<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 5-9</td>
<td>Teacher Pre-School In-Service</td>
</tr>
<tr>
<td>August 14</td>
<td>School Opens (Wednesday)</td>
</tr>
<tr>
<td>September 2</td>
<td>Labor Day Holiday (Monday)</td>
</tr>
<tr>
<td>October 11</td>
<td>End First Quarter (42 days)</td>
</tr>
<tr>
<td>October 14</td>
<td>Staff Development Day</td>
</tr>
<tr>
<td>October 15</td>
<td>Begin Second Quarter</td>
</tr>
<tr>
<td>October 21</td>
<td>Parent Visitation, Grades K-2 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>October 21</td>
<td>Parent Visitation, Grades 6-8 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>October 22</td>
<td>Parent Visitation, Grades 3-5 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>October 22</td>
<td>Parent Visitation, Grades 9-12 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>November 25-26</td>
<td>Staff Development Days (Monday - Tuesday)</td>
</tr>
<tr>
<td>November 25-26</td>
<td>Flex Days with principal pre-approved summer workshops or job embedded workshops after school</td>
</tr>
<tr>
<td>November 27-29</td>
<td>Thanksgiving Holidays</td>
</tr>
<tr>
<td>December 20</td>
<td>Christmas Vacation Begins End of Day (Friday)</td>
</tr>
<tr>
<td></td>
<td>End Second Quarter / First Semester (44 days)</td>
</tr>
<tr>
<td>January 6</td>
<td>Staff Development Day</td>
</tr>
<tr>
<td>January 7</td>
<td>School Reopens (Tuesday)</td>
</tr>
<tr>
<td>January 13</td>
<td>Parent Visitation, Grades 3-5 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>January 13</td>
<td>Parent Visitation, Grades 9-12 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>January 14</td>
<td>Parent Visitation, Grades K-2 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>January 20</td>
<td>Parent Visitation, Grades 6-8 (3-7:30 p.m.) 2:00 dismissal</td>
</tr>
<tr>
<td>March 13</td>
<td>End Third Quarter (48 days)</td>
</tr>
<tr>
<td>March 16</td>
<td>Begin Fourth Quarter</td>
</tr>
<tr>
<td>March 23-27</td>
<td>Five Days Spring Break (Monday-Friday)</td>
</tr>
<tr>
<td>April 10</td>
<td>Good Friday</td>
</tr>
<tr>
<td>May 8</td>
<td>Graduation for Seniors (Friday)</td>
</tr>
<tr>
<td>May 22</td>
<td>School Dismissed (3:15 p.m.) (Friday)</td>
</tr>
<tr>
<td></td>
<td>End Fourth Quarter (44 days)</td>
</tr>
<tr>
<td>May 25</td>
<td>Memorial Day</td>
</tr>
<tr>
<td>May 26</td>
<td>Teacher Closeout</td>
</tr>
<tr>
<td>May 27</td>
<td>Staff Development Day - (Flex)</td>
</tr>
<tr>
<td></td>
<td>Flex Days with principal pre-approved summer workshops or job embedded workshops after school</td>
</tr>
</tbody>
</table>

**Note:** Days missed due to snow/ice will be made up May 26-June 1. AMI days may be also used.
WYNNE JUNIOR HIGH SCHOOL  
Wynne, Arkansas  
870-238-5040

Carl Easley  
Superintendent

Kathy Lee  
Assistant Superintendent

Jerry Lee  
Director of Maintenance and Transportation

Robbie Roach  
Principal

Blake Marsh  
Assistant Principal

Schunda Jones-Murphy  
Assistant Principal

BOARD OF DIRECTORS

Shannon Hobbs .................. President
Spencer Parker .................. Vice-President
Stacie Schlenker ............... Secretary
Dr. Neall Jackson .............. Member
Jackie Clark .................. Member

wynneschools.org

Inclement Weather:  
Please listen to local radio (KWYN) and local television stations  
for inclement weather announcements.

EQUITY

"The Wynne School District does not discriminate on the basis of race,  
religious creed, national origin, physical handicap, sex or age."
FOREWORD
The Wynne Junior High School Student Council, with the help and cooperation of the faculty and students, presents this handbook with the hope it will help students and parents to become familiar with the school and its policies.

MISSION STATEMENT
“Preparing students to meet tomorrow’s challenges.”

VISION STATEMENT
“Building our future, one student at a time.”

ACCREDITATION
The Junior High School is a member of the North Central Association of Colleges and Schools, which is the highest possible rating a school can have. Membership in the North Central Association gives our school prestige along with the other better schools of the state. Your school board, your superintendent, and your faculty are constantly on guard to maintain this high rating. You should consider it a privilege to attend this school and to know that your school credits will be accepted anywhere in the United States.

WHO OWNS THIS SCHOOL?
Surprisingly YOU do! Your parents and all taxpayers are legally required to pay taxes that build and maintain the Public School system. Everyone pays taxes in one form or another. Therefore, any damage done to this building, equipment, buses or books must be paid for with your own family’s money! It is not enough that you should refrain from doing anything to increase this cost to your parents, neighbors and yourself, but you must help protect the schools by discouraging or reporting such activity by any others. REMEMBER, most trouble starts as fun!

PROFESSIONAL QUALIFICATIONS
The federal "No Child Left Behind" (NCLB) Act gives parents the right to know the professional qualifications listed below.

• Has the teacher met Arkansas qualifications and licensing criteria to teach the grade level and/or subject area to which he/she is assigned?
• Has the state waived its qualifications and licensing criteria to permit the teacher to teach on an emergency or provisional license?
• The teacher's college major, graduate certification or degrees, and the field or discipline for those certificates or degrees.
• The qualifications of a teacher's aide or similar paraprofessional providing instructional assistance to your child.

Parents may request the above information by completing in writing a request form that can be obtained from Kathy Lee, Assistant Superintendent, P.O. Box 69, Wynne, Arkansas 72396, (870) 238-5030. Parent's request will be fulfilled in a timely manner.
PLEDGE OF ALLEGIANCE
In Accordance with Act 1333 pf 2003 and Act 576 of 2013 Regarding Pledge of Allegiance/Minute of Silence: All K-12 students shall stand and recite the Pledge of Allegiance during the first class of each day while facing the flag with their right hands over their hearts or in appropriate salute if in uniform. Students shall not be compelled to recite the Pledge of Allegiance if the student or student's parent or legal guardian objects to the student's participating the exercise on religious, philosophical or other grounds. Students who are exempt from reciting the Pledge shall be required to remain quietly standing or sitting at their desks. If a teacher chooses not to lead the Pledge on religious, philosophical or other grounds, another suitable person shall be designated by the teacher or principal to lead the class. Those who cannot comply due to disability shall be provided for. (Act 133 of 2003.) Act 576 of 2013 requires school to observe one minute of silence at the beginning of each school days for prayer, reflection, or engagement in a silent activity. STUDENTS AND PARENTS REQUESTING EXEMPTION MUST COMPLETE AN EXEMPTION FORM.

WYNNE JUNIOR HIGH BELL SCHEDULE

<table>
<thead>
<tr>
<th>PERIOD</th>
<th>CLASS TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8:00 - 8:50</td>
</tr>
<tr>
<td>Homeroom</td>
<td>8:50 - 9:10</td>
</tr>
<tr>
<td></td>
<td>Pledge of Allegiance, Announcements</td>
</tr>
<tr>
<td></td>
<td>Moment of Silence, Second Chance Breakfast</td>
</tr>
<tr>
<td>2</td>
<td>9:15 - 10:05</td>
</tr>
<tr>
<td>3</td>
<td>10:10 - 11:00</td>
</tr>
<tr>
<td>4</td>
<td>11:05 - 12:30</td>
</tr>
<tr>
<td>Lunch A</td>
<td>11:00 - 11:30</td>
</tr>
<tr>
<td>Class Time</td>
<td>11:35 - 12:30</td>
</tr>
<tr>
<td>Lunch B</td>
<td>12:00 - 12:30</td>
</tr>
<tr>
<td>Class Time</td>
<td>11:05 - 12:00</td>
</tr>
<tr>
<td>5</td>
<td>12:35 - 1:25</td>
</tr>
<tr>
<td>6</td>
<td>1:30 - 2:20</td>
</tr>
<tr>
<td>7</td>
<td>2:25 - 3:15</td>
</tr>
<tr>
<td>3:15</td>
<td>First group bus riders</td>
</tr>
<tr>
<td></td>
<td>and in-season athletes leave.</td>
</tr>
</tbody>
</table>

DAILY SCHEDULE
Organization is important to the operation of a school; therefore, it becomes necessary for each student to have an organized way of going through the daily schedule. You must follow the routine of the school at all times. Each student is an important part of and contributes to the student body both in studies and in activities. You should take advantage of the contributions which your school has to make to your growth and development.

Breakfast will be served at 7:30 - 7:54 in the cafeteria. When you arrive at school, you will need to go to the cafeteria or gymnasium. Students in the cafeteria after 7:50 should remain in the cafeteria until dismissed. At 7:54 you will be released to go to your lockers. It is important that you arrange your time of departure from home so that you arrive at school no later than 7:55.
LOCKERS

All students at Wynne Junior High are provided with lockers. You will be given your locker assignment when you register for school in the fall. Students are not allowed to switch locker assignments or share lockers. You are responsible for keeping your locker clean and locked.

Each student will use a school provided combination lock on his/her locker. Each student will be required to pay a $1.00 non-refundable fee for the use of the school combination lock. Students will be responsible for damaged or missing locks. The replacement cost of the lock will be $5.00. Lock combinations should be kept confidential.

<table>
<thead>
<tr>
<th>WJHS ID Badge Program</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Students must wear their ID badge to school daily. Students must wear their ID badge while riding the bus.</td>
<td>7. Students cannot share their ID badge with other students. Student must wear their personal school-issued ID badge.</td>
</tr>
<tr>
<td>2. If a student arrives at school without his/her ID badge, he/she is to report to the office for a temporary badge. Students must obtain a temporary badge by the end of the announcements or they will be assigned detention.</td>
<td>8. After three temporary ID badges are issued per semester, the following consequences will be administered:</td>
</tr>
<tr>
<td>3. Any student who obtains a temporary ID badge will line up at the end of the lunch line.</td>
<td>4th time = 1 day detention hall</td>
</tr>
<tr>
<td>4. Student ID badges will be checked each period.</td>
<td>5th time = 3 days detention hall &amp; parent conference</td>
</tr>
<tr>
<td>5. Students must wear the ID Badge on school issued clips fastened on the front of their clothing from the chest up. Students may purchase and wear a school issued lanyard for $2.00. Students may not wear lanyards that are not school issued.</td>
<td>6th time = 1 day In School Suspension &amp; parent conference</td>
</tr>
<tr>
<td>6. Students will not deface their ID badge.</td>
<td>7th time = 3 days In School Suspension &amp; parent conference</td>
</tr>
<tr>
<td></td>
<td>8th time = Suspension &amp; parent conference</td>
</tr>
<tr>
<td></td>
<td>9. Replacement costs are: ID badge = $5.00</td>
</tr>
<tr>
<td></td>
<td>Clips = $.50</td>
</tr>
<tr>
<td></td>
<td>10. Students must return the school issued ID badge at the end of the school year.</td>
</tr>
<tr>
<td></td>
<td>11. Each ID badge will have a unique number assigned to it and a unique bar code associated with it.</td>
</tr>
</tbody>
</table>

BACKPACKS / BOOK BAGS

Students choosing to carry a backpack must carry one with allowed dimensions. Dimensions for backpacks are 18" tall, 12" wide, and 8" deep. Rolling backpacks/bookbags are not allowed at Wynne Junior High School. We define a rolling backpack as any item that has wheels attached to it. Only students with a note from a medical doctor will be allowed to use rolling backpacks. Backpacks should be stored in lockers when they are not with the student. They are not to be left in the classrooms unattended or brought to the cafeteria. A student is allowed to carry one backpack unless they are an athlete.

STUDENT CONDUCT NOT PERMITTED

1. Disregard of Directions or Commands
   A. A student shall comply with reasonable directions or commands of teachers, student teachers, substitute teachers, teacher aide, principals, administrative personnel, superintendents, school bus drivers, school security officers, or other authorized school personnel.
   B. Students will be considered insubordinate when they refuse to obey any rule or regulation of the school or school district or the reasonable instructions of school district personnel.
2. Disruption and Interference with School
   No student shall:
   A. Block the doorway; corridor; walkway;
   B. Prevent students from attending a class or school activity;
   C. Block normal pedestrian or vehicular traffic;
   D. Use violence, force, noise, coercion, threat, intimidation, harassment, fear, passive resistance, or any other conduct intentionally to cause a disruption;
   E. Refuse to identify himself/herself on request; or
   F. Encourage other students to violate any rule or school board policy.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

3. Immorality
   A. A student shall abstain from indecent and immoral acts including possessions or distribution of pornographic material.
   B. A student shall abstain from using verbal or written profanity.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

4. Fireworks
   A. A student shall not possess, handle or store firecrackers, smoke bombs, cherry bombs, or any other kind of fireworks that reasonably could be a danger to himself/herself or to other students, that could cause damage to school property or that could be disruptive to the learning climate of the school.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

5. Gambling
   A. A student shall not participate in any activity which may be termed gambling or wagering where the stakes are money or any other object or objects of value.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

6. Physical Abuse or Assault of School Staff (Act 104 of 1983 Special Session)
   A. A student shall not cause or attempt to cause physical injury to a school employee or any other individual.

   Minimum Penalty - Intervention/Notify Authorities   Maximum Penalty - Expulsion

7. Insult or Abuse of a Teacher 6-17-106 (Repl. 1993)
   A. Any person who shall abuse or insult a public school teacher while the teacher is performing normal and regular or assigned school responsibilities shall be guilty of a misdemeanor and upon conviction be liable for a fine of not less than one hundred dollars ($100) nor more than one thousand five hundred dollars ($1,500).

   B. Act 1565 of 2001 makes it unlawful for any person to use profane, violent, vulgar, abusive or insulting language toward any public school employee during the course of his or her duties.

   C. Each school district shall report to the Department of Education any prosecutions within the school districts under this section.

   Minimum Penalty - In School Suspension   Maximum Penalty - Expulsion
8. The Possession of any Firearm or Other Weapons
Prohibited on School Property

A. Act 1282 of 1999 prohibits firearms on school property, school buses, or
school bus stops. Any student who brings or has in his possession on
school property any firearm or other prohibitive weapon, shall be expelled
for a period of not less than one (1) year. The expulsion process must be
completed by the school district, noted on the student's permanent records,
and the name added to a registry of students expelled for possessing
weapons on school property. (Act 1150 of 1999) Parents are responsible
for allowing minors to possess firearms or other prohibitive weapons on
school property. (Act 1149 of 1999)

B. A student shall not possess, handle or store contraband, or materials while
on school property or at school sponsored events.

Minimum Penalty - In School Suspension
Maximum Penalty - Expulsion

9. Damage or Destruction of School Property (Act 104 of 1983 Special Session)

A. A student may not cause or attempt to cause damage to school property or
steal or attempt to steal school property. Defacing of school property such
as marking walls and desks and carving on desks is forbidden.

B. The school district will attempt to recover damages from the student
destroying school property.

C. Recovering Damages for Destruction of Property (9-25-102). The
school district is entitled to recover damages up to $5000 from the parents
of any minor under 18 years of age, who maliciously or willfully destroys
real, personal, or mixed property belonging to the school district.

Minimum Penalty - Intervention
Maximum Penalty - Expulsion

10. Theft

A. A student shall not steal or attempt to steal property belonging to the school
or public or private property while under jurisdiction of the school.

B. Students shall make restitution of any property stolen by them and shall be
subject to other disciplinary measures.

C. Students are not to have in their possession any article belonging to
another student. If one finds a lost article, he/she should turn it in
immediately to a teacher or to the office.

Minimum Penalty - Intervention Maximum Penalty - Expulsion

11. Chewing of Gum & Eating of Candy

A. The chewing of gum and eating candy is prohibited because of the damage
it may cause to school and personal property.

B. The use of candy, breath mints or spray is prohibited.

Minimum Penalty - Intervention Maximum Penalty - Suspension

12. Making of Unnecessary Noises

A. Students should avoid making unnecessary noises in the school buildings.

Minimum Penalty - Intervention Maximum Penalty - Suspension

13. Running in the Halls

A. Running in the halls is strictly prohibited.

Minimum Penalty - Intervention Maximum Penalty - Suspension
14. Entering Class Unprepared
   A. Students should always take to each class the required textbook, workbook, pencil, paper, and other materials necessary for proper class participation.
   
   Minimum Penalty - Intervention
   Maximum Penalty - Suspension, Parent Conference

15. Responsibility of Students at All Activities
   A. As a student you should keep in mind that you are responsible for your conduct at all times during the school related activities where you may be in attendance. This includes school related activities that take place on other campuses such as athletic events, academic, or band contests. Unacceptable behavior will be subject to disciplinary action.
   
   Minimum Penalty - Intervention
   Maximum Penalty - As indicated according to act, or expulsion
   Penalty - Expulsion

16. Conduct on Campus
   A. Conduct on the school campus should be orderly at all times. Students are not allowed to play tackle football or any contact game while on the playground.
   
   Minimum Penalty - Intervention
   Maximum Penalty - Suspension

17. Fighting
   A. A student shall not cause or attempt to cause injury to another student or any other individual.
   
   Minimum Penalty - Out of School Suspension
   Maximum Penalty - Expulsion

18. Tobacco Policy (Act 1555 of 99)
   Students are not allowed to use or possess tobacco products at WJHS.
   (Act 1099 of 2013)
   
   1st Offense - 3 Days ISS
   2nd Offense - 4 Days OSS
   3rd Offense - 6 Days OSS
   4th Offense - 10 Days OSS with recommendation of expulsion

19. Bicycles, Mopeds, and Motorcycles
   Students are not permitted to ride bicycles, mopeds, or motorcycles to or from the junior high school.
   
   Minimum Penalty - Intervention
   Maximum Penalty - Expulsion

20. Pets
   No personal pets are allowed on the school grounds or in the building.
   
   Minimum Penalty - Intervention
   Maximum Penalty - Expulsion

21. Student Welfare
   A. There is to be no visiting from room to room by students.
   B. Student visitors and small children are not permitted to attend classes with a student.
   
   Minimum Penalty - Intervention
   Maximum Penalty - Expulsion
22. Injuries
Anytime a student is injured, he/she should report immediately to the teacher to whom he/she is assigned for that period or to the staff member on duty.

23. Medication Policy
1. A student is prohibited from sharing, transferring, or in any way diverting his/her medications to any other person. A parent/guardian/designated adult must bring all prescription and/or over-the-counter medications to the nurse or trained school personnel. Medication cannot be brought to school or carried home by a student. Students are not allowed to have medication in their possession on the school bus or on school campuses.

2. Upon arrival at school with your child’s medication, you will be required to:
   • Sign a permission form for the medication to be stored and taken at school if one isn’t already on file for the current year.
   • Count medication with the nurse or trained school personnel and document the amount to be kept at school.
   • The initial (first) dose of any medications will not be given at school.

3. All medications must be in original container with the student’s prescription label in place. Over-the-counter medications should have the student’s name written on it and have the manufacturer’s dose and directions included.

4. Only medications that are ordered and labeled to be taken with meals, a specified time during school hours, or four (4) or more times a day will be administered at school. Morning doses should be taken at home with a snack or meal prior to coming to school.

5. Students are only allowed to carry emergency medications when the appropriate authorizations and documentation are completed by the parent, physician, student and school nurse and are on file in the nurse’s office, per Arkansas Annotated code §6-18-707, Act 1694.

6. Students should come between classes for medication and not during class.

7. Tylenol, Tussin, Antacid, Orajel and Throat spray are available for the students only under the direction of the school nurse and after receiving written a completed and signed Wynne School Health and Emergency Procedure form.

8. If your child has a short term prescription medication that meets the requirements to be given at school, the morning dose should be given at home. Then the parent may EITHER bring the medication to and from school each day, OR ask the pharmacy for a 2nd labeled bottle to leave at school.

9. Only emergency medications will be sent with students on any school trips.

24. Participation in Prohibited Clubs, Gangs, Fraternities, Sororities or Similar Organizations
Students shall not participate in secret societies, or organizations of any kind while on school property, at school sponsored activities or while on the way to or from school. Gangs, hate groups, cults, or similar groups, whether organized in the community or in other settings, are prohibited on school grounds or at any school sponsored activity.
Behaviors such as the use of signs, signals, or visible body markings/adornments, verbal or written language that connotes gang affiliation and/or membership in other prohibited groups or organizations at school or at school related activities are prohibited and will be considered to be in violation of this rule.

25. Early Morning Detention
Teachers will be able to assign detention for classroom disturbance. Students who feel they have been unfairly assigned detention should see the principal the day the rule infraction occurs.
The following guidelines are used in the assignment of detention hall by teachers:
A. All detention assignments are for thirty (30) minutes. Detention hall is held on Tuesday, Wednesday, Thursday, and Friday mornings of each week during the school year.
B. Students are required to sign the detention slip which indicates they have been informed of the detention assignment, not agreement with assignment. A STUDENT WHO REFUSES TO SIGN A DETENTION SLIP WILL BE REFERRED TO THE OFFICE AND A PARENT WILL BE NOTIFIED. A student will receive In-School Suspension for not signing a detention slip.
C. When a student accumulates ten (10) infractions (detention, ISS, OSS, etc.) for the semester, a Parent/Principal conference will be held. At this conference, further consequences will be discussed. THE STUDENT WILL BE SUSPENDED FROM PARTICIPATION AND ATTENDANCE AT ALL SCHOOL ACTIVITIES. A student can be suspended from activities for rule infractions not outlined above.

The administration may also refer students to Early Morning Detention for repeated handbook violations. The following guidelines will be used in the assignment of Early Morning Detention: 1) All detention assignments are for 30 minutes. 2) Students must bring work to detention hall. 3) Failure to report to detention will result in an added ISS or OSS assignment in addition to the day of detention. You will be required to serve both.

If a student can not make it to detention on the day assigned, arrangements must be made by the parent/guardian on the day of assigned detention by 3:15 for an alternate day for detention assignment. If an alternated day is not arranged and the student misses detention, the following schedule will be followed:
(1st Offense) - 1 day of detention, 1 additional day of detention
(2nd Offense) - 1 day of ISS, 1 day of detention
(3rd Offense) - 3 days of ISS, 1 day of detention
(4th Offense) - 1 day of OSS, 1 day of detention

Behavior which is deemed disruptive or non-compliant with handbook policies or school activities will result in immediate punishment, detention, ISS or other disciplinary action on the first infraction as the principal sees fit.
Other violations punishable by suspension, expulsion, or other disciplinary action:
1. All regulations contained herein are applicable to any student who may be utilizing the school transportation system for transportation either to or from school or to and from any school activity.
2. Students will be given specific regulations as they pertain to the school transportation system.

Parents of any minor student under the age of 18 and living with parents may be liable for damages caused by said minor in an amount not in excess of $2000.
Any behavior not listed in the student handbook will be dealt with by the administration's discretion on a case by case basis. The minimum punishment possible would be a reprimand and the maximum punishment possible would be expulsion.

27. Toys, Games, Cameras, Radios, or Play Gadgets
   Students should not bring toys, games, cameras, play gadgets, sports cards, playing cards, collectible cards, permanent markers, white-out or electronic devices to school. Fidget spinners or cubes will not be allowed unless approved by administration.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

28. Hand held Laser Pointers
   Act 1408 of 1999 prohibits the possession of hand-held laser pointers by minors.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

29. Electronic Communication Devices
   A. A student shall not possess an electronic communication device, paging device or beeper during normal school hours, with the exception for health or other compelling reasons; approved by the administration. (Act 447 of 2001) Students are not allowed to wear smart watches.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

   B. CELL PHONE - POSSESSION AND/OR USE
      If your student's cell phone is confiscated it will be labeled and locked in the school vault. It will be required to be picked up by a parent or guardian between 7:45 a.m. and 4:00 p.m.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion

30. Threats
   A. Act 1520 of 1999 requires school principals to report all threats of violence or acts of violence on school property. The law further states that all individuals who may have participated in or planned an incident should be reported.

   B. Act 567 of 2001 states that the act of communicating a false alarm to an educational institution is a Class D felony.

   C. Act 1046 of 2001 establishes a Class C felony for the offense of communicating a death threat concerning a school employee or student or threatening damage to a school structure.

   Minimum Penalty - Intervention/Report to Local Authorities   Maximum Penalty - Expulsion

31. Parental Notification
   A. Act 1217 of 2001 mandates parental notification of students reported to, interviewed by, or taken into custody by law enforcement personnel.

32. Misuse of Computer and Computer Network
   A. Any student using computers shall comply with all the rules in the Technology Acceptable Use Policy. Misuse of computers in the library, computer labs, or a classroom shall result in suspension of computer privileges on the entire campus. The student will be responsible for all assigned computer work during the suspension. The student will do his/her computer assignments outside school or he/she will receive no credit for the work.

   Minimum Penalty - Intervention   Maximum Penalty - Expulsion
DEFINITIONS AND CONSEQUENCES OF BULLYING

"Attribute" means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

"Bullying" means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

• Physical harm to a public school employee or student or damage to the public school employee’s or student’s property;
• Substantial interference with a student’s education or with a public school employee’s role in education;
• A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
• Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments "compliments" about another student’s personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as “fronting” or “chesting” a person,
6. Demeaning humor relating to a student’s actual or perceived attributes,
7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender

"Cyberbullying" means any form of communication by electronic act that is sent with the purpose to:

• Harass, intimidate, humiliate, ridicule, defame, or threaten a student, school employee, or person with whom the other student or school employee is associated; or
Cyberbullying of School Employees includes, but is not limited to:

- Building a fake profile or website of the employee;
- Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
- Posting an original or edited image of the school employee on the Internet;
- Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee;
- Making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
- Making, causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
- Signing up a school employee for a pornographic Internet site; or
- Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

“Harassment” means a pattern of unwelcome verbal or physical conduct relating to another person’s constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other’s performance in the school environment; and

“Substantial disruption” means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.
Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying or if allowed to continue would constitute bullying, to the building principal, or designee.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying. Different consequences are permitted depending on the age or grade of the bullying student.

Legal References:  
A.C.A. § 5-71-217  
A.C.A. § 6-18-514

34. Cheating / Plagiarism

Students are expected to be honest in any work turned in for a grade. Cheating consists of both giving and receiving information inappropriately and in a manner intended to deceive the teacher. Cheating on homework or on a test may result in a zero on that test of assignment. Use and/or possession of a cell phone during an exam may be considered cheating. Validated incidents of cheating become part of the students discipline record. Plagiarism, the unacknowledged use of somebody else’s words or ideas, is illegal, unethical, and unacceptable.

Minimum Penalty - Intervention Maximum Penalty - Expulsion

WYNNE SCHOOL DISTRICT ATTENDANCE POLICY

Compulsory Attendance Requirements

All children who ages five (5) through seventeen (17) on or before August 1 are required to be in school that school year with the exception of five-year-old children for whom kindergarten has been waived by the parent, guardian, or person having custody or charge; students who have received a high school diploma or its equivalent; or students who are enrolled in a post-secondary vocational-technical institution, a community college, or a two year or four-year institution of high education.

Student Residency Requirement

The public schools of any school district in this state shall be open and free through completion of the secondary program to all persons in this state between the ages of five (5) and twenty-one (21) years whose parents, legal guardians, or other persons having lawful control of the person under an order of a court reside within the school district and to all persons between those ages who have been legally transferred to the district for educational purposes.
Prior to a child's admission to an Arkansas public school, the parent, guardian, or responsible person shall provide the school district with one (1) of the following documents indicating the child's age:

1. A birth certificate
2. A statement by the local registrar or county recorder certifying the child's date of birth
3. An attested baptismal record
4. A passport
5. An affidavit of the date and place of birth by the child's parent or guardian
6. Previous school records
7. A United States military identification

Child's social security number is requested, however the parent, guardian or other responsible person may request that the school district assign the child a nine digit number designated by the Department of Education.

Act 663 of 1999 states that any person who knowingly gives a false residential address for the purpose of public school enrollment is guilty of a misdemeanor and subject to a fine not to exceed five hundred dollars ($500).

Procedure for New Students Placement

Any student transferring from a school accredited by the State Department of Education shall be placed into the same grade the student would have been in had the student remained at the former school. Grade placement for any student transferring from home schooling or a school that is not accredited by the State Department of Education shall be determined by an academic skills evaluation and consideration of the student's age.

Regulations Governing Attendance

Each day at school is very important to the total education of the student. Teachers are teaching and students should be in class learning and benefitting from class discussion.

It is absolutely essential that the parent and the student take individual responsibility for attendance at school. The parents must be aware of the attendance regulations and bear the responsibility so long as their child is enrolled as a student in the Wynne School District.

It is necessary to emphasize that absence days are designed for personal illness, serious personal or family problems, urgent family business, or for professional appointments which cannot be scheduled after school hours. It is also necessary to point out that truancy, cutting classes, and leaving campus without permission are among the reasons for which the students may be suspended since these actions disrupt the day to day learning experience. The following regulations are provided to avoid misunderstandings and disruptions concerning attendance.

Attendance is calculated by period. Missing any period more than eight days in a semester is considered excessive. Excessive absences from any period could result in non-participation in school activities. An exception to this policy would be if a student's Individualized Educational Plan or 504 Plan specifically states different attendance requirements for an individual student.
ABSENCES

If any student’s Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student’s IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students’ regular attendance at school is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction, which results in higher student achievement.

Absences for students enrolled in digital courses shall be determined by the online attendance and time the student is working on the course rather than the student’s physical presence at school. Students who are scheduled to have a dedicated period for a digital class shall not be considered absent if the student logs the correct amount of time and completes any required assignments; however, a student who fails to be physically present for an assigned period may be disciplined in accordance with the District’s truancy policy.

Excused Absences

Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. After four absences in a semester, all absences will be unexcused unless written documentation is provided from a doctor or agency as indicated in this section. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will not be accepted.

1. The student’s illness or when attendance could jeopardize the health of other students.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student’s faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the Superintendent or designee.
10. Absences granted, at the Superintendent’s discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and twelve (12).
11. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.
Students who serve as pages for a member of the General Assembly shall be considered on Instructional assignment and shall not be considered absent from school for the day the student is serving as a page. Prior to this absence, a parent/guardian must notify building administration.

**Unexcused Absences**

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with four unexcused absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstance of the unexcused absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has two unexcused absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by telephone by the end of the school day in which such absence occurred or by regular mail with a return address sent no later than the following school day.

Whenever a student exceeds four unexcused absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law.

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses. Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian or persons in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences. If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or persons in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is not longer in school.

The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.
BEFORE AND DURING ABSENCE

If the principal's office has not been notified in advance, then during the morning of the absence, the parent or guardian should inform the principal's office of the reason for the absence by calling the following number: 238-5040.

1. If you are absent for several days, you should keep in touch with the assistant principal by calling the school from time to time. The number is 238-5040.

2. When you return to school, you should bring a note signed by your parent or guardian stating the reason for your absence. You should take this note to the assistant principal's office between 7:45 and 7:55. An excused absence allows for the make-up of school work. An unexcused absence for suspension or truancy allows for no make-up work.

3. The student is responsible for arranging for any make-up work that has been missed.

TRUANCY

A. A student is truant if he/she is absent from school:
   1. Without permission of parent or guardian.
   2. Leaving school without permission or without having left word with the principal.
   3. Included in the above shall be skipping any class or scheduled school activity.
   4. Not reporting to principal after having been sent out of class.

B. A student who is truant from any class will be faced with one of the following:
   1. Detention.
   2. Suspension from school and/or other extreme disciplinary action.
   3. Truancy will be treated as an unexcused absence.
      Make-up work will not be allowed.
   4. If a student is truant, his parents will be notified.

WYNNE PUBLIC SCHOOLS HOMEWORK POLICY

Philosophy

Homework is a necessary part of learning, and it is reasonable to expect homework of some type in every course. As an extension of classroom work, homework should enhance everyday teaching and not be merely busy work. It is important to build a positive attitude toward homework. Homework assignments should not be used as disciplinary devices.

A homework policy, rather than being philosophical, should be a guideline that is flexible enough to deal with individual students and specific courses differentially.

Purpose

The purpose of a homework policy is to emphasize the importance of homework, and to acknowledge that it is an additional learning experience which supplements and reinforces work done at school. Homework can vary according to the type of course, the age of the student, and the speed at which a student works and learns.

Guidelines  The following will be considered when making homework assignments:
1. Assignments will vary according to the type of course and the age level of students.
2. Materials necessary to complete a homework assignment will be considered when making the assignment.

3. Allowance for differential assignments is necessary as homework assignments are sometimes short term, sometimes long term, sometimes product orientated, and sometimes rote memorization.

4. Teachers will notify students, in advance, what constitutes a late homework assignment and how the late assignment will be handled.

5. Students will be held accountable for their homework whenever it is given. If homework is collected, it will be acknowledged and/or returned in a reasonable amount of time.

6. Teachers will make every effort to ensure that assignments are (1) necessary and useful, (2) well explained and (3) well understood by the student.

7. Failure to do homework will result in being given a "0" for your grade.

TEMPORARY DISABILITY

Any student who finds that a physical condition exists which may result in an extended absence (more than 3 days) should notify the principal. The student should also present medical data indicating the anticipated time and length of the extended absence. Upon notification and presentation of appropriate information, the principal will inform the student of what can be worked out in the best interest of said student continuing his/her education.

WJHS TEST EXEMPTIONS

- Exemptions will only be allowed for semester tests.
- Absences will be recorded by class periods.
- Exempt students must sign an exemption sheet for each class in which they are exempt.
- Students who are banned from school activities are not eligible for exemptions.
- Students must be enrolled in a class the entire semester to be eligible for an exemption in that class.
- A student is considered absent from a class if he/she misses 10 minutes of class. Checking students in and out has an impact on their exemption status.
- Students may not be exempt if they have a truancy infraction.

A
- No more than 3 absences per semester.
- No more than 2 Early Morning Detentions.
- No In-School Suspension or Out-of-School Suspension, or Alternative Educational Placement.
- All school fees are paid.
- All Major assignments are complete and turned in to the teacher.
- All textbooks and library books are turned in or restitution has been paid.

B
- No more than 2 absences per semester.
- No more that 2 Early Morning Detentions.
- No In-School Suspension, Out-of-School Suspension, or Alternative Educational Placement.
- All school fees are paid.
• All Major assignments are complete and turned in to the teacher.
• All textbooks and library books are turned in or restitution has been paid.
  Official attendance records are kept at school.

PERMIT TO LEAVE SCHOOL
No student is to leave the grounds during the school day without a permit from the office. Parents wishing to take their child out of school should call in person at the assistant principal’s office to make their requests or send with their child a written statement that is to be submitted to the assistant principal for an early dismissal permit. In the event of sickness, the school nurse and/or parents will be notified. No student will be given permission to leave school with anyone except the parent or legal guardian or without written permission from the parent or legal guardian. No student will be given permission to walk from school once

CLOSED CAMPUS
Wynne Junior High operates as a closed campus. Students are not to be checked out for Lunch A (11:00 - 11:30) or Lunch B (12:00-12:30) without prior approval from a principal.

WALKING TO SCHOOL
Students who walk to and from school should follow the following protocol. When walking from the west, south, or north, students should walk in through hall 2 where the busses pick up/drop off. When walking from the east, students should enter through the front doors of the Junior High School. Students who walk to school should stay on sidewalks whenever possible and be aware of their surroundings at all times. Students who walk to and from school are required to have a note from their parent in the office.

CLASS CUT
Leaving school during the day (including the lunch period) without excuse or permission is a serious offense. This is a form of truancy and will be dealt with as such. Truancy will result in a loss of eligibility for exemptions for the semester test that the truancy violation happens.

TARDINESS
Tardiness will not be tolerated. Tardiness occurs when a student is not in his/her assigned or customary chair/desk when the tone begins to sound. A student tardy to class will be assigned 30 minutes of early morning detention for each of the three tardies in a semester. A student will be considered habitually tardy and assigned 1 day of In-School Suspension for each tardy after three in a semester. They accumulate according to the total number of tardies, not per class.

A student tardy to class will go to class. If a student feels that his tardiness should have been excused he/she should see the Principal before returning to the class in which he/she was tardy. If a tardy is not excused by the class period on the day following the tardiness, it will remain unexcused. Tardiness will be excused only in certain situations. The Principal will determine those which are to be excused.

The policy will not apply to students who are checking in late due to dental, medical appointments, or various other reasons deemed excusable by the Principal. Any student checking in during any part of the day must be on time to class even if they are checking in. If a student does not have documentation for being late, then the student would be considered tardy. Students must be signed in and be in their class on time.

All students who are late to school must check in at the front office.
MESSAGES AND DELIVERIES

If messages are for an emergency nature, the office will make every effort to deliver them without delay. However, it is not possible to accept and deliver messages without interrupting classes and interfering with the learning environment.

All items delivered to school for students must be brought to the office. The students will be notified by office personnel of the delivery. Students are not allowed to have food, candy, flowers, etc. delivered to school.

HALL TRAFFIC AND CONDUCT

The halls are congested during class changes. Students are not to walk three abreast nor run, scuffle, whistle, talk loudly, or loiter in the halls. Students should keep to the right as they walk down the halls. Students are urged to get school supplies sufficient for two or more classes and not have to open lockers between all periods.

WATER BOTTLES

Students are permitted to carry a water bottle with them from class to class. The bottles must be clear plastic water bottles. The bottle must contain clear water.

VIDEO SURVEILLANCE/IMAGES

Video cameras may be used in locations as deemed appropriate by the principal. Students in violation of building rules or laws shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies.

The Wynne School district and Wynne Junior High School maintain websites that may contain photographic images of students. Although no student is identified on these websites, the photographs will be considered public or directory information.

The school will use video and pictures of students for present and future use. Any parent who does not want his/her child to be shown on school TV programs should notify the principal's office by October 1 of each school year.

The board has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras in any district building, on district property, and in district buses and vehicles.

Videos containing evidence of a violation of student conduct rules and/or state of federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.

PUBLIC DISPLAY OF AFFECTION

Public display of affection is not appropriate behavior at school. Failure to comply with reasonable expectation of school staff will lead to disciplinary action.
The policy does not restrict what parents may provide for their own child's lunch or snacks. Parents may provide food of minimum nutritional value or candy items for their own child's consumption, but they may not provide restricted items to other children at school. This policy does not apply to school nurses using candy during the course of providing health care to individual students. This policy does not apply to special needs students whose IEP plan indicates the use of food or candy for behavior modification.

HEALTH SERVICES

The Wynne School District employs five (5) Registered Nurses to offer medical and other health related services to its student population. Nurses provide a variety of services for students, some of which can be reimbursable under the state Medicaid plan, such as EPSDT screenings for vision and hearing. The Registered Nurses in Wynne Schools are trained to provide the vision/hearing screenings. The Wynne District is enrolled with Medicaid as a provider of vision and hearing services. Parents are provided consent forms at the beginning of the school year in order for the school to be reimbursed for the hearing and vision services that are provided for Medicaid eligible children.

ARKids Insurance

The Wynne School District in coordination with the Cross County Department of Health and Human Services, provides information to students, parents, or guardians concerning health care coverage under the ARKids First Program. ARKids First is an insurance program that provides health insurance to more than 240,000 eligible Arkansas children each year. ARKids First offers two coverage options: ARKids A offers children of low-income families a comprehensive package of health benefits, and ARKids B provides coverage for families with slightly higher incomes. An ARkids First Application Kit is available to all students, their family, and/or guardians through the local Department of Health and Human Services, The Wynne School District Parent Center, and nurses’ offices at each campus in the Wynne School District. The kit includes an application, eligibility criteria, and benefit information for students and their families identified as being in need of health insurance coverage. For assistance in completing the application, contact Wynne School District’s parent coordinator at 870-238-5050, or a representative from the Department of Health and Human Services at 238-8553 Ext. 111.

VISION SCREENING - ACT 1438 OF 2005

Act 1438 of 2005 mandates vision screening for grades Pre-Kindergarten, Kindergarten, 1, 2, 4, 6, 8 and transfer students beginning with the 2006-2007 school year.

HEALTH SERVICES

Note From School Nurse

The nurse's job is a very important one. She takes temperatures, dispenses medicine, and administers first aid to each child that enters her office. She also gives hearing, vision, BMI, and scoliosis screening throughout the year. She is a friendly face that your child can trust and feel comfortable discussing any problems with. They are there to help you and your child have a safe, healthy, fun year.

The nurse may not contact you every time your child is seen. They will only contact you when they feel it is necessary by using their nursing judgement. However, they will ask you to come pick up your child for several things; fever greater than 100 degrees, true vomiting, diarrhea times 3, and injuries that need farther evaluation. They ask that you please not send your child to school if they have had fever greater than 100 degrees in the last 24 hours without medicine, or if they have vomiting or diarrhea. If your child gets injured at home and needs medical attention, please do not wait for the nurse at school to take care of it.
IMMUNIZATIONS REQUIREMENTS

Immunizations: A.C.A. 20-7-109, 6-18-702,6-60, 501-504, and 20-78-206 requires all new and transfer students entering school in the state of Arkansas to be properly immunized before entering. ALL students must provide documentation of immunizations. These immunizations consist of the following:

- 4 doses DPT (Diphtheria-Pertussis-Tetanus) last dose after 4th birthday
- 3 doses (Polio), last dose after 4th birthday
- 2 doses MMR (measles, mumps, rubella) 1st dose after 1st birthday & 2nd dose 28 days apart
- 3 doses of Hepatitis B
- 1 dose Hepatitis A (kindergarten and first grade only) after 1st birthday
- 1 dose of Varicella (All Grades) 1st dose after 1st birthday and 2nd dose 28 days apart
- Tdap required for students who turn age 11 or older by September 1st of current school year
- 1st dose of MCV 4 (Meningococcal) when entering 7th grade and 2nd dose at age 16 by September 1st of current school year (at least 8 weeks between the doses)

Transfer students will be conditionally admitted without an immunization record. Only a maximum of thirty (30) calendar days will be given for the student to produce documentation of immunization or be excluded from school.

Immunization exemptions for medical, religious, or philosophical reasons will be granted after receiving documentation from the Arkansas Department of Health in accordance with Act 999 of 2003.

WELLNESS POLICY A.C.A. 20-177-133, 134 AND 135

Schools will establish no more than nine (9) school wide events which permit exceptions to the food and beverage limitations established by A.C.A 20-17-133, 134 and 135. The schedule of the events shall be by school, approved by the principal, and shall be part of the annual school calendar. All food brought to school must be prepared in a commercial food service establishment. These items may not be given during meal times in the areas where school meals are being served or consumed.

If your child takes daily medication that is prescribed to be administered during school hours, the nurse will be glad to give it when all paper work has been received. A parent/guardian must bring all medication to the nurse - no medication can be brought by student. If your child takes morning medication, it is better to give it a home prior to coming to school. This helps your child have a better start to their day. Only antibiotics that are to be given four (4) times a day will be given at school - all other can be given at home. All medication must be in original containers with a prescription label. The first dose of medication will not be administered at school.

If your child has an allergy, asthma, seizures, or other medical problems, all paperwork with an action plan and emergent medication needs to be at school. Forms for you and your doctor to fill out can be found online under “parent center” or in the nurse’s office. Please return all paper work and discuss care with the nurse as soon as possible so your child’s care can be managed appropriately.
The nurse has Tylenol, cough medicine, antacid, Orajel, and throat spray in their office that can be given once the permission slip has been returned.

Please be in contact with the nurse with any new medical problems. If your child has a new injury that requires a brace, cast, or crutches, they need to come to the nurse at the beginning of the day. This will allow her to check for proper fitting and to make any necessary arrangements. Also notify the school of new phone numbers so that you can be easily contacted in case of an emergency.

Act 871 of 1999 requires all new and transfer students entering school in Arkansas to be properly immunized before entering. Transfer students may be conditionally admitted, and a maximum of 30 calendar days will be given for the student to produce documentation of immunization or be excluded from school.

Thank you for allowing us to care for your children this year.

SCHOOL BOARD POLICIES AND DUTIES OF PUPILS

As a matter of law, the admittance to and the continued attendance in a public school is a privilege dependent upon compliance with the laws of the state of Arkansas, the rules and regulations of the State Board of Education, and the rules and regulations of the Wynne Board of Education. It follows that when a pupil does not comply with laws and rules, the privilege of attending school may be revoked. The failure of a student to comply with the duties he/she is bound to perform constitutes misconduct, and such a student is liable to probation, suspension, or expulsion.

It is expected of Wynne Junior High School students that they:

1. Comply with the rules and regulations of the Wynne Special School District.
2. Pursue the required course of study.
3. Submit to the authority of the teachers of the school.
4. Display proper conduct to and from school, on school ground, and on the school bus.
5. Abstain from gambling, immorality, and profanity, and the use of liquor, narcotics, and tobacco on the school grounds and elsewhere.
6. Refrain from defacing, damaging, or destroying school property.
7. Be diligent in study. To be diligent in study, a student must do the following:
   (a) complete all assigned work on time; (b) pay strict attention to the teacher at all times; (c) exhibit good citizenship at all times; (d) do that calibre of work consistent with the student's individual ability and grade level; (e) cooperate with teachers and other students; and (f) be regular and punctual in attendance (must not be absent more than 8 days in any given semester unless ill). In any event, a student must comply with the attendance policy.

STUDENT ATTITUDE

1. Pupils in junior high shall be diligent in studies; otherwise, disciplinary action will be taken which may lead to expulsion from school.
2. Students will respect constituted authority. This includes conformity to school rules and regulations and those provisions of law which apply to the conduct of juveniles or minors.
3. Citizenship in a democracy requires respect for the rights of others. Students' conduct shall reflect consideration for the rights, property, and privileges of others and demands cooperation with all members of the school community.
4. High personal standards of courtesy, decency, morality, clean language, honesty, and wholesome relationships with others shall be maintained. Respect for real person property, pride in one's work, and achievement within one's ability is expected of all students.

5. Every student who gives evidence of a sincere desire to remain in school, to be diligent in studies, and to profit by the educational experiences provided, will be given every opportunity to do so and will be assisted in every way possible to achieve scholastic success to the limit of individual ability.

RIGHTS OF STUDENTS
Every student has a right to be free from teasing or bullying and to have his personal and property rights respected. If at anytime these rights are interfered with, the student should appeal to a teacher or the principal. There is no disgrace in appealing to authority; this is the proper thing to do. It is the mature method and the rule of civilized people.

SPECIAL EDUCATION SERVICES
Special education services are available for students with disabilities that adversely affect the learning process. Students who experience significant learning problems may be referred by teachers or parents for evaluation. If evaluation results indicate the presence of a disability and it is determined there is an adverse affect based on IDEA guidelines, a team composed of the student's parents, teachers, and other professionals will develop an individual education plan (IEP) which includes appropriate learning goals for the student. A continuum of settings including the regular classroom, resource room, and self-contained classroom are available, and the IEP team will select the learning environment that provides the least restrictive environment in which the student can successfully achieve his academic goals.

SEXUAL HARASSMENT
It is the policy of the Wynne School District that none of its students will be subjected to sexual harassment by any school employee, student, substitute, volunteer, or visitor by sexually offensive material, language or action in school, at school sponsored or school related activities.

DUE PROCESS
Every student is entitled to due process in every instance of disciplinary action for which the student may be subjected to penalties of suspension or expulsion. (See Ark. Stat. Ann. 80-1516).

1. Due process is afforded to students in disciplinary cases of some magnitude such as:
   A. Suspension;
   B. Expulsion;
   C. Statements removed from students' records; and
   D. Clearing one's reputation.

2. The U.S. Supreme Court ruled in 1975 that, for every suspension not exceeding ten days, the student has the right to be accorded the minimum requirements of the due process clause of the Fourteenth Amendment of the Constitution of the United States.

   The due process rights of students and parents are as follows:

3. A. Prior to any suspension, the school principal or his/her designee, shall advise the pupil in question of the particular misconduct of which he/she is accused, as well as the basis for such accusation.

   B. The pupil shall be given an opportunity at that time to explain his/her version of the facts to the school principal or his/her designee.
C. Written notice of suspension and the reason(s) for the suspension shall be given to the parent(s) of the pupil.

D. Any parent(s), tutor, or legal guardian of a pupil suspended shall have the right to appeal to the superintendent of schools.

CORPORAL PUNISHMENT

The Wynne School Board authorizes the use of corporal punishment to be administered in accordance with district policy by the superintendent or the superintendent’s designated staff members who are required to have a state-issued license as a condition of their employment.

Prior to administration of corporal punishment, the student receiving corporal punishment shall be given an explanation of the reasons for the punishment and be given an opportunity to refute the charges.

All corporal punishment shall be administered privately, i.e. out of sight and hearing of other students, shall not be excessive, or administered with malice, and shall be administered in the presence of another school administrator or designee who shall be a licensed staff member employed by the district.

Corporal punishment shall not be used as a form of discipline for a student who is intellectually disabled, non-ambulatory, non-verbal, or autistic. The immunity from civil liability that exists for performing corporal punishment does not apply if the student who receives corporal punishment is intellectually disabled, non-ambulatory, non-verbal, or autistic.

PROCEDURE FOR RESOLVING PARENTAL CONCERNS

It is a goal of the Board and the District to be responsive to the community and to continuously improve the educational program offered in its schools. The Board or the District welcomes constructive criticism when it is offered with the intent of improving the quality of the system’s educational program or the delivery of the District’s services.

The Board formulates and adopts policies to achieve the District’s vision and elects a Superintendent to implement its policies. The administrative functions of the District are delegated to the Superintendent, who is responsible for the effective administration and supervision of the District. Individuals with complaints concerning personnel, curriculum, discipline (including specific discipline policies), coaching, or the day to day management of the schools need to address those complaints according to the following sequence:

1. Teacher, coach, or other staff member against whom the complaint is directed
2. Principal
3. Superintendent

Other than in the few instances where statutorily allowed or required, student discipline and personnel matters may not be discussed in Board meetings. Individuals with complaints regarding such matters need to follow the sequence outlined above.

SUSPENSION AND EXPULSION

1. In School Suspension

Students may be assigned to In School Suspension for conduct which is disruptive, behavior that has a negative impact or for other reasons not specifically stated. Assignment to In School Suspension will usually follow other efforts to correct the behavior of the student.

In School Suspension will be held on the Junior High School campus, during the regular school day, Monday through Friday. Failure to attend In School Suspension will result in suspension.
A. PURPOSES:
1. To provide a more productive learning environment by removing the habitually disruptive student, either temporarily or permanently.
2. To provide special, intensive guidance for the student who is a persistent behavior problem; to rehabilitate as many students as possible to help them adjust to the normal school environment.
3. To significantly decrease the number of out of school suspensions and expulsions from Wynne Junior High School.
4. To reduce the number of students who drop out of school.

B. GUIDELINES FOR OPERATION
1. All procedures for maintaining correct student behavior that have been in practice will remain in effect. Only when students have reached the point that suspension would be in order will they be assigned to In School Suspension.
2. A student who refuses to attend In School Suspension and fulfill its requirements will be suspended out of school for three (3) days. Upon completion of the suspension, the student will be allowed to return to the regular classroom.
3. Students may be assigned to In School Suspension for any of the reasons outlined in the Wynne Junior High School handbook which may lead to suspensions or expulsions.
4. Assignments to In School Suspension will be for an indefinite period. Students will be readmitted to regular classes when the student has fulfilled the requirements of the In School Suspension.
5. Upon entering In School Suspension the director will inform the student of the rules and procedures of the In School Suspension.
6. Students assigned to In School Suspension shall complete assignments and tests while there, for full credit from their regular classes. The In School Suspension director will coordinate this work with students and Students assigned to In School Suspension will not be permitted to participate in assemblies, athletic contests or other school sponsored activities on the day or days assigned to In School Suspension.
7. Students assigned to In School Suspension will not be permitted to participate in assemblies, athletic contests or other school sponsored activities on the day or days assigned to In School Suspension.
8. Assigned students will be closely supervised. They will not be allowed to associate with other students. Necessary breaks for water and restroom use will be permitted. In School Suspension students will eat lunch in the In School Suspension room. They may bring their lunch or eat a school prepared meal.
9. Students may not be assigned to In-School Suspension for more than eight (8) days per semester.
10. The student or parent signature on the In-School Suspension letter only indicates that you have received a copy of the letter. It does not indicate that you agree with the content. If a student refuses to sign a letter, it will automatically be a 3 day ISS assignment.
11. If a parent is required to come to a meeting at school to meet with the administration and is delayed in getting to school, the student will be assigned in In-School Suspension until the meeting has been held.
2. Suspension
A. Suspensions will be invoked only as a last resort in chronic misbehavior or for serious infraction.
B. The principal of the school or designee is authorized to suspend students from school for disciplinary reasons up to ten days.
C. Prior to any suspension, the principal or designee shall inform the student of what he/she is accused and the basis of the accusation. If the student denies the charges, the principal shall explain to him/her the evidence which forms a basis of the charges and shall permit the student to present his/her side of the story. The principal or designee shall then either call the parents to the school or send the student home to return to school with the parents.
D. If, in the student-parent-principal conference, a decision is reached by the principal to suspend the student, both the student and parent would be informed as to the number of days of the suspension.
E. Written notice will be provided on parent request.
F. Should any suspended student or their parent or guardian request a hearing before the superintendent of schools on the suspension, then the principal or designee shall arrange for a conference with the superintendent.
G. The superintendent of schools or designee shall have the authority to revoke, terminate, or otherwise modify the suspension and will notify the principal and parents of his actions within five days of receipt of the principal's report.
H. Suspended students will be readmitted to school after the suspension days, even if the appeal process has not been completed. If the appeal process has been completed and the suspension is overturned, the student will return to school immediately, be allowed to make up all missed work and will not be counted as being absent.
I. Upon returning to school the student will be required to meet with a counselor to discuss behavior management prior to returning to regular classes.
J. Students who are suspended are not to attend or participate in any school activities during the time of the suspension.
K. A student who has to be suspended repeatedly may be recommended for expulsion.

3. Expulsion
The Board of Education may expel a student for a period longer than ten (10) school days for violation of the District's written discipline policies. The Superintendent may make a recommendation of expulsion to the Board of Education for student conduct:
• Deemed to be of such gravity that suspension would be inappropriate;
• Where the student's continued attendance at school would disrupt the orderly learning environment; or
• Would pose an unreasonable danger to the welfare of other students or staff.

Expulsion shall not be used to discipline a student in kindergarten through fifth (5th) grade unless the student's behavior:
a. Poses a physical risk to himself or herself or to others;
b. Causes a serious disruption that cannot be addressed through other means; or
c. Is the act of bringing a firearm on school campus.

The Superintendent or his/her designee shall give written notice to the parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis (mailed to the address reflected on the District’s records) that he/she will recommend to the Board of Education that the student be expelled for the specified length of time and state the reasons for the recommendation to expel. The notice shall give the date, hour, and place where the Board of Education will consider and dispose of the recommendation.

The hearing shall be conducted not later that ten (10) school days following the date of the notice, except that representatives of the Board and student may agree in writing to a date not conforming to this limitation.

The president of the Board, Board attorney, or other designated Board member shall preside at the hearing. The student may choose to be represented by legal counsel. Both the district administration and School Board also may be represented by legal counsel.

The hearing shall be conducted in open session of the Board unless the parent, legal guardian, person having lawful control of the student, person standing in loco parentis or student if age eighteen (18) or older, requests that the hearing be conducted in executive session. Any action taken by the Board shall be in open session.

During the hearing, the Superintendent, or designee, or representative will present evidence, including the calling of witnesses, that gave rise to the recommendation of expulsion. The student, or his/her representative, may then present evidence including statements from persons with personal knowledge of the events or circumstances relevant to the charges against the student. Formal cross-examination will not be permitted; however, any member of the Board, the Superintendent, or designee, the student, or his/her representative may question anyone making a statement and/or the student. The presiding officer shall decide questions concerning the appropriateness or relevance of any questions asked during the hearing.

Except as permitted by policy 4.22, the Superintendent shall recommend the expulsion of any student for a period of not less that one (1) year for possession of any firearm prohibited on school campus by law. The Superintendent shall, however, have the discretion to modify the expulsion recommendation for a student on a case-by-case basis. Parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis of a student enrolling from another school after the expiration of an expulsion period for a weapons policy violation shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a weapon on school property. The parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The Superintendent and the Board of Education shall complete the expulsion process of any student that was initiated because the student possessed a firearm or other prohibited weapon on school property regardless of the enrollment status of the student.

The District shall establish programs, measures, or alternative means and methods to continue student engagement and access to education during a
student's period of expulsion. The District's program shall include offering an expelled student an opportunity for enrollment in digital learning courses or other alternative educational courses that result in the receipt of academic credit that is at least equal to credit the expelled student may have received from the District if the student had not been expelled.

Legal Reference: A.C.A. § 6-15-1406
A.C.A. § 6-18-502 A.C.A. § 6-18-507

4. Student Expulsion From Other District or Districts

(Act 472 of 1995) Any person who has been expelled from another school district or who is involved in an expulsion proceeding with another school district and who may attempt to enroll in any school of the Wynne School District may, after a hearing before the board, not be allowed to enroll until such time as the expulsion has expired. Upon attempt to enroll, such person will be advised of their right to a hearing before the board.

5. Group Hearings for Expulsion

A. When two or more students are charged with violating the same rule and have acted in concert and the facts are basically the same for all such students, a single hearing may be conducted for them if the president of the board believes the following conditions exist:

1. A group hearing will not likely result in confusion.
2. No student will have his/her interest substantially prejudiced by group hearing.

B. If during the hearing, the president finds that a student's interest will be substantially prejudiced by the group hearing, a separate hearing may be ordered for that student.

DISCIPLINE FOR STUDENTS WITH DISABILITIES

The Wynne Schools will include the following regulations as they pertain to the discipline of students with disabilities:

1. Students with disabilities who engage in misbehavior will be subject to normal school disciplinary rules and procedures so long as such treatment does not abridge the right to free appropriate public education.
2. The individualized education plan (IEP) team for a student with a disability should consider whether particular discipline procedures should be adopted for that student and included in the IEP.
3. For a student with a disability, an exclusion from school for more than 10 consecutive school days constitutes a change in placement and is subject to procedural safeguards.
4. For a student with a disability to be suspended for more than 10 school days, an IEP committee must be convened within the first 10 days to review: 1) the relationship between the student's disability and the student's misconduct; 2) the relationship between the student's educational placement and the misconduct; and 3) the student's IEP and determine whether implementation of a behavioral management plan and/or a change in the education placement of the student is appropriate.
5. The suspended student should be offered alternate education programming during periods of exclusion that exceed 10 school days.
6. For a student with a disability who has brought a weapon to school, compliance with federal and state statutes (The Gun-Free Schools Act and Arkansas Act 567 of 1995) will be carried out in a manner consistent
with IDEA and Section 504 in that disciplinary measures will be decided on a case-by-case basis. An alternative educational setting may be assigned by the school for up to 45 calendar days while appropriate determinations are being made on behalf of the student with a disability.

7. The Special Education Supervisor shall be designated as a grievance officer for Act 504.

ALTERNATIVE SCHOOL

Admission to New Start Alternative School will require students and parents to submit an application to the alternative learning director.

TITLE VI, TITLE IX, SECTION 504
ADA, AND STANDARD XV

In keeping with the guidelines of Title VI, Section 601, Civil Rights Act of 1964; Title IX, Section 901, Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Standard XV of Act 445 of 1983, “The Quality Education Act of 1984”; and the Americans with Disabilities Act (ADA) of 1990, the Wynne School District assures that no person shall be discriminated against on the basis of race, color, national origin, age, sex, or handicapping condition in accordance with State and Federal law. Such individuals will not be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity offered or being conducted by the Wynne School District.

Title VI prohibits discrimination on the basis of race.
Title IX prohibits discrimination on the basis of sex.
Federal Age Discrimination in Employment law prohibits discrimination to individuals who are age 40 and older.
Section 504 and the ADA prohibit discrimination on the basis of handicap.
The equity compliance coordinator for the Wynne School District is:

STEPHANIE LYONS
P.O. BOX 69 • WYNNE, ARKANSAS 72396 • (870) 238-5030

Any person having inquiries concerning compliance with Title VI (Race), Title IX (Sex), FADE (Age), ADA or Section 504 (Handicap) is directed to contact the equity coordinator.

WYNNE PUBLIC SCHOOLS
GRIEVANCE PROCEDURES FOR FILING, PROCESSING, AND RESOLVING ALLEGED TITLE VI (RACE), TITLE IX (SEX), AND ADA AND SECTION 504 (HANDICAP) DISCRIMINATION COMPLAINTS (STUDENTS AND EMPLOYEES)

This document outlines the procedures to follow if a student, employee, or patron has a complaint which alleges that a school district receiving Federal funds (or an official or employee acting on its behalf) has, through policy, procedures, or practice, acted in a way which is prohibited by policy or law. This includes areas of

   A. Once a grievance has been filed, the Wynne School District will make available district records which may be relevant to the determination of the validity of the grievance. The school district does reserve the right to remove all names and all identifying information which does not bear on the validity of the grievance. Reasonable record reproduction cost will be assumed by the school district.
   
   B. The confidentiality of any information related to grievances or grievance proceedings which would identify, directly or indirectly, any parties to the grievance - the person filing the grievance and any persons named in the grievance allegation(s) - will be strictly protected, however assurances of confidentiality for all parties involved in a grievance need not interfere with the availability and/or presentation of significant or precedential information.
   
   C. At each level of the grievance procedures, all parties shall have a right to representation by counsel, legal or otherwise.
   
   D. Individuals or groups who are parties to a grievance will not in any way be subject to harassment, reprisal, or retaliation as a result of having filed a grievance or participated in any way in the grievance process.
   
   E. Established timelines may be waived upon mutual consent of all parties of the grievance.

2. Procedure for filing a grievance (complaint)
   A. The grievance shall be in writing, signed and dated, and submitted to the Equity Coordinator for the Wynne School District. The grievance should be submitted within ten (10) calendar days after incident has occurred.
   
   B. The Equity Coordinator, upon receipt of the complaint, will meet with the appropriate parties (both grievant and grievant respondent) separately within seven (7) calendar days in order to obtain any additional facts which may be relevant to the complaint.
   
   C. The Equity Coordinator will make every effort to reach a grievance resolution. If, however, this is not accomplished, the grievance may then be appealed in writing to a grievance committee. A meeting of the committee will be scheduled within seven (7) calendar days.

3. Grievance Committee
   A. A Grievance Committee will be appointed by the Equity Coordinator. Committee members may come from faculty, students, administrators, parents, or other affected employee groups. The appointments will be applicable to the situation.
   
   B. The committee shall hold a meeting with the aggrieved party, and the aggrieved respondent within seven (7) calendar days of the appeal.
   
   C. All committee hearing procedures will be recorded.
   
   D. During the hearing the complaining party shall have the opportunity to call witnesses, question parties involved, and present evidence.
   
   E. A decision will be made by the committee within the constraints of school district policy and law. The complaining party will be informed of the decision within seven (7) calendar days from the date of the final hearing. The decision can be appealed in writing to the Superintendent of Schools.

4. Superintendent of Schools
   A. Appeal of the committee's decision may be made to the Superintendent of Schools within seven (7) calendar days after the committee's decision. The appeal must be in written form.
B. The Superintendent shall have access to all transcripts, testimony, evidence, and other information presented to the Equity Coordinator and the committee.

C. The Superintendent will issue a decision within seven (7) calendar days of the final meeting between the superintendent and the complainant. The complainant will be informed of the decision. The decision of the superintendent may be appealed to the Board of Education.

5. Board of Education
A. Appeal of the Superintendent's decision to the Board of Education may be made within seven (7) calendar days after the Superintendent's decision.
B. The appeal must be in written form, signed and dated, and sent to the president of the Board of Education or the Superintendent of Schools as representative of the Board.
C. The Board of Education may request evidence, testimony, etc, to aid it in its decision.
D. The appeal will be included as an agenda item at its next regular meeting, unless the agenda deadline has already passed in which case it will be at the following Board meeting.
E. Regulations and legal procedures relative to an open or closed meeting will be adhered to.

TITLE I SERVICES -
A schoolwide program is a comprehensive reform strategy designed to upgrade the entire educational program in a Title I school; its primary goal is to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of achievement on state academic standards. This schoolwide reform strategy requires that a school -
• Conduct a comprehensive needs assessment;
• Identify and commit to specific goals and strategies that address those needs;
• Create a comprehensive plan; and
• Conduct an annual review of the effectiveness of the schoolwide program and revise the plan as necessary.

Adopting this strategy should result in an ongoing, comprehensive plan for school improvement that is owned by the entire school community and tailored to its unique needs. (Department of Education, March 2006)

SUMMARY OF DISTRICT SCHOOLWIDE TITLE 1 PARENT AND FAMILY ENGAGEMENT PLAN 2019-2020
The Wynne School District understands the importance of engaging parents and community in promoting higher student achievement, and keeping goodwill. The district curriculum follows the challenging Arkansas Academic Standards. The district encourages meaningful, productive parent/family and community engagement resulting in mutually beneficial partnerships. The district shall work to ...

GOAL 1 Involve parents/families in the development, and review of the district parent and family engagement plan that is online and filed with the Department of Education, and the School Improvement Plan, which align. There is a summary in the student handbook that parents/families will sign receipt of. The district wants parents involved in the planning, review, and improvement of its programs, annually.
1. The plans will reflect the needs of students and families.
2. Parents/families will be involved in decisions about how funds for parent/family engagement are spent for activities.
3. If the plan is unsatisfactory, any comments will be submitted to the State.

GOAL 2
The district will provide support and technical assistance to its Title I schools to plan and implement effective parent/family engagement practices, including the school parent and family engagement plans, school-parent compacts, and Title I requirements.

1. Activities, workshops, conferences, trainings, webinars, and online resources with school staff will build their capacity to work with parents as equal partners.
2. Information is provided to parents in a format, to the extent practicable, and language that parents can understand.
3. Professional development requirements will be met for staff who will be trained in the value of parental contributions, how to communicate with and work with parents as equal partners, and build ties between families and the school.
4. A volunteer program with volunteer opportunities and training is provided.

GOAL 3
The district provides parents support to help their students achieve success through workshops, conferences, classes, online resources, and equipment, etc.

1. Information is shared with parents about the State academic standards, State and local academic assessments, Title I, Part A, and how to monitor a child’s progress to improve achievement. Materials and training are provided to help parents work with their children in literacy, using technology and reasonable support requested.

GOAL 4
The district will share the budget for parent and family engagement activities and programs, and involve parents in providing input into how the funds are used.

1. As a district receiving a Title I, Part A allocation greater than $500,000, 90% of 1% of that allocation funds parent and family engagement with priority given to high-need schools. Funded activities are consistent with the district plan.
2. An annual evaluation identifying barriers, needs, and strategies will be used to design evidence-based strategies for more effective parental involvement.
3. The district plan is reviewed and updated annually.

GOAL 5
The district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.

1. The district collaborates and supports preschool students’ transition to kindergarten.
2. Transition nights between campuses, postsecondary schools or careers are provided.
3. The district coordinates and integrates programs with other entities to enhance student learning.
4. The district provides a parent resource center to encourage and support parents and a district parent coordinator to meet families’ needs.
WYNNE SCHOOL DISTRICT
ASBESTOS MANAGEMENT PLAN

The Wynne School District has filed (October 12, 1988) an Asbestos Management Plan with the office of the Governor. This plan is for the safe maintenance of or safe removal and disposal of identifiable material containing traces of asbestos in facilities owned by the Wynne School District.

A thorough inspection by an independent firm has been completed to determine the location of any materials which may contain asbestos. All materials found to contain asbestos fibers are being managed in such a manner as not to impose a health hazard to any person who may inhabit said facilities.

The management plan for each building is available in the Principal's office. A complete district plan is available for review in the office of the Assistant Superintendent. Plans may be reviewed between the hours of 8 a.m. and 4 p.m. Monday through Friday.

Individuals who have questions relative to the Asbestos Management Plan for the Wynne School District may direct such questions to Jerry Lee, Director of Maintenance and Transportation, who will serve as plan manager. He can be contacted by calling 238-5031.

LCCA COMPLIANCE
(Lead in Water)

The Wynne School District is in compliance with the Lead Contamination Control Act. All water drinking supply outlets have been tested and are in compliance with the Act. Water supply outlets are being managed in such a way as to not be harmful to any person who may utilize them. A copy of all tests results for lead in water is available in the Office of the Assistant Superintendent for inspection by the public, parents, teachers, or other school personnel.

INSTRUCTIONAL ENRICHMENT PERIOD

1. Students who ride 2nd or 3rd group buses will be assigned to an Instructional Enrichment Period room. These students will be released from their 7th period class at 3:18 pm and will report to their assigned hall rooms by 3:23 pm. During this period, students are to be quiet while they are doing their assigned homework or are reading their Accelerated Reading books.

WJHS CALCULATOR POLICY

1. Each student will be assigned a calculator.

2. Students are only to use the calculator assigned to them unless otherwise directed by the teacher.

3. Students are to get their calculator at the beginning of each class and check it for damages. If there are any damages to the calculator or if the calculator is missing, students are to report this to their teacher at the beginning of the class.

4. Students are to put their calculators away at the end of each class period.

5. All calculators are to be stored with covers correctly placed over the front.

6. Damaging a calculator in any way will result in an office referral.

7. Damage to a calculator includes anything that is not normal use. For example, writing on the calculator, removing rubber grips, pushing on the screen, scratching the screen, prying off the calculator buttons, or the removal of calculator batteries. Parents will be responsible for the cost of damages to the calculator.
GROOMING AND MANNERS

School clothes should be clean, comfortable, and in good taste and should not bring criticism to either the person wearing the clothes or to the school.

The appearance of any young person is primarily the responsibility of that individual and his/her parents. We expect students to maintain an appearance that is not distracting to teachers or other students or to the detriment of the educational process.

1. Especially forbidden is any article or outer clothing indecent in any respect. Clothing which displays profanity, nudity, suggestive comments, or clothing that is supportive of illegal chemicals, tobacco products, alcoholic beverages, drug paraphernalia or establishments which promote alcohol or gambling will be prohibited.

2. The wearing of undershirts, tank tops, and clothing exposing the bare midriff, back, or cleavage is not permitted. At all times, shirts or tops should overlap the waistband of pants, shorts, or skirts. Blouses/shirts must be long enough to completely cover the midriff when arms are raised straight over the head. Sleeveless shirts are allowed as long as the shirt fits appropriately around the arms and the shoulders are covered with straps that are at least 3 inches in width. Shirts that are sheer/transparent/see through may be worn AS LONG AS A SHIRT OR BLOUSE IS WORN UNDERNEATH THAT MEETS THE DRESS CODE. Strapless apparel will not be allowed at school.

3. Act 835 of 2011 finds that the wearing of clothing that expose underwear, buttocks, or cleavage of students in public school will not be allowed. Pants must be worn at the waist. Sagging is not permitted. Belts must be buckled, overalls and pants buttoned, suspenders should be worn on the shoulders. Clothing must be sized appropriately; oversized clothing will not be allowed. Shirts or outer garments length should be no longer than wrist length. Shirts longer than this length will not be allowed. Garments should not be visible if worn under pants.

4. Sleepwear will not be permitted. All students must wear shoes at all times. House shoes or slippers are not permitted.

5. Inappropriate head coverings such as bandanas, scarves, sweatbands, caps, do rags, sunglasses, combs, picks, towels, headwraps, or hairnets are not to be worn. Hats, gloves and hoods are not to be worn.

6. Clothing with holes above the knee is not permitted. Patches on holes are permitted if the patch is made of the same material as the garment.

7. Skirts, dresses, or shorts should come within 3 inches of the knee. Form fitting pants and tights will be permitted as long as an appropriate outer garment is worn (must cover the entire buttocks).

8. Wallet chains, large watch chains, straps with spikes, dog collars, digital belt buckles, or any other accessory that would cause a disruption or be used as a weapon are not permitted. In addition students may not wear plastic beads or rubber bands.

9. It is not the desire of any school official to embarrass any student. We are, therefore, asking for your complete cooperation in making the appearance of our student body something of which all of us can be proud. If, despite this request, violations occur, principals will deal with the individual situation.
10. Tattoos that display drugs, sex alcohol, tobacco products, inappropriate language, or deigns must not be seen at any time.

11. Any uniform worn during the school day outside of the field of play or practice must meet school dress code.

12. Leggings will not suffice as patches under any clothing.

13. Tutus will not be allowed at WJHS. 

*Due to changing styles and trends, the principal reserves the right to make the final decision on any wearing apparel not covered in the dress code.*

**Minimum Penalty - Conference with principal & parent contact** Students who are in violation of the dress code will not be allowed to return to class until they are properly attired. Classes missed waiting for clothes, going to get clothes or changing clothes will count in unexcused absences.

**Maximum Penalty - Expulsion from school**

**CARE OF PROPERTY**

1. **Clothing Identification** - Please label all clothing and gym shoes with your first and last name.

2. **Money** - Please do not bring more money than what is needed to spend at school each day.

3. **Gym Floor** - Our gym floor is made of a special material. Therefore, it is very important that we take care of it. (Remember, you can not wear tennis shoes that you wear outside on the gym floor.) You must have a separate pair of tennis shoes for the gym only.

**LIBRARY**

**Purpose:**

1. To provide information supplementing the curriculum.

2. To provide a place for quiet study and reading.

3. To provide materials for browsing.

**Regulations:**

1. **Circulation Rules**

   A. ID badges must be presented in order to check out and renew library materials. **A STUDENT IS RESPONSIBLE FOR ANY MATERIALS CHECKED OUT ON HIS CARD.**

   B. Each book not on reserve may be checked out from the library for 14 days. At the end of this period a book may be renewed for another 14 days if there is no waiting list.

   C. Reference books may be checked out for overnight use through the librarian. These books must be returned by 8:00 the following morning.

   D. An overdue library list will be issued to English teachers each Monday. Any student whose name appears on the list has until Friday of the same week to return his/her overdue books. Students who fail to return overdue books during this time will be subject to disciplinary measures.

   *Minimum - Reprimand    Maximum - Expulsion*

   Students who have lost a book will not be allowed to check out additional books until they have paid for the lost book.
2. Students will be issued a pass by teachers which will permit them to work in the library during class time. Passes are to be brought to the library by the student and given to the librarian immediately.

3. Classroom teachers may also bring students to the library with an entire class for research or to check out books.

4. Students entering the library from classes are to do so as quietly as possible.

5. Students may not enter any room except the reading area without first receiving permission from the librarian. This includes conference rooms, audio-visual rooms, storage rooms, and workrooms.

6. Students may not leave the library without permission except to return to class.

7. Students who wish to study using only their personal materials and textbooks will do this in the classroom rather than the library.

8. Students are to enter and leave the library through the east entrance only. The west entrance is a fire exit door.

9. Magazines and newspapers are to be read ONLY in the library.

10. Students are expected to use their library time wisely so that everyone needing materials will have an opportunity to use them.

TECHNOLOGY ACCEPTABLE USE POLICY
WYNNE JUNIOR HIGH SCHOOL

RESPONSIBILITIES:
1. I will respect and use with care all the technology provided for me and will obey school/classroom Internet-use rules. In addition, I can be held financially responsible for intentional damage or destruction of technology equipment.

2. I will keep my passwords private, and I will log off the network after each use. I understand that all activity using my network account is my responsibility and I will be held accountable.

3. I will at all times use technology in a moral and ethical manner and will follow local, state, federal, and international laws, including copyright laws. I also agree to abide by any technology rules instituted at my school or class, whether those rules are written or oral.

4. I will use the network in a manner that will not disrupt or interfere with the use of the network by others.

5. I will protect the privacy of others by not trying to learn their password or to access their data.

6. I will delete my e-mail to conserve system resources.

7. Parents will be responsible for the costs of the damages to laptops.

LIMITATIONS:
As a user of WJHS computer technology, I will not do any of the following:

1. Subscribe to a listserv, mailing list, bulletin board, discussion group, or chat room except when it is a specific course requirement.

2. Reveal my address or phone number or those of other students.

3. Send e-mail or other messages unless authorized by a teacher for a specific course requirement.
4. Introduce or attempt to introduce files that are dangerous to the integrity of the network or any workstation.

5. Allow anyone else to use my account nor use anyone else’s account.

6. Use vulgar, abusive, insulting, threatening or other inappropriate language or send hate mail, or make discriminatory or bullying remarks, make threats or harass others in any way.

7. Access, attempt to access, store, distribute or process materials that are “harmful to minors,” including obscene or pornographic material, or other inappropriate files.

8. Connect or attempt to connect to a proxy server.

9. Play games, either Internet or local, on the computer at any time.

10. Use technology for commercial, religious or political purposes.

11. Modify, or attempt to modify, reconfigure, repair, or otherwise alter the hardware components, peripherals, or software/operating systems of the Wynne Public Schools’ technology unless expressly given permission by the system technology staff.

12. Circumvent, or attempt to circumvent system security or in any way gain unauthorized access to local or network resources or files.

13. Download any files on any computer without specific permission of the teacher.

14. Install any programs on any computer without specific permission of the system technology staff.

15. Use encryption/decryption software.

16. Obtain or send information that could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks.

17. Gain or attempt to gain access to student or staff records or files.

18. Create a web page or associate a web page with the school or school district without proper authorization of the system technology staff.

19. Provide access to the District’s Internet access to unauthorized individuals.

20. Take part in any activity related to Internet use that may create a clear and present danger or the substantial disruption of the orderly operation of the District or any of its schools.

21. Engage in cyberbullying or harassment that creates fear, robs a student or staff member of their dignity, or detracts from the safe environment necessary to promote student learning. Students who bully another person will be held accountable for their actions whether they occur on school computers or property or off school property at school-sponsored events.

Students must realize that access to the District’s network and the Internet is a privilege, not a right, and is conditioned on the student’s abiding to this agreement. Inappropriate use can result in cancellation of these privileges. Messages related to or in support of illegal activities may be reported to authorities. The system administrator or his designee will deem what is inappropriate use and his/her decision is final. These regulations are designed to insure that all students use the resources in an appropriate manner.
No Guarantees: The Wynne Public School District makes good faith efforts to protect students from improper or harmful material that may be on the Internet. The Wynne Public School District utilizes the Arkansas Department of Information Services Internet Content Filtering, which is extremely helpful in blocking access to inappropriate material. Local technology staff have the ability to block additional sites at the request of a school administrator. The District makes no guarantees about preventing improper access to such materials on the part of the student.

Students are shown "cybersense" videos at the beginning of each school year. These videos focus on cyberethics, cybersecurity, and cybersafety. They cover subjects such as cyberbullying, illegal downloading, plagiarism, pornography, importance of password security, and online predators.

No Expectation of Privacy: Students who access the Internet or any district technology have no right to privacy for such use. The District may monitor the student's use of the District's technology as well as all other system activities in which the student participates, including but not limited to, e-mail, voice and video transmission, file transfers, to ensure proper use of the system. The District may share such transmissions with the student's parents/guardians or with other authorities.

The Wynne School District maintains websites which may contain photographic images of students. Although no student is identified on these websites, the photographs will be considered public or directory information.

The Wynne School District has television access to the cable channel 17. The school will use video and pictures of students for present and future use. Any parent who does not want his/her child to be shown on school TV programs must notify the principal's office by October 1 of each school year.

DISCIPLINARY ACTION:
Minimum Action: Reprimand or Conference
Possible Additional Action:
• Teacher/Parent contact
• Administrator/Teacher contact
• Loss of library privileges
• Loss of computer privileges for the school year
• In-school suspension from one (1) to three (3) days
• Restitution/Restoration
• Expulsion
WYNNE PUBLIC SCHOOLS POLICY ON NARCOTICS, BEVERAGES CONTAINING ALCOHOL, AND DRUGS

An orderly and safe school environment that is conducive to promoting student achievement requires a student population free from the harmful effects of alcohol and drugs. Their use is illegal, disruptive to the educational environment, and diminishes the capacity of students to learn and function properly in our schools. Therefore, a student shall not possess, sell, use, transmit; or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, beverage containing alcohol, other intoxicant or mood-altering substance of any kind, or other controlled substances, as defined in the State of Arkansas Uniform Controlled Substances Act 5-64-101. A student may not possess any substance represented to be a controlled substance. A student may not possess any drug or alcohol paraphernalia.

Definitions

"Under the influence of a chemical substance" is defined as being controlled by or affected by a chemical substance, which causes a student to be visually exhibiting physical manifestations, abnormal physical behavior, diminished motor skills, etc. Elevated blood pressure, erratic heart rate, slow pupil reaction, etc., may be evaluated by a licensed medical professional.

Reasonable Suspicion "Reasonable Suspicion" is defined as a reasonable determination by an administrator or other district employee that a student has used, possessed, or sold illegal drugs on district property or has used illegal drugs off district property but is on district property or at a District-sponsored event while under the influence of the illegal drugs (controlled substance); or that a student has used or possessed alcohol off district property but is on district property or at a district-sponsored event while under the influence of alcohol; or that a student is abusing or misusing prescription medications on district property; or has misused a prescription medication off district property but is on district property or at a district sponsored event while under the influence of the prescribed medication but is on district property or at a district-sponsored event.

"Controlled substances" include narcotic drugs, hallucinogenic drugs, amphetamines, barbiturates, marijuana, anabolic steroids, or any other controlled substance as defined in Schedules I through VI of the Arkansas Controlled Substance Act (5-64-201) including analogues and look-alike drugs.

"Toxic substances" includes glue, cement, aerosol paint, or other substances used or possessed with the intent of inducing intoxication or excitement of the central nervous system.

"Use" includes using, possessing, being under the influence of, selling, manufacturing, distributing or dispensing, alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration or consideration and buying or possessing a controlled substance in quantities that qualify as "intent to deliver" amounts under Arkansas State Law.

"Possess" means to have on one's person, in one's effects, or in an area subject to one's control (e.g. automobile, purses, book bags, etc.)

"School location" includes any school building or on any school premises; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district.
"Drug paraphernalia" means all equipment, products, and materials of any kind which are used, or designed for use, in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body a controlled substance in violation of the Controlled Substances Act of Arkansas.

**Students found to be in violation of this policy shall:**

A. Be detained in the office of the administrators until the investigation concerning the accusation is completed
B. Have their parents or guardians notified if available;
C. Be confronted with the accusations against them;
D. Be given the opportunity to explain the violation. If the student is found to be in violation of this policy, the penalties will be as follow:

**Possessing, transmitting, or selling substances which are thought to be illegal drugs but are look-a-like substances or drug paraphernalia:**

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Suspension</th>
<th>Maximum Penalty</th>
<th>Expulsion</th>
</tr>
</thead>
</table>

**Possessing, transmitting, selling, using, or being under the influence of alcohol or toxic substances:**

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Suspension</th>
<th>Maximum Penalty</th>
<th>Expulsion</th>
</tr>
</thead>
</table>

**Possessing a medication for which the student has a prescription but they failed to follow Wynne Public Schools medication policy.**

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>In School Suspension</th>
<th>Maximum Penalty</th>
<th>Expulsion</th>
</tr>
</thead>
</table>

**Possessing, transmitting, selling, using, or being under the influence of a controlled substance as defined in Schedules I through VI of the Arkansas Controlled Substance Act (5-64-201) including analogues and look-a-like drugs.**

<table>
<thead>
<tr>
<th>Minimum Penalty</th>
<th>Suspension</th>
<th>Maximum Penalty</th>
<th>Expulsion</th>
</tr>
</thead>
</table>

Any student found to have an odor of alcohol, marijuana, or toxic substance on his/her breath or clothing will be detained in the office of the principal until his/her parent arrives and a determination is made as to the disposition of the matter. This provision is for those situations where the student has an odor of alcohol, marijuana, or toxic substance from early mornings or previous evening activities.

When controlled or non-prescription substances are found at school or at school-sponsored activities, the proper legal authorities will be notified and they shall make the decision whether prosecution under the criminal release any controlled substances found at the school or school-sponsored activities to such legal authorities.

Any student involved in the above will be afforded all rights of due process.

Act 1217 of 2001 requires school principals to notify the parents of a student who is reported to, interviewed by, or taken into custody by law enforcement personnel.

Act 1268 of 2011 requires notification to a school district when a juvenile is arrested or adjudicated delinquent for any offense that may affect the safety of the juvenile while at school or the safety of others at school.
SECOND CHANCE PROGRAM

Students who are recommended for expulsion for violation of district drug and alcohol policy MAY be eligible to appeal to the superintendent of school for placement in the "Second Chance Program" to avoid expulsion. This request must be made directly to the superintendent by the parent or guardian and/or the student. This program is designed to allow eligible students a possibility of continuing as a Wynne student under a strict probation and with specific limitations.
CONTROLLED SUBSTANCE
Any person who commits an offense under A.C.A 5-64-401 (a) by selling, delivering, possessing with intent to deliver, dispensing, manufacturing, transporting, administering, or distributing a controlled substance may be subject to an enhanced sentence of an additional term of imprisonment of ten (10) years if the offense is committed on or within one thousand (1000') of a public or private elementary or secondary school, or a designated school bus stop.

SEARCH AND SEIZURE
1. In the assignment of school property (lockers, desks, textbooks, etc.) to a student, the school retains ownership of such property and the right to inspect it or reclaim it. SEARCHES of School Property may be conducted at any time.

2. The administration of the Wynne Schools has the responsibility to make a determination of the point at which the student's right to protection against unreasonable search and seizure is in conflict with the administrator's official duty to maintain a safe, orderly and efficient school. Search and seizure by the administrator and/or his designee may occur when suspicion exists.

3. The following guidelines should be observed when searching a student's locker:
   A. Have student present;
   B. Have third party present (certified employee);
   C. Secure student permission if possible.

4. The following guidelines should be observed when searching a student:
   A. Have a third party present (certified employee);
   B. Secure student's permission;
   C. Obtain search warrant if student permission is not forthcoming, unless there is probable cause to believe that a dangerous weapon such as a gun or knife is concealed.

GUIDANCE
What is a counselor? A counselor is a helper for you to see if you feel sad, angry, worried, afraid, or mixed-up; if you are having trouble getting along with others; or if you're having problems with your school work. Counselors help you with vocational information. They listen to what you have to say, and their lips are sealed, unless they have your permission to ask another person to help you with your problems, or if there is a threat to the health or safety of your self or others.

Counselors don't paddle or scold. They just try to understand and help you understand yourself better.

Everyone has problems, big or small. Can a counselor solve all your problems? No. But they will try to help you find some answers. So if you need a friend, see a counselor. They like you just because you're you. And even when you don't have a problem, stop by and say hello because counselors need friends, too!

Your counselors are Donna Harris and Sherry Spencer. Your counselors' offices are in the Hall 1 across from the choir room. A student may see his/her counselor during class time with a pass from the teacher, or may come during lunch without a pass.
RIGHTS OF PARENTS AND STUDENTS UNDER
THE PROVISIONS OF THE
FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974

STUDENT RECORDS

1. The student's right to privacy regarding school records will be protected and any disclosure of information from student permanent records shall serve legal and/or educational needs.

2. Access to a student's records is available to authorized school personnel, parents or legal guardian, and officials of other schools in which the student seeks or intends to enroll.

3. The parent, legal guardian, or student over 18 years of age has the right to question data in the student's permanent record and shall be permitted to file a letter in the student's cumulative folder if a difference of opinion is noted.

4. Parents or students over 18 years of age have the right for a hearing should they choose to challenge the content of the records.

5. Parents also have the right to file a complaint with the Federal Office of Education concerning alleged failures of the district to comply with requirements of Public Law 93-380.

6. Access to transcripts of students' records may be made available to persons or agencies outside the school provided written consent shall be given by a parent or legal guardian.

7. Student records will be furnished in compliance with judicial orders or pursuant to any lawfully issued subpoena.

8. A written record will be kept of persons requesting and seeing students' records.

9. Wynne Public Schools maintain three types of student records:
   A. Those of academic progress;
   B. Health and attendance records;
   C. Individual test results

10. The principal is the person in charge of records in each building and has a copy of this policy which parents may examine.

11. Parents' request to inspect student records shall be complied with as soon as can be arranged and in no case more than 45 days from the receipt of the request. The same time limit will apply for a hearing to challenge the content of such records.

12. Comments found on records which are inaccurate, misleading, or inappropriate may be removed from the file.

13. School officials will not change grades, test scores, attendance records, or other objective data.

DESTRUCTION OF RECORDS

1. No school records of a permanent nature shall be destroyed by the principal, teacher, or other employee unless permission has been received from the Superintendent of Schools.

2. Pupils' permanent cumulative records are to be considered in this category.

3. Teachers' record books and grade sheets are considered of a semi-permanent nature and should be preserved for a period of five years.
TESTING PROGRAM

The Junior High School standardized testing schedule is a part of the coordinated testing program for grades K-12 in the Wynne Public Schools. Standardized achievement, aptitude, ability and reading tests are administered as needed. Individual tests may be scheduled upon the recommendation of the administrator, teacher, or counselor with parental consent. The testing program is planned for continuous updating and evaluation.

Tests results are used by the administration in curriculum planning and evaluation, by the faculty in student placement and course planning, and by counselors and students in educational and career planning and exploration. Test results may also be interpreted to parents and/or students in conference.

CAFETERIA

The cafeteria serves a class A type lunch and breakfast approved by the Arkansas State Department of Education. Lunches are listed on the public school menu for the week. Lunch prices are adjusted as needed. This will be announced at the beginning of the school year.

All students who eat must do so in the cafeteria. Students cannot have commercial food items delivered to the cafeteria for consumption. Students who bring their lunches must eat in the cafeteria. They may purchase milk without going through the line. No food is to be taken from the cafeteria for later consumption.

Carbonated drinks in cans or bottles are not allowed during lunch. Students who purchase a school lunch will drink the beverage provided by the school lunch program, either milk or water.

Each student must enter the cafeteria by the east doors and by no other way. Students are to line up for their lunch. There must be no breaking into the line ahead of others.

When a student finishes eating, he/she must pick up the tray, silverware, milk carton, and napkin and deposit these in the place provided. In the cafeteria the student has an opportunity to show that he/she has good manners. Courtesy and consideration for the comfort and pleasure of others promotes good citizenship.

Restrooms that students are allowed to use during lunch are located north of the cafeteria.

CAFETERIA OFFER VERSUS SERVE POLICY

The cafeteria operates under the "Offer versus Serve" policy which allows students a choice of three to five elements on the menu.

Students who do not eat certain foods can ask the workers to omit them from their trays. One cannot be served twoservings of any one item, and every tray must contain three of the five required groups.

This policy is intended to help eliminate large quantities of food waste. For a school to serve a type A lunch, the meal must include five elements: meat or meat alternate, two or more vegetable or fruit servings, bread and milk. Dessert is not included in the required pattern; however, almost all lunches served include a dessert.
CAFETERIA MEAL PAYMENT

Since computerized ID badges are used in the lunch line, students may pay in advance for meals by the week, month, or semester. This is encouraged to make the line move faster by eliminating the need for the cashier to take money and make change for every paying student. You are encouraged to bring your payment to the cafeteria before 8:00 am. There will be a table set up early in the year for advance payments. Throughout the year, the breakfast cashiers will be glad to take your payment. Money in the cafeteria account can be used for regular breakfast or lunch trays, as well as for extra items. When your account balance approaches "zero", you will be reminded to put more money in your account. If students would like the lunch lines to move faster, this is the one factor that could make that happen. All cards are scanned regardless of the payment status - Free, Reduced, or Paid - so that all students can participate in the school food program without embarrassment. Skipping the scanner will not be tolerated. You may not use anyone else's ID as payment for your food. There is no charging for meals.

EZ School Pay is an online method of depositing funds into your child's account. It is available anywhere, anytime you have a computer with Internet access, https://www.ezschoolpay.com/Login.aspx

NEGATIVE BALANCE POLICY FOR THE SCHOOL BREAKFAST & LUNCH PROGRAM ADOPTED JUNE 19, 2017

Primary Purpose of Policy:

To manage school lunch account balances in a reasonable manner for all parties by providing a collection system with emphasis on timely communication with the parents/guardians. The Wynne Public School Child Nutrition Services Department is a self-supported program. A policy for the National School Breakfast & Lunch Program has been developed in order to maintain financial stability and equality among paying students.

Intended Outcomes of Policy:

1. To establish a consistent district policy regarding charges and collection of charges.
2. To treat all students with respect in the serving line regarding meal accounts.

Elementary - Jr. High (Grades K-8)

1. Students are discouraged from charging meals but will be allowed to charge up to $20 on their account. All accounts are expected to be kept at a positive balance but we all understand that sometimes things happen beyond our control.
2. If a student comes through the line owing a negative balance of $15 or more, then the cashier will quietly notify the student that they will not be allowed to charge when a negative $20 balance is reached but the meal will not be pulled that day.
3. When a student reaches a negative $20 balance, they will be given an alternate meal: Breakfast alternate meal will consist of a cereal bar, juice & milk. Lunch alternate meal will consist of a sandwich, fruit & milk.
4. Students will NOT be allowed to charge for a la carte items, seconds, or milk.
5. A note will be given to the student in his/her homeroom class, once per week, to be taken home to the parent/guardian stating that their child has a negative balance asking them to please deposit money in their child's account.

High School (Grades 9-12)

1. Steps 1-4 will apply to High School as well as Elementary and Jr. High.
2. Students in grades 9-12 are expected to be responsible for checking on their meal balances. They can ask the cashier for their balance at any time. The cashier will attempt to advise students when they reach a negative balance. Notes will NOT be sent home with high school students due to class scheduling.
Notification of Account Balances:

1. In addition to the above means of notification, parents/guardians are strongly encouraged to access EZSchoolPay to help monitor their meal accounts. There is a link for this option provided on the Wynne Public School web page. All that is needed to set up an account is the student's ID number, which can be acquired through the Child Nutrition Department by contacting Susan Brown (870-587-0206) or Sherry Jumper (870-587-0209). Low balance and negative balance notifications can be set up in order to help control the possibility of negative balances. There is no charge for using this avenue unless you choose to make a payment to your student's account.

2. Attempts will be made by the Child Nutrition Office to reach the parents/guardians of students owing $15 or more. We will attempt to send postal letters, emails and phone calls. Providing accurate information will aid in the notification process. At the high school level, we will also attempt to contact the students through school email.

3. Child Nutrition Services will work with parents who may need additional financial assistance. Parents/guardians are encouraged to complete and return free/reduced meal applications in time to be processed by the 30th serving day of each school year and any time within the school year that their income may be negatively affected.

Purposeful Community

We ask for your support as we strive for excellence in our Child Nutrition Department. Our priority is always to serve your children delicious, healthy and well-balanced meals in an inviting atmosphere. However, there is a responsibility on the part of the students and parents to satisfy all financial obligations to the breakfast/lunch program in a timely manner.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at http://ascr.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866)632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov<mailto:program.intake@usda.gov>

This institution is an equal opportunity provider.
HOW TO STUDY

ANSWER YES OR NO

1. Do I carry necessary materials to class every day?
2. Do I pay attention in class?
3. Do I ask questions when something is not clear?
4. Do I understand exactly what my homework assignment is?
5. Do I know how to study?

If you "hate to study", if you habitually start studying only after the test has been announced, if you waste time when you study and then grumble because you can't find time for both fun and study, it's time you took a good look at your study habits. Here are some helpful tips for you:

1. Learn to budget your time.
2. Make a 24 hour chart, listing the time for things you have to do each day (for example: 12:30 - 1:00). Include home chores, eating, sleeping, attending classes and special jobs like a paper route. Then count how many hours you have left and adjust your time for after-school studying and recreation. If you use your chart as an adjustable guide, not as a rigid schedule, you will soon establish a convenient pattern for study hours, and you'll still have time for yourself after school and on weekends.
3. Learn to take good notes. Taking good class notes is a difficult skill to develop, but once you have worked out a system for yourself, you probably won't be tempted to take a sloppy note again. Here are some pointers from which you can devise your own method.
   A. Readily take notes. Don't rely on memory alone. Memory plays strange tricks and you are sure to forget something important.
   B. Listen and then write. Don't concentrate so hard on recording the words that you miss the sense of the lecture.
   C. Try to coordinate. Don't be satisfied with unrelated sentence fragments in your notes.
   D. Do listen carefully, and write down the main ideas as neatly as you can. Document (date and title of class) each page. Go over your notes that same night while your thoughts are still fresh and correct and clarify anything that is not clear to you. Keep your notes in an orderly notebook for quick reference.

LEARN A STUDY METHOD
It's as easy as P-Q-R-S-T!

P- Preview: Make a five minute preview of your assignment. Thumb carefully through the assigned pages. Note topical headings; read the first sentence of each paragraph and all summarizing paragraphs thoroughly. Skip details the first time (you will come to them later), but try to grasp the general idea of the material.

Q- Questions: When you have formed a general idea of the subject matter, make up a few questions that you can expect to find answered in the text. For example, if you are to read a chapter on World War I, ask yourself, "When was it fought? What countries participated?" Keeping the questions in the back of your mind will help you to concentrate.

R- Read: Now read the lesson from beginning to end. Mentally note the answers to the questions you asked when you come to them. As you read, notice in what ways the author has organized his material.
S - State: As soon as you finish the whole lesson, glance back on the first paragraph of the subtopic; then look away and state what was in it. If you've forgotten, reread the passage and then state it. Continue until you have stated the content of the entire lesson. You may want to enter these brief statements in your notebook.

T - Test: The next day test your memory by repeating the stating process. This is important. If you have forgotten details, read to refresh. Don't copy homework papers from your friends. You are only kidding yourself when you do. Don't study with the TV set on. You can't look at the screen and your book simultaneously. Soft music may be okay if it helps you to relax, but not if it makes you daydream. Don't wait until the last minute to finish tomorrow's study for Friday's exam. Slow and steady is the key.

FIRE AND TORNADO DRILLS
During the first week of school specific directions for fire and tornado drills will be given to you in each classroom. Practice drills will be held frequently during the first weeks of school in order to familiarize you with the order or procedure. Drills will be held regularly throughout the year. The signal for a fire drill will be a continuous ringing of the bell.

When leaving the building for a fire drill, always keep in line and do not run. Each student should be completely clear of the building. Stay with your group or class. Remain outside until the bell sounds for your return.

IN THE EVENT OF AN EARTHQUAKE
1. Move away from windows and take cover under a desk or table immediately.
2. If table or desk moves, move with it and stay under it.
3. Keep silent and remain in drop position until earthquake is over.
4. After the initial shock and things settle down, students will evacuate classrooms and proceed to designated area, (Southwest playground). If hallway or doorway is blocked, use windows.
5. You will be given specific instructions outside.
6. No student is to return to the room unless authorized to do so.

WITHDRAWAL FROM SCHOOL
State school attendance laws require school attendance of all children from the age of six through seventeen. Go to the office and talk with the principal before you decide to withdraw from school.

If your family is moving out of the school district, ask your parents to call the school office or send a note stating when you should withdraw from our school. You will obtain a clearance slip from the counselors for your teachers to sign on the day you leave.

You must also have clearance of all fees and fines, and all textbooks must be checked in to the appropriate teacher. All library books must be returned to the library. Before we send a transcript to another school, you must be properly withdrawn from our school.
CONFERENCE WITH PARENTS

Wynne Junior High School welcomes the parents to the school and urges that they visit the teachers of their children. If a parent wishes to visit the teacher of a student, the parent should call the school and set up an appointment to visit with that teacher during his/her conference period.

TELEPHONE

Students will be allowed to use the telephone only in emergencies. The telephones are for school business. Students will not be allowed to use the telephone for personal business, such as calling their parents to bring items they have forgotten or to see if they can go home with friends, etc.

DISTRIBUTION OF LITERATURE

1. Students shall have the right to distribute and possess literature including, but not limited to, newspapers, magazines, leaflets, and pamphlets, except that the district may prohibit a specific issue of a specific publication if there is substantial, factual basis to believe its possession or distribution will cause, or is causing, substantial disruption of school activities.

2. Circulation of any of the aforementioned or circulation of a petition must have prior approval of the superintendent.

3. The time, place, and the manner of student distribution of literature may be reasonably regulated by the district, provided the following regulations:
   A. Are uniformly applied to all forms of literature;
   B. Allow distribution at times and places where no interference with school activities will occur;
   C. Are specific as to places and times where distribution is prohibited; and
   D. Do not inhibit a person's right to accept or reject any literature distributed in accordance with the rules.

4. All petitions shall be free of obscenities, libelous statements, and personal attack and shall be within the bounds of reasonable conduct. Students signing such petitions shall be free from recrimination or retribution from members of the staff and administration.

STUDENT PUBLICATIONS

(Act 1109 of 1995)

The Board of Education delegates to the Superintendent or his designee the authority to establish reasonable rules and regulations for the governance of student publications.

I. The school board may adopt rules and regulations in the form of a written student publications policy developed in conjunction with the student publication advisor(s) and the appropriate school administrator(s), consistent with the other provisions of this policy which shall include reasonable provisions for the time, place, and manner of distributing student publications. Such policy shall be in place by January 1, 1996.

II. Student publications policies shall recognize that students may exercise their right of expression, within the framework outlined in Section 1 of this policy. This right includes expression in school sponsored publications, whether such publications are supported financially by the school or by use of school facilities, or are produced in conjunction with a class, except as provided in Section III of this policy.
STUDENT PUBLICATIONS (Continued)

III. Student publications policies shall recognize that truth, fairness, accuracy, and responsibility are essential to the practice of journalism, and that the following types of publications by students are not authorized:

1. Publications that are obscene as to minors, as defined by state law.
2. Publications that are libelous or slanderous, as defined by state law.
3. Publications that constitute an unwarranted invasion of privacy, as defined by state law.
4. Publications that so incite students as to create a clear and present danger of the commission of unlawful acts on school premises or the violations of lawful school regulations or the material and substantial disruption of the orderly operation of the school.

IV. Such publications shall serve as a forum of ideas and shall be subject to those rules normally associated with responsible journalism. The sponsor and principal shall assume responsibility for the contents of such publications. The following guidelines are applicable:

1. No Arkansas law exists which would prohibit students from establishing and maintaining a student or school newspaper, if this publication is to report school news.
2. Students have the right to editorialize.
3. The publication should be financially self-sustaining.
4. The publication must have a staff sponsor.
5. The distribution of handwritten, duplicated, or printed material on school premises must be with prior consent of the principal and may not interfere with or disrupt the educational process. Written expressions, which are distributed, must be signed by the authors.
6. Students who edit, publish, or distribute handwritten, printed or duplicated matter among their fellow student within the schools must assume responsibility for the content of such publications.

Legal References:
U.S. Const. Amend. 1; U.S. Const. Amend. XIV Sec. 1; Arkansas Commission on Pupil Discipline in Public Schools, Model School Board Policies for Student Discipline. Act 1109 of 1995.

LOST AND FOUND

If you find or lose anything, bring or report it to the school office. It is important that each student do his/her utmost to keep up with his/her possessions. Because students increasingly wear and carry highly valuable property and carry significant amounts of cash which are totally unnecessary to a learning environment, more and more student handbooks are warning students and parents that the school will search for stolen property only when the school, in its sole discretion, feels that such action is indicated, usually because of danger involved in the theft of a pattern of activity that is posing a problem. Therefore, the rule for valuable property:

IF IT IS VALUABLE, IT DOES NOT BELONG IN SCHOOL. CARRY IT AT YOUR OWN RISK AND DO NOT EXPECT CLASSES TO BE INTERRUPTED TO FIND IT IF IT IS LOST OR STOLEN.

We cannot make announcements over the public address system concerning lost articles due to the great amount of time it would consume each day. Most lost items are found rather quickly.
FREE TEXTBOOKS

Lost or damaged books: State textbooks are issued free to all pupils. Lost or damaged books, however, will be paid for in accordance with the nature of the damage and the age of the book. Failure on the part of any pupil to make good such damage will deprive him of future use of free textbooks until the damage is paid. State books must be checked in at the end of the school year or at the time of withdrawal from school.

Students should keep their textbooks in their lockers when they are not in their backpacks. A good practice is to carry your morning books in your backpack during your morning classes, then after lunch switch the books to your afternoon books.

Students will initial and date the textbook form when the teacher assigns a book. The student will also initial and date the textbook form when they return the textbook to the teacher.

GRADING SYSTEM

Pupil achievement in subjects is evaluated by use of letter marks with meanings as follows:

- (1) A = 90-100
- (2) B = 80-89
- (3) C = 70-79
- (4) D = 60-69; and
- (5) F = 59 AND BELOW

Grades assigned to students reflect educational objectives only.

MID NINE WEEKS GRADES REPORT

Mid nine weeks grades reports will be sent home the fifth week of each nine weeks to all parents or guardians. If you do not receive reports from teachers, please call the principal's office.

PROMOTION-RETENTION POLICY

The Arkansas Department of Education states in the Basic Educational Skills Guide that students finishing grades six, seven, and eight should have mastered certain basic skills at each grade level.

Students who make an F for a yearly grade in three or more academic subjects (English, Science, Social Studies, Math, Language Arts Reading), may not be promoted to the next grade.

Following the third nine weeks the parents/guardians will be notified by mail the academic status student in question. If parental objection occurs, the parents may appear before a review panel to challenge the decision. The review panel will be composed of the teachers recommending retention, the principal, and the counselor. All promotions of students will be on an annual basis; there will be no midyear promotions.

Under Act 35 of the Second Extraordinary Legislative Session, students must be proficient at grade level skills and demonstrate acceptable performance on required course work in order to be promoted to the next grade. A student who is not proficient in either literacy or math shall participate in an Intense remediation program specific to identified deficiencies and have an academic improvement plan (AIP) developed for them. The child's parent and the teacher are responsible for developing this plan and implementing it. Students in grades one through eight (1-8) identified as not passing a benchmark assessment and who fail to participate in the subsequent academic improvement plan shall be retained and not promoted to the next appropriate grade until the student is deemed to have participated in an AIP or the student passes the benchmark assessment for the current grade level in which the student retained. Act 35 of 2003 and Act 2243 of 2005.

POSSIBLE EXCEPTIONS

1. Special education students may be exempt from retention under certain circumstances.
2. Excessive absences may be a factor for retention; attendance will be considered with other factors.
3. Individual consideration will be given by the review panel to any student who does not achieve mastery after having had an Academic Skills Development Plan written and implemented for him/her.
AWARDS
1. Honor Roll - All A's  5. Physical Education
3. Cari Latham Award  7. A/B Scholar's Day

The criteria for the above awards will be explained to students in class meetings during September.

PRIDE
POSITIVE RECOGNITION INSURES DILIGENT EFFORT
The PRIDE Program at Wynne Junior High School is designed to provide recognition and encouragement to students who excel academically. As a result of the recognition, it is hoped that these students will continue to strive for excellence, and that others will be motivated to work harder.

The PRIDE Program consists of several components:

HONOR ROLL RECOGNITION
The all A and A-B Honor Roll students are recognized.
1. The All A Honor Roll students are rewarded during the 4th quarter. All A criteria eligibility is for each 9 weeks and for semester averages. No C's or lower on any grading period, all year.
2. The A-B Honor Roll students are rewarded during the 4th quarter. All A-B criteria eligibility is all A's/B's for each nine weeks and for semester averages. No C's or lower on any grading period all year.

THE CARI LATHAM MEMORIAL SCHOLASTIC AWARD
The Cari Latham Memorial Scholastic Award honors the memory of an outstanding and courageous young scholar. Cari was an A student and a good school citizen and never settled for anything less than her best. Her determination and quest for excellence, in spite of a long battle with Cystic Fibrosis, was a fine example for others to emulate. This award was initiated by the WJHS Student Council to keep Cari's memory alive in the hearts and minds of the students, faculty and community.

The Cari Latham Memorial Scholastic Award is awarded annually to those students who make the A Honor Roll each grading period for three years.

LETTER W AWARDS
Students in every subject area who have maintained the highest average throughout the school year will be presented a Letter W Award in an assembly of their peers and parents. There will be one Letter W awarded per subject, per grade. There will be one OVERALL Letter W winner for each grade.
COURSE OF STUDY - 6th Grade
Required:
English
Math
Social Studies
Science
Physical Education/Health
Art/Music
Keyboarding
Language Arts Literacy

Open Period:
Beginning Band
Gifted/Talented (Screening)
EAST
Choir

COURSE OF STUDY - 7th Grade
Required:
English
Math
Social Studies/AR History
Science
Language Arts Literacy
Business & Communications Technology
Fine Arts
Physical Education/Health

Open Period/Fine Arts Choices
Band Beginning
Band 7/8
Music
Gifted/Talented (Screening)
Art
EAST
Choir
Athletics

COURSE OF STUDY - 8th Grade
Required:
English
Math
Social Studies
Science
Language Arts Literacy
Career Development
Fine Arts
Physical Education/Health

Open Period/Fine Arts Choices
Band 7/8
Art
Music
Athletics
Gifted/Talented (Screening)
EAST
Choir
PRE-ADVANCED PLACEMENT CLASSES

Pre-AP classes will be offered in English and Math to 6th, 7th and 8th students at Wynne Jr. High School. Participation is based on the expectation that all students can perform at rigorous academic levels and the belief that all students will benefit from beginning the development of skills and acquisition of knowledge as early as possible. Pre-AP instruction offers an academic choice that exposes students in an early and consistent fashion to essential academic skills as well as to higher level analytical reading, writing, math and thinking skills necessary for success in Advanced Placement courses. Pre-AP courses serve as a gateway to Advanced Placement (AP) courses in high school.

Students enrolled in Pre-Advanced Placement classes will:
- Complete an additional independent project each nine weeks outside of class
- Continue in the Pre-Advancement course for one year
- Complete frequent, challenging homework, which includes independent reading outside of class
- Demonstrate higher-level thinking, reading, writing and communication skills; and
- Manage time wisely by prioritizing academic and extracurricular activities.

SMART CORE CURRICULUM

Planning contributes greatly to success. The junior high curriculum is designed to provide the foundation for the courses in high school that prepare a student for the ACT, as well as college or other post secondary training. Students taking all courses in the “Smart Core” perform better than students who either chose not to take core courses or could not take core courses.

Smart Core requires 22 units for high school graduation (16 units of core curriculum and 6 units of electives). Wynne requires 25 units for graduation.

Smart Core is Arkansas’s college and career ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career readiness. All students should supplement additional rigorous coursework within their career focus.

Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so.

English - 4 units
- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade or Transitional English 12
Mathematics - 4 units (or 3 units of math and 1 unit of Computer Science*) At least one MATH unit must be taken in Grade 11 or Grade 12.

- Algebra I (or Algebra A & Algebra B - Grades 7-8 or 8-9)
- Geometry (or Geometry A & Geometry B - Grades 8-9 or 9-10)
- Algebra II

Comparable concurrent credit college courses may be substituted where applicable.

Science - 3 units with lab experience (or 2 units with lab experience and 1 unit of Computer Science*)

- Biology - 1 unit (All students must have 1 unit in Biology, IB Biology, ADE Biology, ADE Approved Biology Honors, or Concurrent Credit Biology.)
- Physical Science, Chemistry, or Physics - 2 Units

Social Studies - 3 units

- Civics - ½ unit
- World History - 1 unit
- U.S. History - 1 Unit
- Other social studies - ½ unit

Oral Communication - ½ unit

Physical Education - ½ unit

Health and Safety - ½ unit

Economics - ½ unit (may be counted toward Social Studies or Career Focus)

Fine Arts - ½ unit

Career Focus - 6 units

*Computer Science - (optional)

A flex unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math requirement or the 3rd science requirement. Two distinct units of the computer science course listed above may replace the 4th math requirement and the 3rd science requirement. If the 4th math requirement and the 3rd science have been met through other coursework, any of the computer science courses listed above may be used for career focus credit.

Beginning with the entering 9th grade class of the 2014-2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

CORE CURRICULUM

Successful completion of the Smart Core curriculum is one of the eligibility requirements for the Arkansas Academic Challenge Scholarship. Failure to complete the Smart Core Curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for scholarship programs.

Smart Core is Arkansas's college and career ready curriculum for high school students. College and career readiness in Arkansas means that students are prepared for success in entry-level, credit-bearing courses at two-year and four-year colleges and universities, in technical postsecondary training, and in well-
paid jobs that support families and have pathways to advancement. To be college and career ready, students need to be adept problem solvers and critical thinkers who can contribute and apply their knowledge in novel contexts and a variety of situations. Smart Core is the foundation for college and career readiness. All students should supplement additional rigorous coursework within their career focus.

Failure to complete the Smart Core Curriculum for graduation may result in negative consequences such as conditional admission to college and ineligibility for some scholarship programs.

*Parents or guardians may waive the right for a student to participate in Smart Core and instead to participate in the Core curriculum. The parent must sign the separate Smart Core Waiver Form to do so.*

**English - 4 units**
- English 9th grade
- English 10th grade
- English 11th grade
- English 12th grade or Transitional English 12

**Mathematics - 4 units (or 3 units of math and 1 unit of Computer Science*)**
- Algebra I (or Algebra A & Algebra B - each may be counted as one unit of the 4 unit requirement)
- Geometry (or Geometry A & Geometry B - each may be counted as one unit of the 4 unit requirement)
  (All math units must build on the base of algebra and geometry knowledge and skills.)

**Science - 3 units (or 2 units with lab experience and 1 unit of Computer Science*)**
- Biology - 1 unit (All students must have 1 unit in Biology, IB Biology, ADE Biology, ADE Approved Biology Honors, or Concurrent Credit Biology.)
- Physical Science, Chemistry, or Physics - at least 1 unit
- other ADE approved science

**Social Studies - 3 units**
- Civics - ½ unit
- World History - 1 unit
- U.S. History - 1 Unit
- other social studies - ½ unit

**Oral Communication - ½ unit**

**Physical Education - ½ unit**

**Health and Safety - ½ unit**

**Economics - ½ unit (may be counted toward Social Studies or Career Focus)**

**Fine Arts - ½ unit**

**Career Focus - 6 units**

**Computer Science - (optional)**

A flex unit of Computer Science and Mathematics, Essentials of Computer Programming, AP Computer Science, or IB Computer Science may replace the 4th math requirement or the 3rd science requirement. Two distinct units of the computer science course listed above may replace the 4th math requirement and the 3rd science requirement. If the 4th math requirement and the 3rd science have been met through other coursework, any of the computer science courses listed above may be used for career focus credit.
Beginning with the entering 9th grade class of the 2014-2015 school year, each high school student shall be required to take at least one digital learning course for credit to graduate. (Act 1280 of 2013)

TEXTBOOK/CURRICULUM POLICIES AND COMMITTEES
Textbook and curriculum committees will have a composition of not more than 35 percent parents and not less than one parent representative unless parents selected for the committee choose not to participate on the committee after its inception. Parents serving on committees will be selected by the individual responsible for assembling the committee for its intended purpose. School related personnel may provide recommendations for representation on such committees. Current policies on curriculum selection and adoption may be reviewed at: www.wynneschools.org/board. See Policy Code: 5.01 - 5.10.

PHYSICAL EDUCATION
All students who take P.E. must dress out for class. The uniform will consist of shorts, a white T-shirt, white athletic socks and athletic shoes. The athletic shoes can not have bottoms that will mark or scar the gym floor. All students must pay a $5.00 towel/locker fee.

A lock and locker will be provided for each student to use during class. If the lock is lost during the year a $5.00 fee will be charged to the student.

Grades will be figured on (1) daily participation which includes; dressing out, skills tests and written work and (2) written tests.

DO's DO NOT'S
1. Come prepared to dress out each day.
2. Come to have fun.
3. Lock up all valuables in your provided locker.

Students are required to dress out every day.
The following will occur for not dressing out.
N = Not dressed out -10 points

Students who are not dressed out will go to ISS or to the library with a doctor's excuse to write a PE report.

EXTRA-CURRICULAR ACTIVITIES
Activities outside the regular school setting are governed by School Board Policy which is designed to limit excessive interruptions and absences, but which encourages student involvement outside the normal academic environment.

Sign Out Procedure
A student may be permitted to leave with a parent/guardian from a school sponsored activity, if the parent/guardian personally signs the student out. Students are not permitted to sign themselves out. The school activity leader will have a sign out form with them at the school sponsored activity.

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GIFTED AND TALENTED
Gifted and Talented children and youth are those of high potential or ability, whose learning characteristics and educational needs require qualitatively differentiated educational experiences and/or services. Possession of these talents and gifts, or the potential for their development, will be evidenced through an interaction of above average intellectual ability, task commitment and/or motivation, and creative ability.
All students in grades K-2 are provided whole group enrichment services delivered by a combination of a licensed gifted and talented teacher and the classroom teacher.
Students identified as gifted and talented in grades 3-12 are provided gifted/talented seminar services by a licensed gifted and talented teacher or a teacher trained in providing differentiated curriculum and instructional strategies for Pre-Advanced Placement or Advanced Placement courses.

EXTRA-CURRICULAR ACTIVITIES
Activities outside the regular school setting are governed by School Board Policy which is designed to limit excessive interruptions and absences, but which encourages student involvement outside the normal academic environment.
Sign Out Procedure
A student may be permitted to leave with a parent/guardian from a school sponsored activity, if the parent/guardian personally signs the student out. Students are not permitted to sign themselves out. The school activity leader will have a sign out form with them at the school sponsored activity.

ATHLETICS
Athletic Program:
Wynne Junior High School offers an interscholal athletic program which includes football, basketball, and track for the boys, and basketball, track, and volleyball for the girls. All students who participate in athletics must pay a twenty dollar athletic fee.
Requirements:
Each student must have a physical examination, a physician's certificate, and a parent's consent to participate. Participation in interscholastic activities shall coincide with the rules and regulations of the Arkansas Activities Association.
Time: Practices are held in the afternoon after school at the junior high school.
Insurance for Athletics:
Insurance for athletics is provided by the school. This insurance is a secondary policy and pays only if the athlete does not have insurance of his/her own.
Every participant will be assigned to a team and will play as a member of that team.
Basketball: The basketball season begins in November and continues through the middle of February.
Track: The season for track opens at the closing of basketball season and closes early in May.
Volleyball: The volleyball season begins in August of each year.
Eligibility Requirements:
All students must meet eligibility requirements as set forth by the Arkansas Activities Association.
Cheerleading:
Students must meet the eligibility requirements as set forth by the Arkansas Activities Association in order to try out for cheerleader and to participate during the school year. The cheerleaders will be under the sponsorship of a Wynne Public School employee and are to be closely supervised on all out of town trips.

A student who elects to try out for the cheerleading line should be fully aware of the cost involved should they be selected as a cheerleader. The major costs are for the cheerleading uniforms, transportation to cheerleading camp and tuition for cheerleading camp. An estimate of these cost can be obtained from the cheerleader sponsor each year before tryouts are held. A student who wants to try out should get this information, discuss it with their parent or guardian and together they should be fully willing to accept the responsibility for payment for the above items before the student signs up to try out for cheerleader.

STUDENT COUNCIL
The purpose of the student council is to promote student participation in school activities, to bring about a closer cooperation between students and faculty, and to promote the general welfare of the school. The council consists of four officers elected from the council and representatives elected by each grade. Each grade will elect six (6) representatives.

PARENTAL INVOLVEMENT
The staff and administration of Wynne Junior High School believe that all students can learn; therefore, we accept the challenge to teach all students so they can attain their maximum educational potential. It is in this spirit that we would like to align ourselves as full partners with the parents of our students. It is the purpose of both Wynne Junior High School faculty and the parents of our school to provide our students with an excellent education that maintains the highest academic standards. We want to educate all students to live and work with all people, to think critically, to function in the world in which they live through the use of technology and appreciation of the arts, to possess positive character traits, and to value a democratic society in which they become responsible, productive citizens. Working together, all students will achieve their highest potential.

With the objective of advancing student achievement, Wynne Junior High School offers opportunities to encourage parental involvement, such as Parent Center located in the Wynne Junior High School Library. The Parent Center is open for the benefit of parents. They are encouraged to visit during regular school hours. Also, a District Parent Coordinator is available to help parents, as well as a Junior High Parental Coordinator. Many activities/programs will take place throughout the year. Wynne Junior High utilizes a Messenger program to alert parents when there are activities they can participate in.
TRANSPORTATION INSTRUCTIONS

CAR RIDER INSTRUCTIONS

Students will be dropped off in an orderly manner. Students may enter the building from the east front entrance. Students should be dropped off and picked up only at the sidewalk area at the front of the building.

INCLEMENT WEATHER PROCEDURE -

The following procedure will be used on days of inclement weather (raining, snowing, etc.) during car rider pick up time.

- **Girls** will be picked up in front of HALL 2 entrance
- **Boys** will be picked up in front of the HALL 3 entrance

Students can only be picked up by their parents, unless prior arrangements are made through the office. Any student not following directions may be sent to the front office. The parent/guardian will then have to go to the office to sign the student out. Notes from home giving permission for alternate transportation must be taken to the office before lunch. Students who are not picked up by 3:35 pm will report to the front office. They will be required to wait in the front office until they are picked up by their parent/guardian.

SCHOOL LOCK DOWN - IMPENDING CATASTROPHIC CONDITIONS

From time to time, certain impending catastrophic conditions may dictate the schools within the District go into Lock Down.

Lock Down means students are put into the safest position and safest area within the facility. The doors are locked and no one other than law enforcement, Fire/Hazmat or school officials are allowed to enter or exit. Once the school is in Lock Down, students will not be released except under certain medical conditions. If Lock Down is in effect at normal dismissal time, dismissal will be delayed until Lock Down is lifted. Parents and others are not allowed into the buildings unless they are within when the Lock Down occurs.

School Officials, Law Enforcement and Fire/Hazmat officials believe the Lock Down process to be the safest environment for the majority of the students served given the circumstances the schools might be dealing with.

Conditions which could activate a Lock Down are tornado alert/warning conditions and/or other storm conditions; certain types of human initiated acts; earthquake occurrence or a fire/hazmat condition such as an impending explosive material in the area. In the latter two conditions, students could be moved to another building. The lock down conditions most often are in conjunction with/or under the directions of the law enforcement and/or fire/hazmat officials. When possible, representatives of both of these agencies are present at all school sites.

Most often, pre-Lock Down conditions exist during which time a parent may check their child out of school. As stated above, once in Lock Down entering, exiting or check out is not allowed except under conditions indicated above.

INSTRUCTIONS FOR BUS STUDENTS

To ensure the safety of students, parents will complete a transportation plan for their child that will be followed every day. Only one destination for the morning plan and one destination for the afternoon plan may be chosen, if a bus rider. If a situation arises in which a student cannot follow the afternoon transportation plan, the parent/guardian must arrange for someone to pick up the child as a car rider. In this situation, the parent/guardian should call the school before 2:00 PM to let school personnel know who will be picking up the student. No daily bus changes will be allowed. Permanent bus changes may be made by the parent or guardian coming to school to complete and sign a new transportation form.
Bus transportation plans and any changes will be pre-approved by the Director of Transportation, (870) 238-5030, Ext. 0300.

1. Be at the bus stop at the scheduled time. Stand back ten feet from the bus stop and wait until the door is opened before moving closer to the bus. Do not play on the highway or road. **If you miss the bus, do not attempt to hitchhike a ride or walk to or from school.**

2. Never walk behind or along the side of the bus. If you must cross the road or highway to load/unload the bus, wait for the bus to stop and the driver has signaled for you to cross in front of the bus.

3. If you drop something near the bus, tell the bus driver. Never try to pick it up because the driver may not be able to see you. Never crawl under a bus.

4. Always face forward when riding the bus.

5. Always watch your step and utilize the handrail when loading and unloading. Be aware of drawstrings and straps on clothing and book bags as you load/unload the bus.

6. Get on and off the bus in a single file. No pushing or horseplay.

7. Remain seated while the bus is in motion and be completely quiet a railroad crossings. Act 1744 of 2001 states, “The driver of a school bus shall not operate the school bus until every passenger is seated.”

8. Students are expected to conduct themselves in a way not to disturb the driver or other riders on the bus. Keep your hands to yourself, attend to your own matters, leave other students alone and be reasonably quiet. Always obey the bus driver.

9. No weapons or any object resembling a weapon is allowed.

10. Never put your head or arms out of the window. Do not yell at anyone outside the bus. Never throw things inside or outside the bus.

11. You are not to tamper with any of the safety devices such as door latches, fire extinguishers, etc. Students are not to deface the bus or any school property. Do not write on the bus or damage seats, etc.

12. Students cannot ride a different bus, without a signed note from parents and written permission from the school principal. **(Arrangements for alternative transportation must be made through the office before 12:00).** Do not ask the driver to let you off the bus uptown, at the store, to get mail out of the mailbox or any place except at your regular stop.

13. The operation of the bus fleet is for the convenience and safety of all students and the cooperation of all parents and students is requested in order that the buses may be operated in a safe and efficient manner.

14. Student I.D. badges must be worn at all times while on the school bus.

15. **Unlawful Bus Entry** (Act 247 of 2005) states that the entry of a school bus by anyone over 18 who enters a school bus with criminal intent, enters a school bus and disregards the orders or instruction of the driver or refuses to leave the bus after being order to leave by the driver, is a Class B Misdemeanor.

16. When riding a Wynne school bus, you are subject to audio and video taping. Videos containing evidence of a violation of student conduct rules and/or state or federal law shall be retained until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing shall be in accordance with current law.

"The Wynne School District does not discriminate on the basis of race, religious creed, national origin, physical handicap, sex or age."

**IT SHOULD BE REGARDED AS A PRIVILEGE TO HAVE SCHOOL TRANSPORTATION PROVIDED.**
BUS DISCIPLINE PROCEDURES AND CONSEQUENCES

The code below classifies unacceptable behavior into two classes with consequences dependent upon grade level. The examples are not exhaustive but illustrative. Additionally, all consequences are dependent upon the severity and frequency of the misbehavior.

CLASS I OFFENSES
1. Eating or drinking on bus
2. Possession of unacceptable material or objects
3. Out of seat or in aisle while bus is in motion
4. Rudeness, improper language and obscene gestures
5. Turned around in seat
6. Unauthorized transportation (riding unassigned bus)
7. Horseplay, yelling out bus window, loud noise
8. Other offenses as reported by the driver/aide, principal, transportation staff, district administrators or bus camera
9. Disobedient to bus driver or school staff

CLASS II OFFENSES
1. Profanity, verbal abuse, harassment: verbal, physical or sexual and bullying (directed at students, driver or other staff) to include disobedient to bus driver or school staff
2. Body parts out of window (head, hands, legs, etc.)
3. Throwing/shooting any object (paper, pencils, paper clips, etc.)
4. Physical aggression or use of any object as a weapon
5. Destruction of school property (vandalism-suspended until restitution is made)
6. Unauthorized loading or unloading buses improperly or tampering with any portion of bus
7. Lighting of matches, fireworks or any flammable object or substance
8. Riding of any bus after being suspended from one (suspension to include all activities and field trips)
9. Fighting (of any kind) or use of tobacco treated as Class II 3rd offense or 4th offense
10. Other offenses as reported by driver or principal or bus camera documentation
11. Possession or use of laser pointers or pens
12. Any offense committed on all bus outside regular transportation to and from school (shuttles, activity, field trip) will carry a minimum disciplinary action of a Class II 1st offense.

Use of tobacco, use or possession of alcohol, inhalants, any controlled substance or firearm - ZERO Tolerance - Off bus remainder of year.

ADMINISTRATIVE ACTIONS: CLASS I AND CLASS II
Consequences for violation of the district discipline policy range from verbal redirection to suspension or recommendation for expulsion.

PROCEDURES FOR REPORTING PASSENGER MISCONDUCT
1. The bus driver will report misconduct occurring on the school bus to the appropriate personnel.
2. A School Bus Conduct Report will be completed and submitted to the appropriate school principal for action.
3. The principal or designee will retain copies of the signed report. In some cases, students may report passenger misconduct. If so, the student should report the misconduct to the Bus Driver or the Teacher/Principal.
MANDATORY DRUG TESTING POLICY CODE 4.24.1

Wynne Public Schools recognizes that drug abuse is a significant health problem for students, detrimentally affecting overall health, behavior, learning ability, reflexes, and the local development of each individual. Our stakeholders are determined to help students by providing another incentive for them to say "No". It is critical that educators and parents continually seek ways to implement effective programs that provide the appropriate actions to address and foster a drug free environment in our schools. The purpose of the policy is threefold: (1) To provide for the health and safety of students in grades 7-12 that participate in activity programs or operate a vehicle on campus. (2) To weaken the effects of peer pressure by providing a legitimate reason for students to refuse to use illegal drugs and (3) to encourage students who use drugs to participate in drug treatment programs. Drug abuse includes but is not limited to, the use of illegal drugs, alcohol, and the misuse of legal drugs and medications.

Definitions

Drug: Any considered illegal by Arkansas Statutes or which is controlled by the Food and Drug Administration unless prescribed by a licensed physician and the misuse of legal drugs and medication.

Activity Program: Any activity that meets the guidelines of the Arkansas Activities Association and/or sponsored by the Wynne Public School District. This includes but is not limited to all school sponsored academic, athletic/spirit and student groups which include:

- Band
- Choir
- Chess
- Robotics
- Basketball
- Football
- Volleyball
- Track
- Student Council
- Yearbook Staff
- Class Officers
- Cheerleading
- Bible Club

Second Year: From the first day of classes in the fall unless the activity begins prior to the first day of classes, in which event, from the first day of practice through the last day of classes in the spring.

Testing Agency

The district will choose a certified agency for the purpose of randomly selecting students consistent with the criteria set forth by the district, processing sample results, and maintaining privacy with respect to test results and related matters.

Prescription Medication

Students who are taking prescription medication may provide a copy of the prescription or a doctor's verification, which will be considered in determining whether a "positive" test has been satisfactory, explained. That documentation will be forwarded to the testing coordinator to consider the student's use of such medication to assure the accuracy of the result. Students who refuse to provide verification and test positive will be subject to the actions specified below for "positive tests".

Scope of Test

The drug screening samples will be tested for illegal drugs and the misuse of prescription drugs. Student samples will not be screened for the presence of any substance other than an illegal drug for the existence of any physical condition other than drug intoxication. As a quality measure, the school reserves the right to send any urine sample that appears unusual in color and/or consistency to a laboratory for testing and confirmation or nonconfirmation.

Random Selection Criteria

All students who opt to participate in activity programs as previously defined or drive a vehicle will be entered into a pool for random selection.
Procedures for Students

Consent: Each student wishing to participate in any activity program and the student’s custodial parent or guardian shall consent in writing to drug testing pursuant to the district’s drug testing program. Written consent shall be in the form attached to this policy as FORM A. No student shall be allowed to participate in any activity program absent such consent.

Student Selection: At the option of the district, all students in activity programs may be drug tested during the school year. Other students may voluntarily participate in the testing pool with a consent form signed by a parent or guardian. In addition, random testing will be conducted a minimum of four (4) times during each semester. Selection for random testing will be by lottery drawing from a "pool" of all students participating in activity programs in the district at the time of the drawing. A single test can be required by a physical in activity programs in the district at the time of the drawing. A single test can be required by a principal from a student for reasonable suspicion. The superintendent or designee shall take all reasonable steps to assure integrity, confidentiality, and random nature of the selection process including, but not necessarily limited to, assuring that the names of all participating students are in the pool, assuring that the agency selecting the students has no way of knowingly choosing or failing to choose particular students for the testing, assuring that the identity of students drawn for testing is not known to those involved in the selection process, and assuring direct observation of the process by the least intrusive means possible while assuring brevity and privacy.

Sample Collection

Samples will be collected within a two (2) hour time period on the same day the student is selected for testing. If a student is absent on that day, the student may be tested upon the student's return to school. A student who is notified and fails to report immediately shall result in a positive screening, and will be subject to the actions specified below for a "positive test." If a student is unable to produce a sample, the student may be required to submit a hair sample. Students are responsible for any additional costs associated with hair sample testing. Otherwise, the student will remain at the testing facility until a sample can be produced.

Limited Access to Results

The results will be reported to the superintendent or his/her designee.

Procedures in the Event of a Positive Result

Whenever a student's test result indicates the presence of illegal drugs or the misuse of legal or prescription drugs ("positive test"), the following will occur:

If the sample tests positive, a custodial parent or legal guardian will be notified and a meeting will be scheduled with the superintendent or his/her designee, the student, the custodial parent or legal guardian. (FORMS B,C).

First Positive Result

Following a positive test result, the student will be placed on confidential probation for a period of thirty (30) days. The student will be recommended for counseling; any charges incurred will be the responsibility of the parents. The school will provide a list of qualified drug abuse counselors. A student who has served a confidential probation period will be retested at the expense of the district. The test will be administered on the next random testing date following the probationary period. If the retest results are found to be positive, this will count as the official second positive result.
Second Positive Result

A second positive test resulting in the 24-month period following the first positive test will result in the student's suspension from participating in activities for one calendar year (365 days).

Third Positive Result

For the third positive result, the student will be suspended from participating in activities for the remainder of his/her enrollment with the school district. Screening for students beginning in grade 7 will be cumulative through grade 9. Screening for students beginning in grade 10 will be cumulative through grade 12.

Non-Punitive Nature of Policy

No student shall be penalized academically for testing positive for illegal drugs. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the district shall not solicit. In the event of service of any such subpoena or legal process, the student and the student's custodial parent or legal guardian will be notified as soon as possible by the district.

Other Disciplinary Measures

By accepting this policy, the district is not precluded from utilizing other disciplinary measures set forth in the Student Discipline Policy. Likewise, this policy does not preclude the district from following its disciplinary procedure and resulting action when founded upon reasonable belief and suspicion that a student has participated in drug-related activities. If a student exhibits physical manifestations in which administration determines to be as a result of drug or alcohol use, the student will be subject to the consequences listed in the Drug and Alcohol Policy defined in the Student Handbook.

EXTRACURRICULAR ACTIVITY POLICY

ACTIVITIES SHOULD HAVE EDUCATIONAL VALUE, SHARPEN STUDENT SKILLS AND/OR IMPROVE SCHOOL SPIRIT AND COMMUNITY INVOLVEMENT.

Eligibility Requirements

1. Participation in interscholastic activities shall coincide with the rules and regulations of the Arkansas Activities Association.
2. Participation in state or nationally affiliated organizations shall be governed by their charter requirements.
3. Participation in other school-affiliated organizations shall be governed by the Bylaws of the organization.
4. There shall be consistency between junior and senior high requirements for comparable activities District-wide.

Extracurricular Activities at Wynne Junior High

Activities available at Wynne Junior High include, but are not limited to, Band, Choir, Basketball, Football, Volleyball, Track, Cheerleading, Robotics, Chess, Bible, and FBLA.
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