2023-2024 school year.

Motion by Cropsey, seconded by Jessop and carried to approve an elementary teaching contract for Norwena Tubera Sales for the 2023-2024 school year.

Motion by Cropsey, seconded by Jessop and carried to approve a head cook/co-food service director contract in Presho for Tami McManigal for the 2023-2024 school year.

Motion by Gerard, seconded by Millard and carried to approve a head cook/co-food service director contract in Kennebec for Carmen Mevissen for the 2023 – 2024 school year.

Motion by Millard, seconded by Gerard and carried to approve Layne Larson as the high school student council advisor for the 2023-2024 school year.

Motion by Jessop, seconded by Gerard and carried to adjourn at 8:39 p.m. until the next regular meeting to be held on July 10, 2023.

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