

BOARD OF DIRECTORS
LAKE COUNTY SCHOOL DISTRICT 7
LAKE COUNTY, OREGON

Present: Annie Buntin, Director
Scott Havel, Vice-Chair
Darwin Johnson, Director
Cori Price, Chair
Barry Shullanberger, Director
Michael Carter, Superintendent
Janet Melsness, Business Manager
Tandalin Gerber, Administrative Assistant
Ex-Officio: Susan Warner, Lonnie Chavez, Dusty Counts
Guests: Jack Thompson, Kevin Winter (LCE)

1. WORK SESSION - 5:00 PM

1. Discussion Points

Carter presented verbal and written information regarding six main topics, which included: Comp Time and Past Practice, Equity Issues in regard to Sick Leave, Facilities Updates and Planning, Division 22 Standards Assurances, SIA, and ESSER III Funding. Carter reviewed the background of Comp Time among LCSD7 staff and stated that the current contract language has not changed; however, in past practice, the language has not been followed. Carter stated that Comp Time must be approved by the superintendent prior to being allowed and same with Unpaid Leave. In addition, Personal Leave can be denied if the time is before a holiday, or in a case there would be an undue hardship on the district conducting business. Carter reviewed the equity issue between high school staff who are able to take sick leave time in one hour increments versus elementary staff that are required to take sick leave in four hour increments due to subbing. Carter presented a draft MOU submitted by L-OEA and stated that it will be edited by the administration and re-presented for approval. Carter requested a Work Session be held December 8, 2021 at 5:00 PM prior to the Regular Session. The Work Session topics would include long-term planning, Seismic update, facilities management, and the Daly building. Carter explained that the district is in compliance with Division 22 Standards Assurances and will further discuss in item 7.4 of Reports. Carter presented a PowerPoint of information in regard to both the SIA and ESSER III funding. Included in the SIA funding were four categories: (1) Class Size – reduce class size and caseloads. (2) Well-Rounded Education – early literacy, middle school programs/supports, broadening curriculum such as art, music, PE, STEM, life skills, etc. (3) Instructional Time – more hours or days, summer programs, before/after school programs. (4) Health & Safety – social emotional learning, trauma informed practices, mental/behavioral health, more school health professions, and facility

improvements. Carter also shared the LCSD7 responses to the SIA Annual Questions presented by ODE, which include:

1. **There are clear impacts from the reduction in SIA funding and from the direct efforts to respond to COVID-19. While you can't fully set those aside, what is important for your community, including focal student groups, families, and educators, to understand about your SIA implementation efforts during the 2020-21 school year and the positive impacts that have occurred? How were you able to make progress towards the goals and outcomes you were aiming at with SIA funding and processes?** While we were limited with our SIA funding from the original idea behind the funding, we were fortunate to have three additional teachers added to the staff to help accommodate the growing class sizes. We were able to alleviate in the kindergarten and first grade which are vital grades in the kids beginning of school experiences. We are also fortunate to be able to add to our special education department where we have seen more students and have the ability to more one on one.
2. **What barriers, impediments, or challenges to your SIA implementation have you faced or identified that are helpful for your community and/or state leaders to be aware of?** Some of the barriers we experienced were the first year this is lifted off the ground and it was cut down to about a quarter of the estimated amount. It's hard to scale back after we had promised the community so much. I also think it was difficult to get our community to realize that the funds are specific to certain items rather than what sometimes they would like to see have been done.
3. **SIA implementation includes ongoing engagement with focal students, the families of focal students, and educators. What successes and challenges, if any, have you experienced in maintaining engagement?** Student and parent's nights were a big hit. Some student nights consisted of a study hall type atmosphere, while others in the lower grades were designed for game nights. Some of our bilingual parents were offered help with translation during those times as well.
4. **Please share your professional assessment of what guided your choices and prioritization efforts in the first year of SIA implementation? What stands out? Anything important or surprising to report back or reflect on? How were key decisions on scaled down implementation made? What impacts, if any, are helpful to name in how you navigated through the last year, specifically as it relates to SIA implementation?** We had to look at the big picture across the whole school and utilize the funds where the biggest impact would be and scale off the rest. The decisions were very tough to make but were specifically calculated to where the biggest impact would be made. The lower grades are pivotal to the success going forward for these students.

LCSD7 Board of Directors are in agreement with the information presented and look forward to watching these important issues be resolved and programs be developed and implemented.

2. CALL TO ORDER REGULAR SESSION - 5:30 PM

1. Pledge of Allegiance to the Flag

3. APPROVAL / AMENDMENT OF MEETING AGENDA ITEMS

Shullanberger moved and Bunten seconded the motion to approve the meeting agenda items as presented. The motion passed unanimously.

4. APPROVAL OF MINUTES

Shullanberger moved and Havel seconded the motion to approve the minutes of September 15, 2021 as presented. The motion passed unanimously.

5. GOOD NEWS

1. Superintendent Report

2. OSBA Policy Updates – First Reading

Carter reviewed OSBA policy updates, which included, CBA – Qualifications and Duties of the Superintendent. IIBGA & AR – Electronic Communications Systems. INDB – Flag Displays and Salutes. JGA – Corporal Punishment. JHCA/JHCB – Immunization, Physical Examination, Vision Screening/Eye Exam and Dental Screening, KL- Public Complaints. JFCJ – Weapons in Schools. Edits will be made to these policies and presented in Consent Agenda as a second reading and for approval at the next scheduled board meeting.

6. PUBLIC COMMENT

There was no public comment.

7. REPORTS

1. Building Principals Report

Warner reported enrollment numbers of 376, 326 at Fremont/Hay and 47 at Union. Student class sizes are averaging 19-23. Warner stated that intervention meetings, Easy CBM testing, PBIS assemblies, picture day, and Westside Parents Club meetings are taking place. Elementary conferences are scheduled for November 4th and 5th. Second grade classes and Union elementary are having a field trip to the Ross Ragland Theater in Klamath Falls. The Backpack program and Wellness Wednesday's are both underway. Hulseman and Rose were not present.

2. Student Services Director

Chavez reported that new teachers and new students in the Special Education program adjusted very well to the new school year. Chavez attended the SPED conference, virtually, and said it was very beneficial.

3. Financial Report

Melsness reported that actual YTD Revenues are 17.35%, YTD Local Sources are 2.28% and YTD State Sources are 24.58%. Top ten sources of Revenue include: Unrestricted Grants, taxes, school tuition, interest on investments, penalties on interest, and miscellaneous. Percent of total revenues YTD is 100.00%. Actual YTD Expenditures is 9.04%, Actual YTD Salaries/Benefits is 7.45%, and Actual YTD Other Objects is 10.06%. General Fund Expenditures include: licensed salary, insurance, classified salary, PERS, consumable supplies, district paid TSA. Percent of total expenditures YTD is 77.90%. EFB \$707,522 (July – August, 2021).

4. Division 22 Standards Assurances _ Report to the Community

Carter presented the Lake County School District 7 Report on Compliance with Public School Standards for year 2020-2021. Carter reviewed each standard with the Board of Directors and stated that LCSD7 is in compliance. The Division 22 report will be published as a link on the district webpage and presented in Consent Agenda for approval at the scheduled November 10, 2021 Regular Session Board Meeting.

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

1. Memorandum of Understanding between LCSD7 & Lake ESD

Shullanberger moved and Bunten seconded the motion to approve the MOU between LCSD7 & Lake ESD as presented. The motion passed unanimously.

2. MJUSD Contract to LCSD7

Bunten moved and Johnson seconded the motion to approve the MJUSD Contract to LCSD7 as presented. The motion passed unanimously.

3. LCSD7 Tuition Calculation FY 21-22

Shullanberger moved and Johnson seconded the motion to approve the Tuition Calculation FY 21-22 as presented. The motion passed unanimously.

4. LCSD7 Tuition Contract to MJUSD

5. LCSD7 Tuition Contract to Adel

6. LCSD7 Tuition Contract to Plush

Bunten moved and Havel seconded the motion approve LCSD7Tuition Contract to MJUSD,

Adel, and Plush as presented. The motion passed unanimously.

10. CONSENT AGENDA

There was no Consent Agenda.

11. ANNOUNCEMENTS

1. OSBA Fall Regional Meeting

12. NEXT BOARD MEETING AGENDA ITEMS

1. Division 22 Standards Assurances - Approval

2. OSBA Policy Updates - 2nd Reading - Consent for Approval

13. ADJOURNMENT

Havel moved and Bunten seconded the motion to adjourn the meeting at 7:20 pm. The motion passed unanimously.


Board Chair


Superintendent

