

Savannah RIII School District

Request for Proposals Student Equipment

Public Notice

Savannah RIII School District is currently seeking bids for student equipment as described in the RFP on the Savannah RIII School District website located at www.savannahr3.com. Qualified companies are invited to submit three (3) sealed copies of a formal proposal. Bids should be itemized and submitted as one bid for the complete delivery. The deadline for submission is December 10, 2021 at 10:00 am. Discussion and approval will be at the January 20, 2022 School Board Meeting

Objective

The Savannah RIII School District is requesting equipment/service bids. The District is seeking a reliable, cost efficient product that meets the listed specifications.

Technical contact person at the District is: Mr. Jeffrey Martin
Phone: 816-324-3116
e-mail: jeff.martin@savannahr3.com

Timeline and Submission

Proposals are to be received by the District office no later than December 10, 2021 at 10:00 am. Bids will be opened at that time. Proposals are to be submitted to the Central Office in a sealed envelope, clearly marked, "Student Equipment - RFP" and should be itemized and submitted as one bid for the equipment delivery.

Detailed Specification and Special Considerations

The Savannah RIII School District is currently seeking bids for,

Up to 2500	HP Chromebook 11MK G9 EE CHROMEBOOK MT8183 / 2 GHzChrome OS 64, 4 GB RAM, 32 GB eMMC, 11.6" SVA 1366 x 768 (HD), Mali-G72 MP3, Wi-Fi 5 , 1 Year Mail in Warranty (or Comparable)
Up to 2500	GOOGLE CHROME OS MGT LIC+S EDU Google Chrome OS Management Service Only for EDU, perpetual license term.
Up to 2500	4 - year GoGuardian Teacher, Admin and updated Beacon
Up to 2500	Hard cases that can be slipped into a backpack or placed in a Chromebook cart or comparable protective case for 11.6" devices.
	White Glove Google Management service <ul style="list-style-type: none"> ● All systems arrive ready to go. ● Device Enrollment ● Update bios to most current version. ● Fully charged, power on and test systems and adapters prior to shipping. ● Adapters wired into carts prior to shipping ● Asset tags applied and inventoried with serial numbers, model numbers and description in spreadsheet
	4 - Year Accidental warranty Warranty highlights: <ul style="list-style-type: none"> ● No Deductible ● Hardware fail ● Send Parts for Repair - if desired ● Advance Exchange ● Accidental Damage Protection (ADP) ● No Limit on ADP claims ● Spare parts on site - if desired ● Theft/Loss ● Free shipping both ways when there is an incident ● Battery & Adapters replacement (one replacement during the first three years)

to purchase new student technology from qualified individuals or firms (hereinafter “Company”) to provide these items for Elementary, Middle School and High Schools (hereinafter “District”). Bids should be itemized and submitted as one bid for the complete delivery. The solution will include the purchase and delivery of said devices to satisfy the requirements as outlined in these specifications. Vendors having general questions concerning this RFP must email in writing to: jeff.martin@savannah3.com.

1. The Company must submit a complete Proposal covering all requirements identified in this RFP package in order to be considered. All Proposals will be carefully scrutinized to ensure that such requirements can be met. Proposals submitted must be the original work product of the Company.
2. The Company must submit three (3) original copies of the Proposal in sealed envelopes plainly marked "Student Equipment - RFP". Proposals should be delivered to:

**Dr. Eric Kurre - Superintendent
Savannah RIII School District
408 W. Market St.
Savannah, MO 64485**

3. Proposals will be received until December 20, 2021 at 10:00 am Electronic or facsimile offers will not be considered in response to this RFP, nor will modifications by electronic or facsimile notice be accepted.
4. The District is not responsible for lateness or non-delivery by the US Postal Service or other carrier to the District. The time and date recorded by the District shall be the official time of receipt.
5. Proposals may be modified or withdrawn by written notice or in person by the Company or its authorized representative, provided its identity is disclosed on the envelope containing the Proposal and such person signs a receipt for the Proposal, but only if the withdrawal is made prior to the submission deadline.
6. The information presented in the RFP is not to be construed as a commitment of any kind on the part of the District. There is no expressed or implied obligation for the District to reimburse responding firms for any expenses incurred in preparing Proposals in response to this request.
7. No alternate Proposals that significantly deviate or modify the concept and ultimate objectives of this RFP will be considered. Non-compliance with RFP specifications will disqualify Proposals from further consideration.
8. Any explanation or statement that the Company wishes to make must be contained with the Proposal but shall be written separately and independently of the Proposal proper and attached thereto. Unless the Company so indicates, it is understood that the Company has proposed in strict accordance with the RFP requirements.
9. The District reserves the right to reject any or all Proposals and to waive informalities and minor irregularities in Proposals received. The District, in its sole discretion, will determine whether an irregularity is minor.
10. The District reserves the right to decline any or all Proposal submissions, or to cancel the RFP, in whole or in part, at any time prior to making an award, for any reason, or no reason, without liability being incurred by the District to any Company for any expense, cost, loss or

damage incurred or suffered by the Company as a result of such withdrawal.

11. All Proposals shall be deemed final, conclusive and irrevocable and no Proposal shall be subject to correction or amendment for any error or miscalculation. No Proposal shall be withdrawn without the consent of the District after the scheduled closing time for the receipt of Proposals.
12. Proposals, prices, terms and conditions shall remain firm for a period of ninety (90) days from the due date for Proposals or until that time when the District takes official action on the Proposals.
13. While the District has used considerable efforts to ensure an accurate representation of information in this RFP document, the information contained herein is contained solely as a guideline for proposers. The information is not guaranteed or warranted to be accurate by the District, nor is it necessarily comprehensive or exhaustive. Nothing in this RFP document is intended to relieve proposers from forming their own opinions and conclusions with respect to the matters addressed in this RFP document. All changes to the RFP will be posted on the Savannah R-III website, www.savannah3.com.
14. The Company is responsible for its own verification of all information provided to it. The Company must satisfy itself, upon examination of this RFP, as to the intent of the specifications. After the submission of the Proposal, no complaint or claim that there was any misunderstanding will be entertained.
15. No oral interpretation will be made to any Company as to the meaning of the RFP. Any oral communication will be considered unofficial and non-binding on the District. Unauthorized contact by the Company with other District employees or Board members regarding the RFP may result in disqualification.
16. Requests for interpretation must be made by email no later than December 17, 2021. Any information given to a Company concerning the RFP will be furnished to all Companies as an addendum to the RFP if, in the District's sole discretion, such information is deemed necessary to all Companies in submitting Proposals in response to the RFP, or the lack of such information would be prejudicial to uninformed Companies. The Company should rely only on written statements issued by the District in the form of an addendum to the RFP on the Savannah R-III.
17. The District reserves the right to modify the specifications prior to the Proposal submission deadline and will endeavor to notify all potential Companies that have received a copy of the specifications, but failure to notify shall impose no obligation or liability on the District.
18. The Company shall not, under penalty of law and immediate disqualification of the Proposal, offer or give any gratuities, favors or anything of monetary value to an officer, employee, agent, or Board of Education member of the District for the purpose of influencing favorable disposition toward a submitted Proposal or for any reason while a Proposal is pending or during the evaluation process.

19. No Company shall engage in any activity or practice, by itself or with other Companies, the result of which may be to restrict or eliminate competition or otherwise restrain trade. Violation of this instruction will result in immediate rejection of the Company's Proposal.
 20. The District may accept one part, aspect or phase, or any combination thereof, of any Proposal unless the Company specifically qualifies its offer by stating that the Proposal must be taken as a whole.
 21. The District is exempt from the payment of city, state and federal taxes. Such taxes must not be included in the Proposal price.
 22. It is understood that the Company is an independent contractor supplying services to the District. Neither the Company nor its employees shall represent themselves to be employees, agents, representatives, partners or joint ventures of the District for any purposes whatsoever. The Company shall comply with all federal, state and local laws, regulations and ordinances, including but not limited to, the compliance with all employment tax requirements for withholding and all applicable state and federal employment and workers' compensation laws. The District shall not withhold taxes from the Company's compensation. The District shall not be construed to be the Company's employer, nor be held liable for any obligation as an employer.
 23. **HOLD HARMLESS:** The contractor agrees to protect, defend, indemnify and hold the Board of Education, its officers, employees, and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or any and all causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof.
 24. **LAW GOVERNING:** All contractual agreements shall be subject to, governed by and construed according to the laws of the state of Missouri.
 25. **NON – DISCRIMINATION CLAUSE:** No bidder on this request shall in any way, directly or indirectly, discriminate against any person because of age, race, color, handicap, sex, national origin, or religious creed.
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Bid Specifications

Quoted prices and discounts should be guaranteed for at least 90 days from the response date, with payment date occurring after July 1, 2022.

- Guaranteed delivery by July 15, 2022
- By submitting a bid, it is understood that no change orders will be accepted in order to meet the minimum requirements as specified in the RFP.

The bid shall consist of:

Up to 2500	HP Chromebook 11MK G9 EE CHROMEBOOK MT8183 / 2 GHzChrome OS 64, 4 GB RAM, 32 GB eMMC, 11.6" SVA 1366 x 768 (HD), Mali-G72 MP3, Wi-Fi 5 , 1 Year Mail in Warranty (or Comparable)
Up to 2500	GOOGLE CHROME OS MGT LIC+S EDU Google Chrome OS Management Service Only for EDU, perpetual license term.
Up to 2500	4 - year Go Guardian Teacher, Admin and updated Beacon
Up to 2500	Hard cases that can be slipped into a backpack or placed in a Chromebook cart or comparable protective case for 11.6" devices.
	White Glove Google Management service <ul style="list-style-type: none"> ● All systems arrive ready to go. ● Device Enrollment ● Update bios to most current version. ● Fully charged, power on and test systems and adapters prior to shipping. ● Adapters wired into carts prior to shipping ● Asset tags applied and inventoried with serial numbers, model numbers and description in spreadsheet
	4 - Year Accidental warranty Warranty highlights: <ul style="list-style-type: none"> ● No Deductible ● Hardware fail ● Send Parts for Repair - if desired ● Advance Exchange ● Accidental Damage Protection (ADP) ● No Limit on ADP claims ● Spare parts on site - if desired ● Theft/Loss ● Free shipping both ways when there is an incident ● Battery & Adapters replacement (one replacement during the first three years)

All materials submitted by the District must be treated as confidential and cannot be used for any other purpose than the response to this RFP. Information submitted by any vendor will be considered confidential by the District and will not be used for any other purpose than evaluating vendor responses.

The District reserves the right to award this contract in whole or in part.

Bid Instructions

Sealed proposals are due no later than December 10, 2021 at 10:00 am. Proposals should be delivered to the following address clearly labeled as "Student Equipment - RFP".

The Contractor shall submit bids for the following locations:

- Savannah R-III District
408 W. Market
Savannah, MO 64485

All proposals must be submitted with Vendor Background, answers to Delivery and Service and Maintenance Questions, and a minimum of 5 references.

Selection Process

The District will select the vendor based upon the best overall value, and is not obligated to select the lowest price bidder. A number of factors will influence The District's decision in selecting the product and vendor. In addition to cost considerations, proposals will be evaluated on the basis of the following factors:

- How effectively the equipment and features quoted meet the specific needs laid out in the RFP
- Ease of deployment
- Ease of system administration
- Product quality, reliability, and warranty
- Commitment by vendor to the product and ongoing enhancement of both feature capabilities and service
- Information revealed from references
- Vendor qualifications including:
 - Overall experience and reputation in the industry
 - Service and support resources
 - Verifiable quality of service provided by vendor to area customers

Final selection and award of the bid will be made on January 20,2022.