

*A Caring School Community Dedicated To Excellence***REGIONAL SCHOOL UNIT #38 BOARD OF DIRECTORS****Maranacook Community Middle School & Zoom****December 1, 2021, 6:30 p.m.****AGENDA**

1. Call to order:
 2. Pledge of Allegiance:
 3. Recognition: Girls' Soccer Team Class C State Champions (10 min.)
 4. Student Representative Reports: (10 min.)
 5. Presentation: Update on Indoor Athletics (10 min.)
 6. Citizens' Comments: (5 min.)
 7. Additions/Adjustments to the Agenda by Board and/or Superintendent: (5 min.)
 8. a. Reports: (10 min.)
 - Staff Association
 - Principals*
 - Adult & Community Education Dir.
 - Finance Director*
 - Health Center Director*
 - Special Education Director*
 - Curriculum, Assessment & Instruction Director
 - Superintendent of Schools*
 - b. Committees:
 - Curriculum – next meeting 12/15/21, 4:30 p.m. via zoom
 - Facilities/Transportation* – next meeting 01/24/22, 6:00 p.m. via zoom
 - Policy (see items 9e & 9f below)– special mtg. 11/29/30, 6:00 p.m. via zoom; next reg. mtg. 12/14/21, 6:00 p.m. via zoom
 - c. Ad Hoc Committee: Awesome Bear Society (ABS) – 01/12/22, 6:00 p.m.
9. Action Items: (40 min.)
 - a. Approval of Minutes of November 17, 2021 Meeting*
 - b. Acceptance of Donations*
 - c. Approval of first probationary contract nurse, Mt. Vernon & Wayne Elem., Jennifer Von Deesten*
 - d. Annual Approval of RSU 38 Comprehensive Emergency Management Plan*
 - e. Consideration of Policy Committee request to Suspend Procedural Rules pertaining to the Adoption of new Policy BED, Remote Participation in School Board Meetings
 - f. Consideration of Policy BED, Remote Participation in School Board Meetings
 - g. Consideration of Bond Funds Request as recommended by Facilities/Transportation Committee – Visual/Performing Arts*
 - h. Consideration of Revised Calendar Proposal
 - i. Finalize Board Goals*
 10. Discussion Item: Snow Days vs. Remote Learning Days* (10 min.)
 11. Informational: Winter Coaching Nominations
 12. Executive Session pursuant to 1 M.R.S.A. § 405(6)(D), labor contract proposal discussions between the Maranacook Area Schools Staff Association and the RSU #38 Board of Directors (20 min.)
 13. Action Following Executive Session (if any):
 14. Adjournment:

* Attachments

NOTE: Attendees are required to wear face masks while in the school building.Join Zoom Meeting <https://us02web.zoom.us/j/89087502082>

Any citizen who wishes to add an item to the agenda may do so by notifying the Board Chair or the Superintendent's Office, in writing, ten days prior to the Board's next scheduled meeting.

Elementary Principals' Report

8a.

December 1, 2021

Janet Delmar (MTV)

Abbie Hartford (MES)

Tina Brackley (WES)

Jeff Boston (RES)

	Pre-K	K	1	2	3	4	5	Total
MES	5/6	15/14	19	16/15	21	15/16	18/18	178
RES	13/8	8/9	16/16	15/15	18/19	18/19	11/12	197
MTV	8	15	13	14	8	13	14	85
WES	8@ RES	6	13	10	10	20		59

Parent/Teacher Conferences

The month of November marks the beginning of Parent/Teacher conferences (via Zoom). We would like to take this opportunity to thank our parents and teachers for their efforts in building a strong educational partnership to benefit our children.

November 10th

Faculty participated in two different professional development opportunities on our early release day: 1) Worked within individual building on Rtl, curriculum, grading, and remote learning and 2) Participated in collaborative grade level meetings. It was a productive use of time!

RES Buddy Bench

We would like to take this opportunity to thank Annie and Jason Seyfried for their generous donation of a Buddy Bench for the RES playground. "It's recess! Kids are screaming and balls are flying. Then you take a closer look, and find that some kids aren't joining in on the fun. Christian Bucks, a 2nd grader at Roundtown Elementary (2013), witnessed lonely classmates at his school's playground, and wanted to make sure everyone had a friend. His solution? The Buddy Bench - modeled after a bench he saw in a German school brochure." The RES Buddy Bench was installed on October 29th by the Seyfrieds. It is our hope this new addition to our playground will foster new friendships among students. Below are a few pictures:



Second Step - SEL Curriculum - Empathy

During the month of November, the schoolwide theme focused on empathy. In our morning announcements, we have been reminding students to have empathy, identify their own feelings, and show compassion. Compassion involves saying kind words or doing something helpful to show you care how another person feels. When students can identify, understand, and respond in a caring way to how someone else is feeling, it helps create a positive and accepting school climate. *Second Step* lessons specifically teach about empathy. Families receive *Home Links* describing why empathy is important and including fun activities to do at home to help children identify their feelings and practice showing empathy and compassion.

MtVES Creative Kids Club

Mrs. Boucher, literacy specialist, and Mrs. Delmar, principal, are running a Creative Kids Club for all students in grades K-5. Students can sign up for a session and have the opportunity to meet in the library and work with peers creating a variety of fun crafts. The two requirements for coming - *be creative and have fun!* In October, Mrs. Boucher brought in special paper, craft scissors, and mini paper cutters typically used in scrapbooking for students to use in order to make a card or a bookmark. This past month the students made festive table top turkeys. The children are super excited to create and we are happy to have this opportunity to work with them in a fun and different way. Each month the students will have a new and exciting activity to complete.





MtVES Recognizes Positive Behaviors

Throughout the month of October and November the staff at MtVES has been recognizing all of our students for exhibiting safe, responsible, and respectful behaviors at school. Our Positive Pumpkin Bulletin Board displays a recognition pumpkin for each student in grades PreK-5! At the end of each week, one student in grade PreK-2 and one student in grades 3-5 have their name drawn, their recognition read aloud over the announcements, and they also choose a "Gourd Award". Congratulations to all of our students for helping to create a positive and productive learning environment at MtVES.



Our Gourd Winners



WES Happenings

On Friday Nov. 19th, WES hosted a Covid Vaccine Clinic. The clinic was able to make the vaccine available to elementary students district wide. It was very successful. Also on that day the 1st grade and kindergarten had a publishing party. It was wonderful to see the two classes share their work and celebrate together.

Maranacook Education Foundation Recipient

Kristie Sniffen, RSU #38 Clinical Director/Licensed Social Worker, who works in the Readiness Skills Program at RES, is the recipient of an MEF grant for an RES Readiness Skills Program Outdoor Learning Space. The Readfield Elementary School Special Education team will be constructing a barrier fence enclosing a space outside the Readiness Skills classroom exterior doors. The fence will serve two purposes:

- 1- To provide a safety barrier for our most vulnerable students who can be at risk to leave their classroom unexpectedly. This barrier would allow staff the time to keep students safe.
- 2 - To provide an alternative recess area for Special Education students who are learning how to follow general education recess expectations. Without a designated enclosed area, these students sometimes are not able to access outside recess.

We are very grateful and excited to provide this opportunity to our students with the grant from the Maine Education Foundation.

Other elementary recipients:

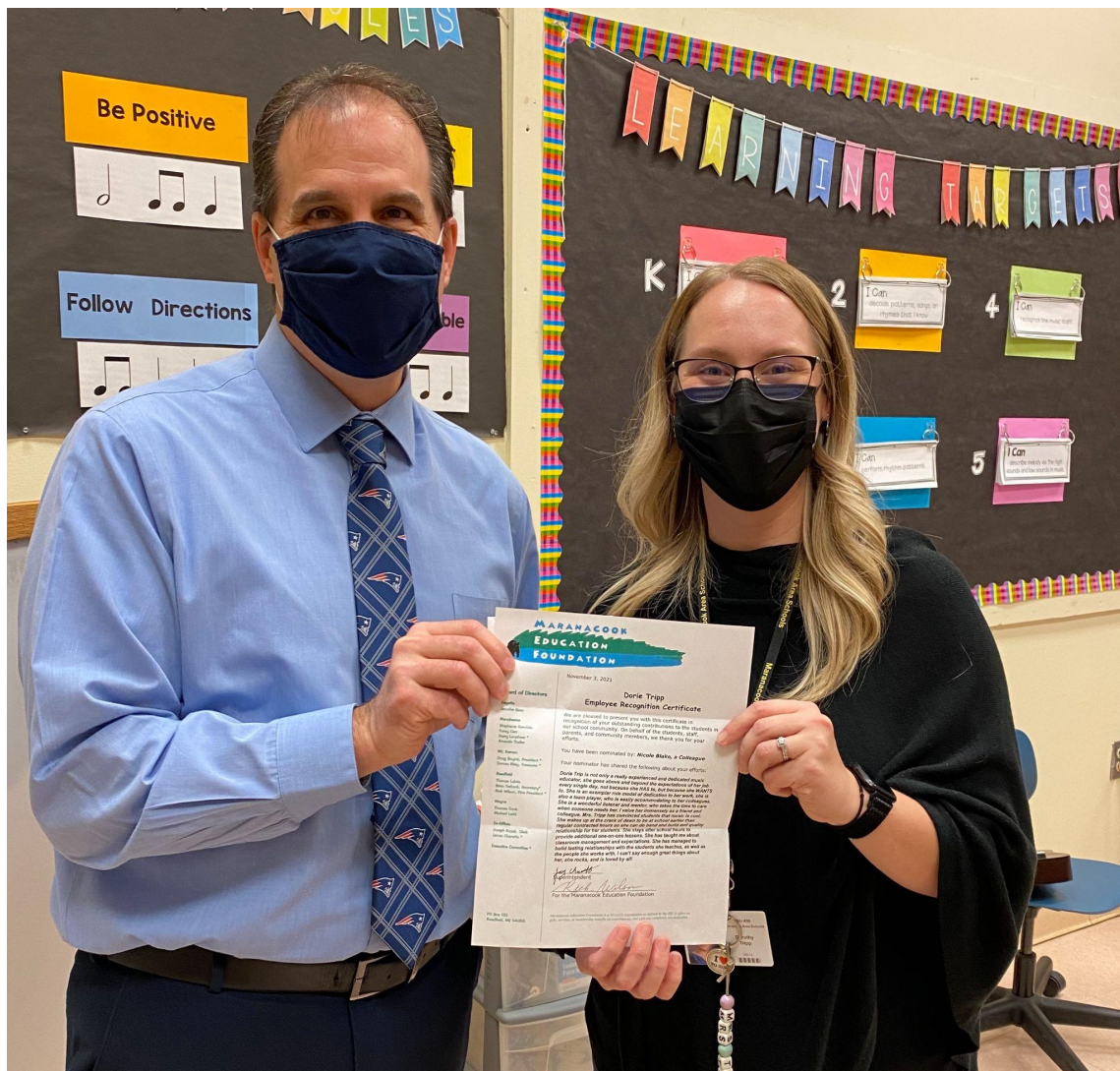
Amy Hague - Manchester Elementary School - ***Resource Room Library***

Heather Chalmers - District Elementary Library Media Specialist - ***Stem Kits for the Elementary Libraries***

Rachael Boucher - Mt. Vernon Elementary School - ***Page Turners***

Maranacook Education Foundation Employee Recognition For November

Congratulations to Dorie Tripp, RES/MES music teacher, for being recognized for her outstanding contributions to the students in our school community. Below is a brief excerpt from the nominator: "She is an exemplary role model of dedication to her work, she also is a team player, who is easily accommodating to her colleagues. Mrs. Tripp has convinced students that music is cool. She has managed to build lasting relationships with the students she teaches, as well as the people she works with."



Maranacook Community Middle School
 Regional School Unit 38
 2100 Millard Harrison Drive
 Readfield, ME 04355



Kristen Levesque, EdD., Principal
 Phyllis Cote, Office Coordinator
 Office Phone: 207-685-3128 x1114
 Office Fax: 207-685-9876
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“A Caring School Community Dedicated to Excellence”

November 22, 2021

Dear RSU 38 Board Members,

I hope everyone is enjoying the start of the holiday season! It has been a very busy month at MCMS. Fall sports finished up in late October and basketball began on November 15th. Skiing will start in December. We started pooled testing here at MCMS the week of November 15th, as we were the first school in the district to start this. Finally, we all enjoyed having Pajama Day on November 23rd, the day before our Thanksgiving Break began. We will be wrapping up Trimester 1 on December 3rd, and starting into Trimester 2 on December 6th.

Academic Updates

Core Classes- Highlights

On the Sebago team, students are learning about revolution and rotation, and what causes us to have day and night and seasons. They have been using Edpuzzle, an online program, to look at the digital representation of the earth and sun in order to see how the earth tilts and how that changes where the sun's rays hit the earth. On the Royal team, students are doing lab work in order to understand the impact of craters on earth. In this lab, students are making graphs and looking at the relationship between the diameter of the object dropped and the diameter of the crater it made. They are also identifying the mass of the object and the depth of the crater made. On Moose Island, students have been learning about the economy and about voting rights. Students in Mrs. Pelletier's 8th grade math class worked on their Barbie Bungee Jump lab. Students are launching Barbie dolls from a high spot, and they are going to have to write their linear equations and predict how to use linear equations to land Barbie Safely! The Acadia Team is continuing to learn about war and its impacts, with a current focus on the Civil War. They have been learning about the Battle of Gettysburg and the weight this battle had on America's history. The team is also learning about themes in various forms of texts: spoken poems (Why am I Not Good Enough?), lyrics (Hamilton -My Shot), and short stories (Lamb to the Slaughter).

Mathematics

6th Grade Math: Students have been introduced to ratios and are using ratios to compare real-life objects!

7th Grade Math: Students have been learning how to combine like terms in expressions with variables. They have used all four operations (addition, subtraction, multiplication and division) to learn how to simplify expressions with variables. Following this, they have used these variables and the distributive property.

8th Grade Math: Students have been finding the distance on a coordinate plane as well as area. From this, students will be working on the Pythagorean Theorem.

World Language Highlight- Spanish Program

Middle school Spanish classes have been learning about el Día de los muertos through Pixar's movie *Coco*. To begin the unit, students read a general book about Día de los muertos in Spanish. Mariachi music (past and present) and the urban legend of La Llorona were studied through close examination of two songs from *Coco*. Students learned about alebrijes and the art of Pedro Linares, about Xolox (Mexican Hairless dogs) and their 3000 year history in Mexico, and the use of la chancla by many Mexican women. Students encountered novice Spanish in every lesson. Targeted vocabulary groups were feelings, body parts, and colors for this unit. They are wrapping up the unit by watching *Coco* with Spanish subtitles!

Music Department- Highlight

Below is an email from one of the middle school's special education teachers about our music teacher, Adam Scarpone.

“I just wanted to take a moment to write and express my sincere appreciation for Adam. With only a few days notice he was able to come up with an engaging and meaningful music opportunity for a student of ours who is deaf. This was a huge undertaking and Adam did it with fidelity and finesse. Our shared kiddo has not had a general education music class for as long as she can remember. She is thoroughly enjoying herself and Adam has gone out of his way to include her in classroom content by ordering her a special watch that pulses which in turn allows her to understand rhythm and beats.” We are thankful for having such a caring music teacher!

Special Education Highlights

Life Skills: Mrs. Davis- In Mrs. Davis's room, they have been working on filling out Habits of Mind surveys (weekly) to help with increasing student reflections. With the information collected, they are able to chart individual progress and show areas in need of growth and areas that are relative strengths. Students have responded well to the implementation of weekly Habits of Mind surveys.

Learning Center Room 123: Mrs. Holland- In math, they are finishing a unit on ratios and will be moving onto the next unit, percentages and unit rates. Reading classes have finished reading, The Call of the Wild. Now, they are watching the movie and comparing and contrasting the stories. In writing, students have been writing scary narrative stories. The executive skills classes focus on identifying, prioritizing, initiating, completing and submitting academic assignments. They also work on constructing emails to teachers when information needs to be shared, accessing and using Google apps and persevering through challenging or non-preferred assignments.

Learning Center Room 122: Mrs. Cotton- In math, groups come together to figure out word problems where they may be the main characters! The students' big focus is reviewing how they can figure out which of the four operations to use. In reading, students have been working overtime on our online reading program, Lexia, where they work on word study, grammar, and comprehension where they can earn special class incentives! In writing, students have been working hard on their Informational Writing Essay where they were challenged to teach Mrs. Cotton about something that includes three subtopics, an introduction, and conclusion. In the work completion classes, the focus is on executive skills and academic support where students focus on prioritizing, initiating, and completing their assignments. Students also work on perseverance through difficult tasks.

Club Highlight: Magic & More

Tom Radcliff, the middle school's math super ed tech, 3- season coach and advisor of our Magic & More Club. The club meets every day during activity time for about twenty students, with an additional after school club meeting on Fridays after school. Magic & More has 8 -12 students each Friday. This year they have also had three different high school students and a dozen or more different middle school students attend. Students often split their time between playing Magic The Gathering (card game) and Dungeons and Dragons (cooperative storytelling and role playing). On occasion, they've played other card games such as Pokemon, YuGiOh and Keyforge. The club plans to do a tournament just before Christmas where they can open packs of cards, make their own deck, and compete with those decks. One of the interesting pieces to this has been seeing students who move on to the high school still come back on Fridays to play and interact with the middle schoolers. They often take on the teacher role, helping with rules or modeling the etiquette that was once new to them when they were younger. There is one high school student who has put together an activity/event for the middle schoolers using his own cards in what is called a Cube Draft. Mr. Radcliff helped facilitate but he largely allowed the high schooler to run the event and it went well. Another high school student is taking on the role of Dungeon Master (group facilitator, lead storyteller) for a group this year. Multiple middle school students have done this as well. This club is incredibly important to a select group of students who are able to create, support and interact with peers both during the day and after school.

As always please reach out to me if you have any questions or concerns.

Sincerely,
Kristen Levesque, EdD
Principal

Student Count, as of 11/22/21: 6th-101 7th-104 8th-98

MARANACOOK COMMUNITY HIGH SCHOOL

2250 Millard Harrison Drive
Readfield, Maine 04355

Dr. Dwayne Conway, Principal



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Dear RSU #38 Board Members

November 2021

November has been quite a month at Maranacook. We saw our girls soccer team make a historic run and win the state championship in Presque Isle against Bucksport 5-0. Also, our football team lost an incredibly close game against Dexter at Fitzpatrick Stadium in Portland. I could not be more proud of all our student athletes for their dedication to their sport and academics. They represent the best of Maranacook.

Maranacook visual and Performing Arts Awesomeness Award

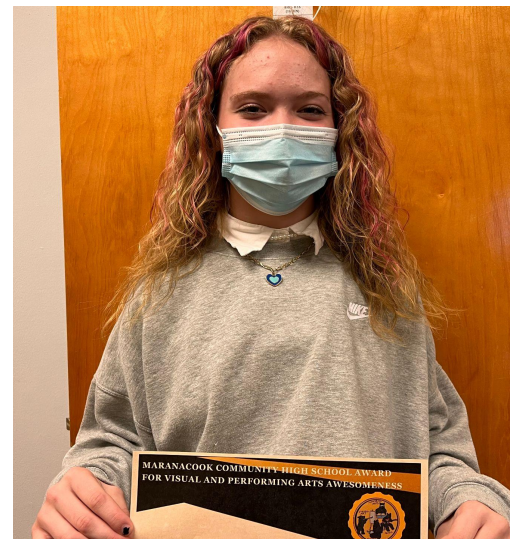


Mr. Smith would like to recognize Abigail Bousquet with the Maranacook Visual and Performing Arts Awesomeness Award for October of 2021. For genius and creative risk-taking in your visual studies of the human experience. Thanks for your dedication and the originality that shines through in your work. Congratulations, Abby!

Mr. Stockford would like to recognize Molly Woodford with the Maranacook Visual and Performing Arts Awesomeness Award for October of 2021. For excellence in Technical Drawing and Creative Computer Aided Designs, Molly really excels. Her interpretation of geometric designs and shapes takes visualization to a new perspective. Congratulations, Molly!

Maranacook September Students of the Month - 9th Grade

Sarah Muniz: Sarah goes above and beyond to complete any task she has in front of her. She is focused in class and demonstrates excellent habits of work. Recently, Sarah honored her great grandfather (from Puerto Rico) for the Hispanic Heritage Month celebration in her Spanish 2 class. She talked about how his contributions helped her understand her cultural identity. Sarah received an invitation to talk about this project with me at the RSU#38



board meeting on October 6th. She did a marvelous job representing her Hispanic heritage and was also a good role model of citizenship at such a young age.

Molly Woodford: Molly is a hard working student who is dedicated to her work. She actively participates in class and is a model for other students. She helps others without being asked and brings her positive attitude and kindness to every class.

10th Grade

Isabella Savage: Isabella is a hard worker, in and out of school. Despite her many responsibilities she is on top of her work and makes sure she knows what she needs to do to be successful. She is focused and persistent. She is not only hard working but also friendly and polite and brings a positive attitude to class each day. Isabella is a model student who can work with anyone and will make their day better.

Spencer Fike: Spencer is a model tenth grader. He has his priorities in order and balances his responsibilities at school with his responsibilities at home. While being very competitive and athletic in nature, he stays positive with both his teammates and opponents. He is a quiet leader who makes Maranacook a better place by just being himself.

11th Grade

Alissa Michaud: Alissa has carried the weight of the world on her shoulder with grace and determination. She is finding success in her classes, extracurriculars, and life in general.

Jaden Bryant: Jaden is a bright, beaming ball of energy, enthusiasm and passion. In addition to excelling in academics, Jaden is a natural leader and displays high levels of dedication to everything he participates in including theater, art, and music.

12th Grade

Claire Holman: Claire is a deeply compassionate and determined individual who always shows up ready for the challenge. Her bright demeanor and positive attitude have lit the way through the adversities of the last year and a half. Claire always brings levity and positivity to her advisee group and teachers, as well to her classmates and cross-country team. She excels academically and in the real world by volunteering and working hard on the farm.

Zach Potcher: Zach is a creative and passionate individual. Whether he's writing an essay for school, learning Russian, or plugging away at his novel, he works with diligence and curiosity. He's friendly and quick to share his interests with students and staff alike and is often helping others. Zach is a positive presence and Maranacook continues to benefit from having him as a student.

Professional Learning Communities

We held our second round of PLC's on Tuesday, November 16th. This provides a great opportunity for us to learn research based best practices from each other. Thank you to everyone who presented this past time. We will have 5 more sessions this year.

- Mrs. Moran and Mrs. Jones presented on "Grading for Equity" which is a year long book study.
- Mrs. Graziano and Dr. Gross presented on "Differentiation," which is a year-long book study.
- Mrs. Chisholm presented on SEL and Student Support.
- Mr. Magnusson presented on what we can learn about differentiation from coaching.
- Mr. Stockford presented on AutoCad activities to generate discussion around detracting and differentiation.
- Mrs. Smith presented on embedded honors programs.

Enrollment as of 11/21: Freshmen 93, Sophomore 91, Juniors 88, Seniors 94- Plus 1 from last report

Respectfully submitted,
Dwayne Conway

A Caring School Community Dedicated To Excellence

11/19/2021

**WARRANT ARTICLE RECONCILIATION
REGIONAL SCHOOL UNIT NO. 38
2021-2022
November 18, 2021**

<u>DESCRIPTION</u>	<u>APPROVED</u>	<u>TRANSFER</u>	<u>REVISED</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>REMAINING</u>	<u>% REMAIN</u>
Regular Instruction	8,022,007.00		8,022,007.00	2,644,493.39	26,515.54	5,350,998.07	66.70%
Special Education	2,929,750.00		2,929,750.00	860,225.98	0.00	2,069,524.02	70.64%
Career & Technical Educ.	0.00		0.00	0.00	0.00	0.00	0.00%
Other Instruction	483,330.00		483,330.00	129,751.41	7,291.00	346,287.59	71.65%
Student & Staff Support	1,949,854.00		1,949,854.00	647,403.25	8,462.39	1,293,988.36	66.36%
System Administration	721,601.00		721,601.00	290,627.39	4,271.38	426,702.23	59.13%
School Administration	1,171,917.00		1,171,917.00	416,176.20	3,050.37	752,690.43	64.23%
Transportation	1,089,314.00		1,089,314.00	384,503.29	61,612.21	643,198.50	59.05%
Facilities/Maintenance	2,503,638.00		2,503,638.00	1,128,608.84	324,249.96	1,050,779.20	41.97%
Debt Service	102,635.00		102,635.00	99,975.61	0.00	2,659.39	2.59%
All Other Expenses	114,287.00		114,287.00	0.00	0.00	114,287.00	100.00%
TOTAL BUDGET	19,088,333.00	0.00	19,088,333.00	6,601,765.36	435,452.85	12,051,114.79	63.13%

As of today's date we are optimistic that the overall budget for Regional School Unit No. 38 remains sound as budgeted for fiscal year 2021-2022.

Please do not hesitate to contact me with any questions, comments or suggestions through e-mail at mandy_fitzgerald@maranacook.com or telephone at 685-3336.

SBHC Board report - 12/1/21

Submitted by Sarah Morrill, RN BSN, Health Center Director

Thank you to the board for your ongoing support of the SBHC. None of us wanted to spend this much time and energy on Covid-19 this year, but again we must respond to the challenge at hand. With younger students now eligible for vaccination and with pool testing soon to be available district-wide, we are cautiously optimistic for a future with less quarantines. That said, we hope the board will exercise caution in removing any of the existing safe-guards before we are confident that covid is trending down in our community.

Data review

Enrollment in medical and/or behavioral health services = HS 179/367 49% ; MS 140/305 46%

Medical visits = 40 (32 billable/ 8 non-billable)

Family Planning visits = 5

Covid-19 - Pool testing/ clinics/ Covid RN

RSU 38 hired a full-time Covid RN to support the roll-out of pool testing and meet the general demands of covid-19 testing in our schools. Pool testing has begun at MCMS and is slated for a staggered start in the rest of the district schools over the month of December.

RSU 38 hosted covid-19 vaccine clinics for students 11 and under at MCMS and Wayne Elementary, as well as for students 12+ at MCHS. These clinics were in partnership with MaineGeneral Health and Northern Light Health.

Our goal is to keep kids in school and playing sports by encouraging vaccination and pool testing, along with ongoing universal masking and social distancing.

School Initiatives

The SBHC is working with MCHS administration on a better process for supporting tobacco/vaping cessation. This includes a risk assessment visit with our medical provider as well as resources and wrap-around services.

The Student Senate health committee is making a video about the services provided at the SBHC.

SBHC Partnerships

Maine General administrators will be doing a site visit to the SBHC in December. We will be reconciling expenses and billing revenues for the first quarter soon.

The SBHC is working with Kennebec Behavioral Health to meet this year's increased demand on mental health services. Contract funds are being used to cover uninsured and underinsured students, students seen by an unlicensed counselor intern, and for other time counselors are required to assist with student issues, such as during a mental health crisis.

Thank you again for your time and dedication to RSU 38. Looking forward to working with you all on many projects in the future! Please reach out if you have any questions or suggestions for the SBHC.



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

James Charette
Superintendent of Schools

Karen G. Smith, Ed.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

December Board Report

Dear RSU #38 School Board:

It is about the time of year that we gradually start to shift our focus to items that will be coming up for the 2021-2022 school year. Budgets are in the process of getting developed and in particular this is the time of year that we start meeting with Child Development Services (CDS) to get an idea of how many students will be joining us in RSU #38 in the fall of 2022 for kindergarten. On November 30th a group of RSU #38 special education staff and myself will meet with CDS in Waterville to review the potential students we have coming in who may need special education services and supports.

CDS starts the transition process early in the year prior to the students arriving so that programming can be planned, and so that school districts can plan for any budgetary considerations based on the projected student lists. In addition, CDS and the public schools are required to hold joint Kindergarten transition Individualized Education Program (IEP) team meetings in the spring prior the students starting public school in the fall. We already have our date tentatively scheduled with CDS and families for April of 2022. At that time we will be able to formally develop individual student plans that will ensure a smooth and well thought out transition for students who we will be fully serving in their Kindergarten years. The IEP teams will consist of parents, current CDS providers, administrators and anticipated RSU #38 providers.

These transition opportunities are a time for parents and families to get to know new providers and support teams. Students and families can become familiar with their 'new' teams of support through RSU #38 and hopefully excited about the kindergarten year ahead. I know our special education staff spends a substantial amount of time and energy preparing for these transitions and look forward to getting to know the new students and families.

If you have any questions about this process, please let me know.

Sincerely,

Ryan Meserve



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

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Superintendent Report - December 2021

As we begin the month of December, I would like to first complement the efforts of our school staff in maintaining, as close as possible, a sense of normalcy in our day to day operations. That being said I would also like to let you know that I am very worried about morale in the district. As normal as it seems for the students, the behind the scenes work to hold everything together and functioning is having a big impact on the staff, as it is in many industries. As such the administrative team is offering a calendar modification proposal to address in a small way the needs of our school staff.

The pandemic continues to be a problem across the State of Maine. At a recent commissioner briefing, she shared that we have had over 4,000 student school report cases in the last thirty days. This does not include school staff which has been a problem here in RSU #38. Pool testing is in place at the middle school and is coming on board for Readfield Elementary, Maranacook High school and Manchester Elementary in the month of December with the 2 remaining schools coming on in January. Reminder that participation in pool testing eliminates community quarantine requirements and as such is highly recommended for student athletes at all levels.

We continue to be short staffed in the custodial department and transportation departments. Substitute teachers is a high need but in good news we have several college students that may be able to offer short term relief. There will be ongoing work on this issue with more to report in the near future.

To echo some good news that you have heard - congratulations to the Maranacook Girls' Class C Soccer champions! The Maranacook Football team put together a fantastic season and came up a little bit short during the state championship, however they represented the team, school and communities with class and pride. The cast and crew of the Fall Play, "The Iliad, The Odyssey, and All of Greek Mythology in 99 Minutes or Less" put on four outstanding performances right before the Thanksgiving break. It was great to have live theater back at Maranacook Community High school

Finally, here is the truancy report for the month of November. Please remember these numbers represent NEW truancy cases by month. The administrators are following our protocols and setting up plans with the students and families. Many of the plans have been successful across the levels and have resulted in improved attendance. The total number at the end of each column represents the total cases; not all are active cases.

	Elementary	Middle	High
September	1	0	2
October	0	0	5
November	1	0	2
Cumulative Totals	2	0	9

RSU #38 Facilities/Transportation Committee
 Zoom
 November 15, 2021, 6:00 p.m.
Minutes of Meeting

8b.

Present: Dave Guillemette, Rebecca Lambert, Shawn Roderick, Betty Morrell, Kelly Thompson, Shaun Drinkwater, Brigette Williams, Jay Charette

1. Transportation Staffing Update - Kelly Thompson
 - a. Traversa is up and running, Tyler Ride tablets are on the buses. If all goes well, the plan is to go live in the next few weeks; 360 ride will give parent notifications.
 - b. Two staff resignations (money and hours), recent challenges of 4 staff out due to covid or other medical, plus the mechanic. Trying to combine runs (from 4 to 3) and use of a spare driver has meant less of an impact.
 - c. This is a willing resilient group of drivers who are taking on the many challenges of transportation. They are doing an amazing job in difficult circumstances.
 - d. Two new buses will be coming on line this week. One will be operating in MTV and the other new bus will start on winter sports runs.

2. Maintenance Staffing Update - Shaun Drinkwater
 - a. Full crew to start the year, a few resignations, currently down 2 positions, upcoming medical as well as a resignation in December. Staff situation is very fluid.
 - b. The priority is to have clean schools which has resulted in staff having overtime. Posted positions with few applications, process followed to cover all necessary work given that we are short staffed.
 - c. How do we show appreciation to this crew? Creative outside of the box thinking. Shaun, Brigette and Jay will meet to discuss
 - d. Winter Sporting events are a worry - hire additional help for athletic events? (Any staff who might be interested?)
 - e. Appreciation by committee expressed to this team for all they are doing!

3. Review Bond Project Summary
 - a. Bond project review - lights will be discussed shortly - it is still evolving in terms of best options, elevator at WES installed during holiday break, IA 95% done need another short period of time to tie it in, bus garage furnace project completed.
 - b. Track resurfacing question - short discussion about extra lanes and it does not seem feasible that this is going to happen.

4. Visual/Performing Arts (VPA) Bond request
 - a. Discussion of kiln at MES and RES. The Art teacher is working with Shaun and will continue to do so. This can be handled through the regular budget.
 - b. Agreement on flex screen for Middle School Art
 - c. Sound systems - 4 systems for Middle, RES, MES and WES schools agreed by members

- d. Wall panels for RES Stage - investigate cost and include this with this package
 - e. Risers - investigate more about the use and the necessary number needed for the schools
 - f. Bring the Visual/Performing Arts (VPA) bond project proposals to the full board for final approval - will get ready for Dec. 1st meeting.
5. ESSER Funds 3 Grant Update - see included email. Grant projects are fully approved. Thank you to Brigette Williams and Karen Smith for finalizing and answering state questions.
 6. Consideration of Mt. Vernon Select Board request for school generator
 - a. After a brief discussion the committee is not interested in pursuing a generator agreement at a single school. It is noted that no other schools have generators.
 7. Identify representative to report at Board meetings
 - a. Rebecca volunteered to be the representative; minutes will be provided ahead of the board meeting.
 8. Schedule SY22 meetings - Suggestion (third Monday, 6-7 p.m.)
 - December 13 (ReVision Energy) (to be scheduled)
 - January 24 (fourth Monday)
 - March 21
 - May 16Committee was in agreement on these dates and encouraged the use of zoom for the foreseeable future.
 9. Other - Schedule a meeting with ReVision Energy for a presentation on Dec. 13. Superintendent will work to schedule the presentation, likely through Zoom. (This will be the only agenda item.)

Meeting adjourned at 7:11 pm

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9a.

RSU #38 Board of Directors
 Maranacook Community Middle School
 November 17, 2021
 Minutes of Meeting

Members Present: Vice Chair David Twitchell, Keltie Beaudoin, Kim Bowie, Patty Gordon, David Guillemette, Rebecca Lambert, Betty Morrell, Jade Parker, Shawn Roderick, Melissa Tobin, Dane Wing

Members Absent: Chair Cathy Jacobs, Tyler Dunn

Students Present: Carter Bennett, Celia Bergdahl, Abigail Allen, Morgan Boynton

Administration Present: Superintendent Jay Charette, Principals Jeff Boston, Tina Brackley, Dwayne Conway, Janet Delmar, and Abbie Hartford, Special Education Director Ryan Meserve, Director of Curriculum, Instruction, and Assessment Karen Smith, Technology Director Diane MacGregor, Adult & Community Education Director Steve Vose, Finance Manager Brigitte Williams

1. Call to Order: Vice Chair Twitchell called the meeting to order at 6:30 p.m.
2. Pledge of Allegiance:
3. Student Representative Reports:

Middle School Student Representatives Celia Bergdahl and Carter Bennett reported on team projects and school wide events, noting that the girls' soccer team was undefeated this season.

High School Student Representatives Morgan Boynton and Abigail Allen reported on student senate projects, student council and extra-curricular activities. The girls' soccer team are the Class C State Champions.
4. Citizens' Comments:

Citizens addressed the board regarding the Standard Operating Procedures (SOP) being followed. Requests were made for the Board to start evaluating real data and policies, and to re-evaluate the mask requirements.

Requests were also made to hold the course and to not consider any changes until after the winter break.

Comment was made that some buses are running without the windows open.

Mrs. Philbrook stated her questions from a previous meeting were not answered and asked that she receive responses to her questions.
5. Additions/Adjustment to the Agenda by Board and/or Superintendent: none
6.
 - a. Celebration:

Superintendent Charette announced that at the MSBA Annual Conference the RSU #38 Nurses were awarded distinguished service awards. Congratulations to Sarah Morrill, Health Center Director, Jada Clark at Readfield Elementary School, Erin Foth at Manchester Elementary School, Angela Palmer at the Middle School and Anya Davidson at the High School.
 - b. Reports: (see board packet)
 - c. Committees:

Facilities – Rebecca Lambert reported on Monday evening's meeting. A recommendation will be made to the Board at the December 1st meeting to provide flex screens, sound systems, and risers for the Visual and Performing Arts programs at the schools. The Committee also reviewed a request from the Mt Vernon Select Board to split the cost for a generator at Mt. Vernon Elementary, but the

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Committee decided not to bring to the full board because it would only benefit one school. Minutes of the meeting will be provided with the December 1st board packet.

Policy – Patty Gordon reported on the November 9th meeting, stating the Committee discussed the work plan for the year. There are 3 policies presented for first readings: GBGB, Workplace Bullying which is a new policy; IHBAC, Child Find; and JKAA, Use of Physical Restraint & Seclusion, which have revisions due to legislative changes. Later on the agenda is a sample policy BED, Remote Participation in School Board Meetings, which the Committee would like input from the full board before presenting it for first reading.

d. Ad Hoc Committee – Awesome Bear Society (ABS)

Kim Bowie volunteered to be the board representative on the ABS Committee. She reported that the new restrooms were used for a couple events at the end of the fall season, noting this is another area that school staff will be responsible to clean. The ABS will be holding a basket fundraiser, which will be available to bid on after Thanksgiving.

7. Action Items:

a. Approval of Minutes of October 20, 2021 Meeting

MOTION by Morrell, second by Gordon to approve the minutes of October 20, 2021 as presented. **Motion Carried:** 10 in favor, 0 opposed, 1 abstained (Tobin)

b. Acceptance of Donations

MOTION by Lambert, second by Gordon to accept the donations as presented.

Motion Carried: unanimous

c. Acceptance of teacher resignation effective 12/22/21, MES Grade K, Brianna Holmquist

MOTION by Lambert, second Bowie to accept the resignation of Brianna Holmquist.

Motion Carried: unanimous

d. Health and Safety Procedures and Protocols

MOTION by Morrell, second by Bowie that the RSU #38 health and safety protocols remain unchanged through the months of November and December, and be reviewed again in January at the Board of Directors business meeting.

Superintendent Charette provided an update on pool testing and additional covid cases in the District. He responded to questions about staffing and the lack of substitutes. He reported that everyone is pitching in to cover classes, including administrators, interventionists, and in some cases office staff.

The vaccination rate for staff is currently: district-wide 87.5%; HS 94%; MS 90%; WES 86%; MTV 88%; MES 85% and RES 81%. CO 84% (which includes itinerant staff).

Mr. Roderick stated that a lot of this is out of the district's control; people need to go beyond the school board. Our role is to keep kids in school; there are perfectly healthy children who are home. He asked people to get involved and make their voices heard in Augusta.

Ms. Beaudoin asked about the boundaries before there is loss of funding. The Superintendent responded that it is his job to bring and expect compliance from our staff when it comes to following the SOP. There are a couple of risks and one is sports. It is about making sure the kids are at school.

Mr. Wing asked if there is a way we can look at the food that is being served in the school.

The Superintendent encouraged athletes to participate in pool testing because it will keep them in school/playing. Pool testing will give a little wiggle room for students to continue to play sports.

Ms. Bowie asked if there were any recommendations from the MPA. Mr. Remington will be doing a presentation at the December 1st meeting, but at this time everyone is wearing masks at this time, except for swimming.

Vote on the motion: **Motion Carried:** 10 in favor, 1 opposed (Beaudoin).

8. Discussion/Informational items:

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a. Sample Policy BED, Remote Participation in School Board Meetings

The policy committee is looking for guidance and feedback on how to proceed with this. Superintendent Charette reported that the Board can decide whether or not they want to allow remote meetings. Certain criteria need to be met if the Board wants to have remote meetings that allow participation by board members. There is no state of emergency in place now. He reviewed some of the exceptions that are acceptable for allowing remote participation. The policy needs to define what the Board would find acceptable to be remote (ex. illness, child care, weather, work travel). There is not a clause in the law to allow being remote because a person doesn't want to go out. If one board member is remote, than we have to allow remote participation in some capacity; the board can define what that looks like. If a member is remote, all votes must be done through a roll call vote. We are not allowed to have the annual budget meeting remote. Mr. Charette also noted that there is cost for providing remote meetings that we did not have before.

Discussion ensued. Questions asked included: asking board members to inform the Board Chair by a certain time so that there is time to inform the public; is there a way to include citizen participation whether or not a board member is at home; is it manageable to have the public participate via zoom; can we just say every meeting allows for remote public participation; do we have to have a policy in place before we try it to see if it is manageable? Mr. Charette responded that the Board does need to have a policy in place before remote participation meetings can be offered, but the Board can revisit the policy if it becomes unmanageable.

Superintendent Charette will bring the Policy Committee together for a special meeting to work on a draft for the Board to consider at the December 1st meeting. The Board can vote at that meeting to suspend the procedural rules pertaining to the adoption of this policy so that they can adopt the policy at that time.

b. Reports from Board members who attended MSMA Fall Conference

Superintendent Charette shared a summary from the MSMA fall conference sessions, for members to review on their own time.

9. Adjournment: Motion and second to adjourn at 8:17 p.m.

Respectfully submitted,
James Charette, Superintendent of Schools
D. Foster, Recorder

Acceptance of Donations

9b.

December 1, 2021

Donor	Amount	Department
Maranacook Education Foundation	\$210.00	Maranacook Food Pantry
Michael & Nancy Moorman	\$100.00	Maranacook Food Pantry
Greg & Nancy Durgin	\$221.84	Maranacook Food Pantry
Lucien & Sandra Luszczki	\$200.00	Maranacook Food Pantry
Awesome Bear Society	\$924.00	Student Support – Alpine Tuning
Hannaford Helps Schools	\$195.00	Manchester Elementary

9c.

Position	School Nurse - Mount Vernon & Wayne Elementary Schools	
Candidate	Jennifer Von Deesten	
Educational Preparation	Central Maine Community College - Auburn ME	5/2018
	AS Nursing	
	University of Natural Medicine - Portland OR	12/2006
	Doctorate Natural Medicine	
	University of Colorado- Greeley CO	5/2000
	BA Human Biology	
Related Experience	RCM Healthcare Services -Registered Nurse	2021-Present
	Central Maine Medical Center - Registered Nurse	2020-Present
	COR Health - Registered Nurse	2018-Present
References	Lia Angelini, Clinical Director Community Wellness Center	
	Isaiah Stephen, DC, Chiropractic Family Health Center	
	Michelle Lisiceka, Teacher	
Certification	School Nurse (524) Professional (Eligible/Applied)	1/2026
Salary	\$50,571.00 (Prorated) Degree CAS	
Hire Date	12/1/2021	
Replacing	Justin Easter	



MARANACOOK AREA SCHOOLS

A Caring School Community Dedicated to Excellence

James Charette
Superintendent of Schools

Karen G. Smith, Ed.D.
Director of Curriculum, Instruction & Assessment

Tel. 207-685-3336

Ryan Meserve
Special Education Director

Brigette Williams
Finance Manager

Fax. 207-685-4703

9d.

TO: RSU #38 Board of Directors

FROM: Jay Charette, Superintendent of Schools

SUBJECT: Annual Approval of RSU #38 Comprehensive Emergency Management Plan

DATE November 23, 2021

The purpose of the Emergency Management Plan is to make town citizens, government, school officials, and administration aware of their responsibility in an emergency situation. This plan, provides the basis for coordinating protective actions prior to, during, and after any type of emergency.

Each of the RSU 38 schools, as well as the Superintendent's Office has an Emergency Management Team that meet regularly to review, and update as needed, the protocol for dealing with emergency situations. District-wide meetings are held periodically and include members from each of the schools' teams, law enforcement officials and members of the towns' emergency and fire-fighting personnel.

Each of the schools has a designated chain of command when dealing with emergencies, which includes contacting the Superintendent's Office. All communications to parents and the general public during an emergency will be from the Superintendent of Schools. Means for conveying information to parents and the general public (as needed) will be in the form of telephone calls, emails, Instant Message Alerts, letter from the Superintendent, and/or school newsletters.

This year the changes made pertain to Annex J, the school specific section that includes Emergency Team members with individual responsibilities, school floor plan, and emergency procedures in the event of an evacuation.

Whereas this is a confidential document, you may make an appointment to review the document at the Superintendent's Office. I will also bring a copy with me to the Board meeting with the revised sections noted for your review.

Sample Motion: "I move to accept the RSU #38 Comprehensive Emergency Management Plan as recommended by the Superintendent."



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TO: RSU #38 Board of Directors 9g.
FROM: Jay Charette, Superintendent of Schools
SUBJECT: Facilities Bond Projects for Visual/Performing Arts
DATE: November 23, 2021

On November 15, 2021 the RSU #38 Facilities/Transportation Committee met and reviewed the proposals recommended by the Visual/Performing Arts teachers. This is a review that began last school year. The following proposals are recommended by the Facilities/Transportation Committee for approval, using Facilities Bond funds.

At this time we have estimates for the free standing flex screen to display art projects at the middle school, and sound systems for the Middle School, Manchester, Readfield and Wayne Elementary Schools. These projects total \$10,392.76.

We are awaiting bids for the stage wall panels for Readfield Elementary School, and will bring this item forward at a later date.

The Facilities/Transportation Committee recommends that the Board approve the funding of the above projects using funds from the Facilities Bond.

Sample Motion:

I move to approve the Visual/Performing Arts projects outlined above, in the amount of \$10,392.76, using proceeds from the Facilities Bond funds, as recommended by the Facilities/Transportation Committee.

JC/d

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9i.

RSU # 38 Board of Directors Goals for 2021-2022

1. By June 2022, the RSU#38 board of directors will present a budget with resources that will support the RSU #38 students, faculty, administrators, staff, parents and community so they can:
 - Provide an inclusive and comprehensive educational program that sustains student curiosity and inspires students to be engaged citizens
 - Foster a safe and supportive learning environment in partnership with community organizations

Budget approval by the voters will indicate attainment of this goal.

2. By June of 2022, RSU#38 board policies will be reviewed and updated as necessary in order to support a unique professional culture that attracts and retains dynamic staff, therefore retaining 90% of the current staff across the district.

Snow Days & Remote Days Information

10.

Remote Day

To be a countable day we must do the following:

- 1) Provide lunch for the day
- 2) Provide learning to ALL students (Synchronous or Asynchronous)
- 3) Must be a minimum of 3 hours per Chapter 125 (See attached document)

Snow Day

- 1) School is completely canceled.
- 2) Day must be made up per Chapter 125 (see attached document)
- 3) Currently 5 storm days build into our calendar - if all used last student day Friday, June 17
- 4) Graduation June 7 and must be within 5 days of the end of school year.

Weather related past practice:

- Check with area Superintendents, Check with Shaun Drinkwater and Kelly Thompson.
- Weather related must be called by 5:15 - 5:30 - send out notification.

- If it's a remote day, we must plan for meals to go out the day before.
- Can not call a remote day on a Monday or first day of the week.
- Avoid "storms of the century" that are extreme and may lead to lost power or internet services.
- May be able to call remote days for foreseeable storms (dependant on accurate forecasting)

Section 5. OTHER MINIMUM REQUIREMENTS

This Section establishes minimum requirements in areas required under 20-A M.R.S. §4502(5).

5.01 Instructional Time, Including a Minimum School Day and Week

- A. A school week is the five days Monday through Friday. Exceptions occur when schools are closed because of holidays, inclement weather, or other extenuating circumstances.
- B. A "school day" means a day in which school is in operation as either an instructional day as defined in this Section, or a non-instructional day that may be used for in-service education of teachers, administrative meetings, parent-teacher conferences, records' days or similar activities.
- C. "Instructional day" means a school day during which both students and teachers are present, either in a school or in another setting, and engaged in instructional time.
- D. "Instructional time" means that portion of a school day devoted to the teaching-learning process, but not including extra-curricular activities, lunchtime, or recess. Time spent on organized field trips related to school studies may be considered instructional time, but the instructional time counted for extended field trips shall not exceed a normal school day for each day of the field trip. Alternative education programs, multiple pathways, extended learning opportunities, and other innovative programs may allow students to attend outside of the regular instructional day, as outlined in the SAU Comprehensive Education Plan.
- E. An instructional day for grades K-12 must be a minimum of three hours in length, and for grades 1-12 must average five hours in length over any consecutive two week period. Plans to use school days of varying length must be reflected in the Comprehensive Education Plan submitted by the school administrative unit pursuant to 20-A M.R.S. §4502(1). The instructional day may be extended for students who need more than the minimum day to meet the content standards of the system of Learning Results.
- F. Instructional days that are canceled must be rescheduled to meet the minimum school year requirements contained in 20-A M.R.S. §4801.
- G. School administrative units may not schedule make-up instructional time on days identified in 20-A M.R.S. §4802. Acceptable methods of rescheduling cancelled instructional days include:
 - 1. Rescheduling or shortening scheduled vacation periods;
 - 2. Postponing the scheduled closing date of school;
 - 3. Providing up to 25 one hour extensions of the instructional day to equal a maximum of five 5-hour make-up instructional days in a school year in accordance with a plan approved by the commissioner;
 - 4. Conducting classes on the weekend; and/or

5. Developing other ways to make up school days missed due to weather or emergency closures not included above, which will be incorporated into a plan approved by the Commissioner.
- H. If an instructional day must be shortened due to circumstances that involve student health or safety, the day is considered a full day if school has been in session for at least 2.5 hours.

20-A M.R.S. §§ 4502(5)(A), 4801.

To: Jay Charette
 Fr: Brant Remington
 Date: 11/15/21
 Winter Coaching Nominations (2021/2022)

11.

Please share the following list with the school board. Thank you.

*RSU 38 employee (includes additional \$200 per contract)

Position	Name	Category	Yrs	Amount
HS VARSITY BOYS BASKETBALL	Travis Magnusson	I	14	\$5180*
HS JV BOYS BASKETBALL	OPEN	III		
HS VARSITY GIRLS BASKETBALL	Karen Magnusson	I	10	\$4887*
HS JV GIRLS BASKETBALL	Scott Despres	III	9	\$3222
HS HEAD NORDIC SKIING	Steve DeAngelis	I	39	\$5180*
HS ASST. NORDIC SKIING (25%)	Kathy Despres	III	12	\$879
HS ASST. NORDIC SKIING (75%)	Casey Spencer	III	1	\$2347.50*
HS HEAD ALPINE SKIING	Ronn Gifford	I	17	\$4980
HS ASST. ALPINE SKIING	John Whitney	III	17	\$3516
HS ICE HOCKEY	Richard Fortin	I	1	\$4394
HS UNIFIED BASKETBALL	Jill Watson	V	5	\$2251*
MS BOYS BASKETBALL "A"	Tom Labrie	IV	0	\$2343
MS BOYS BASKETBALL "B"	Tom Radcliff	IV	16	\$3130*
MS GIRLS BASKETBALL "A"	Amy Jones	IV	3	\$2543*
MS GIRLS BASKETBALL "B"	Chris Davis	IV	0	\$2343
MS ALPINE SKIING	Seth Fournier	IV	10+	\$2930
MS NORDIC SKIING	Carolyn Gross	IV	0	\$2543*