

Stanley County School District #57-1 Unofficial School Board Minutes

The Stanley County School District, #57-1, Board of Education met in regular session April 13, 2022, at 6:00 P.M., in the Parkview Auditorium with Board members Shaun Cronin, DeLynn Hanson, Chris Fosheim, Michael Roggow and Mitchell Kleinsasser present. Others in attendance were Superintendent Dan Baldwin and Business Manager Tate Gabriel. Visitors were Derek Meyers, Allison Bender, Sonja Johnson, Tyler Green, Jen Milliken, Steph Huber, Bruce Bresee, Terri Mehlhaff, Shirley Swanson, Wyatt Johnson, Jennifer Newcomb, and Lana Chase.

President Cronin called the meeting to order at 6:00 P.M.

Cronin led the Pledge of Allegiance.

Hanson moved to approve the agenda as published, seconded by Roggow. All voted in favor. Hanson moved to amend the agenda to add item 15B, Resolution #4-2022 Amendment to ASB Protective Trust Joint Powers Agreement and Bylaws, seconded by Fosheim. All in favor. Motion carried.

Conflict of interest declaration – Cronin will abstain from classified negotiations and resignations.

Fosheim moved to approve the consent agenda as published, seconded by Kleinsasser.

- Approve the Board meeting minutes for March 9, 2022, Regular Board Meeting
- Approve bill listing for April 13, 2022;
- Approve Imprest expense;
- Approve financials for March 2022

All in favor. Motion carried.

Bill listing for April 13, 2022:

GENERAL FUND		
ADMIN PARTNERS, LLC	Monitor/Record Keeping	125.00
AMERICINN MADISON	Gymnastics Tournament	231.00
BECK, SARA	MS Clock/BBB Clock	90.00
CAPITAL JOURNAL	Publications of Minutes	220.82
CENTURY BUSINESS PRODUCTS	Copier Services	1,101.99
CLASS OF 2024	Concession Stand Compensation	600.00
CLASS OF 2029	Concession Stand Compensation	125.00
CLASS OF 2030	Concession Stand Compensation	125.00
COCA COLA BOTTLING CO.	Credit Memo	172.53
COLE PAPERS	Custodial Supplies	3,809.44
CONNECTING POINT	Mobile Stand	733.52
COWBOY COUNTRY STORES	Maintenance Fuel-Cheyenne	22.79
CRIGGER, DWIGHT	MS GBB Official	120.00
DAKOTA SPORTS	Award Basketball	37.99

DUFFY, CORMAC	MSBBB/MSGBB Clock and Official	325.00
ENVIROTECH WASTE SERVICES	Garbage Services	1,353.37
EVERYTHING TRACK AND FIELD	Track Supplies	622.20
FORELL LIMO SERVICE	SoDak BBB Travel Service	1,007.00
FORT PIERRE, CITY OF	Utilities	5,759.80
FOSHEIM, CHRIS	Concession Stand Compensation	600.00
GOLDEN WEST TELECOMMUNICATIONS	Communications	118.76
GRAINGER	Maintenance Supplies	505.36
GREGORY SCHOOL DIST. 26-4	Track Entry Fees	100.00
INNOVATIVE OFFICE SOLUTIONS	Maintenance Supplies	3,947.54
JC OFFICE SUPPLY	Office Supplies	60.60
JOHNSON CONTROLS	Valve Replacement	707.78
KARST, MARSHA	GBB/BBB Book	800.00
KVIGNE, JACOB	MS.Var Shot Clock	120.00
LYNN'S DAKOTAMART	Credit Memo	232.07
LYNN, JACKSON,SHULTZ & LEBRUN, P.C.	Professional Services	4,178.86
MIDCONTINENT COMMUNICATIONS	Communications	449.24
MONTANA DAKOTA UTILITIES	Utilities	5,635.03
NAPA CENTRAL	Maintenance Supplies	95.84
NORTHWEST PIPE FITTINGS, INC., OF HURON	Maintenance Supplies	92.24
OVERDRIVE INC.	E/ Audio Books	200.00
PHILIP HIGH SCHOOL	Vocal Contest Entry Fees	275.00
PIERRE SCHOOL DISTRICT	Track Entry Fees	100.00
PIZZA RANCH	Concessions	516.49
PLAYSCRIPTS, INC.	Drama Supplies	39.17
QUAM, BERGLIN & POST, P.C.	Fiscal Year End Audit	16,000.00
RATHBUN, ASHLEE	Return Book Reimbursement	7.55
REINHART FOOD SERVICE, LLC	Concessions	701.64
RIVER BOTTOM SANITATION	Garbage Services	395.00
RIVER CITY TRANSIT	Transportation	10.00
SC CLASS OF 2027-28	Concession Stand Compensation	400.00
SC CLAY TARGET TEAM	Concession Stand Compensation	300.00
SC GYMNASTICS	Concession Stand Compensation	250.00
SC MUSIC	Concession Stand Compensation	800.00
SC VOLLEYBALL	Concession Stand Compensation	1,000.00
SC YEARBOOK	Concession Stand Compensation	250.00

SCHMITT, TRACY	Concessions Reimbursement	205.31
SCHOLASTIC BOOK CLUBS	Family Night Books	200.50
SCHOOL SPECIALTY, INC.	Office Supplies	38.77
STANLEY COUNTY SCHOOL	MARCH 2022 IMPREST	13,299.30
STANLEY COUNTY SHERIFFS OFFICE	Fingerprints	10.00
STATE OF SD - EXECUTIVE MGMT	Records Management	9.18
SUMMIT FIRE PROTECTION	Kitchen Fire System Inspection	275.75
SWEETMAN, KELLY	GBB/BBB Shot Clock	812.50
SWEETMAN, RONDA	BBB-GBB Clock	750.00
TAMI HOGI-LORENZEN	PD Training	800.00
TECHNOLOGY AND INNOVATION	Online Course	350.00
TITAN MACHINERY	Maintenance Supplies	62.25
TITZE, DAYSEN	MSBB Official	305.00
VAN ZEE, MATTHEW	MS BBB Official	80.00
VANDENHEMEL, SCOTT	GBB/BBB Book & Clock	300.00
VERIZON WIRELESS	Wireless	40.01
WEST CENTRAL ELECTRIC	Utilities	122.32
WR/LJ RURAL WATER	Utilities	55.00
Fund Number 10		73,186.51
CAPITAL OUTLAY		
CENTURY BUSINESS PRODUCTS	Print Management	1,076.01
FOLLETT SCHOOL SOLUTIONS INC.	Library Supplies	36.34
HAUFF MID-AMERICA SPORTS	Football Belts	12,147.75
PERMA-BOUND	Library Books	217.73
REINHART FOOD SERVICE, LLC	Walk-In Freezer	17,244.00
VANTAGE FINANCIAL, LLC	Telephone Lease	780.00
Fund Number 21		31,501.83
SPECIAL EDUCATION		
22X	Professional Services	4,074.64
22X	Professional Services	2,310.21
22X	Professional Services	1,350.00
22X	Professional Services	8,307.22
FLAGHOUSE	Supplies	512.72
GOODHEART WILLCOX	Life Skills	134.25
STANLEY COUNTY SCHOOL	MARCH 2022 IMPREST	39.99
Fund Number 22		16,729.03
FOOD SERVICE		
CHILD AND ADULT NUTRITION	Commodities	282.80

EARTHGRAINS BAKING COMPANIES INC	Purchase Food	331.95
PRAIRIE FARMS	Purchase Food	1,544.69
REINHART FOOD SERVICE, LLC	Purchase Food	7,996.82
RIVER CITY TRANSIT	Transportation	10.00
SERVALL UNIFORM & LINEN	Professional Services	333.08
SULLIVAN, BOBBIE ANN	Refund Meal Program Balance	77.05
Fund Number 51		10,576.39
Checking Account ID 1		131,993.76
AGENCY FUND		
BP BUSINESS SOLUTIONS	3/21/22 ACCT #JG402	1,138.90
BUCHOLZ, MARY	TRAVEL, LODGING, FOOD	550.26
CHANNING BETE COMPANY	Classroom Supplies	118.45
DJ MERRILL ENTERTAINMENT	2022 Prom DJ Service	899.00
ENGLAND, TINA	Senior Trip Travel	43.50
HUDL	HUDL IPAD Accessory Kits	1,134.00
MENARDS PIERRE	Elementary Supplies	121.31
MOBRIDGE - POLLOCK SCHOOL DISTRICT	REGION GBB LOSS '22	189.13
NATIONAL FFA ORGANIZATION	FFA Jackets	859.50
PROM NITE	Prom Supplies	2,187.80
RUNNINGS	Classroom Supplies	85.73
SAVVAS LEARNING COMPANY, LLC	Science Material Kits	1,446.61
SCHOOL SPECIALTY, INC.	Classroom Supplies	16.26
SD FFA ASSOCIATION, SDSU	National/State FFA Dues	15.00
TETON RIVER TRADERS	Clay Target Supplies	990.00
WEST MUSIC	Elementary Music Supplies	469.63
Fund Number 17		10,265.08
Checking Account ID 2		10,265.08

A detailed listing is available at the Business Office in Parkview Auditorium.

Financials for March 2022:

	General Fund	Capital Outlay	Special Ed	Pension
Balance 3-1-2022	-70,215.35	3,570,180.12	1,327,931.91	0.00
County Revenue	59,729.86	45,358.92	26,653.52	0.00
Local Rev & Bank Int	61.65	430.27	144.88	0.00
State/Fed Revenue	99,955.27	33,360.00	0.00	0.00
Accounts Payable	-49,762.30	-20,221.27	-13,985.35	0.00
Payroll	-291,323.83	0.00	-63,003.79	0.00
Misc	8,211.71	0.00	0.00	0.00
Balance 3-31-2022	-243,342.99	3,629,108.04	1,277,741.17	0.00

	Impact Aid	Food Service	Enterprise Fund	Fiduciary Funds
Balance 3-1-2022	2,895,348.71	-3,272.11	31,292.85	127,689.80
County Revenue	0.00	0.00	0.00	0.00
Local Rev & Bank Int	280.33	1,151.23	0.00	0.00
State/Fed Revenue	0.00	21,561.95	0.00	0.00
Accounts Payable	0.00	-9,191.25	0.00	-28,302.85
Payroll	0.00	-12,002.14	0.00	0.00
Misc	0.00	0.00	0.00	32,438.50
Balance 3-31-2022	<u>2,895,629.04</u>	<u>-1,752.32</u>	<u>31,292.85</u>	<u>131,825.45</u>

Detail is available at the Business Office in Parkview Auditorium

Public comment – Shirley Swanson spoke.

First Reading of Policy GBC: Staff Ethics

First Reading of Policy GBCA: Staff Conflict of Interest

First Reading of Policy GBCB: Staff Conduct

First Reading of Policy GBCBA: Freedom of Expression

First Reading of Policy GBCBAA: Search and Seizure

First Reading of Policy GBCBB: Employee Use of Networking Sites

Roggow moved to approve the 2022-2023 Stanley County school calendar as presented, seconded by Fosheim. All in favor. Motion carried.

Hanson moved to approve the Stanley County School District #57-1 Certified Personnel Negotiated Agreement for the 2022-2023 school year as presented, seconded by Roggow. All in favor. Motion carried.

Hanson moved to approve the Stanley County School District #57-1 Classified Personnel Negotiated Agreement for the 2022-2023 school year as presented. Kleinsasser asked questions regarding some of the job titles. Cronin abstained. All others in favor. Motion carried.

Roggow moved to adopt the following resolution authorizing the transfer of funds by the Business Manager from Capital Outlay fund to General fund, seconded by Kleinsasser.

RESOLUTION #3-2022 – Let it be resolved that the School Board of the Stanley County School District #57-1 transferred the following cash balance from Fund 21 Capital Outlay to the Fund 10 General.

TO: General Fund	\$300,000.00
FROM: Capital Outlay Fund	\$300,000.00

All in favor. Motion carried.

Hanson moved to adopt the following resolution approving amendment to ASB protective trust joint powers agreement and bylaws, second by Kleinsasser.

RESOLUTION #4-2022 – Let it be resolved, the Board of Education hereby approves and adopts the proposed amendments to the ASB PROTECTIVE TRUST JOINT POWERS AGREEMENT AND BYLAWS that were adopted by the Trust Board on March 18, 2022, and be it further resolved that the Board of Education acknowledges receipt of the Bylaws, and the proposed changes pursuant to Sections 16.1 and 16.2 thereof, and be it further resolved that the Business Manager certify and return a copy of this adopted Resolution to Associated School Boards of South Dakota in accordance with Article XVI of the Bylaws.

All in favor. Motion carried.

Terri Mehlhaff, Elementary Principal, updated the Board on happenings in the elementary. Ana Tribble received March elementary staff of the month. The elementary started Smarter Balanced testing. Bruce Bresee, Athletic Director, spoke to the Board regarding wage scale for officials. Bresee also spoke on hiring a summer strength and conditioning coordinator. Shirley Swanson spoke on freshmen impact. Derek Meyers, Director of Maintenance, updated the Board on the maintenance projects. Tate Gabriel, Business Manager, reported that the Audit for fiscal year 2021 has been completed and turned in to the state. Gabriel also reported that Tyler Green was the only petition turned in for the vacant school board seat. Green will join the school board in July of 2022. Dan Baldwin, Superintendent, presented Jen Milliken a plaque for being named the 2022 Stanley County School District Teacher of the Year.

Hanson moved to declare the Board in Executive Session for SDCL 125-2 (1) Personnel and (4) Negotiations at 6:57 P.M., seconded by Fosheim. All voted in favor. Motion carried.

Cronin declared board back in open session at 8:16 P.M.

Kleinsasser moved to accept the resignation of Damon Hofteizer as assistant varsity boy basketball coach effective at the end of the 2021-2022 school year, seconded by Hanson. All in favor. Motion carried.

Fosheim moved to accept the resignation of Danette Cronin as Special Education Paraprofessional effective at the end of the 2021-2022 school year, seconded by Kleinsasser. Cronin abstained. All others in favor. Motion carried. Hanson spoke on behalf of the board on how much Cronin will be missed.

Kleinsasser moved to accept the resignation of Krista Kerns as MS/HS Administrative Assistant/Technology Assistant effective April 22, 2022, seconded by Fosheim. All in favor. Motion carried. Hanson commented that Kerns will be missed by all the parents of Stanley County.

Fosheim moved to authorize Business Manager to offer Madyson Titze a Letter of Intent as part-time assistant track coach in the amount of \$2,122.93 for the 2021-2022 school year, seconded by Kleinsasser. All in favor. Motion carried.

Hanson moved to authorize Business Manager to offer Joseph Fischer a Letter of Intent as part-time assistant track coach in the amount of \$1,071.53 for the 2021-2022 school year, seconded by Kleinsasser. All in favor. Motion carried.

Hanson moved to authorize Business Manager to offer Curt Littau a contract as MS/HS Principal in the amount of \$75,000.00 to also include a \$100.00 monthly technology stipend and employee plus one insurance for the 2022-2023 school year, seconded by Kleinsasser. All in favor. Motion carried.

Hanson moved to authorize Business Manager to offer Stacey Meyer a contract as Elementary Special Education Teacher in the amount of \$45,920.00 to also include a \$2,500.00 signing bonus and a \$5,000.00 Behavior Specialist stipend for the 2022-2023 school year, seconded by Fosheim. All in favor. Motion carried.

Hanson moved to authorize Business Manager to offer Clinton Neville a contract as 6-12 P.E. in the amount of \$48,820.00 for the 2022-2023 school year, seconded by Kleinsasser. All in favor. Motion carried.

Roggow moved to authorize Business Manager to offer contracts to the following certified staff for the 2022-2023 school year: Beth Aasby, Sarah Beck, Shari Beeghly, Allison Bender, Bryan Bonhorst, Keely Bracelin, Toni Deal, Kim Doherty, Tina England, Maxwell Foth, Amber Garrett, Lori Gloe, Erin Herr, Ashley Holm, Stephanie Huber, Kimberly Jacobs-Bowman, Marissa Jacobsen, Rebecca Jacobson, Connie Johnson, Sonja Johnson, Wyatt Johnson, Sara Kampa, Becky McKeever, Christina Merrill, Stacey Meyer, Jennifer Milliken, Clinton Neville, Jennifer Newcomb, Misty Roberts, Ryan Royer, Maria Scott, Cheryl Sorenson, Mary Steffen, Shirley Swanson, Ana Tribble, Matthew VanZee, Therese Volmer, Clayton Wahlstrom and Britany Willis, seconded by Fosheim. All in favor. Motion carried.

Hanson moved to authorize Business Manager to offer Letters of Intent to the following classified staff for the 2022-2023 school year: Scott Bethke, Misty Biwer, Rhea Dyk, Alvin Eckstrom, Joseph Fischer, Maureen Frost, Anna Jensen, Sheila Jones, Ashley Keil, Chelsey Kelly, Cindy Kindle, Marcy Kuper, Kristina Laube, Gretchen Pinto, Karen Ritchie, Kristy Severson, Taylor Sickler, Mona Smith, Sara Sterling and Madyson Titze, seconded by Kleinsasser. All in favor. Motion carried.

Roggow moved to authorize Business Manager to offer Letters of Understanding to the following cocurricular extra duty positions: Maxwell Foth, head 9-12 football, head 9-12 boys basketball, Damon Hofteizer assistant 9-12 football, Joseph Fischer 6-8 football, 6-8 girls basketball, 6-8 boys basketball, Clayton Wahlstrom head varsity wrestling, 6-8 football, Keely Bracelin athletic director, head 9-12 girls basketball, Sara Kampa assistant 9-12 girls basketball, Matthew VanZee head 6-12 cross country, 6-8 girls basketball, K-5 assessment coordinator, Kevin Carter assistant varsity wrestling, Ryan Knight 6-8 wrestling, Lindsay Heiss 6-12 head gymnastics, Kenna Weiczorek 6-12 assistant gymnastics, Marissa Jacobsen cheerleading advisor, Stephanie Huber head 9-12 volleyball, Toni Deal assistant 9-12 volleyball, Indian Education grant project coordinator, Krista Kerns 6-8 volleyball, Sarah Beck 6-8 volleyball, Bryan Bonhorst oral interp, yearbook, Jennifer Milliken director one act play, Shirley Swanson assistant director one act play, student council supervisor, Wyatt Johnson FFA supervisor, Tina England band supervisor, 9-12 vocal music, 6-8 vocal music, Erin Herr prom supervisor, Kim Doherty national honor society supervisor, 6-12 assessment coordinator, Dan Baldwin 504 coordinator, Jennifer Newcomb special education director, early childhood assessment, Christina Merrill K-12 SAT coordinator, Sonja Johnson assessment specialist and Stacey Meyer behavior specialist, seconded by Kleinsasser. All in favor. Motion carried. Cronin stated that spring sport coaches are not listed as they will be evaluated when their seasons are completed.

Roggow moved to approve open enrollment application numbers 572223001, 572223003, 572223004, 572223005, 572223006, 572223007, 572223008, 572223009, 572223010, 572223011, 572223012 and 572223013, seconded by Kleinsasser. All in favor. Motion carried.

Fosheim moved to deny open enrollment application number 572223002, seconded by Hanson. All in favor. Motion carried.

Hanson moved to approve Talyn Sheard as a volleyball volunteer for the remainder of the 2021-2022 school year, seconded by Fosheim. All in favor. Motion carried.

Hanson moved to approve Teri Drageset as a volleyball volunteer for the remainder of the 2021-2022 school year, seconded by Fosheim. All in favor. Motion carried.

Hanson moved to approve Andrea Dragest as a volleyball volunteer for the remainder of the 2021-2022 school year, seconded by Fosheim. All in favor. Motion carried.

Fosheim moved to adjourn meeting at 8:28 P.M., seconded by Hanson. All in favor. Motion carried.

Shaun Cronin, President

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Tate Gabriel, Business Manager

Approved:

Policy GBC: STAFF ETHICS

Status: DRAFT - 1st
Reading

Original Adopted Date: Pending

School employees hold positions of public trust. High standards of honesty, integrity, and fairness are to be exhibited by each school district employee when involved in any school district activity. Ethical behavior by staff is required and expected at all times while fulfilling one's employment responsibilities and when at all school functions.

District employees are required and expected to:

1. treat students, parents, fellow employees, and community members with respect. Conduct which is prohibited includes, but is not limited to:
 - inappropriate verbal, visual or physical conduct, including jokes that demean an individual or group of individuals, spreading gossip about any individual, threatening another individual and all types of bullying behavior;
 - without proper authorization and authority violating another person's right of privacy and/or intentionally invading another person's personal space;
 - knowingly falsely blame an individual for conduct not done by the person.
2. promote a safe, nurturing, and positive school and work environment. Conduct which is prohibited includes, but is not limited to:
 - any conduct that is severe and objectively offensive so that it creates or results in an intimidating, hostile or offensive work or learning environment or has the purpose or effect of substantially or unreasonably interfering with an employee's or student's performance;
 - threatening, harassing, punishing or retaliating behavior against students and/or other employees.
3. maintain confidentiality concerning students, families and employees.
4. act in a manner consistent with District policies, legal and contractual standards, responsibilities, and obligations.
5. model and promote appropriate dress and language.
6. report to a school administrator knowledge of mismanagement, waste of funds, misuse of school property, abuse of authority, threats to safety, violations of policies and regulations, or other conduct that damages integrity or reputation of the school district.
7. refrain from using school employment to promote personal political and/or religious views.

In addition to the foregoing, the District, within this policy, adopts and incorporates into this policy as if set forth in full, the South Dakota Department of Education Professional Teachers Ethics as set forth in ARSD 24:08:03. The Professional Teachers Ethics as incorporated into this policy applies to:

- Teachers - a person charged with responsibility in the field of education and certified by the secretary of the Department of Education as a teacher or other specialist employed or contracted to provide services in an educational setting,
- Education Specialists - a person with specialized training or licensure, not serving as a classroom teacher, but employed or contracted to provide services in an educational setting, and
- Noncertified Educators - a person charged with responsibility in the field of education who is not certified by the secretary of the Department of Education as a teacher, administrator, or other education specialist, but who is employed or contracted to provide services in an educational setting.

Furthermore, the District, within this policy, adopts and incorporates into this policy as if set forth in full, the South Dakota Department of Education Professional Administrators Ethics as set forth in ARSD 24:11:03. The

Professional Administrators Ethics as incorporated into this policy applies to:

- the Superintendent,
- the Business Manager, and
- all other educational administrators.

Any employee who believes a staff member has engaged in conduct which violates the code of conduct shall immediately report the alleged misconduct to their immediate supervisor. If the concern/complaint involves the individual's immediate supervisor, the complaint may be filed with any administrator within the school district.

All complaints will be investigated and should the investigation result in a determination of unethical behavior by a school employee such unethical behavior shall constitute just cause for discipline, up to and including termination of employment. A complaint reported which was intentionally and knowingly false will result in disciplinary action being taken against the person or persons involved in the false complaint being made.

Policy GBCA: STAFF CONFLICT OF INTEREST

Status: DRAFT - 1st
Reading

Original Adopted Date: Pending

Employees of the District will not engage, directly or indirectly, in any activity that conflicts (or raises a reasonable question of conflict) with their duties and responsibilities in the school system.

Employees will not engage in work of any type where information concerning customer, client, or employer originates from any information available to them through school sources.

Employees will not sell textbooks, instructional supplies, equipment, reference books, or any other school products to the schools in the district.

In order that there is no conflict of interest in the supervision and evaluation of employees, at no time may any administrator be responsible for the supervision and/or evaluation of an employee who is the spouse of the administrator or the parent or step-parent, child or step-child, grandparent or grandchild, aunt, uncle, cousin, niece or nephew of the employee.

Policy GBCB: STAFF CONDUCT

Status: DRAFT - 1st
Reading

Original Adopted Date: Pending

All staff members have a responsibility to familiarize themselves with and abide by the laws of the State as these affect their work, the policies of the Board, and the regulations designed to implement them.

In the area of personal conduct, the Board expects that staff members will conduct themselves in a manner that not only reflects credit to the school district, but also sets forth a model worthy of emulation by students.

All staff members will be expected to carry out their assigned responsibilities with conscientious concern.

Essential to the success of ongoing school operations and the instructional program are the following specific responsibilities, which will be required of all personnel:

1. Faithfulness and promptness in attendance at work;
 2. Support and enforcement of policies of the Board and regulations of the school administration in regard to students;
 3. Diligence in submitting required reports promptly at the times specified;
 4. Care and protection of school property.
 5. Concern for and attention to their own and the school district's legal responsibility for the safety and welfare of students, including the need to ensure that students are under supervision at all times.
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Policy GBCBA: FREEDOM OF EXPRESSION

Status: DRAFT - 1st
Reading

Original Adopted Date: Pending

Employees have the Constitutional right of freedom of speech to speak on matters of public concern. However, the freedom of speech is limited for public employees when on duty or attending a school function, and also when discussing certain employment and student matters.

Policy GBCBAA: SEARCH AND SEIZURE

Status: DRAFT - 1st
Reading

Original Adopted Date: Pending

All district property, including, but not limited to, real estate, buildings, offices, desks, storage areas, lockers, computer systems and equipment, voice-mail, and vehicles, is owned by the district, and is intended for educational purposes, and district business, at all times.

Individuals using district-owned property (system users) shall have no expectation of privacy when using school property. The district reserves the right to monitor, inspect, copy, review and store (at any time and without notice) all usage of district property including computer and computer systems, including all internet and electronic communications access and transmission/receipt of materials and information. All material and information accessed and/or received through district computers and computer systems shall remain the property of the school district.

System users have no right of privacy and should have no expectation of privacy in materials sent, received, or stored in district-owned computers or on the district system or within the physical area of the district. School officials reserved the right to review district system/property use at any time to determine if such use meets the criteria set forth in school board policies and district regulations. Routine maintenance and monitoring of the system and physical plant may lead to the discovery that the user has or is violating district policy or law. Once a problem is discovered, an individual search may be conducted. The search/investigation will be reasonable and will be in keeping with the nature of the alleged misconduct.

Policy GBCBB: EMPLOYEE USE OF NETWORKING SITES

Status: DRAFT - 1st
Reading

Original Adopted Date: Pending

Technology will be used to complement and foster public education. Utilization by employees must not distract from or disrupt the educational process. Proper decorum is the standard of conduct expected of a professional. That standard will apply to the use of technology and social networking sites.

The Superintendent will ensure that staff members are reminded and informed of the importance of maintaining proper decorum when using technology as well as in person.

Proscribed conduct includes:

- Improper fraternization with students.
- Listing students as friends on networking sites.
- Staff members providing private phone numbers without prior approval of the district.
- Inappropriate email or phone contact with students.
- Posting items containing inappropriate sexual content.
- Posting items exhibiting or advocating illegal use of drugs or alcohol.

Electronic contacts with students will be through the district's property except in the case of an emergency.

All contact and messages by coaches with team members shall be sent to all team members, except for messages concerning medical or academic privacy, in which case the messages will be copied to the athletic director and the school principal.

The administration will monitor improper use of technology, and impose sanctions including dismissal from employment. Employees have no expectation of privacy with respect to utilization of district property, nor engagement in social networking sites.
