

# African American Parent & Educator Advisory Committee Innovation Funding

*AAPEAC is seeking to identify activities, events, or materials for potential funding. We encourage individuals to submit a proposal for funding that they consider to be in alignment with the mission and goals of AAPEAC.*

## INNOVATION FUNDING

The AAPEAC Committee annually receives funds from the Etiwanda School District for use in supporting activities, events, and programs that align with the mission and goals of the committee.

AAPEAC committee members, Etiwanda School district educators or administrators may present an activity or event proposal to the AAPEAC Executive Board for consideration for funding.

Proposals must meet district criteria for funding.

1. Proposals must directly support Etiwanda School District students, families, educators, or community.
2. Activities or events may be principally directed to African American students and families, but must be open to all students, educators, parents, or the community.
3. Proposals must align with the mission and goals of the AAPEAC.
4. Proposal should include a plan for assessment or evaluation for effectiveness and impact.
5. Proposal must include anticipated costs, including items such as advertisement, office supplies, handouts, or travel and timeline for funding needs.
6. Presenters, vendors, or event coordinators from outside of the ESD must provide district required liability insurance as part of the proposal.
7. Funding may not be used for personal salaries, stipends, or benefit. All materials purchased through Innovation Funding are property of Etiwanda School District.
8. Activity, materials or event proposals may not exceed \$2,500.00. Annual activities total may not exceed budgeted amount for AAPEAC Innovation Funding.

## REQUIREMENTS

Procedure for individuals or organizations to propose an Innovation Funding request:

- ❑ Complete the [AAPEAC Innovation Funding Proposal Form](#), including a description of the activity, event or program that includes information on how the proposal aligns with the mission and goals of AAPEAC and method for activity/event evaluation.
- ❑ Requestor should attach quotes or order forms to the proposal to support requested funds.
- ❑ Invoices or ordered items will be paid directly by Etiwanda School District fiscal services. Individuals cannot be reimbursed through a proposal.
- ❑ All proposals will be submitted to the AAPEAC Executive Board (AAPEAC Officers and District Administrators) for review and recommendation. Recommended proposals will be presented to AAPEAC at a scheduled meeting for committee approval.

Please submit proposals two weeks before a scheduled meeting:

February 3 / March 17

## FORM

[AAPEAC Innovation Funding Proposal Form](#)  
If you have questions or need assistance to complete the form, please call the Etiwanda School District Instruction Department at (909) 803-3126