

ESSEXVILLE-HAMPTON PUBLIC SCHOOLS



Bus Driver – Substitute Position

Job Summary:

Bus drivers have the primary responsibility for ensuring the health, safety and welfare of the children, staff and volunteers during bus transportation to and from the school and on field trips.

Responsibilities:

1. Responsible for transportation of students; including all responsibilities connected to operating a school bus per all applicable client district policies & state/federal laws.
2. Ability to relate to and work with parents, students, and other staff members.
3. Conduct all pre-trip inspections as required.
4. Follow and successfully respond to district rules and regulations.
5. Ability to manage and maintain all students on the bus in a calm and safe manner.

Requirements: *(Training would be paid by the district with a commitment to work one year as a driver. Re-payment required if the year commitment is not fulfilled.):*

1. Undergo pre-employment and random drug testing per DOT regulations.
2. Have and maintain eligible driving record per all applicable client district policies and state/federal laws.
3. Must pass State and FBI Criminal Background Check per MDE regulations and District policies. (This cost is paid by the applicant - approximately \$56)
4. Ability to pass DOT physical requirements.
5. Must obtain and maintain a valid Michigan Drivers CDL License with valid B, P and S endorsements along with airbrake endorsements.
6. Ability to learn and pass the state test in; pre-trip (bus and equipment), cones, student pick-up, driving skills.
7. Ability to take and pass Beginning School Bus Driver Training (once) and Continuing Education Class/Advanced School Bus Driver Training (every 2 years).
8. Ability to tolerate stressful situations.
9. Able to understand and have empathy for children and persons with disability.
10. Must be a high school graduate or equivalent (GED).

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.

Please submit a letter of interest, transcripts and a copy of a driver's license and/or certifications that apply to the position.

The position will be posted until filled.

Emmalee Amthor,
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