

School-Level Communicable Disease Management Plan

Ione Community School: Year 2023-2024



School/District/Program Information

District or Education Service District Name and ID: Ione School District, ID #3997

School or Program Name: Ione Community Charter School

Contact Name and Title: Tracey Johnson- Superintendent/Principal

Contact Phone: 541-422-7131

Contact Email: tracey.johnson@ionesd.org

Table 1.



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Plan Types	Hyperlinks and Descriptions
School District Communicable Disease Management Plan OAR 581-022-2220	https://docs.google.com/document/d/1N8W22dw3Muny7PWbuxVWSGZp8uREefvG/edit
Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases. OAR 333-019-0010	Staff and students will be excluded from the setting if they are diagnosed with a school restrictable disease per LPHA guidelines Students and staff should be excluded from the school setting if they exhibit symptoms of communicable disease
Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220	https://mail.google.com/mail/u/0?ui=2&ik=e73d6cefe7&attid=0.1&permsgid=msg-a:r-8153528404221648590&view=att&disp=safe&realatid=f_l4hhqv210
Emergency Plan or Emergency Operations Plan OAR 581-022-2225	https://docs.google.com/document/d/1aHur1j8yTvQy2onjgFiRDdvVlLsLXDDW/edit
Mental Health and Wellbeing Plans such as those prepared for Student Investment Account (optional)	<i>Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of a communicable disease outbreak.</i> Not applicable
Additional documents reference here:	Not applicable



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials.

Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	Tracey Johnson, Supt/Principal	Ryan Rudolf, Dean of Students
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none"> Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Tracey Johnson, Supt/Principal	Alena Davis, School Nurse
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none"> Supports building lead/administrator in determining the level and type of response that is necessary. Reports to the LPHA any cluster of illness among staff or students. Provides requested logs and information to the LPHA in a timely manner. 	Alena Davis, School Nurse	Tracey Johnson, Supt/Principal
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> Advises on prevention/response procedures that are required to maintain student services. 	Tracey Johnson, Supt/Principal	Ryan Rudolf, Dean of Students

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead (<i>staff member responsible for ensuring internal/external messaging is completed</i>)	<ul style="list-style-type: none"> Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. Shares communications in all languages relevant to school community. 	Alena Davis, School Nurse	Tracey Johnson, Supt/Principal
District Level Leadership Support (<i>staff member in which to consult surrounding a communicable disease event</i>)	<ul style="list-style-type: none"> Has responsibility over communicable disease response during periods of high transmission in community at large. May act as school level support to Building lead/Administrator activating a scaled response. Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Tracey Johnson, Supt/Principal	Ryan Rudolf, Dean of Students
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	Alena Davis, School Nurse Tracey Johnson, Supt/Principal	Ryan Rudolf, Dean of Students
Others as identified by team		Not Applicable	Not Applicable



Section 2. Equity and Continuity of Education

Preparing a plan that centers equity and supports mental health

Preparing a school to manage a communicable disease case or event requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for communicable disease management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of

outbreaks (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- [IMESD Equity Lens](#)



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Community Engagement Toolkit](#)
3. [Tribal Consultation Toolkit](#)

Table 3. Centering Educational Equity

OHA/ODE Recommendation(s)	Response:
Describe how you will ensure continuity of instruction for students who may miss school due to illness.	lone's small size allows for individualized instruction including, if needed, online learning options.
Describe how you identify those in your school setting that are disproportionately impacted by communicable disease and which students and families may need differentiated or additional support.	<ul style="list-style-type: none"> • School Staff monitor students during time set aside for care and connection and in other settings to identify students who may need additional support. • Referrals made by staff • Referrals from school counselor • Meetings with CARE coordinator
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to communicable disease.	<ol style="list-style-type: none"> 1. Referral made by staff to school counselor/admin 2. Talk with the family about any needs they might need 3. Meet with the CARE team to help with any needs from food, clothing, application for health care, food stamps, etc... 4. Provide space at school if applicable for meeting those needs of families impacted by

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

OHA/ODE Recommendation(s)	Response:
Describe what support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	1. Train staff at the beginning of the year on the referral process and services we can help provide through our CARE program and backpack program. 2.Repeat training at least quarterly to review supports available for families/students with staff 3.Monthly CARE meetings for follow up and review of referrals sent



Section 3. Communicable Disease Outbreak Prevention and Response:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing communicable disease transmission within the school environment for students, staff, and community members. Communicable disease, including norovirus, flu and COVID-19, will continue to circulate in our communities and our schools. Schools will utilize different mitigation measures based on local data, and observation of what is happening in their schools (e.g., transmission within their facilities and communities.) In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased transmission.



Suggested Resources:

1. Communicable Disease Guidance for Schools which includes information regarding:
2. Symptom-Based Exclusion Guidelines (pages 8-12)
3. Transmission Routes (pages 29-32)
4. Prevention or Mitigation Measures (pages 5-6)
5. School Attendance Restrictions and Reporting (page 33)
6. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
7. [Supports for Continuity of Services](#)

Table 4.

Communicable Disease Mitigation Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
Immunizations	<i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community. Shots are required by law for children in attendance at public and private schools, preschools, child care facilities, and Head Start programs in Oregon. Nearly every place that provides care for a child outside the home requires shots or a medical or nonmedical exemption to stay enrolled.</i> lone School District complies with state regulations requiring educator vaccinations. Students, families and staff are directed to regional vaccination sites upon request.
Face Coverings	The district has made face masks optional for all staff, students, and volunteers. Face mask requirements will be reinstated if local COVID-19 infections increase or if the state requires indoor mask wearing.
Isolation	The school nurse provides training to staff, who follow protocols described in the Communicable Disease plan linked above. This includes providing an isolation room set up to meet the required criteria.
Symptom Screening	Staff will visually screen students upon arrival to school If student is showing symptoms, send to office or isolation room
COVID-19 Diagnostic Testing	<i>OHA offers schools a diagnostic testing program to all public and private K-12 schools in Oregon. Please indicate whether your school will offer diagnostic testing.</i> Students and staff will be sent for testing to the Community/school based health center across the street for testing.
Airflow and Circulation	Provide improved air quality for all students & staff as follows: <ul style="list-style-type: none"> ● Keep classroom doors open to create airflow in classrooms ● lone has installed Ionizer systems with our HVAC to improve air quality throughout the building ● Hold classes outdoors as much as possible if necessary ● Clean and maintain HVAC systems regularly
Cohorting	If conditions require, students will be in cohorts to every extent possible: <ul style="list-style-type: none"> ● K-2,3--6th grade, 7/8. 9-12th ● Create staggered lunch and recess times. ● Cafeteria tables will be assigned per grade level and seating will be assigned for students
Physical Distancing	If conditions require: <ul style="list-style-type: none"> ● Students/staff will maintain 3 ft distance to the extent possible ● Classrooms will be arranged with 3ft distance requirements.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	Describe what mitigating measures the school will implement to reduce and respond to the spread of communicable disease and protect in-person instruction?
	<ul style="list-style-type: none"> • Provided extra seating for social distance criteria • Provide marks on ground at 3-6ft distances
Hand Washing	<ul style="list-style-type: none"> • Staff and students will wash hands or sanitize before and after eating food • Staff and students will wash hands or sanitize when entering and exiting the building. • Staff and students will wash hands and use sanitizer after using the restroom • Staff and students will adhere to respiratory etiquette such as covering coughs with elbow and disposing of tissues in the trash. • Provide hand sanitizer at every door • Post signage of handwashing etiquette • Provide soap in any area where hand washing can be done. • Provide tissues and garbage cans throughout areas for easy access • Post reminders on social media on proper respiratory etiquette (available in Spanish)
Cleaning and Disinfection	We will continue to clean and sanitize per OHSA standards.
Training and Public Health Education	<ul style="list-style-type: none"> • Share health and safety protocol with all staff, students, families, county commissioners, and LPHA • Provide training where needed for health and safety protocols • Information in school newsletter • Post on school website and social media page • Attend public meetings to share information such as ICABO, preschool meetings • Safe schools training yearly for staff • Nurse training with staff at the beginning of the school year.

PRACTICING PLAN TO BE READY

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

INSERT THE LINK where this plan is available for public viewing: <https://www.ione.k12.or.us/documents/covid/241576>

Date Last Updated: **August 22, 2023**

Date Last Practiced: **Will coordinate with school nurse for training in Fall 2023.**