

# POLICY

1991

1550

By-Laws

## **SUBJECT: ANNUAL ORGANIZATIONAL MEETING**

The School Board will hold the Annual Organizational Meeting of the Board at any time during the first 15 days of July if the Annual District Meeting is in May or June. The Superintendent, in conjunction with the Clerk of the Board, will prepare the agenda. The agenda will include the following but may indicate other items of business to be considered by the Board.

The meeting will be opened by the concluded year President who will act as chairperson until the Board has chosen its new President.

The Board will elect its new President.

The new President of the Board will take charge of the meeting.

The Board will elect the Vice-President.

The Board will appoint the officers and assistants listed below at stated salaries when appropriate to serve until the next Annual Organizational Meeting:

- a) Clerk of the Board;
- b) Purchasing Agent;
- c) School Attorney(s);
- d) Treasurer;
- e) Tax Collector;
- f) School Physician(s);
- g) Independent Auditor;
- h) Central Treasurer, Extra classroom Accounts;
- i) Persons in charge of petty cash accounts.

In addition, the Board will:

- a) Authorize the issue of bonds for Treasurer, Tax Collector, Internal Auditor, and employees blanket bond;
- b) Designate banks for deposit of District funds;
- c) Designate official newspaper(s);
- d) Take any further action as required y law or pursuant to resolution.

Education Law Section 1707

Reviewed 10/12/2010