## NOTICE OF VACANCY

**POSITION:** Substitute Night Custodian

JOB SITE: Myrtle Point School District . . . . . . . . . . . . Nanette Hagen, Superintendent

413 C Street Myrtle Point, OR 97458 541-572-1220

nhagen@mpsd.k12.or.us

DESCRIPTION: Substitute Custodian as needed

Applicant must be able to perform routine cleaning throughout school facilities on a substitute on call

basis.

**QUALIFICATIONS:** Knowledge of modern cleaning methods, safety procedures, and the ability to use cleaning materials

and equipment with skill and efficiency, and follow safe work practices. Must be able to perform heavy physical labor which may include lifting up to 50 lbs., communicate effectively with staff and supervisors, understand and carry out oral and written directions and maintain cooperative, pleasant

relations with fellow employees, district staff and children.

**WAGE:** \$14.14 or as per the 2019-2021 Classified Work Agreement:

**APPLICATION:** Out-of-District applicants must complete a Classified Application & Criminal History Verification

available @ http://www.mpsd.k12.or.us/Page/106

or at District Office, 413 C Street, Myrtle Point, OR 97458 541-572-1220. **In-District Applicants** must submit a letter of interest and resume to:

Lacey Wells

District Office, 413 C Street, Myrtle Point, OR 97458

Phone: (541) 572-1220 E-mail: <u>kseals@mpsd.k12.or.us</u>

**DEADLINE TO APPLY: Open** 

Equal employment opportunity shall be provided in employment regardless of race, color, sexual orientation, marital status, religion, national origin, age or disability. Reasonable accommodations for the application/interview process will be provided upon request and as required in accordance with the Americans with Disabilities Act of 1990. Disabled persons may contact the District Office (541-572-1220) for additional information or assistance.

The above position falls under District Policy guidelines and the person hired will be subject to: Fingerprinting and a nation-wide criminal history records check. Unless already employed by the District or on a District-approved substitute list prior to January 1, 1994, the fingerprinting process will be at the hiree's expense.

Pre-employment drug testing will be paid by the District at the Medical Facility of the Districts choice

Position Opened: September 2019

By: MYRTLE POINT SCHOOL DISTRICT #41

413 C Street, Myrtle Point, OR 97458

Phone: (541) 572-1220

Myrtle Point School District Web Site: http://www.mpsd.k12.or.us

## PLEASE POST