

BOARD OF EDUCATION

WHITNEY POINT CENTRAL SCHOOL DISTRICT

PO BOX 249

Whitney Point, NY 13862

Date: September 7, 2010

**(audit committee CONVENED at 6:30)**

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

* All children possess unique qualities and come to school eager to learn and be successful.
* We respect all people within our community and treat them with dignity at all times.
* Learning is a partnership that includes school staff, parents, family and the community.
* Knowledge allows for critical thinking and effective decision-making.
* The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
* Purposeful and intentional change is a constant that leads to educational improvement and positive results.
* Compliance with state and federal regulations is critical to school district success.

### Meeting called to order at: 7:05 p.m.

Present Absent

James DiMascio President X

Sara Benscoter Vice-President X

Anthony Burchell Member X

Stephanie Champney Member X

Kathleen Driscoll Member X (7:07 p.m.)

Mary Ellerson Member X

Thomas Tasber Member X

Mary Hibbard Superintendent of Schools X

Laura Lindsley District Clerk X

Patricia Follette Director of Curriculum and Instruction X

Others in attendance: Jerry Mackey

## Minutes

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on August 17, 2010.

Moved by Anthony Burchell Seconded by Mary Ellerson

6 Aye 0 Nay 0 Abstained APPROVED

**Commendations**

Mrs. Hibbard commended:

* Mrs. Miner for being accepted as a presenter at the “Literacy for All” annual conference in Rhode Island. Her session is entitled *Immersing Students in Quality Literature through Literature Study and Readers Theater*. Please see attached.
* Sam DiMasico, High School Junior, as being one of six students representing New York State at the National Federation of State High School Association’s National student Leadership Conference. Please see attached.
* Mrs. Hayes for her participation in the National Federation of State High School Association Student Leadership Conference from July 15-18, 2010.
* Every member of the maintenance and custodial staff for the outstanding job done throughout the summer working with and around contractors to get the buildings ready for September.
* Mrs. and Mr. Price, Mrs. Oliver and her sisters Holly and Kim along with her mother Mrs. Juriga, Mrs. Soeffing, Ms. Vorhees, Ms. Delgado and her mom, Mr. Peck, Ms. Summers Ms. Wheeler, Mrs. Wallenstein and Mr. Cranston for another successful Community Give-Away, held on August 20, 2010.
* Mrs. Perry for pursuing funding for safety vests to be worn by Emergency Response Team Members. Home Depot donated $500.00 for the purchase of vests. Please see attached.
* Cody Eddy, Jonathan Kuhr, Victoria Meyer and Kyle Tillotson for their hard work and persistence to complete the requirements for graduation. A ceremony was held in their honor on August 26th, 2010.
* All the staff working in the areas of renovation this summer for their flexibility while working in changing environments and for the cooperation and good humor during the moving process on Thursday, September 2, 2010.
* Mr. Kratz for his willingness to promote a collaborative relationship with Marathon Central School District as a shared teacher.

**Correspondence**

None

**Policies**

None

**Comments from the Public**

None

## Old Business

**a. Phase II Update**

Mrs. Hibbard provided an update on the Phase II Renovation work. The update included information regarding the district and high school offices move to new spaces and the upcoming move of the CEA office. Mrs. Hibbard reviewed the CEA playground, which is ready for students. The sequencing of the next areas of renovations was discussed.

**New Business**

**a. Transportation Requests**

Mrs. Hibbard recommended Board approval for the following transportation requests for the 2010-2011 school year:

**Central Baptist Christian Academy:**

Jessica Morgan

Kandice Morgan

Moved by Thomas Tasber Seconded by Stephanie Champney

Mrs. Hibbard stated the district is already transporting students to that site.

7 Aye 0 Nay 0 Abstained APPROVED

**b. Appointment**

Mrs. Hibbard recommended Board approval of a three year probationary appointment for Mandi Morningstar, Social Studies Teacher - High School effective September 7, 2010.

Moved by Stephanie Champney Seconded by Kathleen Driscoll

Anthony Burchell asked if Mandi is willing to move to the district?

Mary Hibbard stated she did ask Mandi who stated no decision on permanent living arrangements are currently made since is living with her sister in Vestal until she is able to complete a financial commitment in Western NY.

7 Aye 0 Nay 0 Abstained APPROVED

Mrs. Hibbard recommended Board approval of the appointment of Phyliss Kimble, Food Service Worker - Tioughnioga Riverside Academy, effective September 7, 2010. Mrs. Kimble was on the Part-Time Food Service Worker Preferred Eligibility List.

Moved by Thomas Tasber Seconded by Stephanie Champney

7 Aye 0 Nay 0 Abstained APPROVED

Mrs. Hibbard recommended Board approval of Gordon Hall, Cleaner, effective August 31, 2010. Please see attached.

Moved by Stephanie Champney Seconded by

7 Aye 0 Nay 0 Abstained APPROVED

**c. Resignations**

Mrs. Hibbard recommended Board approval of the resignation of Sheryl Bodnar, Teacher’s Aide, effective August 31, 2010. Please see attached.

Moved by Stephanie Champney Seconded by Kathleen Driscoll

Mrs. Hibbard stated Sheryl has a great opportunity to continue her education to achieve a goal as a physical therapist assistant.

Thomas Tasber expressed a concern over this and the next recommendation’s late notice in relation to the start of the school year asking if there are date requirements in contracts?

Mrs. Hibbard replied that Sheryl’s decision was personally difficult. Mrs. Hibbard further clarified that teachers are required by contract to give 30 days notice; however, administration was given an indication of Michael Waters’ potential resignation at the beginning of August. He needed to wait until he was appointed by the DCMO BOCES board.

7 Aye 0 Nay 0 Abstained APPROVED

Mrs. Hibbard recommended Board approval of the resignation of Michael Waters, High School Social Studies Teacher, effective August 27, 2010. Please see attached.

Moved by Stephanie Champney, with regrets Seconded by Thomas Tasber

Mrs. Hibbard stated Michael has a wonderful opportunity with DCMO BOCES.

7 Aye 0 Nay 0 Abstained APPROVED

**d. Coaching Resignation**

Mrs. Hibbard recommended Board approval of the resignation of Bill Soeffing, JV Football Coach, effective July 26, 2010. Please see attached.

Moved by Kathleen Driscoll Seconded by Anthony Burchell

The Board expressed their regrets.

Mrs. Hibbard clarified that Bill is returning to teach half days.

7 Aye 0 Nay 0 Abstained APPROVED

**e. Committee on Special Education**

Mrs. Hibbard recommended Board approval of the attached recommendations of the Committee on Special Education.

Moved by Mary Ellerson Seconded by Thomas Tasber

7 Aye 0 Nay 0 Abstained APPROVED

**f. Bread Bid**

Mrs. Hibbard recommended Board approval of the low bid award of Specialty Breads for the 2010-2011 as prepared by Broome Tioga BOCES Food Service Program.

Moved by Mary Ellerson Seconded by Stephanie Champney

7 Aye 0 Nay 0 Abstained APPROVED

**g. Resolution to Fund the Unemployment Insurance Reserve**

Mrs. Hibbard recommended the Board resolve as of June 30, 2010 to fund the Unemployment Insurance Reserve at an amount not to exceed $192,500.00.

Moved by Mary Ellerson Seconded by Stephanie Champney

7 Aye 0 Nay 0 Abstained APPROVED

**h. Resolution to Fund the Tax Certiorari Reserved**

Mrs. Hibbard recommended the Board resolve as of June 30, 2010 to fund the Tax Certiorari Reserve at an amount not to exceed $157,078.00.

Moved by Kathleen Driscoll Seconded by Mary Ellerson

7 Aye 0 Nay 0 Abstained APPROVED

**i. Resolution to Fund the Retirement Contribution Reserve**

Mrs. Hibbard recommended the Board resolve as of June 30, 2010 to fund the Retirement Contribution Reserve Fund at an amount not to exceed $1,050,000.00.

Moved by Mary Ellerson Seconded by Stephanie Champney

7 Aye 0 Nay 0 Abstained APPROVED

**j. Budget Amendments**

Mrs. Hibbard recommended Board approval of the attached 2009-2010 Budget Amendments.

Moved by Stephanie Champney Seconded by Mary Ellerson

Anthony Burchell questioned the need for the amendments?

Mrs. Lindsley responded amendments cover expenditures as required by year end, aligning available funds to where actual expenditures occurred, and allow for maximization of specific aid categories.

7 Aye 0 Nay 0 Abstained APPROVED

**k. Appropriation Status and Revenue Funds: General Fund**

Mrs. Hibbard recommended Board approval of the attached 2009-2010 Appropriation Status Report and Revenue Funds: General Fund.

Moved by Thomas Tasber Seconded by Mary Ellerson

Thomas Tasber asked for clarification of several lines within the reports for the general and cafeteria funds?

Mrs. Hibbard and Mrs. Lindsley provided explanations.

7 Aye 0 Nay 0 Abstained APPROVED

**i. Appropriation Status and Revenue Funds: Cafeteria Fund**

Mrs. Hibbard recommended Board approval of the attached 2009-2010 Appropriation Status Report and Revenue Funds: Cafeteria Fund.

Moved by Stephanie Champney Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained APPROVED

**j. Appropriation Status and Revenue Funds: Special Aid Fund**

Mrs. Hibbard recommended Board approval of the attached 2009-2010 Appropriation Status Report and Revenue Funds: Special Aid Fund.

Moved by Stephanie Champney Seconded by Mary Ellerson

7 Aye 0 Nay 0 Abstained APPROVED

**k. Change Orders – Bus Garage**

Mrs. Hibbard recommended Board approval of the following Bus Garage change orders:

EC-002 Credit of $2,549.00 for the contractor’s contingency allowance.

The Contract Sum will be changed by this Change Order in the amount of $(2,549.00).

Moved by Mary Ellerson Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained APPROVED

**l. Change Orders – Phase II**

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

GC-001 Provide all labor, material, and equipment to facilitate the reuse of stored curtain wall material to complete a total curtain wall system. The sum of $31,074.00 is to be applied to the contractor’s contingency allowance of $348,000.00, allowance balance remaining is $316,926.00.

The Contract Sum will be changed by this Change Order in the amount of $0.00.

GC-002 Provide all labor, material, and equipment to fabricate a curtain wall system from inventory.

The sum of $12,920.00 is to be applied to the contractor’s contingency allowance of $316,926.00, allowance balance remaining is $304,006.00.

The Contract Sum will be changed by this Change Order in the amount of $0.00.

Moved by Stephanie Champney Seconded by Anthony Burchell

Mr. DiMascio expressed a concern over the apparent low contingency allowance for the general contractor and questioned how the funds were calculated?

Mrs. Lindsley stated the allowances were determined by the architect and that additional information regarding their calculation and available funds in the project would be available for the next Board meeting.

7 Aye 0 Nay 0 Abstained APPROVED

**Comments from the Public**

Jerry Mackey questioned if the buses transporting student to BOCES waited or returned to the district?

Mrs. Hibbard responded that the buses return in order to be available for other runs and to transport the afternoon session of students to BOCES programs. The bus transporting the PM BOCES students to their program brings the AM BOCES students back to the district.

**Meeting Adjournment**

James DiMascio motioned to adjourn to Executive Session at 8:15 p.m.

Moved by Stephanie Champney Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained APPROVED

**Executive Session**

For matters of personnel and contractual issues.

**FYI**

August 2010 Letter to Staff

Laura J. Lindsley

District Clerk



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### Executive Session called to order at: 8:20 p.m.

Present Absent

James DiMascio President X

Sara Benscoter Vice-President X

Anthony Burchell Member X

Stephanie Champney Member X

Kathleen Driscoll Member X

Mary Ellerson Member X

Thomas Tasber Member X

Mary Hibbard Superintendent of Schools X

Laura Lindsley District Clerk X

Patricia Follette Director of Curriculum and Instruction X

**Executive Session**

For matters of personnel and contractual issues.

**Meeting Adjournment**

James DiMascio motioned to adjourn the Executive Session at 8:30 p.m.

Moved by Stephanie Champney Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained APPROVED

Laura J. Lindsley

District Clerk