

HEBER ELEMENTARY SCHOOL DISTRICT

Board Policy No. 3004: FREE AND REDUCED PRICE MEALS

- A. The Governing Board recognizes that adequate nutrition is essential to child development and learning, and that some families may be unable to provide breakfast and lunch for their children. The District shall provide free and reduced price nutritionally adequate meals for pupils whose families meet federal eligibility criteria as defined in Education Code section 49531 under the terms and conditions set forth in this Policy and applicable law.

A pupil eligible to receive a free meal is one whose family income is not more than twenty-five percent above the income poverty guidelines prescribed by the United States Secretary of Agriculture for such family size. If the District is designated a Probation II district, than all students may receive free meals regardless of income.

A pupil eligible to receive a reduced price meal is one whose family income is more than twenty-five percent and is equal to or less than ninety-five percent above the income poverty guidelines prescribed by the United States Secretary of Agriculture for such family size.

- B. The District's plan for providing free or reduced price meals shall meet all of the following conditions:
1. The names of pupils participating in free or reduced lunch shall not be published, posted, or announced in any manner, or used for any other purpose other than the National School Lunch and School Breakfast Programs unless specifically authorized by law.
 2. There shall be no overt identification of any of the participating pupils by the use of special tokens or tickets, or by any other means.
 3. Participating pupils shall not be required to work for their meals or milk.
 4. Participating pupils shall not be segregated in a separate dining area, go through a separate entrance or serving line, or consume their meals or milk at a different time than other District pupils not participating in the program.
 5. When more than one lunch, breakfast or type of milk is offered to District pupils, participating pupils shall have the same choice of meals or milk as that available to pupils who pay the full price.
- C. An application for free or reduced price meals shall be distributed to all parents/guardians at the beginning of each school year, together with information about eligibility standards, application procedures and appeal procedures. This form and information shall also be provided whenever a new pupil is enrolled. The application shall be available to pupils at all times during the regular school day and shall contain the following information.

1. Unless otherwise specified or permissible by law, the names of the children shall not be published, posted, or announced in any manner, or used for any other purpose other than the National School Lunch Program.
1. There shall be no overt identification of any of the children by the use of special tokens or tickets or by any other means.
2. The children shall not be required to work for their meals or milk.
3. The children shall not be required to use a separate dining area, go through a separate serving line, enter the dining area through a separate entrance, or consume their meals or milk at a different time.
4. When more than one lunch or breakfast or type of meal is offered, the children shall have the same choice of meals or milk that is available to those children who pay the full price for their meals or milk.

D All applications and records related to eligibility for the free or reduced price meal program shall be confidential. They shall be open to examination only for purposes of this program or for any investigation, prosecution, or criminal or civil proceeding conducted in connection with the administration of the District's free and reduced price meal program. The Superintendent or designee may use individual records pertaining to pupil participation in the free or reduced price meal program solely for the purpose of disaggregation of academic achievement data as long as the following conditions are satisfied.

1. No individual indicators of participation in the free or reduced price meal program shall be maintained in the permanent records of any pupils if not otherwise allowed by law.
2. Information regarding individual participation in the free or reduced price meal program shall not be publicly released.
3. All of other confidentiality provisions required by law shall be met.

Legal Reference:

Educations Codes sections 48980, 49490-49494, 49500-49520, 49530-49536, 49540-49548.3

Title 5, Code of Regulations, sections 15510-15559

20 U.S.C. sections 6301-6514

42 U.S.C. sections 1751-1769, 1771-1791

Date Policy Adopted By The Board: October 9, 2003

