



St. Croix Central  
*Home of the*  
**PANTHERS**

**RESPECTFUL. RESPONSIBLE. SUCCESSFUL.**

***2020-2021***  
***St. Croix Central***  
***Co-Curricular Handbook***

*Updated 7-18-19*

## ***NONDISCRIMINATION***

**St. Croix Central does not discriminate on the basis of sex, race, creed, color, religion, pregnancy, marital status, sexual orientation, or physical, mental, emotional or learning disability, handicap, national origin or ancestry in its educational programs, evaluation procedures, and activities, policies, or in admission or access to programs or activities offered by the St. Croix Central School District.**

## ***CONCUSSION & HEAD INJURY INFORMATION***

**School districts are required by section 118.293 of the state statutes to distribute a concussion and head injury information sheet to (1) each person who will be coaching a youth athletic activity and (2) each student who wishes to participate in the activity at the beginning of a youth athletic activity season, except as otherwise specifically provided. No person may participate in a youth athletic activity unless the person returns the concussion and head injury information sheet signed by the person (e.g., student athlete) and, if he/she is under the age of 19, by his/her parent/guardian. If the person does not return this signed information sheet, he/she cannot participate in the youth athletic activity. If a student has already returned an appropriately signed information sheet to a school in connection with a youth athletic activity operated by the school during a given school year, the school is not required to distribute any additional concussion and head injury information sheet(s) to the same student in connection with the student's participation in any additional youth athletic activity that is operated by the school during that school year. The student may participate in additional youth athletic activities operated by the school during that school year without returning any additional signed information sheet(s) for those additional activities.**

**For purposes of this law, a "youth athletic activity" is defined as an organized athletic activity in which the participants, a majority of whom are under 19 years of age, are engaged in an athletic game or competition against another team, club or entity, or practice or preparation for an organized athletic game or competition against another team, club or entity. This includes school-sponsored sports as well as other organized youth athletic activities in the schools or community that meet the definition. A "youth athletic activity" does not include a college or university activity or an activity that is incidental to a nonathletic program.**

### **Article I.     PHILOSOPHY**

The athletic and activities programs constitute an important phase of learning in the school setting. It provides students with a variety of opportunities that are seldom duplicated in other school activities. The purpose of the code is to provide assurance that public school students and their parents are informed of the standards of behavior, conduct, and appearance that are appropriate for the young people who represent this school system in various forms of competitive athletics and activities.

Participation is both voluntary and a privilege. Therefore, when a student signs accepting the code, it means that the student accepts it as part of their responsibility while attending St. Croix Central High School. Participants are expected to adhere to all the provisions of this Co-Curricular Code. In addition, coaches/advisors may establish team rules in areas that are not addressed in

the Co-Curricular Code.

It is not the intent of this Co-Curricular Code to punish, but rather to guide and inform the student of their responsibilities and privileges. It is then up to the individual participant to become and remain eligible. This Co-Curricular Code is in effect for one calendar year from the start of your area of participation.

Article II. OBJECTIVES

- A. To provide the best possible instruction toward learning the skills of competitive and lifetime sport activities.
- B. To provide experiences related to competition, cooperation and participation by rules during interscholastic competition while displaying a high degree of sportsmanship.
- C. To afford the opportunity to make new friends while developing a wide variety of interests.
- D. To develop habits of health, physical fitness and safety as well as instilling a sense of positive self-esteem.
- E. To promote community and school interaction while developing a positive school and student value system.
- F. To learn and practice self-discipline, self-confidence and self-understanding.

Article III. AFFILIATIONS

St. Croix Central is a member of the Middle Border Conference & St. Croix Central High School is a member of the Wisconsin Interscholastic Athletic Association (WIAA).

Article IV. SPONSORED “GROUP I” ATHLETICS

St. Croix Central sponsors the following WIAA & Non-WIAA athletics:

Fall: Football (7-12), Girls' Volleyball (7-12), Boys' & Girls' Cross Country (6-12), Girls' Golf (9-12), Cheerleading (9-12), Pom Dance (9-12)

Winter: Boys' & Girls' Basketball (7-12), Wrestling (6-12), Cheerleading (9-12), Pom Dance (9-12), Boys' & Girls' Co-Op Hockey (9-12), Powerlifting (9-12)

Spring: Boys' Baseball (9-12), Girls' Softball (9-12), Boys' & Girls' Track (6-12), Boys' Golf (9-12), Tennis Club (offered only if advisor assigned 9-12)

SPONSORED “GROUP II” ACTIVITIES

St. Croix Central sponsors the following activities (additional activities may be available)

Future Business Leaders of America (FBLA), Future Farmers of America (FFA), Fall Trap Shooting, Spring Trap Shooting, Forensics, Drama/Theater, Pit Crew, Non-School Day Music Groups, Family-Career-Community Leaders of America (FCCLA), Student Senate, National Honors Society (NHS), Prom Committee, Science Olympiad, Students Offering Support (SOS), Yearbook, Robotics, Bus Race Team

## Article V. ELIGIBILITY POLICIES

For the purpose of this code, the eligibility policies have been divided into categories. These include:

- Section I - General Policies – WIAA
- Section II - General Policies – SCC
- Section III - Academic Policies – SCC/WIAA
- Section IV - Controlled Substance Use/ Abuse - SCC
- Section V - Conduct Policies – SCC

### Section I. GENERAL POLICIES – WIAA

Below are listed some of the regulations of the WIAA pertaining to student's eligibility. A complete set of regulations and/or interpretations may be obtained by visiting the WIAA website at [www.wiaawi.org](http://www.wiaawi.org).

- A. The students must reside in the school district.
- B. Students in SCC Virtual Charter must be placed there by the school district.
- C. The students must be 19 or less years of age with an August 1<sup>st</sup> cut-off date.
- D. Permission to participate must be granted in writing by a parent or guardian.
- E. A physical exam must be completed and recorded in the school office. Physical exams are required every 2 years. Cards may be picked up after April 1<sup>st</sup>.
- F. The student must be an amateur athlete.
- G. The students must adhere to and follow the school Co-Curricular Code
- H. Open enrolled students entering 9th/10th grade at the beginning of the school year and are within the first 4 consecutive semesters of High School will be unrestricted.
- I. Open enrolled students entering 11th grade are restricted to non-varsity for one calendar year unless they have never participated in that WIAA sport in any capacity.
- J. Open enrolled students entering 12th grade are ineligible to compete at any level for one calendar year unless they have never participated in that WIAA sport in any capacity.
- K. Any student charged and/or convicted of a felony shall, upon the filing of felony charges, become ineligible for all further participation until the student has paid his/her debt to society and the courts consider the sentence served (including probation, community service, etc.)

### Section II. GENERAL POLICIES – SCC

- A. Participants must have all athletic paperwork and fees paid on file with the Activities Office two (2) days before their first practice.
- B. Observe and obey all rules as set down by the head coach of the sport they are participating in.
- C. Attend all practices and games unless ill or excused by coach.
- D. Be dressed in uniform and ready for games or practices at designated times.
- E. Students are expected to be in attendance the entire school day if they want to participate in any practices, contests or events scheduled for that day.  
Individual exceptions such as family emergencies, pre-arranged family trips,

- medical or dental appointments, field trips for school, a college visit or any absence that is excused by the Activities Director or designee are accepted. A student with an unexcused absence or was truant (as defined by St. Croix Central School District policy) on a Friday may not participate in a weekend event if no event was held on Friday. The discovery of a violation of any of these attendances eligibility rules after the contest or event will result in suspension from participation on the next event or contest date.
- F. Travel with team on provided school transportation to away events. Exceptions for this would be for a student to be picked up by a parent upon the coach receiving either written or oral permission. Other alternatives of transportation can also be arranged upon parental permission.
  - G. Participants are expected to return school equipment/uniforms at the end of the season. Costs for damaged or unreturned items will be assessed to the participant and will prohibit participation in another sport until fees paid.
  - H. Students are not allowed to participate in two (2) sports concurrently.
  - I. Students who quit a sport and want to join another sport during the same season must complete the following:
    - 1. Complete the number of "pre-season practices" to be eligible for competition. The number of "pre-season practices" will be what is set up by the WIAA.
    - 2. The two (2) coaches of the involved sports must be contacted by the athlete and notified of the decision.
    - 3. The coach has the discretion to disallow an individual to join the team.
  - J. Although SCC does not adopt WIAA regulations for Middle School sports participation, for the health and welfare of our students the following WIAA rules and guidelines will be implemented at the Middle School level. No athlete will participate in any other "same sport" team during the school-sport season. Each sport season is defined by the first day of practice until the final day of competition. These dates will be posted annually on the St. Croix Central Middle School athletics website. Failure to follow this policy will result in: first offense a penalty of losing eligibility for 25% of the current season; second offense a penalty of forfeiture of the remainder of the current season.
  - K. Any athlete who is under investigation for and/or has been convicted of a felony will be ineligible from all athletics and activities until the charges have been finalized and all obligations to the justice department have been served.

### Section III. ACADEMIC REGULATIONS - SCC

Students must maintain passing grades in all classes to remain eligible for competition. Failures or "F's" will result in either temporary or permanent suspension from athletics. Academic eligibility will be determined by quarter grades. Academic ineligibility will be determined at the end of the quarter. Suspension will start one week following the end of the quarter grading period, pending notification from the Activities Director.

- First (1) quarter and second (2) quarter grades will determine winter sport eligibility.
- Third (3) quarter and fourth (4) quarter grades will determine spring sport eligibility.
- Fourth (4) quarter grades will carry over to determine the next school year fall sport eligibility\* and will adhere to WIAA established criteria.

- First (1) quarter grades will also determine the current school year fall sport eligibility using SCC academic policies.

**\*Fall Sports – WIAA Academic Ineligibility**

**When the earliest allowed WIAA game/meet takes place before the first day of classes at a member school,** *“the maximum ineligibility period shall be the lesser of: a). 21 consecutive calendar days **beginning with the date of the earliest allowed competition** in a sport; or b). one third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction).”* In those instances where a member school has begun fall classes on or before the date of the earliest allowed WIAA game/ meet in a sport, ineligible students in these situations are subject to the standard rule applied when school is in session (15 scheduled school days and nights). In this situation, eligibility is regained **on the school day following the period of ineligibility (16th school day).**

Note 1: An interschool scrimmage does NOT count as a game or meet for purposes of this rule.

Note 2: If a multischool meet is counted on your schedule as one meet, it also counts as one meet as it applies to the number of meets an ineligible student must sit out.

Note 3: Games/meets at different levels of competition (varsity, JV, freshmen) may NOT be combined to reach the number of meets an athlete must sit out.

When your school year begins **after** the earliest allowed game/meet you may use the WIAA chart to determine the period of ineligibility.

- A. A student receiving one (1) failing grade (F) will be ineligible for 10% of the contests scheduled for their respective sport. After the student serves his/her 10%, the student must be passing all classes. The student is to get a grade progress report form from the office and have all teachers sign it to indicate that the student is passing at that point. The form must be completed and returned to the Activities Director/Principal in order for the student to be reinstated. In addition, this individual must abide by the following:
  - 1. Continue to practice at the coaches discretion
  - 2. Maintain a positive attitude toward athletics
- B. A student receiving two (2) failing grades (F's) will be ineligible for 20% of the contests scheduled for their respective sport. The student is to get a grade progress report form from the office and have all teachers sign it to indicate that the student is passing at that point. The form must be completed and returned to the Activities Director/Principal in order for the student to be reinstated. Continued practice will be at the coach's discretion.
- C. A student receiving three (3) failing grades (F's) will be ineligible for one academic quarter (9 weeks). Continued practice will be at the coaches' discretion.
- D. A student who receives an incomplete grade will remain ineligible until he/she provides verification to the Activities Director that the incomplete has been changed to a passing grade.
- E. A student may attempt to regain eligibility or remove academic

probation through summer school or correspondence courses, provided they are approved by the Activities Director/Principal.

- F. Academic eligibility for incoming freshmen shall be determined by using grades from his/her 8<sup>th</sup> grade fourth quarter.

Section IV. CONTROLLED SUBSTANCE USE/ABUSE (GROUP I & GROUP II)

**Group I - Students participating in any sponsored athletic club or sport**

**Group II - Students participating in any sponsored curricular club or activity**

The student may not possess or consume alcoholic beverages or controlled substances, except those drugs prescribed by his/her doctor, when possession or use is illegal.

Chemical Free Rules:

- There will be no use or possession of any tobacco, vaping devices, nicotine products, controlled substances or devices.
- There will be no use or possession of any alcoholic beverages.
- There will be no use or possession of drugs (except by doctor's prescription)
- If a student finds themselves in the presence of alcohol or controlled substances without a parent/guardian present, should leave immediately. To maintain full eligibility, students are to avoid situations or circumstances, which cast doubt as to their commitment to honor the intent of the Co-Curricular Code.

A. **Group I - Sponsored Athletic Clubs or Sports**

1. First Infraction

Any student who is found in violation of controlled substance use/abuse rules will be subject to the following regulations:

- a. Will be withheld from interscholastic competition for 25% of the scheduled number of interscholastic contests. When using the percentage, any fraction will be rounded to the nearest whole number; (i.e.: 25% of 18 = 4.5 = 5, 25% of 13 = 3.25 = 3). Any unserved portion of a penalty and/or violation, which occurs during the off-season, will be carried over to the next sport in which the athlete participates. To regain eligibility, the athlete must complete the entire season.
- b. Must continue to practice and each practice missed adds one contest to the suspension.
- c. Counseling concerning the issues inherent to violations of the code. This process may be delegated to the Coach, Activities Director, Guidance Counselor, Building Principal, or any other person the Principal feels is best qualified to guide the student.

2. Second Infraction

Any student who is found in violation of controlled substance use/abuse rules for the second time, in their high school career, shall be withheld for 50% of the

scheduled number of contests. The athlete will be required to complete an Alcohol or Other Drug Abuse (AODA) assessment at the expense of the athlete prior to regaining eligibility.

### 3. Third infraction

Any student who is found in violation of controlled substance use/abuse rules for the third time shall be suspended for 1 calendar year from the day of violation. The athlete will be required to complete an AODA assessment at the expense of the athlete prior to regaining eligibility.

## B. **Group II - Sponsored Curricular Clubs & Activities**

### 1. First Infraction

Any student who is found in violation of controlled substance use/abuse rules will be subject to the following regulations:

- a. Will complete 20 hours of community service, subject to approval by the Activities Director and advisor and must be completed prior to any Sectional or State competition. Hours carry over into the next activity if not completed.
- b. Counseling concerning the issues inherent to violations of the code. This process may be delegated to the Coach, Activities Director, Guidance Counselor, Building Principal, or any other person the Principal feels is best qualified to guide the student.
- c. Students are not eligible to return to club/activity participation until community service hours have been approved and a minimum of 5 hours have been served.
- d. Students who do not complete their hours prior to the end of the first semester or end of the year will not be eligible to participate in any subsequent activities until service hours are complete.

### 2. Second Infraction

Any student who is found in violation of controlled substance use/abuse rules for the second time, in their high school career, shall be subject to 40 hours of approved community service and 45 days of suspension from all club meetings, practices and contests (45 days does not carry over to subsequent years). The participant will be required to complete an AODA assessment at the expense of the participant prior to regaining eligibility to participate.

### 3. Third infraction

Any student who is found in violation of controlled substance use/abuse rules for the third time shall be suspended for 1 calendar year from the day of violation and further participation in clubs or activities will be determined by the Activities Director. The participant will be required to complete an AODA assessment at the expense of the participant prior to regaining eligibility to



participate.

C. Honesty Penalty Reduction

Student athletes and activities participants who of their own volition immediately report their alcohol, tobacco and other drugs violation to the Activities Director or coach the end of the next school day at 3:20 PM will have their suspension reduced to one contest or approved volunteer hours reduced to 5 hours. This honest penalty reduction is available on the first alcohol, tobacco and other drugs offense only and results in the student waiving his/her rights to appeal the suspension. The honesty penalty reduction may not apply when the school was made aware of the violation through another source, or if it was not reported the next school day upon violation.

D. Middle School Violation

Any 8<sup>th</sup> grader who receives a controlled substance violation at the end of their 8th grade year or during the summer is subjected to the following:

1. Their suspension will begin on the first day of practice or the first day of high school.
2. Once they have completed their suspension for their middle school code violation there violation record is considered clean.
3. If they violate any rules or regulations according to the High School Co-Curricular Code their suspension will be decided upon like it is their first infraction.

Section V. CONDUCT

All athletic/activity participants must conduct themselves in a manner, which upholds the principles and standards of the St. Croix Central School District and the WIAA. Conduct unbecoming an athlete/participant may include, but is not limited to the following:

- A. Disrespect for teachers, officials, other school personnel or students.
- B. Posting disparaging or disrespectful comments regarding coaches, advisors, school staff members, game officials, St. Croix Central students, or opposing school students on electronic media and/or electronic devices such as "Facebook" and "Twitter" and actions such as texting or snapchatting. This includes violation of state cell phone statutes in locker rooms and bathrooms.
- C. Flagrant violation of game rules.
- D. Violating any federal or Wisconsin law, any municipal or county ordinance, or law of any other jurisdiction in conformity with the Wisconsin Criminal Statutes.
- E. Engaging in any form of sexual harassment. Sexual harassment is defined as deliberate, repeated or unwanted verbal or physical contact, sexually explicit derogatory statement, or sexually discriminating remarks that is offensive or objectionable to the recipient or cause the recipient discomfort or humiliation.
- F. Violating any law regarding stealing or vandalism, or the illegal possession of property belonging to St. Croix Central School District or other school district.

- G. Engaging in any form of hazing another student. Hazing is defined as the act of harassment by forcing (physically, morally, and/or mentally) someone to exact unnecessary or disagreeable work, to banter, ridicule or criticize someone, or to initiate someone into an organization.
- H. Damaging or neglecting the team locker rooms. They are to be kept clean, including the locker occupied by the athlete. Lockers are spaces provided by the school and should not be vandalized or misused, and can be searched at the discretion of administration.
- I. Athletic and activity participants as spectators at events: Throwing objects onto playing surface or stands, behavior deemed dangerous, substance, use of obscene or profane language, gestures or posters/banners which show disrespect for visitors including officials, use of illegal noisemakers or entry onto the playing surface = removal from event & further disciplinary action.

The disposition of each case will be based on each incident's individual set of circumstances. The Activities Director will determine minimum penalties for any other unacceptable conduct contrary to the ideals, principles and standards of the St. Croix Central School District and the WIAA.

Minimum Action – Conference with athlete/participant and parent contact.  
Maximum Action – Suspension from athletics competition for the remainder of their high school career.

In addition to the previous behaviors listed, all athletes/participants are expected to follow the rules and regulations established by their coach. These rules will be distributed to every participant.

#### Article VI. SUMMER VACATION VIOLATIONS

Athletes and activities participants are under code stipulations throughout the year. Any violations of the code that the AD is made aware while school is not in session will result in consequences in the subsequent season of participation.

#### Article VII. PROCEDURE OF DUE PROCESS

A. Students accused of violating the rules and regulations of this Co-Curricular Code have the following rights:

1. The right to know the charges being brought against him/her.
2. The right to contest the charges.

#### Article VIII. PROCEDURES OF CODE ENFORCEMENT

Alleged violations of controlled substance use/abuse or conduct regulations are subject to the following procedures:

##### A. Accusation

Anyone having first hand knowledge of an alleged training or conduct violation must contact the Activities Director or Principal within 90 days of the violation. The contact must be in either written form or verbal consent of using their name and information, which will only be used during the appeals process and disclosed to the Co-Curricular

Council. At that time, a "Misconduct Report" will be completed and signed by the accuser.

B. Student and Parental Notification

Upon receiving a "Misconduct Report" the Activities Director will:

1. Contact the student and parents to inform them of the accusation.
2. Inform them of the specific Co-Curricular Code violation (interpret code).

C. Appeal Procedures to Co-Curricular Council

1. If the student or his/her parents are dissatisfied with the decision rendered by the Activities Director, they may appeal the decision of the Activities Director within five school days after they receive their Co-Curricular Code Violation.
2. The Activities Director and Co-Curricular Council (The Co-Curricular Council is comprised of head coaches and activities advisors chosen by the Activities Director who chairs the council. It is a judiciary body to rule on alleged violations of the rules and regulations described herein.) will schedule a meeting as soon as possible to discuss the issue. The Activities Director is a non-voting member of the Co-Curricular Council during appeals but will facilitate the process and present the specific code violation and case details.
3. The student may be accompanied by his/her parents at the meeting. The student will have an opportunity to present evidence and challenge evidence presented against him/her at the meeting. The Co-Curricular Council will vote to determine if the suspension should be sustained.
4. The Activities Director shall notify the student and his/her guardians of the decision within five school days.

D. Appeal Procedures to Superintendent and Board of Education

Any student wishing to appeal the decision of the Co-Curricular Council must adhere to the following procedures and will be ineligible during the appeals process:

- a. If the accused is not satisfied with the decision of the Co-Curricular Council, a hearing before the Superintendent or Board of Education may be requested in writing. This request will be reviewed prior to hearing the case and may be denied based on evidence.
- b. Once the violation has been heard by either the Superintendent the accused may appeal to the School Board.
- c. The School Board decision will be final in all appeals cases.

Article IX. SEARCH AND SEIZURE

All lockers on school premises are the property of the St. Croix Central School District. The athletic locker is to be used as a storage place for their equipment. If the Activities Director or Coach/ Advisor has reasonable suspicion that the student is using their locker improperly, or for storage of illegal or dangerous material, they may search the locker with or without the student's permission, providing a reliable witness is present. Law enforcement officers who wish to search lockers should possess valid search warrants.

Article X. ATHLETIC INJURIES AND CARE

1. All athletes will be required to take a physical examination. All student athletes are covered by a supplemental student insurance plan. Please contact the Administrative Office for specifics.
2. In the event a student is injured, it is the student's responsibility to report the injury to the coach. The Coach will fill out an injury report form and file it with the office the next day. This form may provide a source of information necessary for insurance purposes.
3. To assure that sufficient recovery or healing has occurred and the athlete is physically able to return to athletic competition, he/she must have a certificate signed by the doctor so stating and indicating the date of return. This is a WIAA rule and obviously designed to provide some assurance to the parent, coach, and school that the athlete has recovered from the injury. The certificate is to be given to the Coach and the Coach is required to pass it to the Activities Director, who will keep it on file.
4. Parents, if not present at the athletic contest, will be notified by the Coach or Activities Director as soon as feasibly possible, in the event their son/ daughter is injured or hospitalized.
5. In order for insurance to apply, the injured athlete must see a physician within one month of the date of the injury.

Article XI. AWARDS

1. Varsity letters will be earned according to the criteria set up by each sport's coaching/activities staff and approved by the Activities Director.
2. Individual awards will be determined by each sports or activities staff.
3. The Activities Director will recognize a senior male and female athlete(s) for Outstanding Athlete and Scholar Athlete, as determined by WIAA and Middle Border Conference criteria and voted on by coaching staff members.

Article XII. AGE OF MAJORITY DISCLAIMER

St. Croix Central School is aware that a percentage of the student athletes/participants will have reached the age of majority. There is no attempt to deny these students their constitutional rights. However, in order to maintain consistency in our athletic programs, we shall enforce the rules and regulations of this Co-Curricular Code for all students regardless of age.

Article XIII. PARENT-STUDENT AGREEMENT

The electronic signature in the online registration acknowledges that I have read and understand the Co-Curricular Code of the St. Croix Central School District. I understand that violation of any of the WIAA or St. Croix Central School regulations will result in action as prescribed. Furthermore, any act in violation of the Co-Curricular Code that occurs outside of the school setting, which is brought to the attention of the school authorities, will be prosecuted under the Co-Curricular Code following due process, by referring the individual to the Co-Curricular Council.