



# Board of Education Meeting

May 8, 2023

Canisteo-Greenwood High School  
6:00 PM

**CANISTEO-GREENWOOD CENTRAL SCHOOL  
BOARD OF EDUCATION  
PUBLIC AGENDA  
MONDAY, MAY 8, 2023**

**REGULAR MEETING**

**HS Auditorium**

**6:00 PM**

**Budget Hearing will be at 6pm with Regular Board Meeting to follow.**

**Opening of the Meeting**

President, **Mike Nisbet** calls the Regular Board of Education meeting to order.

President advises where the fire exits are.

**Pledge of Allegiance**

**I. CONSENSUS ITEMS**

**Routine Actions**

Approve the following:

- a) May 8, 2023 agenda, consensus, and personnel items as presented
- b) Minutes of the Regular Meeting of April 19, 2023
- c) Appropriation Status Report, Revenue Report, Treasurers Report, Warrants

**II. COMMUNICATION**

**1. Superintendent's Report**

- a) Budget Hearing Presentation
- b) Vacancy Notification – Pre-K teacher and Pre-K aide
- c) Vacancy Notification – Special Education Teacher

**III. CORRESPONDENCE**

- a) SRO Monthly Reports
- b) Athletic Trainer Monthly Report

**IV. OLD BUSINESS**

- a) BE IT RESOLVED that the Board of Education of the Canisteo-Greenwood Central School District hereby ratifies the successor collective bargaining agreement by and between the District and the Canisteo-Greenwood Teachers' Association with updated terms and conditions of employment for the term beginning on July 1, 2023 and expiring June 30, 2027.

**V. RECOMMENDATIONS**

- a) Adoption of policy #7512 Student Physicals.
- b) Adoption of policy #7540 Suicide
- c) Adoption of policy #8450 Home, Hospital, or Instructional Instruction (Homebound Instruction).
- d) Adoption of policy #7670 Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers
- e) Adoption of policy #6550 Leaves of Absence
- f) Adoption of policy #6130 Evaluation of Personnel
- g) Approve the recommendation from Magnetic Reading from Curriculum Associates.

**h) PUBLIC COMMENTS**

COMMENTS FROM THE PUBLIC ARE WELCOME. HOWEVER, THE CONTEXT AND TIMING ARE AT THE DISCRETION OF THE PRESIDENT OF THE BOARD OF EDUCATION.

## 2- REGULAR MEETING- May 8, 2023

### i) ANTICIPATED EXECUTIVE SESSION

Enter into Executive Session for matters pertaining to personnel matter.

### j) ANTICIPATED OUT OF EXECUTIVE SESSION

Move out of Executive Session.

### k) CONSENSUS AND PERSONNEL

#### 1. Special Education

- a. \* Recommendation of the Special Education Committee for action taken on April 18, 26 and May 1, 2023.
- b. \* Recommendation of the 504 committee for action taken on April 18 and May 1, 2023

#### 2. Personnel

##### A. Resignations

- a) \* Accept the resignation of Darla Reisman, Bus Driver, for the purposes of retirement, effective June 30, 2023.

##### B. Appointments

- a) \*Appoint the following Summer School appointments for the 2023-24 school year:

Patty Stauring	Coordinator	\$35 per hour
Kate Sirianni	Teacher	\$35 per hour
Taegan Sharp	Teacher	\$35 per hour
Delia Blough	Teacher	\$35 per hour
Christa Fortin	Teacher	\$35 per hour
Julia Perkins	Teacher	\$35 per hour
Jami Cobin	Teacher	\$35 per hour
Bev Butler	Teacher	\$35 per hour
Brooke Lewis	Teacher	\$35 per hour
Mary Lou Ayers	Teacher	\$35 per hour
Tracey Ellis	Aide	\$15 per hour
Rachel Lewis	Aide	\$15 per hour
Audra Drake	Aide	\$15 per hour
Lisa Brott	Substitute	\$35 per hour
Stephanie Rosemier	Substitute	\$35 per hour
Foster Hinds	Bus Driver	\$35 per hour
Ella Howard	Bus Driver	\$35 per hour
Jim Kull	Bus Driver	\$35 per hour
Mike Ordway	Bus Driver	\$35 per hour
Helen Stratton	Bus Monitor	\$35 per hour
Cindy Rice	Bus Monitor	\$35 per hour
Rachel Lewis	Bus Monitor	\$15 per hour
Sandra Marion	Bus Monitor	\$15 per hour
Diane Lewis	Aide	\$15 per hour
Kim Cavalletti	Cleaner	\$15 per hour
Debra Hardy	Cleaner	\$15 per hour

### **3- REGULAR MEETING- May 8, 2023**

- b) Approve the following additions to the 2022-23 Substitute list pending fingerprint clearance:

Beth Burgess	Aide/Cleaner/Food Service Helper
Matthew Bittel	Uncertified Teacher/Aide
Lyne Lain	Food Service Helper

### **X. ADJOURNMENT**

Adjourn the Board Meeting.

**CANISTEO-GREENWOOD CENTRAL SCHOOL  
BOARD OF EDUCATION  
MINUTES  
WEDNESDAY APRIL 19, 2023**

**REGULAR MEETING**

**HS Conference Room**

**6:00 PM**

**Board Members Present:**

Michael Nisbet      X    
Marcy Bradley      X    
Fred Thompson     X    
Michael Lehman     X   6:02PM  
Bruce MacKellar     X    
Heather Cox         0    
Joe Pacanowski      X  

**Administration & Others Present:**

Tom Crook                 X    
Peter Reynolds          X    
Colleen Brownell        X    
Paul Cone                 X    
Tricia Dodge             X    
Teffenie Stuckey        X    
Heidi Beecher            0  

**District Clerk:**

Deborah Ambuski      X  

**Community Members Present:**      33  

**Opening of the Meeting**

President, **Mike Nisbet** calls the Regular Board of Education meeting to order at 6:01 P.M. President advises where the fire exits are.

**OPENING MEETING**

**Pledge of Allegiance**

**Routine Actions**

Motion was made by **Marcy Bradley** and seconded by **Bruce MacKellar** to approve the following:

- a) April 19, 2023 agenda, consensus, and personnel items as presented
- b) Minutes of the Regular Meeting of March 13, 2023
- c) Appropriation Status Report, Revenue Report, Treasurers Report, Warrants        **6-0 CARRIED**

**Communication**

**Presentations**

- a) 1<sup>st</sup> Grade presentation on PLC
- b) YAG Presentation presented by Macenzie Clark and Ana Cole

**1<sup>ST</sup> GRADE PLC**

**YAG PRESENTATION**

**Superintendent's Report**

- a) First Reading of the following Policies-
  - #7512 Student Physicals
  - #7540 Suicide
  - #8450 Home, Hospital, or Instructional Instruction (Homebound Instruction)
  - #7670 Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers
  - #6550 Leaves of Absence
  - #6130 Evaluation of Personnel
- b) Mascot Resolution
- c) Potential Capital Project Timeline

**1<sup>ST</sup> READING OF  
POLICIES**

**Administrator's Report**

- A. Paul Cone – Director of Human Resources
  - Budget Overview
- B. Teff Stuckey - Director of Curriculum, Instruction, & Technology
  - CITC Pilot Program Updates

**Correspondence**

- a) SRO Monthly Reports
- b) Athletic Trainer Monthly Report
- c) Success at State YMCA Youth and Government Conference
- d) Success of AU Clinical Interns in our School, Grant Award

## 2- REGULAR MEETING- April 19, 2023

### Recommendations

Motion was made by **Fred Thompson** and seconded by **Mike Lehman** to appoint Dan Lee Election Custodian for the Tuesday, May 16, 2023 annual vote at a rate of \$100 per voting machine. **6-0 CARRIED**

**APPOINT  
ELECTION CUSTODIAN**

Motion was made by **Mike Lehman** and seconded by **Marcy Bradley** to appoint Linda O'Rourke (Northern Voting District) and Kim Marvin (Southern Voting District) as chief election inspectors for the Tuesday, May 16, 2023 annual vote. **6-0 CARRIED**

**APPOINT CHIEF  
ELECTION INSPECTORS**

Motion was made by **Joe Pacanowski** and seconded by **Fred Thompson** appoint the following election inspectors for the Tuesday, May 16, 2023 annual vote at a rate of \$14.20 per hour: **6-0 CARRIED**

Bev Bertram	Jennifer Dewey	Kim Marvin	Misty Moore
Linda O'Rourke	Sherry Pierce	Nancy Potter	Mary Smyth

**APPOINT  
ELECTION INSPECTORS**

Motion was made by **Marcy Bradley** and seconded by **Bruce MacKellar** to approve budget of \$28,748,063 for the 2023-2024 school year to be presented to the voters. **6-0 CARRIED**

**2023-2024  
BUDGET APPROVED**

Motion was made by **Fred Thompson** and seconded by **Joe Pacanowski** to approve the 2023-24 Property Tax Report Card. **6-0 CARRIED**

**2023-2024 PROPERTY  
TAX REPORT CARD**

Motion was made by **Fred Thompson** and seconded by **Mike Lehman** to accept donation made by The Allstate Foundation in the amount of \$1000 to be used to for the Soccer Program. **6-0 CARRIED**

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to accept the donation of \$53.37 from 2080 Media Inc. **6-0 CARRIED**

**DONATIONS ACCEPTED**

Motion was made by **Marcy Bradley** and seconded by **Bruce MacKellar** to accept the Living Sign donation of \$100 from Maureen VanPelt. **6-0 CARRIED**

Motion was made by **Joe Pacanowski** and seconded by **Fred Thompson** to approve the 2023 Patty Ordway Memorial Scholarship in the amount of \$100. **6-0 CARRIED**

**PATTY ORDWAY  
SCHOLARSHIP**

Motion was made by **Mike Lehman** and seconded by **Joe Pacanowski** to approve the 2023 Stacy Bacon Memorial Scholarship in the amount of \$100. **6-0 CARRIED**

**STACY BACON  
SCHOLARSHIP**

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to approve the participation in the GST BOCES Cafeteria Supply Bid for the 2023-24 school year. **6-0 CARRIED**

**GST BOCES  
CAFÉ SUPPLY BID**

Motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ that BE IT RESOLVED that the Board of Education of the Canisteo-Greenwood Central School District hereby ratifies the successor collective bargaining agreement by and between the District and the Canisteo-Greenwood Teachers' Association with updated terms and conditions of employment for the term beginning on July 1, 2023 and expiring June 30, 2027.

**TABLED**

Motion was made by **Bruce MacKellar** and seconded by **Mike Lehman** to approve the permanent appointment of Cindy Harding, typist, effective May 17, 2023. **6-0 CARRIED**

**CINDY HARDING  
PERM APPOINTMENT**

Motion was made by **Marcy Bradley** and seconded by **Joe Pacanowski** that BE IT RESOLVED that the Canisteo Greenwood Central School District Board of Education approved the 2023-2024 Schuylar-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services Administrative Budget in the amount of \$8,252,452. **6-0 CARRIED**

**2023-2024 GST  
BOCES ADMIN BUDGET**

Motion was made by **Fred Thompson** and seconded by **Mike Lehman** that BE IT RESOLVED that the Canisteo Greenwood Central School District Board of Education cast one ballot for each of the following candidates for membership on the Schuylar-Steuben-Chemung-Tioga-Allegany BOCES Board of Cooperative Educational Services. There are 4 vacancies on the Board to be filled, 3 three-year term and 1 two-year term. **6-0 CARRIED**

**GST BOCES CANDIDATES**

Donald Keddell  
Pamela Strollo  
Colleen Talada  
Robert Wheeler

### 3- REGULAR MEETING- April 19, 2023

Motion was made by **Mike Lehman** and seconded by **Fred Thompson** to accept the Teacher Sick Bank MOU between Canisteo Greenwood Board of Education and the Canisteo Greenwood Teachers Association.

6-0 CARRIED

SICK BANK MOU

Motion was made by **Bruce MacKellar** and seconded by **Marcy Bradley** to approve the participating in the Cooperative Natural Gas Bid coordinated by Wayne Finger Lakes BOCES for the 2023-24 school year.

6-0 CARRIED

2023-24 NATURAL  
GAS BID

Motion was made by **Joe Pacanowski** and seconded by **Mike Lehman** to approve the overnight trip for ACE Global National History Day State Competition at SUNY Oneonta on April 23 and 24, 2023.

6-0 CARRIED

ACE GLOBAL TRIP

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to approve Friday, June 9<sup>th</sup>, 2023 as a snow day give back due to excess emergency days not used but allotted in the 2022-23 school year.

6-0 CARRIED

LAST GIVE BACK  
DAY FOR 22-23

Motion was made by **Bruce MacKellar** and seconded by **Fred Thompson** to retire the Redskins Mascot as of June 30, 2023

6-0 CARRIED

RETIRE REDSKINS  
MASCOT

**Public Comments:** Discussion about the retirement of the mascot and thanking the board for thoroughly looking into the process to retire the Redskins mascot.

PUBLIC COMMENTS

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to enter into Executive Session at 7:16pm for matters pertaining to personnel matter.

ENTERED INTO  
EXECUTIVE SESSION

Motion was made by **Fred Thompson** and seconded by **Marcy Bradley** to move out of Executive Session at 8:42pm.

OUT OF EXECUTIVE  
SESSION

#### Consensus and Personnel Special Education

- a) \* Recommendation of the Special Education Committee for action taken on March 14, 21, 28 and April 11, 2023.

#### Leave of Absence

- a) \* Approve the unpaid leave of absence of Scott Chapman, from approximately February 22, 2023 to May 22, 2023.
- b) \* Approve the leave of absence of Amy Robbins, Teacher, from approximately March 23 to April 1, 2023 according to FMLA.

SCOTT CHAPMAN  
LEAVE OF ABS

AMY ROBBINS  
LEAVE OF ABS

#### Resignations

- a) None

#### Appointments

- a) \* Appoint George Askins as 4.5 hour per day for the Bath bus run, effective April 26, 2023.
- b) \* Appoint the following Coaches, Coaching Assistants, and Unpaid Assistants for the Spring 2022-23 school year:

GEORGE ASKINS  
APPOINTMENT

Jamie Freeland	Girls Flag Football Coach	\$3262.00
Collin Button	Assistant Girls Flag Football Coach	\$2900.00
Jason Dininny	Softball Assistant	Unpaid
Shannon Brumfield	Golf Assistant	Unpaid

SPRING COACHING  
ASSIGNMENTS

- c) \* Appoint the following Extended Summer School appointments for the 2023-24 school year:

Rebecca Button	Teacher	\$35 per hour
Amanda Ward	Teacher	\$35 per hour
Ashley Boccia	Teacher	\$35 per hour
Allison White	Teacher	\$35 per hour
Matthew Bosworth	Teacher	\$35 per hour

EXTENDED SUMMER  
SCHOOL APPOINTMENTS

#### 4- REGULAR MEETING- April 19, 2023

Christopher Graham	PE Teacher	\$35 per hour
Jaime Sawyer	Aide	\$15 per hour
Anne Zeltwanger	Aide	\$15 per hour
Vicky Steen	Aide and Teacher Substitute	\$15 per hour
Cindy Rice	Aide	\$15 per hour
Amanda Fuller	1:1 Adie	\$15 per hour
Allyson Hayes	Teacher and Aide Substitute	
Taryn Hayes	Aide	\$15 per hour
Jacob Kilmer	Aide	\$15 per hour
Carrie Button	Occupational Therapist	
Mary Smyth	Registered Nurse	\$35 per hour
Jessica Rooks	Registered Nurse	\$35 per hour
Marcy Morling	Physical Therapist	
Jaxson Crook	Lifeguard	\$16.50 per hour
Andrew Morling	Lifeguard Substitute	\$16.50 per hour
Krystal Brumfield	Teacher Substitute	
Kristine Hayes	Teacher Substitute	

- d) Approve the following additions to the 2022-23 Substitute list pending fingerprint clearance:

Jessica Acor	Uncertified Teacher/Aide
Keshia Rouse	Uncertified Teacher/Aide
Lindsey Smith	Uncertified Teacher/Aide
William Zeltwanger	Maintenance Department

ADDITION TO  
SUBSTITUTE LIST

Motion was made by **Marcy Bradley** and seconded by **Mike Lehman** to adjourn the Board Meeting at 8:43PM.  
**6-0 CARRIED**

MEETING ADJOURNED

\_\_\_\_\_  
DEBORAH AMBUSKI, DISTRICT CLERK

\_\_\_\_\_  
DATE APPROVED



# CANISTEO-GREENWOOD CSD

Appropriation Status Summary Report By Function From 7/1/2022 To 6/30/2023



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION	*	20,435.00	1,434.50	21,869.50	12,960.50	7,505.00	1,404.00
1040	DISTRICT CLERK	*	34,000.00	-33,000.00	1,000.00	319.50	10.42	670.08
1060	DISTRICT MEETING	*	1,700.00	38,240.00	39,940.00	31,513.93	5,076.93	3,349.14
1240	CHIEF SCHOOL ADMINISTRATOR	*	184,000.00	0.00	184,000.00	149,217.05	16,900.45	17,882.50
1310	BUSINESS ADMINISTRATION	*	297,016.00	675.00	297,691.00	236,369.23	51,156.26	10,165.51
1320	AUDITING	*	29,950.00	203.75	30,153.75	24,765.36	2,423.26	2,965.13
1330	TAX COLLECTOR	*	8,975.00	2,354.41	11,329.41	4,721.41	2,098.00	4,510.00
1380	FISCAL AGENT FEE	*	1,000.00	0.00	1,000.00	619.00	0.00	381.00
1420	LEGAL	*	15,000.00	0.00	15,000.00	7,190.25	1,239.52	6,570.23
1430	PERSONNEL	*	37,900.00	0.00	37,900.00	18,937.50	18,937.50	25.00
1460	RECORDS MANAGEMENT OFFICER	*	4,400.00	-2,500.00	1,900.00	0.00	0.00	1,900.00
1620	OPERATION OF PLANT	*	814,775.00	68,169.37	882,944.37	692,856.24	189,040.42	1,047.71
1621	MAINTENANCE OF PLANT	*	342,875.00	214,014.44	556,889.44	300,181.75	142,273.39	114,434.30
1670	CENTRAL PRINTING & MAILING	*	87,000.00	12,090.00	99,090.00	48,358.20	7,779.68	42,952.12
1910	UNALLOCATED INSURANCE	*	99,450.00	0.00	99,450.00	2,519.07	0.00	96,930.93
1920	SCHOOL ASSOCIATION DUES	*	9,000.00	0.00	9,000.00	7,815.00	0.00	1,185.00
1964	REFUND ON REAL PROPERTY TAXES	*	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
1989	UNCLASSIFIED	*	493,900.00	3,317.00	497,217.00	247,773.50	249,443.50	0.00
2010	CURRICULUM DEVEL & SUPERVISION	*	84,000.00	-14,982.22	69,017.78	55,086.65	4,378.13	9,553.00
2020	SUPERVISION-REGULAR SCHOOL	*	376,875.00	6,161.99	383,036.99	282,918.57	61,047.19	39,071.23
2060	RESEARCH, PLANNING & EVALUAT	*	28,875.00	0.00	28,875.00	7,843.50	4,018.50	17,013.00
2070	INSERVICE TRAINING-INSTRUCTION	*	98,960.00	77,115.00	176,075.00	73,119.17	99,727.12	3,228.71
2110	TEACHING-REGULAR SCHOOL	*	5,768,561.00	-208,719.49	5,559,841.51	3,803,518.21	1,642,992.22	113,331.08
2250	PROGRAMS-STUDENTS W/ DISABIL	*	3,145,494.00	-227,339.73	2,918,154.27	1,437,155.49	981,927.81	499,070.97
2280	OCCUPATIONAL EDUCATION	*	1,217,700.00	-940.14	1,216,759.86	627,094.79	564,088.01	25,577.06
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	200,637.00	-22,131.00	178,506.00	87,432.54	47,609.60	43,463.86
2630	COMPUTER ASSISTED INSTRUCTION	*	607,750.00	241,458.32	849,208.32	443,158.97	403,388.79	2,660.56
2805	ATTENDANCE-REGULAR SCHOOL	*	38,215.00	0.00	38,215.00	22,643.37	3,181.29	12,390.34
2810	GUIDANCE-REGULAR SCHOOL	*	412,901.00	341.21	413,242.21	290,375.17	103,811.97	19,055.07
2815	HEALTH SERVICES-REGULAR SCHOOL	*	126,600.00	6,216.53	132,816.53	80,489.76	42,461.73	9,865.04
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	67,700.00	0.00	67,700.00	44,848.04	19,529.84	3,322.12
2850	CO-CURRICULAR ACTIV-REG SCHL	*	85,000.00	36,000.00	121,000.00	28,194.51	0.00	92,805.49
2855	INTERSCHOL ATHLETICS-REG SCHL	*	300,500.00	103,678.50	404,178.50	242,477.35	89,559.28	72,141.87

# CANISTEO-GREENWOOD CSD

Appropriation Status Summary Report By Function From 7/1/2022 To 6/30/2023



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
5510	DISTRICT TRANSPORT-MEDICAID	*	1,362,132.00	20,942.04	1,383,074.04	771,406.66	458,830.82	152,836.56
5530	GARAGE BUILDING	*	43,600.00	2,537.71	46,137.71	16,785.56	23,767.49	5,584.66
9010	STATE RETIREMENT	*	440,000.00	0.00	440,000.00	338,898.24	0.00	101,101.76
9020	TEACHERS' RETIREMENT	*	854,245.00	0.00	854,245.00	0.00	722,916.00	131,329.00
9030	SOCIAL SECURITY	*	857,602.00	-7,637.15	849,964.85	568,043.98	168,319.50	113,601.37
9040	WORKERS' COMPENSATION	*	75,431.00	8,569.00	84,000.00	53,877.00	30,123.00	0.00
9050	UNEMPLOYMENT INSURANCE	*	5,000.00	-4,778.79	221.21	21.21	200.00	0.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	5,545,920.00	64,995.86	5,610,915.86	4,597,827.28	939,908.03	73,180.55
9070	UNION WELFARE BENEFITS	*	285,750.00	159,955.10	445,705.10	214,846.28	217,397.88	13,460.94
9721		*	2,547,856.00	0.25	2,547,856.25	351,428.13	2,196,428.12	0.00
9760	DEBT SERVICE-TAX ANTICIP NOT	*	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
Fund ATotals:			27,064,180.00	546,441.46	27,610,621.46	16,225,607.92	9,519,496.65	1,865,516.89
Grand Totals:			27,064,180.00	546,441.46	27,610,621.46	16,225,607.92	9,519,496.65	1,865,516.89

# CANISTEO-GREENWOOD CSD

Revenue Status Report By Function From 7/1/2022 To 6/30/2023



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>A 1001</u>	REAL PROPERTY TAXES	4,609,542.00	0.00	4,609,542.00	4,350,661.35	258,880.65
<u>A 1040</u>	APPROPRIATION OF PLANNED BALANCE	600,301.00	0.00	600,301.00	0.00	600,301.00
<u>A 1081</u>	OTHER PAYMENTS IN LIEU OF TAXES	70,000.00	0.00	70,000.00	244,439.64	-174,439.64
<u>A 1083</u>	WIND POWER PILOTS	173,000.00	0.00	173,000.00	0.00	173,000.00
<u>A 1085</u>	SCHOOL TAX RELIEF REIMBURSEMENT	897,987.00	0.00	897,987.00	814,123.15	83,863.85
<u>A 1090</u>	INT & PENALTIES ON REAL PROP TAXES	5,000.00	0.00	5,000.00	6,439.81	-1,439.81
<u>A 1335</u>	OTHER STUDENT FEES & CHARGES	0.00	0.00	0.00	598.75	-598.75
<u>A 2401</u>	INTEREST & EARNINGS	5,000.00	0.00	5,000.00	44,401.50	-39,401.50
<u>A 2440</u>	RENTAL, OTHER (FACILITIES USE)	1,000.00	0.00	1,000.00	1,764.00	-764.00
<u>A 2650</u>	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	24,978.48	-24,978.48
<u>A 2680</u>	INSURANCE RECOVERIES	0.00	0.00	0.00	2,790.71	-2,790.71
<u>A 2701</u>	REFUNDS FOR BOCES AIDED SERVICES	300,000.00	0.00	300,000.00	328,687.18	-28,687.18
<u>A 2703</u>	REFUNDS FOR PRIOR YEARS EXPENDITURE	0.00	0.00	0.00	15,350.00	-15,350.00
<u>A 2770</u>	OTHER UNCLASSIFIED REVENUES, SPECIFY	0.00	0.00	0.00	2,385.10	-2,385.10
<u>A 3101.A</u>	BASIC FORMULA AID	13,867,734.00	0.00	13,867,734.00	10,068,289.65	3,799,444.35
<u>A 3101.B</u>	EXCESS COST AID	371,208.00	0.00	371,208.00	1,490,525.60	-1,119,317.60
<u>A 3101.C</u>	Building AID	2,553,532.00	0.00	2,553,532.00	0.00	2,553,532.00
<u>A 3101.T</u>	BASIC FORMULA AID (TRANSPORTATION)	1,300,000.00	0.00	1,300,000.00	0.00	1,300,000.00
<u>A 3102</u>	LOTTERY AID	0.00	0.00	0.00	1,959,665.56	-1,959,665.56
<u>A 3102..1</u>	LOTTERY AID VLT	0.00	0.00	0.00	708,578.13	-708,578.13
<u>A 3103</u>	BOCES AID	1,640,500.00	0.00	1,640,500.00	914,263.80	726,236.20
<u>A 3104</u>	HARDWARE AID	19,401.00	0.00	19,401.00	0.00	19,401.00
<u>A 3260</u>	TEXTBOOKS	74,008.00	0.00	74,008.00	39,882.00	34,126.00
<u>A 3262</u>	COMPUTER SOFTWARE AID	0.00	0.00	0.00	31,798.00	-31,798.00
<u>A 3263</u>	LIBRARY MATERIALS AID	0.00	0.00	0.00	2,846.00	-2,846.00
<u>A 3289</u>	OTHER STATE AID, SPECIFY	5,967.00	0.00	5,967.00	0.00	5,967.00
<u>A 4601</u>	MEDICAID REIMBURSEMENT	120,000.00	0.00	120,000.00	129,734.43	-9,734.43
<u>A 5997</u>	APPROPRIATE RESERVES	450,000.00	86,092.75	536,092.75	0.00	536,092.75
<b>A Totals:</b>		<b>27,064,180.00</b>	<b>86,092.75</b>	<b>27,150,272.75</b>	<b>21,182,202.84</b>	<b>5,968,069.91</b>
<b>Grand Totals:</b>		<b>27,064,180.00</b>	<b>86,092.75</b>	<b>27,150,272.75</b>	<b>21,182,202.84</b>	<b>5,968,069.91</b>

**CANISTEO-GREENWOOD CENTRAL SCHOOL**  
**CASH RECONCILIATIONS REPORT**  
For April 2023

ACCOUNT NAME	ACCOUNT NUMBER		BEGINNING BALANCE	RECEIPTS	DISBURSEMENTS	INTEREST EARNINGS	ENDING BALANCE
GENERAL FUND							
CHECKING C&N	xxxx031	A200.1	\$ 157,367.42			\$ 18.50	\$ 157,385.92
SAVINGS	xxxx6799	A201.3	\$ 244,688.69			\$ 130.66	\$ 244,819.35
CHECKING	xxx7952	A200	\$ 5,881,552.86	\$ 1,620,604.55	\$ 2,337,277.85	\$ 2,718.77	\$ 5,167,598.33
SAVINGS - C&N Tax	xx7002	A200.1T	\$ 3,522,164.14			\$ 578.96	\$ 3,522,743.10
LUNCH FUND							
SAVINGS - Chase	xxx6764	C201	\$ 49,502.33		\$ 12,540.54	\$ 22.73	\$ 36,984.52
C&N Lunch Checking	xxx1809	C201.1	\$ 128,146.55	\$ 2,704.69	\$ 55,350.60	\$ 16.30	\$ 75,516.94
FEDERAL FUND							
CHECKING	xxxx772	F200	\$ 1,023,613.07		\$ 98,460.68	\$ 518.35	\$ 925,670.74
CAPITAL FUND							
CHECKING	xxxx533	H200	\$ 356,007.55			\$ 190.11	\$ 356,197.66
STUDENT ACTIVITIES							
CHECKING	xxxx646	SA200	\$ 116,417.51	\$ 9,864.55	\$ 5,069.30	\$ 19.20	\$ 121,231.96
TRUST & AGENCY FUND							
CHECKING	xxxx0799	TA200	\$ 786,266.39	\$ 919,830.50	\$ 872,635.84	\$ 457.81	\$ 833,918.86
DEBT SERVICE							
SAVINGS	xxxx810	V200	\$ 5,994.48			\$ 3.20	\$ 5,997.68
CAPITAL RESERVE							
SAVINGS - Bus	xxx2083	A230.2	\$ 451,466.08		\$ 179,634.93	\$ 202.71	\$ 272,033.86

INSURANCE RESERVE							
SAVINGS	xxx6829	A201.4	\$ 372,950.77			\$ 199.16	\$ 373,149.93
LIABILITY RESERVE							
SAVINGS	xxx6837	A201.2	\$ 399,555.35			\$ 213.36	\$ 399,768.71
Capital Reserve							
SAVINGS	xxxx0880	A230.3	\$ 3,161,206.70			\$ 1,688.08	\$ 3,162,894.78
RETIREMENT RESERVE							
SAVINGS	xxx9265	A201.6	\$ 1,233,666.13			\$ 658.78	\$ 1,234,324.91
EBLAR							
SAVINGS	xxx2505	A201.11	\$ 353,113.47			\$ 188.56	\$ 353,302.03
UNEMPLOYMENT RESERVE							
SAVINGS	xxxx398	A201.12	\$ 204,466.46			\$ 109.19	\$ 204,575.65
WORKERS COMP RESERVE							
SAVINGS	xxx2380	A201.10	\$ 314,977.53			\$ 168.20	\$ 315,145.73
REPAIR RESERVE							
SAVINGS	xxx6917	A201.13	\$ 607,543.72			\$ 324.43	\$ 607,868.15



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
12622	04/18/2023	2 AFLAC New York (10)						
TA 20.3	AFLAC 10 MO	AS PER PAUL			173650		375.55	
							<b>Check Total:</b>	<b>375.55</b>
							<b>Warrant Total:</b>	<b>375.55</b>
							<b>Vendor Portion:</b>	<b>375.55</b>

Number of Transactions: 1

## Certification of Warrant

4/28/23 Kimberly Marner Accounts Payable  
 Date Signature Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 375.55. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/28/2023 Sheeli Beach Claims Auditor  
 Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

5/1/23 Paul E. Con Director of HR  
 Date Officer's Signature Title

Closed Kim Marner

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account						PO Number		
4146	04/12/2023	460	LEADERSHIP FOR EDUCATION					
F 2110.400-AR-2123				AS PER PAULQ	19090, 4/11/23		6,240.00	<input checked="" type="checkbox"/>
Number of Transactions: 1							Check Total:	6,240.00
							Warrant Total:	6,240.00
							Vendor Portion:	6,240.00

## Certification of Warrant

4/13/23 Kimberly Mann Accounts Payable  
 Date Signature Title  
 Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 6240.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/14/2023 Shelia Beach Claims Auditor  
 Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

5/1/23 Paul Con Director of HR  
 Date Officer's Signature Title

closed  
Kimberly Mann

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
4146	04/12/2023	460	LEADERSHIP FOR EDUCATION					
F 2110.400-AR-2123	21-23 Contractual CRRSA Grant	AS PER PAULQ		19090, 4/11/23			6,240.00	
							<b>Check Total:</b>	<b>6,240.00</b>
4147	04/18/2023	43	VISA					
F 2110.400-AR-2123	21-23 Contractual CRRSA Grant			0040-ABLE LIMOUSINE	1068		250.00 ✓	250.00
							<b>Check Total:</b>	<b>250.00</b>
4148	04/25/2023	2085	DECKER INC.-SCHOOL FIX					
F 2110.450-UP-2223	22/23 - Material and Supplies UPK	AS PER NICK		516944	1075		21,222.15 ✓	21,222.15
							<b>Check Total:</b>	<b>21,222.15</b>
4149	04/25/2023	466	LAKESHORE LEARNING					
F 2110.450-UP-2223	22/23 - Material and Supplies UPK			499548041223	1168		59,318.34 ✓	59,318.34
							<b>Check Total:</b>	<b>59,318.34</b>
4150	04/25/2023	715	PRO ACTION OF STEUBEN COUNTY					
F 2110.400-UP-2223	22/23 - PURCHASED SERVICES UPK 22/23	AS PER PAUL		1/1/23 TO 3/31/23			2,961.25 ✓	
							<b>Check Total:</b>	<b>2,961.25</b>
4151	04/25/2023	130	SCHOOL SPECIALTY LLC.					
F 2110.450-UP-2223	22/23 - Material and Supplies UPK			308104253891	1197		641.31 ✓	641.31
							<b>Check Total:</b>	<b>641.31</b>
4152	04/26/2023	302	CORR DISTRIBUTORS, INC.					
F 1620.451-CR-2123	21-23 Operation of Plant Supplies CRRSA Grant			089407	1140		6,991.86 ✓	6,991.86
							<b>Check Total:</b>	<b>6,991.86</b>



Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		

Number of Transactions: 7

Warrant Total: 97,624.91

Vendor Portion: 97,624.91

## Certification of Warrant

4/26/23 Kimberly Marun Accounts Payable  
 Date Signature Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 97,624.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/28/2023 Ashley Leach Claims Auditor  
 Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_ to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

5/1/23 Paul E. Con Director of HR  
 Date Officer's Signature Title

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account						PO Number		
37693	04/06/2023	27	FRONTIER					
A 1620.418-05				3/25/23 TO 4/24/23	ACCT # [REDACTED]	852	153.99 ✓	153.99
							<b>Check Total:</b>	<b>153.99</b>
37694	04/06/2023	30	NYSEG					
A 1620.419-05				2/28/23 TO 3/30/23	ACCT # [REDACTED]	856	1,870.73 ✓	1,870.73
							<b>Check Total:</b>	<b>1,870.73</b>
37695	04/06/2023	30	NYSEG					
A 1620.419-05				2/28/23 TO 3/30/23	ACCT # [REDACTED]	856	2,626.73 ✓	2,626.73
							<b>Check Total:</b>	<b>2,626.73</b>
37696	04/06/2023	30	NYSEG					
A 1620.419-05				2/28/23 TO 3/30/23	ACCT # [REDACTED]	856	20.91 ✓	20.91
							<b>Check Total:</b>	<b>20.91</b>
37697	04/06/2023	30	NYSEG					
A 5530.403-04				2/28/23 TO 3/30/23	ACCT # [REDACTED]	856	264.35 ✓	264.35
							<b>Check Total:</b>	<b>264.35</b>
37698	04/06/2023	30	NYSEG					
A 1620.419-05				2/28/23 TO 3/30/23	ACCT # [REDACTED]	856	1,585.62 ✓	1,585.62
							<b>Check Total:</b>	<b>1,585.62</b>
37699	04/12/2023	9	SA Health Care Plan					
A 9060.811-01					SA-APRIL	859	8,614.69 ✓	8,614.69
							<b>Check Total:</b>	<b>8,614.69</b>
37700	04/12/2023	146	MATTHEWS BUSES INC					
A 5510.210-04				AS PER PAUL	M500012537		134,484.67 ✓	
							<b>Check Total:</b>	<b>134,484.67</b>
37701	04/12/2023	2070	Energy Cooperative of America					
A 5530.403-04				2/28/23 TO 3/29/23	998204, ACCT#N0	862	1.41 ✓	1.41
							<b>Check Total:</b>	<b>1.41</b>
37702	04/12/2023	2070	Energy Cooperative of America					
A 5530.403-04				2/28/23 TO 3/30/23	998205, ACCT#N0	862	328.28 ✓	328.28

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Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account						PO Number		
37703	04/12/2023	2070	Energy Cooperative of America			Check Total:	328.28	
A 1620.419-05				2/28/23 TO 3/30/23	998206, ACCT#N0	862	2,509.56	2,509.56
37704	04/12/2023	2070	Energy Cooperative of America			Check Total:	2,509.56	
A 1620.419-05				2/28/23 TO 3/30/23	998207, ACCT#N0	862	3,230.41	2,914.09
37705	04/12/2023	2070	Energy Cooperative of America			Check Total:	3,230.41	
A 5530.403-04						862	478.23	478.23
37705	04/12/2023	2070	**VOID** Energy Cooperative of America			Check Total:	478.23	
A 5530.403-04			**VOID**			862	-478.23	-478.23
37706	04/13/2023	29	NATIONAL FUEL & GAS CORP.			Check Total:	-478.23	
A 1620.417-05				2/28/23 TO 3/31/23	ACCT 04	855	888.29	888.29
37707	04/13/2023	29	NATIONAL FUEL & GAS CORP.			Check Total:	888.29	
A 1620.417-05				2/28/23 TO 3/31/23	ACCT 08	855	1,635.30	1,635.30
37708	04/13/2023	29	NATIONAL FUEL & GAS CORP.			Check Total:	1,635.30	
A 1620.417-05				2/28/23 TO 3/31/23	ACCT 06	855	1,520.94	1,520.94
37709	04/13/2023	2582	CITIZENS & NORTHERN			Check Total:	1,520.94	
A 1330.400-01				MARCH 2023	LOCKBOX FEE		175.00	
37710	04/13/2023	309	DELL MARKETING L.P.			Check Total:	175.00	
A 2630.451-03					10664094144	1119	784.50	784.50
37711	04/13/2023	3720	FERRARA FIORENZA PC			Check Total:	784.50	

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account						PO Number		
A 1420.400-01				AS PER PAUL	STATEMENT 3/3/23		775.00 ✓	
A 1420.400-01				AS PER PAUL	STATEMENT 4/5/23		775.00 ✓	
						<b>Check Total:</b>	<b>1,550.00</b>	
37712	04/13/2023	214	Grainger					
A 1621.453-06					9658673422	863	427.37 ✓	427.37
						<b>Check Total:</b>	<b>427.37</b>	
37713	04/13/2023	2656	**CONTINUED** GST BOCES				Voiced During Printing	
						<b>Check Total:</b>	<b>0.00</b>	
37714	04/13/2023	2656	**CONTINUED** GST BOCES				Voiced During Printing	
						<b>Check Total:</b>	<b>0.00</b>	
37715	04/13/2023	2656	GST BOCES					
A 1010.495-01					C0335-23	888	102.40 ✓	102.40
A 1010.496-01					C0335-23	888	921.90 ✓	921.90
A 1010.497-01					C0335-23	888	100.00 ✓	100.00
A 1310.491-01					C0335-23	888	426.60 ✓	426.60
A 1310.492-01					C0335-23	888	2,206.43 ✓	2,206.43
A 1310.494-01					C0335-23	888	1,323.70 ✓	1,323.70
A 1310.495-01					C0335-23	888	576.60 ✓	576.60
A 1320.490-01					C0335-23	888	415.40 ✓	415.40
A 1430.490-01					C0335-23	888	3,787.50 ✓	3,787.50
A 1620.495-01					C0335-23	888	1,923.86 ✓	1,923.86
A 1989.491-01					C0335-23	888	33,218.10 ✓	33,218.10
A 1989.491-02					C0335-23	888	16,336.60 ✓	16,336.60
A 2060.492-04					C0335-23	888	791.70 ✓	791.70
A 2070.491-01					C0335-23	888	18,777.63 ✓	18,777.63
A 2110.491-01					C0335-23	888	36,625.37 ✓	36,625.37
A 2110.491-09					C0335-23	888	461.80 ✓	461.80
A 2250.491-01					C0335-23	888	61,589.52 ✓	61,589.52
A 2280.491-01					C0335-23	888	102,472.70 ✓	102,472.70
A 2610.491-01					C0335-23	888	2,980.97 ✓	2,980.97

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account						PO Number		
A 2810.492-01					C0335-23	888	4,646.10 ✓	4,646.10
A 2855.491-01					C0335-23	888	120.00 ✓	120.00
A 1330.490-01					C0335-23	888	419.60 ✓	419.60
A 1010.490-02					C0335-23	888	369.50 ✓	369.50
A 5510.492-01					C0335-23	888	429.03 ✓	429.03
A 2630.491-01					C0335-23	888	77,176.36 ✓	77,176.36
A 1670.491-01					C0335-23	888	994.20 ✓	0.00
Check Total:							369,193.57	
37716	04/13/2023	2070	Energy Cooperative of America					
A 1620.419-05				2/28/23 TO 3/30/23	998208, ACCT#N0	862	1,943.93 ✓	1,943.93
Check Total:							1,943.93	
37717	04/13/2023	314	HUNT ENGINEERING					
A 1310.400-01				BALANCE ON INVOICE	45369, BALANCE	1036	14,000.00 ✓	14,000.00
Check Total:							14,000.00	
37718	04/13/2023	329	LSI/TELESYSTEM					
A 1620.418-05				APRIL 2023	952358	801	231.18 ✓	231.18
A 5530.402-04				APRIL 2023	952358	801	137.46 ✓	137.46
Check Total:							368.64	
37719	04/13/2023	192	LOWES					
A 1621.461-06					907470	802	27.97 ✓	467.09
A 1621.461-06					910249	802	120.31 ✓	0.00
A 1621.461-06					910653-KQATSC	802	61.20 ✓	0.00
A 1621.461-06					910866	802	116.70 ✓	0.00
A 1621.461-06					901458	802	114.70 ✓	0.00
A 1621.461-06					908421	802	34.71 ✓	0.00
A 1621.461-06					914651	802	-8.50 ✓	0.00
Check Total:							467.09	
37740	04/13/2023	334	NORTH MAIN LUMBER					
A 1621.460-06					08-040623-0040	815	5.98 ✓	5.98
Check Total:							5.98	
37741	04/13/2023	1407	NYSDMV					
A 5510.403-04				AS PER PAUL	ACCT		1.00 ✓	
					3/30/23			

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
37742	04/13/2023	1976	NYS Department of Labor			Check Total:		1.00	
		A 9050.811-01			04-63342 3, 4/3/23	UNEMPLOYMENT INSURANCE		17.07 ✓	
37743	04/13/2023	2744	Orkin			Check Total:		17.07	
		A 1620.414-05			234548797		817	91.82 ✓	91.82
37744	04/13/2023	2744	Orkin			Check Total:		91.82	
		A 1620.414-05			235840464		817	91.82 ✓	91.82
37745	04/13/2023	2744	Orkin			Check Total:		91.82	
		A 1620.414-05			234548798		817	83.50 ✓	83.50
37746	04/13/2023	2744	Orkin			Check Total:		83.50	
		A 1620.414-05			235840465		817	83.50 ✓	83.50
37747	04/13/2023	28	**CONTINUED** KURTZ BROTHERS			Check Total:		83.50	
						Voided During Printing			
37748	04/13/2023	28	**CONTINUED** KURTZ BROTHERS			Check Total:		0.00	
						Voided During Printing			
37749	04/13/2023	28	**CONTINUED** KURTZ BROTHERS			Check Total:		0.00	
						Voided During Printing			
37750	04/13/2023	28	**CONTINUED** KURTZ BROTHERS			Check Total:		0.00	
						Voided During Printing			
37751	04/13/2023	28	KURTZ BROTHERS			Check Total:		0.00	
		A 2250.450-09		BIALECKI	19639.00	BROWNELL	1134	347.48 ✓	347.48
		A 2250.450-09		M. BOSWORTH	18081.00		1134	78.26 ✓	78.26
		A 2250.450-09		M. BOSWORTH	21316.00		1134	22.85 ✓	22.85
		A 2250.450-09		BRUMFIELD	19492.00		1134	383.60 ✓	383.60

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Check Amount	Liquidated
Account			Explanation	Invoice Number	PO Number	
A 2250.450-09			BUGMAN	15529.00	1134	179.73 ✓ 179.73
A 2250.450-09			CARRIE BUTTON	17996.00	1134	218.81 ✓ 218.81
A 2250.450-09			COLLIN BUTTON	18290.00	1134	166.23 ✓ 166.23
A 2250.450-09			N. DAILEY	19434.00	1134	103.78 ✓ 103.78
A 2250.450-09			MELYNDA DROUIN&KEELEY	21451.00	1134	35.35 ✓ 35.35
A 2250.450-09			ERDMANN	18986.00	1134	237.00 ✓ 237.00
A 2250.450-09			T. FRANCLEMONT	20274.00	1134	173.28 ✓ 173.28
A 2250.450-09			LaVERDE	19507.00	1134	249.94 ✓ 249.94
A 2250.450-09			MAYO	20207.00	1134	117.34 ✓ 117.34
A 2250.450-09			SHIRLEY McCAFFREY	162201.00	1134	231.16 ✓ 231.16
A 2250.450-09			MERRY	19676.00	1134	245.33 ✓ 245.33
A 2250.450-09			MILLER	18990.00	1134	124.99 ✓ 124.99
A 2250.450-09			OLIVER	20574.00	1134	251.99 ✓ 251.99
A 2250.450-09			POGUE	19703.00	1134	333.81 ✓ 333.81
A 2250.450-09			SCOTT	15583.00	1134	259.63 ✓ 259.63
A 2250.450-09			UPDYKE	19624.00	1134	111.05 ✓ 111.05
A 2250.450-09			M. VALENTINE	18732.00	1134	238.49 ✓ 238.49
A 2250.450-09			WARD	19351.00	1134	83.46 ✓ 83.46
A 2250.450-09			A. WHITE	17509.00	1134	208.31 ✓ 208.31
A 2110.451-02			AHEARN	19647.00	1135	354.11 ✓ 354.11
A 2110.451-02			BEERS	19619.00	1135	107.65 ✓ 107.65
A 2110.451-02			BRUECKL	20315.00	1135	295.41 ✓ 295.41
A 2110.451-02			B. BUTTON	17856.00	1135	349.65 ✓ 349.65
A 2110.451-02			CAWARD	16090.00	1135	51.06 ✓ 51.06
A 2110.451-02			N. DINEEN	16161.00	1135	109.55 ✓ 109.55
A 2110.451-02			HALEY	19720.00	1135	349.58 ✓ 349.58
A 2110.451-02			MAHONEY	15790.00	1135	79.78 ✓ 79.78
A 2110.451-02			H. McCaffrey	19475.00	1135	340.38 ✓ 340.38
A 2110.451-02			L. MILLS	19562.00	1135	345.33 ✓ 345.33
A 2110.451-02			MITCHELL	19035.00	1135	294.30 ✓ 294.30
A 2110.451-02			MULLEN/BROCK	17965.00	1135	323.07 ✓ 323.07
A 2110.451-02			PERKINS	18669.00	1135	349.06 ✓ 349.06
A 2110.451-02			ROBERTS	15960.00	1135	322.21 ✓ 322.21

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account						PO Number		
A 2110.451-02				WILLIAMS	19458.00	1135	60.89 ✓	60.89
A 2110.451-02				BROWNELL	14444.00	1187	727.50 ✓	727.50
A 2110.451-02				BROWNELL	20235.00	1194	595.20 ✓	595.20
A 2250.450-09				BUGMAN	15529.01	1134	194.82 ✓	194.82
A 2110.455-03				LePORE	19652.00	1133	255.56 ✓	255.56
A 2110.455-03				SEELEY-SICK	18695.00	1133	211.82 ✓	211.82
A 2110.459-03				MARKEL	18374.00	1133	261.50 ✓	261.50
A 2110.459-13				AMIDON	18924.00	1133	224.14 ✓	224.14
A 2110.459-13				AMIDON	19650.00	1133	137.60 ✓	137.60
Check Total:							10,742.04	
37752	04/13/2023	28	KURTZ BROTHERS			SCHOLES		
A 2280.452-03				SCHOLES	17518.00		346.91 ✓	
Check Total:							346.91	
37753	04/13/2023	28	KURTZ BROTHERS			RIGAS		
A 2110.459-22				RIGAS	16221.00		1,613.24 ✓	
Check Total:							1,613.24	
37754	04/13/2023	1711	SEFAC/SLEC					
A 5510.401-04				AS PER PAUL	17114479		1,180.11 ✓	
Check Total:							1,180.11	
37755	04/13/2023	10	Sieba, Ltd.					
A 9070.811-01				MARCH 2023	34485	858	1,088.90 ✓	1,088.90
Check Total:							1,088.90	
37756	04/13/2023	10	Sieba, Ltd.					
A 9070.812-01					4/10/23 HRA MANUAL CLAIMS	858	417.11 ✓	417.11
Check Total:							417.11	
37757	04/13/2023	2926	TOLLS BY MAIL					
A 5510.403-04				AS PER PAUL	17872816118		26.74 ✓	
A 5510.403-04				AS PER PAUL	17818198645		27.33 ✓	
Check Total:							54.07	
37758	04/13/2023	397	VILLAGE OF CANISTEO					
A 1620.416-05				10/1/22 TO 3/31/23	ACCT #10400	868	2,108.20 ✓	2,108.20
A 1620.416-05				10/1/22 TO 3/31/23	ACCT #10470	868	9,373.00 ✓	9,373.00
A 5530.400-04				10/1/22 TO 3/31/23	ACCT #20110	868	380.20 ✓	380.20



Check # Account	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description PO Number	Check Amount	Liquidated
37759	04/13/2023	3562	VIOLA STORAGE			Check Total:	11,861.40	
A 1620.405-05				AS PER PAUL	50099		140.00	✓
37760	04/13/2023	1260	WEGMAN'S			Check Total:	140.00	
A 2110.451-02				MEG DINEEN	RCPT # [REDACTED] 3/25/23	924	59.45	✓
						Check Total:	59.45	
Warrant Total:							576,523.90	
Vendor Portion:							576,523.90	

Number of Transactions: 49

## Certification of Warrant

4/13/23 Kimberly Marini Accounts Payable  
 Date Signature Title  
 Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 576,523.90 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/14/2023 Shelia Beach Claims Auditor  
 Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

\_\_\_\_\_  
 Date Officer's Signature Title

## CANISTEO GREENWOOD CSD

Check Warrant Report For A - 19: GENERAL FUND #19 For Dates 4/1/2023 - 4/30/2023



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
A 2110.459-22	MAT & SUPP: ART K-6	RIGAS			16221.00		1,613.24	
37754	04/13/2023	1711 SEFAC/SLEC		Check Total:			1,613.24	
A 5510.401-04	REPAIR TO EQUIPMENT	AS PER PAUL			17114479		1,180.11	
37755	04/13/2023	10 Sieba, Ltd.		Check Total:			1,180.11	
A 9070.811-01	UNION WELFARE (FLEX PLAN ADMIN.)	MARCH 2023			34485	858	1,088.90	1,088.90
37756	04/13/2023	10 Sieba, Ltd.		Check Total:			1,088.90	
A 9070.812-01	FLEX PLAN EMPLOYEE				4/10/23 HRA MANUAL CLAIMS	858	417.11	417.11
37757	04/13/2023	2926 TOLLS BY MAIL		Check Total:			417.11	
A 5510.403-04	OTHER CONTRACTUAL	AS PER PAUL			17872816118		26.74	
A 5510.403-04	OTHER CONTRACTUAL	AS PER PAUL			17818198645		27.33	
37758	04/13/2023	397 VILLAGE OF CANISTEO		Check Total:			54.07	
A 1620.416-05	WATER & SEWER	10/1/22 TO 3/31/23			ACCT #10400	868	2,108.20	2,108.20
A 1620.416-05	WATER & SEWER	10/1/22 TO 3/31/23			ACCT #10470	868	9,373.00	9,373.00
A 5530.400-04	WATER & SEWER	10/1/22 TO 3/31/23			ACCT #20110	868	380.20	380.20
37759	04/13/2023	3562 VIOLA STORAGE		Check Total:			11,861.40	
A 1620.405-05	OTHER CONTRACTUAL	AS PER PAUL			50099		140.00	
37760	04/13/2023	1260 WEGMAN'S		Check Total:			140.00	
A 2110.451-02	MAT & SUPP: K-3	MEG DINEEN			RCPT #10486, 3/25/23	924	59.45	59.45
37761	04/14/2023	3471 CASELLA WASTE SYSTEMS, INC.		Check Total:			59.45	
A 1620.413-05	TRASH REMOVAL				2208763	861	628.00	628.00
A 5530.404-04	TRASH REMOVAL				2208763	861	180.00	180.00
37762	04/14/2023	331 EMPIRE NATURAL GAS CORP.		Check Total:			808.00	
						ATHETIC BUILDING		

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## Check Warrant Report For A - 19: GENERAL FUND #19 For Dates 4/1/2023 - 4/30/2023

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		
A 1620.417-05	GAS			2/21/23 TO 3/20/23	WCANI2-0271247,ACC#342659906	1039	362.00 ✓	362.00
37763	04/14/2023	331	EMPIRE NATURAL GAS CORP.				<b>Check Total:</b> 362.00	
A 1620.417-05	GAS			2/28/23 TO 3/31/23	WCANIEL-0271248,ACCT#342659906	1039	2,209.93 ✓	2,209.93
37764	04/14/2023	331	EMPIRE NATURAL GAS CORP.				<b>Check Total:</b> 2,209.93	
A 1620.417-05	GAS			2/28/23 TO 3/31/23	WGREE-0271245,ACCT#324169504	1039	1,084.35 ✓	1,084.35
37765	04/14/2023	331	EMPIRE NATURAL GAS CORP.				<b>Check Total:</b> 1,084.35	
A 1620.417-05	GAS			2/28/23 TO 3/31/23	WCANI-0271285,ACCT#342659808	1039	2,707.80 ✓	2,707.80
37766	04/14/2023	43	VISA				<b>Check Total:</b> 2,707.80	
A 5510.403-04	OTHER CONTRACTUAL				3339-MARRIOTT RETURN	1062	-18.88 ✓	274.00
A 5510.451-04	GASOLINE & DIESEL		AS PER PAUL		7241-NYST PATTERSONVILLE		30.00 ✓	
A 2110.409-13	CONTRACTUAL: SOCIAL STUDIES 7-12				7366-FORT TICONDEROGA	1200	175.00 ✓	175.00
A 5510.403-04	OTHER CONTRACTUAL				1330-MARRIOTT ALBANY	1062	292.88 ✓	0.00
A 5510.451-04	GASOLINE & DIESEL		AS PER PAUL		0394-QUICKLEE'S AVON		35.40 ✓	
37768	04/18/2023	3192	American School Counselor Asso				<b>Check Total:</b> 514.40	
A 2810.407-03	CONTRACTUAL 9-12		P. KEELEY		MEMBERSHIP	653	129.00 ✓	129.00
37769	04/18/2023	3192	American School Counselor Asso				<b>Check Total:</b> 129.00	
A 2810.407-03	CONTRACTUAL 9-12		M. FRANCLEMONT		MEMBERSHIP	1248	129.00 ✓	129.00



## Check Warrant Report For A - 19: GENERAL FUND #19 For Dates 4/1/2023 - 4/30/2023

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		
37770	04/18/2023	94	GateHouse MEDIA NEW YORK HOLDINGS, INC			Check Total:	129.00	
						EVENING TRIBUNE		
A 1310.400-01	CONTRACTUAL		EVENING TRIBUNE		5442398, ACCT#		219.76	✓
37771	04/18/2023	3140	Guardian			Check Total:	219.76	
A 9060.811-02	VISION INSURANCE		MAY 2023		GROUP ID #552839	800	2,638.04	✓
						Check Total:	2,638.04	
37772	04/18/2023	37	Mobiletech Communications Corp					
A 5510.403-04	OTHER CONTRACTUAL				21348	803	1,520.00	✓
						Check Total:	1,520.00	
37773	04/18/2023	1868	MVP HEALTH CARE, INC					
A 9060.811-01	HOSPITAL & MEDICAL INSURANCE		AS PER PAUL		STATEMENT #18042028	804	137,440.74	✓
						Check Total:	137,440.74	
37774	04/18/2023	1868	MVP HEALTH CARE, INC					
A 9060.811-01	HOSPITAL & MEDICAL INSURANCE		AS PER PAUL		STATEMENT #18066922	804	372,077.13	✓
						Check Total:	372,077.13	
37775	04/18/2023	114	Nasco Arts & Crafts					
A 2110.459-33	MAT & SUPP. ART 7-12				422277	901	23.56	✓
						Check Total:	23.56	
37776	04/18/2023	315	PARADIGM ENVIRO SERVICES, INC					
A 1621.402-06	REPAIR BUILDINGS & SITES		AS PER PAUL		215713		785.00	✓
						Check Total:	785.00	
37777	04/18/2023	143	PAYNE'S TRAILER SALES AND SERV					
A 1621.405-06	OTHER CONTRACTUAL EXPENSES				1260	1254	392.82	✓
						Check Total:	392.82	
37778	04/18/2023	2725	SECTION V - WRESTLING					
A 2855.400-03	FEES				1134	1253	1,164.10	✓
						Check Total:	1,164.10	
37779	04/18/2023	3151	SUNOCO, LLC					

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account			Account Description			PO Number		
A 5510.451-04			GASOLINE & DIESEL		30349594	850	1,280.45 ✓	1,280.45
37780	04/18/2023	43	**CONTINUED** VISA				Check Total: 1,280.45	
							Voided During Printing	
37781	04/18/2023	43	**CONTINUED** VISA				Check Total: 0.00	
							Voided During Printing	
37782	04/18/2023	43	VISA				Check Total: 0.00	
						AMAZON ORDERS		
A 2855.400-03			FEES	AS PER PAUL	2824-MIRABIT ONEONTA		63.31 ✓	
A 1240.400-01			CONTRACTUAL		0245-CHEESECAKE FACTORY	1044	47.75 ✓	47.75
A 2110.451-02			MAT & SUPP: K-3		6436-PATTY'S PUB	811	131.15 ✓	131.15
A 2250.450-09			MATERIALS AND SUPPLIES		7567-PEPPERTOWN USA	1162	139.85 ✓	139.85
A 1420.400-01			LEGAL SERVICES		9358-FERRARA FIRM	1160	850.00 ✓	850.00
A 2630.451-02			MATERIALS & SUPPLIES PRE K-4	AS PER PAUL	9074-AMZN MKTP		241.84 ✓	
A 2110.451-02			MAT & SUPP: K-3		5429-LIVING TREE	811	104.72 ✓	104.72
A 1621.453-06			GROUNDS SUPPLIES	AS PER PAUL	9712-AMAZON.COM		559.20 ✓	
A 2110.459-33			MAT & SUPP: ART 7-12		7067-WALMART.COM		189.60 ✓	
A 2250.450-09			MATERIALS AND SUPPLIES	AS PER PAUL	AMZN MKTP		24.99 ✓	
A 2110.451-02			MAT & SUPP: K-3		5967-PANERA BREAD	811	804.08 ✓	804.08
A 1621.453-06			GROUNDS SUPPLIES	AS PER PAUL	6582-AMZN MKTP		455.70 ✓	
A 2855.400-03			FEES	AS PER PAUL	4340-DENNY'S ONEONTA		213.87 ✓	
A 1240.400-01			CONTRACTUAL		2507-SUNOCO CANASTOOTA	1044	76.00 ✓	76.00
A 2110.450-01			MAT & SUPP: GENERAL (STOCK ROOM)	AS PER PAUL	0666-AMAZON.COM		112.30 ✓	

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
A 2110.452-02					MAT & SUPP: 4-6		5967-PANERA BREAD		811	1,013.24 ✓	1,013.24
A 2020.451-02					OFFICE SUPPLIES PRE K-4	AS PER PAUL	1559-AMZN MKTP			112.14 ✓	
A 2630.451-02					MATERIALS & SUPPLIES PRE K-4	AS PER PAUL	0574-AMZN MKTP			289.79 ✓	
A 2630.451-02					MATERIALS & SUPPLIES PRE K-4	AS PER PAUL	2444-AMZN MKTP			56.97	
A 2250.450-09					MATERIALS AND SUPPLIES	AS PER PAUL	1918-AMZN MKTP			21.90 ✓	
A 2250.450-09					MATERIALS AND SUPPLIES	AS PER PAUL	0255-AMZN MKTP			1,074.50 ✓	
A 5510.451-24					BRAKE PARTS	AS PER PAUL	8709-AMZN MKTP			24.91 ✓	
A 1310.450-01					MATERIALS & SUPPLIES	AS PER PAUL	6963-AMZN MKTP			21.96 ✓	
A 2630.220-02					HARDWARE PRE K-4	AS PER PAUL	6120-AMZN MKTP			359.00 ✓	
37783	04/20/2023	1620	BSN SPORTS					Check Total:		6,988.77	
A 2855.452-03					MAT & SUPP-BASEBALL		921384866		1257	318.95 ✓	318.95
37784	04/20/2023	3141	Delta Dental					Check Total:		318.95	
A 9060.811-03					DENTAL INSURANCE	MAY 2023	BE005473242		890	14,474.04 ✓	14,474.04
37785	04/20/2023	3771	NYSSMA					Check Total:		14,474.04	
A 2110.407-03					CONTRACTUAL: MUSIC 7-12	PO #1236	F-139,ZONE 15, 5/12/23			240.00 ✓	
37786	04/20/2023	43	VISA					Check Total:		240.00	
A 2855.400-03					FEES	AS PER PAUL	6284-HILTON HOTEL ALBANY			72.00 ✓	
A 2855.404-03					DUES	AS PER PAUL	6193-AMERICAN RED CROSS			33.00 ✓	
A 2110.452-02					MAT & SUPP: 4-6	AS PER PAUL	1850-AMZN MKTP		811	65.97 ✓	65.97
A 1670.400-01					POSTAGE,EQUIP RENT & FEES		3/24			69.91	
A 2110.452-02					MAT & SUPP: 4-6	AS PER PAUL	0210-AMZN MKTP		811	87.96 ✓	87.96

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Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		
37787	04/24/2023	3687	JUSTIN L. BARBER				Check Total: 328.84	
A 2855.400-01	OFFICIALS			VAR BBALL VS GEN-VAL/BELFAST	4/15/23		FIELD UMPIRE 103.25	✓
37788	04/24/2023	882	GILBERT GREEN				Check Total: 103.25	
A 2855.400-01	OFFICIALS			FLAG FOOTBALL VS EASTRIDGE	4/14/23		GIRLS FLAG FOOTBALL 108.00	✓
37789	04/24/2023	544	SCOTT HYMAN				Check Total: 108.00	
A 2855.400-01	OFFICIALS			VAR BASEBALL VS JT	4/17/23		103.25	✓
37790	04/24/2023	737	BENJAMIN HOYT				Check Total: 103.25	
A 2855.400-01	OFFICIALS			VAR BASEBALL VS JT	4/17/23		103.25	✓
37791	04/24/2023	875	DONALD LEWIS				Check Total: 103.25	
A 2855.400-01	OFFICIALS			VAR BASEBALL VS GEN-VAL/BELFAST	4/15/23		103.25	✓
37792	04/24/2023	2988	ROBERT J MARTELL				Check Total: 103.25	
A 2855.400-01	OFFICIALS			MOD BASEBALL VS A-A	4/11/23, FIELD UMPIRE		74.10	✓
37793	04/24/2023	3775	PRESTON L. McCONNELL				Check Total: 74.10	
A 2855.400-01	OFFICIALS			VAR BASEBALL VS AVOCA/PRATTS	4/14/23, FIELD UMPIRE		103.25	✓
37794	04/24/2023	807	CHRIS McCONNELL				Check Total: 103.25	
A 2855.400-01	OFFICIALS			VAR BASEBALL VS AVOCA/PRATTS	4/19/23, PLATE UMPIRE		103.25	✓
37795	04/24/2023	2814	COLIN J. McDANIELS				Check Total: 103.25	
A 2855.400-01	OFFICIALS			MOD BASEBALL VS A-A	4/11/23, PLATE UMPIRE		74.10	✓
37796	04/24/2023	913	CHARLES V. NEAL				Check Total: 74.10	
A 2855.400-01	OFFICIALS			VAR SOFTBALL VS JT	4/15/23		103.25	✓

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		
37797	04/24/2023	3658	IRVING L. NEWTON				Check Total: 103.25	
A 2855.400-01	OFFICIALS		VAR SOFTBALL VS JT	4/15/23, PLATE UMPIRE			103.25 ✓	
37798	04/24/2023	2675	MICHAEL J. RAPAN				Check Total: 103.25	
A 2855.400-01	OFFICIALS		FLAG FOOTBALL VS Eastridge	4/14/23			108.00	
37799	04/24/2023	3304	DANIEL WELCH				Check Total: 108.00	
A 2855.400-01	OFFICIALS		FLAG FOOTBALL VS Eastridge	4/14/23, BACK JUDGE			108.00 ✓	
37800	04/24/2023	3659	CHELSEA N. WHITESELL				Check Total: 108.00	
A 2855.400-01	OFFICIALS		MOD SOFTBALL VS C-S	4/13/23			74.10 ✓	
A 2855.400-01	OFFICIALS			WORKED ALONE			37.05 ✓	
37801	04/24/2023	1417	ALPS Elevator Inspection Serv				Check Total: 111.15	
A 1620.405-05	OTHER CONTRACTUAL		AS PER PAUL	47882			232.00 ✓	
37802	04/24/2023	1417	ALPS Elevator Inspection Serv				Check Total: 232.00	
A 1620.405-05	OTHER CONTRACTUAL		AS PER PAUL	47883			58.00 ✓	
37803	04/24/2023	1417	ALPS Elevator Inspection Serv				Check Total: 58.00	
A 1620.405-05	OTHER CONTRACTUAL		AS PER PAUL	47885			116.00 ✓	
37804	04/24/2023	3772	FAMILY SERVICE SOCIETY, INC				Check Total: 116.00	
A 2810.406-03	CONTRACTUAL 5 - 8		AS PER PAUL	4/28/23			149.00 ✓	
37805	04/24/2023	21	**CONTINUED** GST WORKER COMP PLAN				Check Total: 149.00	
							Voided During Printing	
37806	04/24/2023	21	GST WORKER COMP PLAN				Check Total: 0.00	
A 9040.811-01	WORKMANS COMP		AS PER PAUL	JULY			4,489.75 ✓	
A 9040.811-01	WORKMANS COMP		AS PER PAUL	AUGUST			4,489.75 ✓	



Check #	Check Date	Vendor ID	Vendor Name	Check Description	Check Amount	Liquidated
Account	Account Description	Explanation	Invoice Number	PO Number		
A 9040.811-01	WORKMANS COMP	AS PER PAUL	SEPTEMBER		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	OCTOBER		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	NOVEMBER		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	DECEMBER		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	JANUARY		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	FEBRUARY		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	MARCH		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	APRIL		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	MAY		4,489.75 ✓	
A 9040.811-01	WORKMANS COMP	AS PER PAUL	JUNE		4,489.75 ✓	
<b>Check Total:</b>					<b>53,877.00</b>	
37807	04/24/2023	2481 LARRY'S LATRINES				
A 1621.402-06	REPAIR BUILDINGS & SITES		L05698B	1256	580.00 ✓	580.00
<b>Check Total:</b>					<b>580.00</b>	
37808	04/24/2023	30 NYSEG				
				Greenwood Bus Garage		
A 5530.403-04	ELECTRICITY	3/16 TO 4/13/23	ACCT #1001-2955-562	856	111.20 ✓	111.20
<b>Check Total:</b>					<b>111.20</b>	
37809	04/25/2023	1620 BSN SPORTS				
				ORIGINAL PO WAS ENTERED INCORRECTLY		
A 2855.452-03	MAT & SUPP-BASEBALL		921263055	453	1,484.31 ✓	1,267.88
<b>Check Total:</b>					<b>1,484.31</b>	
37810	04/25/2023	128 Demco				
A 2610.451-03	INSTRUCTIONAL SUPPLIES 9-12		7294425	1220	675.59 ✓	600.04
<b>Check Total:</b>					<b>675.59</b>	
37811	04/25/2023	430 GOPHER SPORTS				
A 2110.458-03	MAT & SUPP: PHYS ED 7-12		IN278263	1214	587.66 ✓	527.64
<b>Check Total:</b>					<b>587.66</b>	
37812	04/25/2023	28 KURTZ BROTHERS				
A 2250.450-09	MATERIALS AND SUPPLIES	KRISHER	18306.00	1134	71.88 ✓	71.88 ✓
A 2250.450-09	MATERIALS AND SUPPLIES	A. VALENTINE	15909.00	1134	253.04 ✓	253.04 ✓
A 2110.451-02	MAT & SUPP: K-3	CASE	18928.00	1135	345.23 ✓	345.23
A 2110.451-02	MAT & SUPP: K-3	B. SIRIANNI	15896.00	1135	158.86 ✓	158.86
A 2110.451-02	MAT & SUPP: K-3	WEAKLAND	18922.00	1135	318.67 ✓	318.67

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
A 2110.450-01	MAT & SUPP: GENERAL (STOCK ROOM)				24574.00	1267	29.77 ✓	29.77
A 2110.455-03	MAT & SUPP: FOREIGN LANGAUAGE 7-12	LePORE			10540.00	428	165.55 ✓	165.55
Check Total:							1,343.00	
37813	04/25/2023	1566 Mullens Factory Direct Carpet						
A 1621.405-06	OTHER CONTRACTUAL EXPENSES	AS PER PAUL			13801		800.00 ✓	
Check Total:							800.00	
37814	04/25/2023	3770 RESEARCH FOUNDATION FOR SUNY						
A 2110.409-13	CONTRACTUAL: SOCIAL STUDIES 7-12	AS PER PAUL		NYSHD/CANISTE OGREENWOOD	1250		120.00 ✓	120.00
Check Total:							120.00	
37815	04/25/2023	130 **CONTINUED** SCHOOL SPECIALTY LLC.					Voided During Printing	
Check Total:							0.00	
37816	04/25/2023	130 **CONTINUED** SCHOOL SPECIALTY LLC.					Voided During Printing	
Check Total:							0.00	
37817	04/25/2023	130 SCHOOL SPECIALTY LLC.						
A 2250.450-09	MATERIALS AND SUPPLIES	M. BOSWORTH		208132061544	1130		102.11 ✓	102.11
A 2250.450-09	MATERIALS AND SUPPLIES	M. BOSWORTH		208132061546	1130		25.56 ✓	25.56
A 2250.450-09	MATERIALS AND SUPPLIES	BRUMFIELD		208132061540	1130		46.41 ✓	46.41
A 2250.450-09	MATERIALS AND SUPPLIES	CREELMAN		208132061825	1130		85.17 ✓	85.17
A 2250.450-09	MATERIALS AND SUPPLIES	N. DAILEY		2081323061548	1130		103.19 ✓	103.19
A 2250.450-09	MATERIALS AND SUPPLIES	DICKSON		208132061401	1130		97.12 ✓	97.12
A 2250.450-09	MATERIALS AND SUPPLIES	ERDMANN		208132061550	1130		15.47 ✓	15.47
A 2250.450-09	MATERIALS AND SUPPLIES	T. FRANCLEMONT		208132061547	1130		20.88 ✓	20.88
A 2250.450-09	MATERIALS AND SUPPLIES	GILES		208132061483	1130		258.85 ✓	258.85
A 2250.450-09	MATERIALS AND SUPPLIES	RAS (HILLMAN)		208132061545	1130		177.47 ✓	177.47
A 2250.450-09	MATERIALS AND SUPPLIES	SCHULTHEIS		208132061543	1130		178.45 ✓	178.45
A 2110.451-02	MAT & SUPP: K-3	AUSTIN		208132061357	1131		175.35 ✓	175.35
A 2110.451-02	MAT & SUPP: K-3	BEERS		308104253267	1131		243.08 ✓	243.08

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
A 2110.451-02					MAT & SUPP: K-3	BROTT	308104259635	1131		349.75 ✓	349.75
A 2110.451-02					MAT & SUPP: K-3	L. DAILEY	308104253290	1131		349.96 ✓	349.96
A 2110.451-02					MAT & SUPP: K-3	N. DINEEN	208132064652	1131		239.32 ✓	239.32
A 2110.451-02					MAT & SUPP: K-3	HALPIN	308104264718	1131		322.12 ✓	322.12
A 2110.451-02					MAT & SUPP: K-3	PETERS	308104253836	1131		348.80 ✓	348.80
A 2110.451-02					MAT & SUPP: K-3	STEWART	208132064642	1131		348.59 ✓	348.59
A 2110.453-03					MAT & SUPP: ENGLISH 7-12	BITTEL	308104254304	1132		41.81 ✓	41.81
A 2250.450-09					MATERIALS AND SUPPLIES	BRUMFIELD	208132082187	1130		110.38 ✓	110.38
A 2250.450-09					MATERIALS AND SUPPLIES	DICKSON	208132100642	1130		47.53 ✓	47.53
A 2110.456-03					MAT & SUPP: MATH 7-12	DRAKE	308104253200	1132		341.94 ✓	341.94
A 2110.456-03					MAT & SUPP: MATH 7-12	HOYT	308104253148	1132		338.34 ✓	338.34
A 2110.456-03					MAT & SUPP: MATH 7-12	SARVIS	208132067661	1132		349.94 ✓	349.94
<b>Check Total:</b>										<b>4,717.59</b>	
37818	04/25/2023	10	Sieba, Ltd.	A 9070.812-01	FLEX PLAN EMPLOYEE	AS PER PAUL	4/24 HRA MANUAL CLAIMS	858		52.95 ✓	52.95
<b>Check Total:</b>										<b>52.95</b>	
37819	04/26/2023	134	**CONTINUED** STAPLES, INC. & SUBSIDIARIES	Voided During Printing							
<b>Check Total:</b>										<b>0.00</b>	
37820	04/26/2023	134	**CONTINUED** STAPLES, INC. & SUBSIDIARIES	Voided During Printing							
<b>Check Total:</b>										<b>0.00</b>	
37821	04/26/2023	134	STAPLES, INC. & SUBSIDIARIES	A 2110.450-01	MAT & SUPP: GENERAL (STOCK ROOM)		3532483979	1152		42.87 ✓	42.87
				A 2110.453-03	MAT & SUPP: ENGLISH 7-12	BITTEL	3532619485	1167		215.06 ✓	215.06
				A 2110.453-03	MAT & SUPP: ENGLISH 7-12	FREELAND	3532554053	1167		349.52 ✓	349.52
				A 2110.453-03	MAT & SUPP: ENGLISH 7-12	S. REYNOLDS	3532554054	1167		272.88 ✓	272.88
				A 2250.450-09	MATERIALS AND SUPPLIES	STAURING	3532619487	1174		248.62 ✓	248.62
				A 2020.451-03	OFFICE SUPPLIES 9-12	HS MAIN OFFICE	3532685454	1176		250.87 ✓	250.87
				A 2110.450-01	MAT & SUPP: GENERAL (STOCK ROOM)		3533506248	1196		315.24 ✓	315.24

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
A 2020.451-03					OFFICE SUPPLIES 9-12	HS MAIN OFFICE	3532685455		1176	1.77 ✓	1.77
A 2110.450-01					MAT & SUPP: GENERAL (STOCK ROOM)		3533506249		1196	187.44 ✓	187.44
A 2110.450-01					MAT & SUPP: GENERAL (STOCK ROOM)		3533506250		1196	96.80 ✓	96.80
A 2110.450-01					MAT & SUPP: GENERAL (STOCK ROOM)		3533571601		1196	19,400.52 ✓	19,400.52
A 2110.451-02					MAT & SUPP: K-3		3533571601		1196	3,771.46 ✓	3,771.46
A 2110.451-02					MAT & SUPP: K-3		3533571602		1196	1,228.54 ✓	1,228.54
A 2110.452-02					MAT & SUPP: 4-6		3533571602		1196	382.90 ✓	382.90
A 2110.453-03					MAT & SUPP: ENGLISH 7-12	BITTEL	3532619486		1167	10.96 ✓	10.96
A 2110.453-03					MAT & SUPP: ENGLISH 7-12	S. REYNOLDS	3532554055		1167	24.97 ✓	24.97
A 2110.452-02					MAT & SUPP: 4-6		3533946175		1196	1,360.45 ✓	1,360.45
A 2110.453-03					MAT & SUPP: ENGLISH 7-12	S. REYNOLDS	3533435355		1167	14.57 ✓	14.57
A 2110.452-02					MAT & SUPP: 4-6		3533946178		1196	35.00 ✓	35.00
A 2110.452-02					MAT & SUPP: 4-6		3534249802		1196	293.46 ✓	293.46
A 2110.452-02					MAT & SUPP: 4-6		3534249805		1196	2,928.19 ✓	2,928.19
A 2250.450-09					MATERIALS AND SUPPLIES		3534249805		1196	1,006.73 ✓	1,006.73
A 2250.450-09					MATERIALS AND SUPPLIES		3534926716		1196	1,728.00 ✓	1,728.00
A 2250.450-09					MATERIALS AND SUPPLIES		3535133865		1196	2,759.65 ✓	2,759.65
A 2250.450-09					MATERIALS AND SUPPLIES		3535483739		1196	1,213.62 ✓	1,213.62
A 2250.450-09					MATERIALS AND SUPPLIES		3536170729		1196	17.15 ✓	17.15
<b>Check Total:</b>										<b>38,157.24</b>	
37822	04/26/2023	3210	ROCHESTER SCHOOL FOR THE DEAF								
A 2250.410-09					CONTRACTUAL-TUITION, FOSTER CHILD	AS PER PAUL	2063		201	2,139.00 ✓	2,139.00
<b>Check Total:</b>										<b>2,139.00</b>	
37823	04/26/2023	903	FREY SCIENTIFIC/SCHOOL SPECIALTY								
A 2110.459-03					MAT & SUPP: SCIENCE 7-12		208132168262		1222	716.50 ✓	716.50
A 2110.459-03					MAT & SUPP: SCIENCE 7-12		208132193401		1222	244.95 ✓	244.95
<b>Check Total:</b>										<b>961.45</b>	
37824	04/26/2023	158	WARDS								
A 2110.459-03					MAT & SUPP: SCIENCE 7-12		8812636763		1216	1,601.25 ✓	1,601.25

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		
Number of Transactions: 113							Check Total:	1,601.25
							Warrant Total:	1,233,358.17
							Vendor Portion:	1,233,358.17

## Certification of Warrant

4/28/23 Kimberly Maruni Accounts Payable  
 Date Signature Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$ 1,233,358.17. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/28/2023 Shelli Leach Claim Auditor  
 Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, to \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

5/1/23 Paul Con Director of HR  
 Date Officer's Signature Title

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
3952	04/04/2023	415	BIMBO FOODS BAKERIES, INC					
C 2860.410-02	FOOD			66435790001462	938		138.60	138.60
C 2860.410-02	FOOD			66435790001495	938		218.28	218.28
C 2860.410-02	FOOD			66435790001496	938		160.92	160.92
C 2860.410-02	FOOD			66435790001562	938		187.62	182.44
Check Total:							705.42	
3953	04/04/2023	2734	HERSHEY CREAMERY CO.					
C 2860.410-02	FOOD			18944654	941		167.36	167.36
Check Total:							167.36	
3954	04/04/2023	2983	HILL & MARKES INC					
C 2860.450-02	MAT & SUPP			2729709-00	942		801.39	801.39
C 2860.450-02	MAT & SUPP			2732213-00	942		239.57	239.57
C 2860.450-02	MAT & SUPP			2729715-00	942		439.78	439.78
C 2860.450-02	MAT & SUPP			2736981-00	942		799.81	799.81
Check Total:							2,280.55	
3955	04/04/2023	2234	PALMER FOOD SERVICES					
C 2860.410-02	FOOD			Z85110-00	945		4,281.81	4,281.81
C 2860.410-02	FOOD			Z85157-00	945		67.56	67.56
C 2860.410-02	FOOD			Z85235-00	945		2,914.77	2,914.77
C 2860.410-02	FOOD			Z85144-00	945		24.80	24.80
C 2860.410-02	FOOD			Z87798-00	945		1,845.93	1,845.93
C 2860.410-02	FOOD			Z87922-00	945		4,095.35	4,095.35
C 2860.410-02	FOOD			Z85141-00	945		49.60	49.60
C 2860.410-02	FOOD			011103-00	945		3,402.11	3,402.11
C 2860.410-02	FOOD			A02424-00	945		2,341.84	2,341.84
C 2860.410-02	FOOD			A02555-00	945		2,351.83	2,351.83
Check Total:							21,375.60	
3956	04/04/2023	1746	ROBERTSON RESTAURANT SERVICES					
C 2860.400-02	CONT EXP - ELEM			17265	947		600.00	600.00
Check Total:							600.00	
3957	04/04/2023	394	WAGER'S CIDER MILL					
C 2860.410-02	FOOD			ELEM 3/14	949		111.00	232.50
C 2860.450-02	MAT & SUPP			ELEM 3/14	949		-6.00	0.00

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		
C 2860.410-02	FOOD				208307	948	710.86 ✓	4,765.52
C 2860.450-02	MAT & SUPP				208307	948	12.00 ✓	87.00
C 2860.410-02	FOOD				208308	948	1,035.87 ✓	0.00
C 2860.450-02	MAT & SUPP				208308	948	90.00 ✓	0.00
C 2860.410-02	FOOD				223448	948	377.28 ✓	0.00
C 2860.450-02	MAT & SUPP				223448	948	-9.00 ✓	0.00
C 2860.410-02	FOOD				223449	948	719.69 ✓	0.00
C 2860.450-02	MAT & SUPP				223449	948	-66.00 ✓	0.00
C 2860.410-02	FOOD				237885	948	59.68 ✓	0.00
C 2860.450-02	MAT & SUPP				237885	948	-24.00 ✓	0.00
C 2860.410-02	FOOD				237886	948	240.16 ✓	0.00
C 2860.450-02	MAT & SUPP				237886	948	-84.00 ✓	0.00
C 2860.410-02	FOOD				252334	948	500.69 ✓	0.00
C 2860.450-02	MAT & SUPP				252334	948	36.00 ✓	0.00
C 2860.410-02	FOOD				252335	948	1,121.29 ✓	0.00
C 2860.450-02	MAT & SUPP				252335	948	132.00 ✓	0.00
Check Total:							4,852.52	
3971	04/26/2023	394	WAGER'S CIDER MILL					
C 2860.410-02	FOOD				3/28/23 HS	949	37.00 ✓	55.00
C 2860.450-02	MAT & SUPP				3/28/23 HS	949	-4.00 ✓	0.00
C 2860.410-02	FOOD				3/28/23 HS CIDER	949	22.00 ✓	0.00
Check Total:							55.00	

## CANISTO GREENWOOD CSD

Check Warrant Report For C - 10: LUNCH FUND #10 For Dates 4/1/2023 - 4/30/2023

NVISION

Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
				C 2860.410-02	FOOD		HS 3/14		949	37.00	0.00
				C 2860.410-02	FOOD		ELEM 3/28		949	92.50	0.00
				C 2860.450-02	MAT & SUPP		ELEM 3/28		949	-2.00	0.00
										<b>Check Total:</b>	<b>232.50</b>
3958	04/04/2023	3086	UPSTATE NIAGARA COOPERATIVE								
				C 2860.410-02	FOOD		179413		948	634.99	2,926.90
				C 2860.450-02	MAT & SUPP		179413		948	-12.00	0.00
				C 2860.410-02	FOOD		179414		948	881.61	0.00
				C 2860.450-02	MAT & SUPP		179414		948	-75.00	0.00
				C 2860.410-02	FOOD		193859		948	508.60	0.00
				C 2860.450-02	MAT & SUPP		193859		948	6.00	0.00
				C 2860.410-02	FOOD		193860		948	1,009.70	0.00
				C 2860.450-02	MAT & SUPP		193860		948	-27.00	0.00
										<b>Check Total:</b>	<b>2,926.90</b>
3959	04/12/2023	2656	GST BOCES								
				C 2860.490-01	BOCES - FOOD SERV MGMT		C0335-23		888	10,186.40	10,186.40
										<b>Check Total:</b>	<b>10,186.40</b>
3960	04/26/2023	415	BIMBO FOODS BAKERIES, INC								
				C 2860.410-02	FOOD		66435790001622		938	56.88 ✓	56.88
				C 2860.410-02	FOOD		66435790001623		938	99.45 ✓	99.45
				C 2860.410-02	FOOD		66435790001795		938	239.04 ✓	239.04
										<b>Check Total:</b>	<b>395.37</b>
3961	04/26/2023	2874	BROOKWOOD FARMS, INC.								
				C 2860.410-02	FOOD		0148141-IN		939	112.50 ✓	112.50
										<b>Check Total:</b>	<b>112.50</b>
3962	04/26/2023	2233	ECOLAB FOOD SAFETY SPECIALTIES								
				C 2860.450-02	MAT & SUPP		633651793		127	501.26 ✓	501.26
				C 2860.450-02	MAT & SUPP		6336713483		127	15.80 ✓	15.80
										<b>Check Total:</b>	<b>517.06</b>
3963	04/26/2023	2101	GENECCO								
				C 2860.410-02	FOOD		205436		940	382.65 ✓	382.65
				C 2860.410-02	FOOD		206058		940	121.00 ✓	121.00
				C 2860.410-02	FOOD		206348		940	196.00 ✓	196.00

04/26/2023 05:16 PM



Check #	Check Date	Vendor ID	Vendor Name	Account	Account Description	Explanation	Invoice Number	Check Description	PO Number	Check Amount	Liquidated
				C 2860.410-02	FOOD		207287		940	164.40 ✓	164.40
				C 2860.410-02	FOOD		207289		940	74.70 ✓	74.70
										<b>Check Total:</b>	<b>938.75</b>
3964	04/26/2023	2983	HILL & MARKES INC								
				C 2860.450-02	MAT & SUPP		2732213-00		942	239.57 ✓	239.57
				C 2860.450-02	MAT & SUPP		2729715-00		942	439.78 ✓	439.78
				C 2860.450-02	MAT & SUPP		2736981-00		942	799.81 ✓	799.81
				C 2860.450-02	MAT & SUPP		2746213-00		942	493.26 ✓	493.26
				C 2860.450-02	MAT & SUPP		2746216-00		942	405.24 ✓	405.24
										<b>Check Total:</b>	<b>2,377.66</b>
3965	04/26/2023	3571	LATINA BOULEVARD PRODUCE								
				C 2860.410-02	FOOD		541264		943	365.60 ✓	365.60
				C 2860.410-02	FOOD		541315		943	319.95 ✓	319.95
										<b>Check Total:</b>	<b>685.55</b>
3966	04/26/2023	408	MAID-RITE STEAK CO. INC.								
				C 2860.410-02	FOOD		28327366		950	82.80 ✓	82.80
										<b>Check Total:</b>	<b>82.80</b>
3967	04/26/2023	2234	PALMER FOOD SERVICES								
				C 2860.410-02	FOOD		Z81279-0A		945	-83.92 ✓	12,201.90
				C 2860.410-02	FOOD		Z91348-00		945	1,287.48 ✓	0.00
				C 2860.410-02	FOOD		Z91348-0A		945	-17.55 ✓	0.00
				C 2860.410-02	FOOD		A10447-00		945	1,944.48 ✓	0.00
				C 2860.410-02	FOOD		A10534-00		945	2,930.71 ✓	0.00
				C 2860.410-02	FOOD		A13813-00		945	3,277.81 ✓	0.00
				C 2860.410-02	FOOD		A13846-00		945	2,862.89 ✓	0.00
										<b>Check Total:</b>	<b>12,201.90</b>
3968	04/26/2023	791	RICH PRODUCTS CORP.								
				C 2860.410-02	FOOD		33942795		946	460.96 ✓	460.96
										<b>Check Total:</b>	<b>460.96</b>
3969	04/26/2023	3086	**CONTINUED** UPSTATE NIAGARA COOPERATIVE								
										Voided During Printing	
										<b>Check Total:</b>	<b>0.00</b>
3970	04/26/2023	3086	UPSTATE NIAGARA COOPERATIVE								

Check #	Check Date	Vendor ID	Vendor Name	Explanation	Invoice Number	Check Description	Check Amount	Liquidated
Account	Account Description					PO Number		

Number of Transactions: 20

Warrant Total: 61,154.80

Vendor Portion: 61,154.80

## Certification of Warrant

4/26/23 Kimberly Martin Accounts Payable  
 Date Signature Title

## Certification of Warrant

To The District Treasurer: I hereby certify that I have audited the above claims in the total amount of \$61,154.80. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

4/28/2023 Shelia Leach Claims Auditor  
 Date Auditor's Signature Title

## Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered \_\_\_\_\_, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

5/1/23 Paul C. [Signature] Director of HR  
 Date Officer's Signature Title

## Students

**SUBJECT: STUDENT PHYSICALS****Health Examination**

Each student enrolled in a District school must have a satisfactory health examination conducted by a duly licensed physician, physician assistant, or nurse practitioner within 12 months prior to the commencement of the school year of the student's entrance into:

- a) The school District upon enrollment;
- b) Prekindergarten or kindergarten; and
- c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

The District may also require an examination and health history of a student when it is determined by the District that it would promote the educational interests of the student.

The District will also provide health examinations before participation in strenuous physical activity and periodically throughout the season as necessary, as well as for the issuance of employment certificates, vacation work permits, newspaper carrier certificates, and street trades badges.

**Health Certificate**

Each student must submit a health certificate attesting to the health examination within 30 calendar days after their entrance into:

- a) The school District upon enrollment;
- b) Prekindergarten or kindergarten; and
- c) 1st, 3rd, 5th, 7th, 9th, and 11th grades.

If a student does not submit the required health certificate within 30 calendar days after their entrance, the building principal or designee will send a notice to the student's parent or person in parental relation stating that if the required health certificate is not submitted within 30 calendar days from the date of the notice, the Director of School Health Services will conduct an examination by health appraisal of the student.

The health certificate will be filed in the student's cumulative record. The health certificate must:

- a) Be on a form prescribed by the Commissioner;

(Continued)

## Students

**SUBJECT: STUDENT PHYSICALS (Cont'd.)**

- b) Describe the condition of the student when the examination was given, provided that such examination was not given more than 12 months prior to the commencement of the school year in which the examination is required;
- c) State the results of any test conducted on the student for sickle cell anemia;
- d) State whether the student is in a fit condition of health to permit their attendance at a District school and, where applicable, whether the student has impaired sight or hearing, has received a scoliosis screening, or has any other physical disability which may tend to prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of work to prevent injury to the student;
- e) State the student's body mass index (BMI) and weight status category; and
- f) Be signed by a duly licensed physician, physician assistant, or nurse practitioner, who is:
  - 1. Authorized by law to practice in New York State consistent with any applicable written practice agreement; or
  - 2. Authorized to practice in the jurisdiction in which the examination was given, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to those of New York State.

A licensed health professional with appropriate training may conduct a scoliosis screening.

**Dental Health Certificate**

The District will request a dental health certificate from each student at the same time that health certificates are required.

The District may also request an assessment and dental health history of a student when it is determined by the District that it would promote the educational interests of the student.

A notice of request for a dental health certificate will be distributed at the same time that the parent or person in parental relation is notified of health examination requirements. The notice of request for a dental health certificate will list dental practices, dentists, and registered dental hygienists to which students may be referred for dental services on a free or reduced cost basis upon request of the student's school.

The dental health certificate will be filed in the student's cumulative record. The dental health certificate must:

(Continued)

## Students

**SUBJECT: STUDENT PHYSICALS (Cont'd.)**

- a) Describe the dental health condition of the student when the assessment was given, provided that the assessment was not given more than 12 months prior to the commencement of the school year in which the assessment is requested; and
- b) State whether the student is in fit condition of dental health to permit their attendance at a District school; and
- c) Be signed by a duly licensed dentist, or a registered dental hygienist, who is:
  - 1. Authorized by law to practice in New York State, and consistent with any applicable written practice agreement; or
  - 2. Authorized to practice in the jurisdiction in which the assessment was performed, provided that the Commissioner has determined that the jurisdiction has standards of licensure and practice comparable to New York State.

**Examination by Health Appraisal**

The building principal or designee will report to the Director of School Health Services the names of all students who are required to and have not submitted the required health certificate or who are students with disabilities. The Director of School Health Services will separately and carefully examine and test students who are required to and have not submitted the required health certificate and students with disabilities to determine whether any student has impaired sight or hearing, or any other physical disability which may prevent the student from receiving the full benefit of school work or from receiving the best educational results, or which may require a modification of work to prevent injury to the student.

Each examination will also include a calculation of the student's BMI and weight status category. Further, the physician, physician assistant, or nurse practitioner administering the examination will determine whether a one-time test for sickle cell anemia is necessary or desirable and, if so determined, will conduct the test and include the results in the health certificate.

Unless prohibited by law, if it is determined that a student has impaired sight or hearing, or other physical disability or other condition, including sickle cell anemia, the building principal or designee will notify, in writing, the student's parent or person in parental relation as to the existence of the disability. If the parent or person in parental relation is unable or unwilling to provide the necessary relief and treatment for the student, it will be reported by the building principal or designee to the Director of School Health Services, who then has the duty to provide relief for the student.

(Continued)

**SUBJECT: STUDENT PHYSICALS (Cont'd.)****District Reporting of BMI and Weight Status Category**

Each school year, the New York State Department of Health randomly selects a certain number of districts across New York State to report, in the aggregate, students' BMI and weight status categories. Selected districts must report this information online. A student's parent or person in parental relation may refuse to have the student's BMI and weight status category included in this survey.

**Lead Screenings**

Prior to or within three months after initial enrollment of a student under six years old, the District will obtain from the student's parent or person in parental relation evidence that the student has been screened for lead. If the District does not receive evidence that the student has been screened for lead, the District will provide the student's parent or person in parental relation with information on lead poisoning in children and lead poisoning prevention, as well as refer the parent or person in parental relation to a primary care provider or the local health authority for a blood lead test.

**Health Screenings**

The District will provide a:

- a) Scoliosis screening, if not documented on the student's health certificate, at least once each school year for male students in grade 9, and for female students in grades 5 and 7. The positive results of any scoliosis screening examination will be provided in writing to the student's parent or person in parental relation within 90 calendar days after the finding;
- b) Vision screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. The vision screening will test the student's color perception, distance acuity, and near vision. In addition, all students will be screened for distance acuity and near vision in grades prekindergarten or kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. The results of all vision screening examinations will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school; and
- c) Hearing screening, if not documented on the student's health certificate, to all students within six months of admission to a District school. In addition, all students will receive a hearing screening in grades prekindergarten or kindergarten, 1, 3, 5, 7, and 11, as well as at any other time deemed necessary. Each hearing screening will include, but not be limited to, pure tone screening. The results of any hearing tests requiring a follow-up examination will be provided in writing to the student's parent or person in parental relation and to any teacher of the student while the student is enrolled in the District school.

(Continued)

**SUBJECT: STUDENT PHYSICALS (Cont'd.)**

The results of all health screenings will be recorded in the student's cumulative health record which will be maintained by the school for at least as long as the minimum retention period for these records.

**Student Health Records**

The health records of individual students will be kept confidential in accordance with the federal Family Educational Rights and Privacy Act (FERPA) and any other applicable federal and state laws.

**Accommodation for Religious Beliefs**

No health examinations, health history, examinations for health appraisal, screening examinations for sickle cell anemia and/or other health screenings will be required where a student or the parent or person in parental relation to that student objects on the grounds that the examinations, health history, and/or screenings conflict with their genuine and sincere religious beliefs. A written and signed statement from the student or the student's parent or person in parental relation that the person holds these beliefs must be submitted to the building principal or designee, in which case they may require supporting documents.

**Students in Temporary Housing**

For students in temporary housing (i.e., homeless children and youth), the enrolling school must immediately refer the parent or guardian of the student to the District's McKinney-Vento liaison, who will assist them in obtaining the necessary medical records.

20 USC Section 1232g

Education Law Sections 903, 904, 905, and 3220

Public Health Law Section 1370-d

8 NYCRR Sections 136.1 and 136.3

NOTE: Refer also to Policies #5690 – Exposure Control Program  
#5691 – Communicable Diseases  
#5692 – Human Immunodeficiency Virus (HIV) Related Illnesses  
#7121 – Diagnostic Screening of Students  
#7131 – Education of Students in Temporary Housing  
#7250 – Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors  
#7420 – Sports and the Athletic Program  
#7510 – School Health Services  
#7511 – Immunization of Students  
#7522 – Concussion Management

Adoption Date May 8, 2023

## Students

**SUBJECT: SUICIDE**

The District is committed to protecting the health and well-being of all students by creating and maintaining policies, procedures, and plans for the prevention, intervention, and post-intervention of suicide.

The Board instructs the Superintendent to establish a District crisis intervention team. Members of the team should include, but are not limited to, a school administrator, school psychologist, school counselor, school social worker, teacher, school nurse and/or District medical director, school safety professional, and any other District staff member who can be of assistance during a crisis. The crisis intervention team will develop a suicide response plan which will be integrated into the existing District-wide school safety plan. The suicide response plan will include education and awareness of risk factors for youth suicide, procedures for intervening if a student exhibits risk factors, including referral services, and a post-intervention plan to help the school and community cope with the aftermath of suicide should it occur.

The administration will inform staff of District policies, procedures, and plans for suicide prevention, intervention, and post-intervention. The District will actively respond to any situation where a student verbally or behaviorally indicates intent to attempt suicide or engage in self-harm. When District staff become aware of a student exhibiting potential suicidal behavior, they should immediately escort the student to a member of the District's crisis intervention team and report the behavior to an administrator.

Suicide prevention will also be incorporated into the curriculum, as developmentally appropriate, to educate students and done in a manner so as not to sensationalize the topic, but to provide students with information and resources on this important mental-health issue. In addition, the District will foster interagency cooperation that will enable staff to identify and access appropriate community resources to aid students in times of crisis.

The District will inform students, staff, and parents or guardians of the 988 hotline which connects callers to the National Suicide Prevention Lifeline. Individuals can call or text 988 to be connected to the hotline. The 988 hotline is intended for anyone who is: suicidal; experiencing a mental health or substance use-related crisis; or experiencing any kind of emotional distress.

**Professional Development/Learning and Training**

Staff training and professional development/learning on suicide and crisis intervention should be offered annually. The training should include: information on how to identify warning signs for suicide, and the protocols to follow when referring a student thought to be at risk for suicide; a description of the roles and responsibilities of the crisis intervention team; and the flow of communication and the tasks each role of the crisis intervention team undertakes.

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Students

**SUBJECT: SUICIDE (Cont'd.)**

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the District  
#5681 -- School Safety Plans  
#7550 -- Dignity for All Students  
#7553 -- Hazing of Students

Adoption Date: May 8, 2023

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION)****Overview**

Home, hospital, or institutional instruction (sometimes referred to as homebound instruction) is an educational service provided by districts to students enrolled in a public or nonpublic school who are unable to attend school in person for at least ten consecutive days due to illness or injury which requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

The District will provide home, hospital, or institutional instruction to all resident students enrolled in a public or nonpublic school from kindergarten to age 21 when, due to a temporary or chronic physical, mental, or emotional illness or injury, as documented by the student's treating healthcare provider, the student is unable to participate in their usual education setting.

**Definitions**

"Instruction delivery plan" means a written plan to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress.

"School district of residence" means the public school district within the State of New York where the students legally reside with their parents or guardians.

"Treating health care provider" means a person who is treating a student and is licensed or otherwise authorized to provide diagnosis pursuant to a profession enumerated in Title VIII of the Education Law.

"Tutor" means an employee of the school district of residence or an individual with whom the school district of residence contracts to provide home, hospital, or institutional instruction. The tutor must hold a New York State teaching certificate. A tutor may include a teacher employed by a board of cooperative educational services (BOCES) that contracts with the school district of residence to provide this instruction.

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## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)****Request for Home, Hospital, or Institutional Instruction**

To request home, hospital, or institutional instruction for a resident student, the parent or guardian must submit a request to the District that includes written medical verification from the student's treating healthcare provider demonstrating the student's anticipated inability to attend school in person for at least ten days during the next three months and written consent authorizing the Director of School Health Services or designee to contact the student's treating healthcare provider. Refusal to provide this written consent will result in a denial of the request for home, hospital, or institutional instruction.

The request will be forwarded to the Director of School Health Services who will review the need for home, hospital, or institutional instruction and either approve or deny the request. During this review, the Director of School Health Services may contact the student's treating healthcare provider to obtain additional information necessary regarding the student's health or mental health.

Within five school days after receipt of written medical verification from the student's treating healthcare provider, the District will notify the parent or guardian whether their request for home, hospital, or institutional instruction has been approved or denied. In the case of a denial, reason(s) for denial will be provided.

**Appeals**

Parents and guardians may appeal the denial of home, hospital, or institutional instruction to the District's Board within ten school days of receipt of notification of the denial. Home, hospital, or institutional instruction will be provided while an appeal is pending before the District's Board.

**Home, Hospital, or Institutional Instruction Requirements**

The District will provide home, hospital, or institutional instruction to a student within five school days after receiving notification of the student's medical condition or within five school days from the request for home, hospital, or institutional instruction, whichever occurs first. This instruction, which may include remote instruction, will meet the minimum requirements outlined in law and regulation.

**Students with Disabilities**

Students with disabilities who are recommended for home, hospital, or institutional instruction by the Committee on Special Education (CSE) will be provided instruction and appropriate related services as determined and documented by the CSE in consideration of the student's unique needs. This instruction will only be recommended if the placement is in the least restrictive environment and must be provided for at least the number and length of time as provided for other students receiving home, hospital, and institutional instruction.

(Continued)

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

**Recordkeeping**

The District will maintain a record of delivery of instructional services and student progress. This includes, but is not limited to, a record of the dates, amount, and type of instructional services the student received including the tutor's name, subjects taught, and the location where the instructional services were provided.

Education Law Sections 1604(20), 1709(24), 3202  
8 NYCRR Sections 100.22, 175.21, and 200.6

NOTE: Refer also to Policy #7150 – Remote Instruction

Adoption Date: May 8, 2023

## Students

**SUBJECT: DUE PROCESS COMPLAINTS: SELECTION AND BOARD APPOINTMENT OF IMPARTIAL HEARING OFFICERS****Due Process Complaints**

The District will make every effort to amicably resolve disputes regarding educational programs for students with disabilities. If these disputes cannot be resolved, either a parent, person in parental relation, or the District may file a due process complaint challenging the identification, evaluation, or educational placement of a student with a disability, or a student suspected of having a disability, or the provision of a free appropriate public education to the student. The complainant may not receive an impartial due process hearing until the complainant, or the complainant's attorney, files a due process complaint notice that meets the requirements set forth in law for the notice. All due process hearings will be conducted in a manner consistent with the timelines and procedures set forth in law and regulation.

Except as otherwise provided by law, all requests for impartial due process hearings must be submitted within two years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. Upon receipt or filing of the due process complaint notice, the District will provide the most current version of the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area.

An impartial due process hearing will be conducted at a time and location reasonable and convenient to the parent and student involved. The hearing will be closed to the public unless the parent requests otherwise. The impartial hearing officer (IHO) may conduct the hearing by videoconference or teleconference with parental consent which may be obtained at a pre-hearing conference, or at a minimum of ten days before the scheduled hearing date, provided that all personally identifiable data, information, or records pertaining to the student during the hearing is kept confidential in accordance with law and regulation.

A student whose education is the subject of a due process complaint will remain in their current placement during the pendency of the impartial due process hearing unless both parties agree or as otherwise permitted by law.

**Resolution Process**

Prior to the opportunity for an impartial due process hearing, the District will convene a meeting with the parents and the relevant member or members of the Committee on Special Education or Committee on Preschool Special Education who have specific knowledge of the facts identified in the complaint. This meeting will provide the parents with an opportunity to discuss their complaint and the facts that form the basis of the complaint, and an opportunity to resolve the complaint with the District. The District will take steps to ensure that one or both of the parents of the student with a disability are present at the resolution meeting, and will notify parents of the meeting early enough to ensure that they have the opportunity to attend. The resolution meeting will be at a mutually agreed upon time and place,

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Students

**SUBJECT: DUE PROCESS COMPLAINTS: SELECTION AND BOARD APPOINTMENT OF IMPARTIAL HEARING OFFICERS (Cont'd.)**

and in a location that is physically accessible to the parents. The parents and District may agree to use alternative means of meeting participation, such as videoconferences and conference calls. The District will ensure that all resolution meetings conform to the requirements set forth in the Commissioner's regulations.

The parents and the District may agree, in writing, to waive the resolution process or agree to use the mediation process to resolve the dispute.

**Selection and Board Appointment of Impartial Hearing Officers**

When a due process complaint notice is properly filed, the Board will arrange for an impartial due process hearing to be conducted. In these instances, the Board will immediately, but not later than two business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent, initiate the process to select an IHO through a rotational selection process. To expedite this process, the Board may designate one or more of its members to appoint the IHO on its behalf.

The District will utilize the New York State Education Department's (NYSED) Impartial Hearing Reporting System to access the alphabetical list of the names of each IHO certified in New York State and available to serve in the District. The appointment of an IHO will be made only from this list and in accordance with the alphabetical rotation selection process and the timelines and procedures established by the Commissioner of Education. The District will record and report required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by NYSED.

If an IHO is not appointed within 196 days from receipt by the District of a due process complaint, the District will, no later than five business days after the 196th day has elapsed, provide written notification to parents of their right to request accelerated review. When accelerated review is sought, the District will be deemed to have denied the student a free and appropriate public education (FAPE) by virtue of the 196 day (or more) delay in the appointment of an IHO.

The District will be responsible for compensating the IHO for pre-hearing, hearing, and post-hearing activities at the rate agreed upon at the time of the IHO's appointment. The District will also reimburse the IHO for certain travel and other hearing-related expenses in accordance with an annually determined schedule.

Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq.  
34 CFR Part 300  
Education Law Sections 4404, and 4410(7)  
8 NYCRR Sections 200.2 and 200.5

(Continued)

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Students

**SUBJECT: DUE PROCESS COMPLAINTS: SELECTION AND BOARD APPOINTMENT  
OF IMPARTIAL HEARING OFFICERS (Cont'd.)**

NOTE: Refer also to Policies #7313 -- Suspension of Students  
#7660 -- Parent Involvement for Children with Disabilities  
#7690 -- Special Education Mediation

Adoption Date: May 8, 2023

## Personnel

**SUBJECT: LEAVES OF ABSENCE**

In general, leaves of absence will be administered by the Superintendent. The Board reserves the right to grant leaves of absence for purposes or under conditions not contemplated or considered in the policy statement. Where a leave of absence is falsely requested or improperly used, the Board may undertake appropriate disciplinary action. The purpose or conditions of a leave of absence may not be altered except by permission of the Superintendent, as expressed in writing.

**Leaves of Absence, Contractual, Et Al.**

- a) Employees who are members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted in accordance with provisions of contracts in effect between the District and each bargaining unit.

- b) Employees who are not members of a negotiating unit:

Authorization is granted to approve requests for leaves of absence submitted by these employees where the requests are consistent with provisions of contracts in effect between the District and the bargaining unit most compatible with the employment status of the employee.

- c) Employees who are under contract to the District:

Authorization is granted to implement provisions for leaves of absence contained in each contract.

**Leaves of Absence, Unpaid, Not Covered Above**

- a) Subject to limitations enumerated in this policy statement, authorization is granted for the following unpaid leaves of absence:

1. For a period of time not to exceed one school year for approved graduate study, this leave to include any required internship experience.
2. At the expiration of a paid sick leave of absence, this leave may be extended for a period of time not longer than the end of the school year after the school year in which the paid leave of absence began.

- b) Unpaid leaves of absence cannot be used to extend vacation periods, to take vacations, to engage in other occupations, or to provide additional personal leaves, except that the Superintendent will have discretion, where circumstances warrant, to approve leaves of absence for those purposes.

- c) Unpaid leaves of absence will not be granted unless the services of a substitute employee, satisfactory in the discretion of the Superintendent, can be secured.

(Continued)



## Personnel

**SUBJECT: LEAVES OF ABSENCE (Cont'd.)**

- d) Except where it interferes with an employee's legal or contractual rights, the timing of unpaid leaves of absence will be granted at the convenience of the District.

**Other Leaves of Absence**

Other leaves of absence include, but are not limited to, the following:

a) **Emergency Service Volunteer Leave**

Upon presentation of a written request from the American Red Cross and with the approval of the Superintendent, employees certified by the American Red Cross as disaster volunteers will be granted leave from work with pay for up to 20 days in any calendar year to participate in specialized disaster relief operations. This leave will be provided without loss of seniority, compensation, sick leave, vacation leave, or other overtime compensation to which the volunteer is otherwise entitled.

b) **Screenings for Cancer**

Employees will be granted up to four hours of paid leave on an annual basis to undertake a screening for cancer. This leave will be excused leave and will not be charged against any other leave to which the employee is entitled.

c) **Blood Donation**

The District must either, at its option:

1. Grant three hours of unpaid leave of absence in any 12-month period to an employee who seeks to donate blood off-premises. The leave may not exceed three hours unless agreed to by the Superintendent or designee; or
2. Allow its employees without use of accumulated leave time to donate blood during work hours at least two times per year at a convenient time and place set by the Superintendent or designee, including allowing an employee to participate in a blood drive at the District.

Leave taken by employees at a District-designated donation alternative (such as a District-sponsored blood drive at the workplace) must be paid leave that is provided without requiring the employee to use accumulated vacation, personal, sick, or other leave time.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of blood donation under any other provision of law will not be prevented.

(Continued)

## Personnel

**SUBJECT: LEAVES OF ABSENCE (Cont'd.)****d) Bone Marrow Donation**

Employees seeking to undergo a medical procedure to donate bone marrow will be granted leaves to do so, the combined length of the leaves to be determined by the physician, but may not exceed 24 work hours unless agreed to by the Superintendent or designee. The District will require verification for the purpose and length of each leave requested by the employee for this purpose.

The District will not retaliate against an employee for requesting or obtaining a leave of absence under this section. Additional leaves for the purpose of bone marrow donation under any other provision of law will not be prevented.

**e) Nursing Mothers (Breastfeeding/Lactation)**

The District will provide reasonable unpaid break time or permit the use of paid break time or meal time to allow an employee to express breast milk for their nursing child each time the employee has reasonable need to express breast milk for up to three years following childbirth.

Upon employee request, the District will designate a room or other location to be used by the employee to express breast milk which will be in close proximity to the work area, well lit, shielded from view, and free from workplace or public intrusion. The location will, at a minimum, contain a chair, a working surface, nearby access to clean running water, and an electrical outlet. The location will not be a restroom or toilet stall. The District will provide access to refrigeration for the purposes of storing expressed milk.

If the sole purpose of the location is not dedicated for use by employees to express breast milk, the location will be made available to employees when needed and will not be used for any other purpose while in use. The District will provide notice to all employees as soon as practicable when the location has been designated for use by employees to express breast milk.

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## Personnel

**SUBJECT: LEAVES OF ABSENCE (Cont'd.)**

At the employee's option, the District will allow the employee to work before or after their normal shift to make up the amount of time used during the unpaid break time(s) so long as the additional time requested falls within the District's normal work hours.

The District will provide a written notification regarding the rights of nursing employees to express breast milk in the workplace to each employee upon hire, annually thereafter, and to employees returning to work following the birth of a child. This notice will be based on a written policy developed by the Commissioner of Labor and will at a minimum:

1. Inform employees of their rights pursuant to law;
2. Specify how a request may be submitted to the District for a room or other location for use by an employee to express breast milk;
3. Require the District to respond to requests within a reasonable time frame that is not to exceed five business days.

The District will not discriminate or retaliate against an employee who chooses to express breast milk in the workplace.

f) **Witnesses or Victims of Crimes**

The District will grant an unpaid leave of absence to an employee, who is a victim of or a witness to a criminal offense, that is required or chooses to appear as a witness, consult with the district attorney, or exercise their rights as provided in the Criminal Procedure Law, the Family Court Act, and the Executive Law.

To use this leave, the employee must provide notice of the need for leave at any time prior to the actual day of leave. The District is permitted to ask the party who sought the attendance or testimony of the employee to provide verification of the employee's service. Employees will not be penalized or discharged for absences by reason of a required appearance as a

(Continued)

## Personnel

**SUBJECT: LEAVES OF ABSENCE (Cont'd.)**

witness in a criminal proceeding, or consultation with the district attorney, or exercising their rights as provided under the law.

g) **Victims of Domestic Violence**

Unless the absence would cause an undue hardship to the District, the District will provide reasonable accommodations to employees who are victims of domestic violence who must be absent from work for a reasonable time in accordance with law.

An employee availing themselves of this leave must provide the District with reasonable advance notice, unless providing this notice is not feasible. An employee unable to provide reasonable advance notice must, within a reasonable time after the absence, provide a certification to the District when requested.

To the extent allowed by law, the District will maintain the confidentiality of any information related to an employee's status as a victim of domestic violence.

h) **Military Leave**

The District will comply with state and federal laws regarding military leave and re-employment.

i) **Jury Duty**

As provided by law, any employee who is summoned to serve as a juror and who notifies the District to that effect prior to their term of service will not, on account of absence by reason of jury service, be subject to discharge or penalty. The District will ensure that all absences for this purpose are granted in accordance with law and the terms of any applicable collective bargaining agreement.

j) **Voting**

Employees who are registered voters and have four consecutive hours either between the opening of the polls and the beginning of their working shift, or between the end of their working shift and the closing of the polls, will be deemed to have sufficient time to vote and will therefore not be eligible for paid leave to vote in any election.

Employees who are registered voters, and do not have sufficient time outside of their working hours to vote in any election, may without loss of pay for up to two hours, take so much time off as will, when added to their voting time outside of their working hours, enable them to vote. The employee will be allowed time off for voting only at the beginning or the end of

(Continued)

**SUBJECT: LEAVES OF ABSENCE (Cont'd.)**

their working shift, as the District may designate, unless otherwise mutually agreed.

Employees requiring working time off to vote must notify the District not more than ten or less than two working days before the day of the election.

The District must post a notice informing employees of their right to leave in order to vote not less than ten working days before an election and until polls close on election day. This notice will be conspicuously posted in a place where it can be seen by employees as they come and go to their place of work.

29 USC Section 218d

Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), 38 USC Sections 4301-4333

Civil Service Law Sections 71-73 and 159-b

Education Law Sections 1709(16), 2509(6), 2573(12), 3005, 3005-a and 3005-b

Election Law Section 3-110

Executive Law Section 296(22)

General Municipal Law Sections 92, 92-c, and 92-d

Judiciary Law Sections 519 and 521

Labor Law Sections 202-a, 202-i, 202-j, 202-l, and 206-c

Military Law Sections 242 and 243

Penal Law Section 215.14

Adoption Date May 8, 2023

## Personnel

**SUBJECT: EVALUATION OF PERSONNEL****All Staff Members**

The administration will undertake a continuous program of supervision and evaluation of all personnel, including support staff, in the District. The primary purposes of the evaluations will be to encourage and promote improved performance and to make decisions about the occupancy of positions.

**Teachers and Administrators**

The District is committed to supporting the development of effective teachers and administrators. To this end, the District will provide procedures for the evaluation of all professional staff. The District will develop an Annual Professional Performance Review (APPR) plan/educator evaluation plan in accordance with applicable laws and regulations.

The primary purposes of these evaluations are:

- a) To encourage and promote improved performance;
- b) To guide professional development efforts; and
- c) To provide a basis for evaluative judgments by applicable school officials.

**Disclosure of APPR/Educator Evaluation Ratings**

The Commissioner is required to disclose professional performance review/evaluation data for teachers and building principals on the New York State Education Department website and in any other manner to make this data widely available to the public. The District will provide notice to parents or legal guardians of their right to obtain this information and the methods by which the data can be obtained.

Education Law Sections 3012-c and 3012-d  
Public Officers Law Article 6  
8 NYCRR Subpart 30-3  
8 NYCRR Sections 80-1.1 and 100.2(o)

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