

## Stanley County School District #57-1 Unofficial School Board Minutes

The Stanley County School District, #57-1, Board of Education met in regular session April 12, 2023, at 6:00 P.M., in the Parkview Auditorium with Board members Chris Fosheim, Shaun Cronin, Mitchell Kleinsasser, and Tyler Green present. Others in attendance were Superintendent Dan Baldwin and Business Manager Tate Gabriel. Visitors were Allison Bender, Terri Mehlhaff, Kim Doherty, Jen Milliken, Shirley Swanson, Brady Keil, Sarah Beck, Keely Bracelin, Melody Littau, Curt Littau, Kristie Maher, Justin Thorpe, Layne Meyers, and Max Foth.

Vice President Fosheim called the meeting to order at 6:00 P.M.

Fosheim led the Pledge of Allegiance.

Kleinsasser moved to approve the Agenda as published, seconded by Cronin. All in favor. Motion carried.

Conflict of interest declaration – Fosheim will abstain from agenda item 14, Resignations.

Green moved to approve the consent agenda as published, seconded by Kleinsasser.

- Approve the Board meeting minutes for March 8, 2023, Regular Board Meeting and March 23, 2023, Special Board Meeting.
- Approve bill listing for April 2023.
- Approve Imprest expense;
- Approve financials for March 2023.

All in favor. Motion carried.

### Bill listing for April 2023:

GENERAL FUND		
A-G-E CORPORATION	Snow Removal	1,612.50
ADMIN PARTNERS, LLC	Monitor/Record Keeping	125.00
ALL AROUND GRAPHICS	Teacher of the Year Award Plaque	56.28
BIGGER, FASTER, STRONGER	PE/Weights Computer License	299.00
CAPITAL JOURNAL	Publication of Minutes	202.42
CENTURY BUSINESS PRODUCTS	Print Management	1,026.56
CLASS OF 2024 PARENTS	Concession Stand Compensation	400.00
CLASS OF 2024	Concession Stand Compensation	400.00
CLASS OF 2025 PARENTS	Concession Stand Compensation	800.00
COCA COLA BOTTLING CO.	Credit Memo	724.20
COLE PAPERS	Custodial Supplies	5,934.63
COWBOY COUNTRY STORES	Maintenance Fuel	24.75
DECKER EQUIPMENT	Maintenance Supplies	1,300.75
DK HARDWARE	Maintenance Supplies	508.41
FORT PIERRE, CITY OF	Utilities	5,417.10

GOLDEN WEST TELECOMMUNICATIONS	Communications	119.28
GRAINGER	Maintenance Supplies	924.10
HAGGERTY'S MUSICWORKS	Instrument Repair	725.45
HOGENS HARDWARE HANK	Maintenance Supplies	138.47
JOSTENS, INC.	Heritage Medals	55.38
JW PEPPER	Classroom Music	22.99
LITERACY RESOURCES, LLC	Decodable Books	245.16
LUDEMANN FENCING LLC	Fence Repair	750.00
LYNN'S DAKOTAMART	Concessions	237.54
LYNN, JACKSON, SHULTZ & LEBRUN, P.C.	Professional Services	398.22
MENARDS PIERRE	Elementary Supplies	21.94
METROPOLITAN COMPOUNDS INC.	Granular Weed Killer	4,051.90
MIDCONTINENT COMMUNICATIONS	Communications	458.77
MONTANA DAKOTA UTILITIES	Utilities	6,408.60
MOSYLE CORPORATION	License Subscription	56.35
NAPA CENTRAL	Maintenance Supplies	413.15
NYSTROM ELECTRICAL	Maintenance Supplies	1,221.00
ORIENTAL TRADING CO. INC.	Family Night Supplies	109.89
OTIS ELEVATOR COMPANY	Elevator Repair	772.12
PRAXAIR DISTRIBUTION, INC	Cylinder Rental/Supplies	342.72
PRINCIPAL'S CONFERENCE, THE	Principals' Conference Registration	200.00
PRINCIPALS' CONFERENCE, THE	Principals' Conference Registration Fees	200.00
QUALITY INN & SUITES SOUTH	State One Act Lodging	336.00
QUALITY INN--SIOUX FALLS	HOSA Lodging	475.00
REINHART FOOD SERVICE, LLC	Concessions	1,737.25
RIVER BOTTOM SANITATION	Garbage Services	900.00
RUNNINGS	Maintenance Supplies	30.98
SASD	SASD "Wild West" Leadership Conf. Fees	180.00
SC CHEER TEAM	Concession Stand Compensation	400.00
SC CLASS OF 2025	Concession Stand Compensation	250.00
SC ELEMENTARY GIRLS BASKETBALL	Concession Stand Compensation	400.00
SC FOOTBALL	Concession Stand Compensation	2,600.00
SC GOLF	Concession Stand Compensation	400.00
SC HOSA	Concession Stand Compensation	600.00
SC MUSIC	Concession Stand Compensation	600.00
SC NATIONAL HONOR SOCIETY	Concession Stand Compensation	250.00

SC ORAL INTERP	Concession Stand Compensation	250.00
SC VOLLEYBALL	Concession Stand Compensation	500.00
SC YEARBOOK	Concession Stand Compensation	250.00
SCHOLASTIC BOOK CLUBS	Family Night	57.00
SD DANR	Water Rights Permit	300.00
SD DEPT. OF CORRECTIONS	Kitchen/Maintenance Services	165.94
SD HOSA STATE	State HOSA Conference Registration Fee	415.00
STANLEY COUNTY SCHOOL	MARCH '23 IMPREST	11,600.66
STATE OF SD - EXECUTIVE MGMT	Records Management	11.22
SUMMIT FIRE PROTECTION	Kitchen Fire System Inspection	285.75
TEACHWELL SOLUTIONS	Needs Assessments	3,750.00
VERIZON WIRELESS	Wireless	0.00
WEST CENTRAL ELECTRIC	Utilities	0.00
WOODWIND & BRASSWIND	Drum Sets	0.00
WR/LJ RURAL WATER	Utilities	0.00
Fund Number 10		63,449.43
CAPITAL OUTLAY		
CENTURY BUSINESS PRODUCTS	Print Management	1,076.01
LARRY'S PLUMBING LLC	Elementary Water Heater Replacement	16,291.00
PERMA-BOUND	Replacement Books	87.85
VANTAGE FINANCIAL, LLC	Telephone Lease	780.00
Fund Number 21		18,234.86
SPECIAL EDUCATION		
22X	Professional Services	8,409.88
22X	Professional Services	2,875.00
22X	Professional Services	759.30
LUDEMANN FENCING LLC	Fence Repair	500.00
LYNN'S DAKOTAMART	Life Skills	231.89
STANLEY COUNTY SCHOOL	MARCH '23 IMPREST	160.20
Fund Number 22		12,936.27
FOOD SERVICE		
EARTHGRAINS BAKING COMPANIES INC	Purchase Food	261.05
GLOE, LORI	Refund Meal Program Balance	42.30
HEPPER, DACEY	Refund Meal Program Balance	118.25
PRAIRIE FARMS	Purchase Food	1,485.88
REINHART FOOD SERVICE, LLC	Purchase Food	7,401.53
RIVER CITY TRANSIT	Transportation Services	148.00
SD DEPT. OF CORRECTIONS	Kitchen/Maintenance Services	307.19

SERVALL UNIFORM & LINEN	Professional Services	410.21
Fund Number 51		10,174.41
Checking Account ID 1		104,794.97
AGENCY FUND		
ALL AROUND GRAPHICS	NHS Sweatshirts	375.00
ANDERSON'S	Prom Supplies	1,775.93
BAREFOOT	FFA T-Shirts	391.75
BP BUSINESS SOLUTIONS	ACCT JG402 - 03/21/2023	1,252.59
CAPITAL CITY FLORIST	Student Council Carnations	10.00
MENARDS PIERRE	Metal Stools	29.99
MILLER FFA	FFA Competition Registration Fees	124.00
PIZZA RANCH	Student Council Prize Winners	53.97
SDMEA	ELEMENTARY ALL-STATE HONOR CHOIR AUDITIO	99.00
TIKI MAN ENTERTAINMENT	Prom DJ	400.00
Fund Number 17		4,512.23

### Financials for March 2023.

	General Fund	Capital Outlay	Special Ed	Pension
Balance 3-1-2023	-744,662.05	4,181,469.20	1,505,450.62	0.00
County Revenue	48,701.76	45,386.33	27,090.01	0.00
Local Rev & Bank Int	10,609.95	455.40	209.68	0.00
State/Fed Revenue	93,317.00	0.00	0.00	0.00
Accounts Payable	-68,604.66	-1,856.01	-4,745.62	0.00
Payroll	-298,045.17	0.00	-55,418.43	0.00
Misc	300,000.00	-300,000.00	0.00	0.00
Balance 3-31-2023	<b>-658,683.17</b>	<b>3,925,454.92</b>	<b>1,472,586.26</b>	<b>0.00</b>

	Impact Aid	Food Service	Enterprise Fund	Fiduciary Funds
Balance 3-1-2023	3,301,545.42	23,404.05	31,292.85	146,680.84
County Revenue	0.00	0.00	0.00	0.00
Local Rev & Bank Int	324.04	10,308.44	0.00	19,791.67
State/Fed Revenue	0.00	0.00	0.00	0.00
Accounts Payable	0.00	-7,624.54	0.00	-23,862.53
Payroll	0.00	-6,858.27	0.00	0.00
Misc	0.00	0.00	0.00	0.00
Balance 3-31-2023	<b>3,301,869.46</b>	<b>19,229.68</b>	<b>31,292.85</b>	<b>142,609.98</b>

Detail is available at the Business Office in Parkview Auditorium

Public comment – none.

Student report – none

Cronin moved to approve the 2023-2024 Stanley County school calendar as presented, seconded by Green. All in favor. Motion carried.

Kleinsasser moved to adopt Policy JHG: Reporting Child Abuse, as presented, seconded by Green. A brief discussion was held. All voted in favor. Motion carried.

First reading of Policy BD: School Board Meetings, and Policy BDC: Executive Sessions was held. Terri Mehlhaff, Elementary Principal, updated the board briefly on the Elementary. Mehlhaff congratulated Misty Biwer on receiving March elementary staff of the month. Mehlhaff thanked Mrs. Barnes for organizing and working with the students for their talent show in March and thanked board members Fosheim and Cronin for their willingness to allow students to take them to the wall. Curt Littau, MS/HS Principal congratulated Amber Garrett for being named March staff of the month and James Nemec, Addyson Deal, Carlee Brady, Macyn Schmautz, Blaize Frost, Bailey Garro and Nate Nelson for being named Students of the Month. Third quarter AR readers were Kourtney Hughes, Keaton Keil, Ethan Hunt, Jem Estes, Isabella Talamantez, and Kate Kramme. Melody Littau, Special Education Director, reported on the South Dakota Stars Report for Special Education. The Special Education department would like to revamp the way reading and math services are provided to students that could be more beneficial to students in general and special education classroom settings.

Cronin moved to declare the Board in Executive Session for SDCL 125-2 (1) Personnel, (2) Student Matters (4) Negotiations at 6:27 P.M., seconded by Kleinsasser. All voted in favor. Motion carried.

Fosheim declared board back in open session at 7:42 P.M.

Cronin moved to accept the resignations of Lori Gloe 2<sup>nd</sup> grade teacher effective March 23, 2023, Joey Fischer Study Hall/ISS Supervisor, Melody Littau Speech and Language Pathologist, Karen Ritchie Special Education Paraprofessional, Chris Fosheim MS Boys Basketball Coach, and Mary Steffen 4/5 grade science effective at the end of the 2022-2023 school year, seconded by Kleinsasser. Fosheim abstained. All others in favor. Motion carried.

Kleinsasser moved to authorize Business Manager to offer Courtney Edgar a Letter of Intent as Elementary Secretary \$17.00 per hour for the 2022-2023 school year and Joey Fischer a contract as Middle School Social Studies \$45,000.00 for the 2023-2024 school year, seconded by Green. All in favor. Motion carried.

Cronin moved to authorize Business Manager to offer contracts to the following Certified Staff for the 2023-2024 school year: Nicole Barnes, Sarah Beck, Shari Beeghly, Allison Bender, Bryan Bonhorst, Keely Bracelin, Kim Doherty, Tina England, Joey Fischer, Maxwell Foth, Amber Garrett, Erin Herr, Ashley Holm, Stephanie Huber, Elizabeth Quinn, Sonja Johnson, Connie Johnson, Wyatt Johnson, Sara Kampa, Kristie Maher, Becky McKeever, Christina Merrill, Stacey Meyer, Jennifer Milliken, Clinton Neville, Misty Roberts, Marissa Schulz, Maria Scott, Cheryl Sorenson, Ana Tribble, Therese Volmer, and Britany Willis, seconded by Kleinsasser. All in favor. Motion carried.

Green moved to authorize Business Manager to offer Letters of Intent to the following Classified Staff for the 2023-2024 school year: Misty Biwer, Darci Boe, Bill Eckstrom, Courtney Edgar, Maureen Frost, Kimberly Guyon, Sheila Jones, Ashley Keil, Chelsey Kelly, Cindy Kindle, Marcy Kuper, Layne Meyers, Lori Norman, Gretchen Pinto, Sydney Roberts, Kristy Severson, Mona Smith, and Sara Sterling, seconded by Kleinsasser. All in favor. Motion carried.

Cronin moved to authorize Business Manager to offer Letters of Understanding to the following Cocurricular Extra Duty positions: Dan Baldwin 504 Coordinator, Sarah Beck MS girls basketball and MS volleyball, Bryan Bonhorst Oral Interp and Yearbook, Keely Bracelin head varsity girls basketball, Toni Deal Indian education grant project coordinator, Kim Doherty national honor society supervisor and K-12 assessment coordinator, Teri Drageset assistant varsity volleyball, Tina England band supervisor and 6-12 vocal music, Joey Fischer MS football and assistant varsity boys basketball, Maxwell Foth head varsity football, Tate Gabriel assistant varsity football, Lindsay Heiss co-head gymnastics, Craig Heller MS wrestling, Erin Herr prom supervisor, Damon Hoftiezer assistant varsity football, Stephanie Huber head varsity volleyball, Wyatt Johnson FFA supervisor, Sara Kampa assistant varsity girls basketball, Chelsey Kelly assistant varsity volleyball, Krista Kerns MS

volleyball, Ryan Knight head varsity wrestling, Christina Merrill K-12 SAT team case manager, Jennifer Milliken one-act play director and policy committee, Clinton Neville assistant varsity wrestling, Elizabeth Quinn MS girls basketball, Marissa Schulz football cheerleading advisor, Sara Sterling policy committee, Shirley Swanson one act play assistant director, Scott VanDenHemel head varsity cross country, Kenna Wiczorek co-head gymnastics, seconded by Kleinsasser. All voted in favor. Motion carried.

Kleinsasser moved to approve Open Enrollment Applications \$572324001, 572324002, 572324003, 572324004, and 572324005 for the 2023-2024 school year, seconded by Green. All in favor. Motion carried.

Cronin moved to approve Daysen Titze as a volunteer golf coach for the 2022-2023 school year, seconded by Kleinsasser. All in favor. Motion carried.

Cronin moved to adjourn meeting at 7:50 PM, seconded by Kleinsasser. All in favor. Motion carried.

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DeLynn Hanson, President

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Tate Gabriel, Business Manager

Approved:

**Policy JHG: REPORTING CHILD ABUSE**

Status: DRAFT - 2nd  
Reading

Original Adopted Date: Pending | Last Reviewed Date: 03/10/2023

The term, abused or neglected child, means a child:

1. Whose parent, guardian, or custodian has abandoned the child or has subjected the child to mistreatment or abuse;
2. Who lacks proper parental care through the actions or omissions of the child's parent, guardian, or custodian;
3. Whose environment is injurious to the child's welfare;
4. Whose parent, guardian, or custodian fails or refuses to provide proper or necessary subsistence, supervision, education, medical care, or any other care necessary for the child's health, guidance, or well-being;
5. Who is homeless, without proper care, or not domiciled with the child's parent, guardian, or custodian through no fault of the child's parent, guardian, or custodian;
6. Who is threatened with substantial harm;
7. Who has sustained emotional harm or mental injury as indicated by an injury to the child's intellectual or psychological capacity evidenced by an observable and substantial impairment in the child's ability to function within the child's normal range of performance and behavior, with due regard to the child's culture;
8. Who is subject to sexual abuse, sexual molestation, sexual exploitation, or human trafficking by the child's parent, guardian, custodian, or any other person responsible for the child's care;
9. Who was subject to prenatal exposure to abusive use of alcohol, marijuana, or any controlled drug or substance not lawfully prescribed by a practitioner; or
10. Whose parent, guardian, or custodian knowingly exposes the child to an environment that is being used for the manufacture, use, or distribution of methamphetamines or any other unlawfully manufactured controlled drug or substance.

Any teacher or other school employee, who suspects that a child under 18 years of age has been neglected or abused by a parent or other person, will report orally or in writing this information to the building Principal or Superintendent. The Principal or Superintendent shall immediately report this information to the state's attorney, the department of social services, or to local law enforcement. The teacher or other school employee who witnessed the disclosure or evidence of the abuse or neglect must be available to answer questions when the initial report is made. If the Principal or Superintendent does not confirm to the teacher or other employee within 24 hours that the report has been submitted, the employee will report the information directly to the state's attorney, the department of social services, or to local law enforcement.

The report will contain the following information: name, address, and age of child; name and address of parent or caretaker; nature and extent of injuries or description of neglect; and any other information that might help establish the cause of injuries or condition.

School employees, including administrators, will not contact the child's family or any other persons to determine the cause of the suspected abuse or neglect. It is not the responsibility of the school employees to prove that the child has been abused or neglected, or to determine whether the child is in need of protection, but only to report suspicions of abuse or neglect.

Anyone who participates in making a report in accordance with the law and in good faith is immune from any civil or criminal liability that may otherwise arise from the reporting, or from any resulting judicial proceeding, even if the suspicion is proved to be unfounded.

Information or records concerning reports of suspected abuse or neglect are confidential. The release to persons other than those provided by law is a class one misdemeanor. Failure to make a report of abuse or neglect is a class one misdemeanor.

Copies of this policy will be distributed by the Superintendent to all school employees at the beginning of each school term, and to new employees when they begin employment if at a different time than the beginning of the school term.

**Policy BD: SCHOOL BOARD MEETINGS**

Status: DRAFT - 1st  
Reading

Original Adopted Date: Pending | Last Reviewed Date: 03/17/2023

**REGULAR MEETINGS**

All regular official School Board meetings will be held on the second Wednesday of each month, unless otherwise designated at the annual organizational meeting of the Board.

The official meetings of the school board are open to the public unless a specific law is cited by the school board to close the official meeting to the public. An official meeting is any meeting of a quorum of the school board at which official business of the school district is discussed or decided, or public policy is formulated, whether in person or by means of teleconference.

Subject to the following rules, any person may record, through audio or video technology, a school board meeting that is open to the public as long as the recording is reasonable, obvious, and not disruptive.

1. A person who wishes to audio or video record some or all of an official school board meeting must inform the school board president/chairperson or superintendent prior to the beginning of the meeting of the person's intent to record. At the beginning of the meeting, the school board president will then inform all persons present of the recording.
2. The quantity and type of recording equipment used shall be subject to the discretion of the school board, and the school board president/chairperson shall have the discretion to exclude or terminate recording of the meeting. This discretion is not to be exercised in an effort to restrict the public's right to be informed of school board meeting proceedings, but only where these rules have been violated.
3. Recording equipment must not produce distracting light or noise, and no artificial lighting device of any kind shall be employed with a video camera.
4. Recording equipment must not obstruct the vision of persons attending the school board meeting and their ability to see all school board members.
5. Any person violating the rules set forth above may be directed to cease the recording or leave the premises

The School Board shall reserve at every regularly scheduled official meeting a period for public comment, limited at the Board's discretion, but not so limited as to provide for no public comment.

**SPECIAL MEETINGS**

Special meetings may be called by the President of the Board, or in his or her absence the Vice-President, or a majority of the Board members. Notice stating the time and place of any special meeting and the purpose for its call, will be given each Board member and the Superintendent by the Business Manager, either orally or in writing, in sufficient time to allow each member's presence. No business other than that stated in the notice will be transacted at a special meeting.

**TELECONFERENCE**

Any official meeting, including executive meetings, may be conducted by teleconference. A teleconference is an exchange of information by audio, video, or electronic medium, including the internet. A member is deemed present if the member answers present to the roll call conducted by teleconference for the purpose of determining a quorum. Each vote at an official meeting held by teleconference may be taken by voice vote. If any member votes in the negative, the vote shall proceed to a roll call vote. A teleconference may be used to conduct a hearing. If the school board conducts an official meeting by teleconference, the school board shall provide a place at which the public may listen to and participate in the teleconference meeting. For any official meeting held by teleconference, which has less than a quorum of school board members participating in the meeting who are present at the location open to the public, arrangements shall be provided for the public to listen to the meeting via telephone or internet. The requirement to provide one or more places for the public to listen to the teleconference does not apply to an executive meeting.



**Policy BDC: EXECUTIVE SESSIONS**

Status: DRAFT - 1st  
Reading

Original Adopted Date: Pending | Last Reviewed Date: 03/17/2023

All official meetings of the school board are open to the public unless SDCL 1-25-2 and the appropriate subdivision of that statute is cited in a motion to close the meeting to the public.

As permitted by law, the school board may discuss some matters in executive (closed) session. An executive or closed meeting may be held only for the purposes of:

1. Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor;
2. Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student;
3. Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters, or pertaining to matters to which the attorney-client privilege attaches;
4. Preparing for contract negotiations or negotiating with employees or employee representatives;
5. Discussing marketing or pricing strategies by a board or commission of a business owned by the state or any of its political subdivisions, when public discussion may be harmful to the competitive position of the business;
6. Discussing information related to emergency or disaster response plans or protocols, safety or security audits or review as set forth in SDCL 1-27-1.5(8) and SDCL 1-27-1.5(17).

An executive or closed session may be held only upon a majority vote of the members of the Board present and voting. Discussion during the executive/closed session is limited to the purpose(s) specified in the closure motion(s). Nothing in state law or this policy prevents an executive or closed meeting if the federal or state Constitution or the federal or state statutes require or permit it.

All official actions concerning the matters discussed will be made only at an open official meeting.

By the very nature of the matter discussed in executive/closed session, the matters discussed shall be kept confidential by the Board and individual Board members (and the administration, as agents of the Board) unless and until allowed to be disclosed publicly by the individual(s) to whom the discussion relates or unless and until authorized or required by law.

It is therefore the policy of the Board that the Board and Board members shall respect the right of privacy of District employees and students, and neither the Board nor individual Board members shall disclose nor convey confidential information regarding District employees or students, the knowledge of which was acquired during executive/closed sessions unless authorized or required by law to disclose the information.

*Notes: Violation of the "Open Meeting Law" can result in personal liability and potential criminal charges.*

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