



BOARD OF EDUCATION  
WHITNEY POINT CENTRAL SCHOOL DISTRICT  
PO BOX 249  
Whitney Point, NY 13862

Date: April 16, 2012

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

Meeting called to order at 6:59 p.m.

Pledge of Allegiance was recited

		<u>Present</u>	<u>Absent</u>
Sara Benscoter	President	X	
Stephanie Champney	Vice-President	X	
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member	X	
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Thomas Strain	Interim School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Kim Becker, Laura Chestnut, Nancy Freeh, Jeff Isaacs, Jo-Anne Knapp, Paula Kupiec, Melissa Maldonado, John Samson, Jo-Ann Sexton, Ashlee Sherwood, Dan Sweeney, Bruce Tytler

## **Minutes**

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on April 3, 2012.

Moved by Stephanie Champney

Seconded by Anthony Burchell

6 Aye 0 Nay 0 Abstained

APPROVED

## **Warrant**

Mrs. Hibbard recommended Board approval of the March 2012 Warrant.

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

6 Aye 0 Nay 0 Abstained

APPROVED

## **Correspondence**

Letter from Kelly Breward regarding naming the gymnasium after Coach Halloran

## **Policies – 1<sup>st</sup> Reading**

None

## **Policies – 2<sup>nd</sup> Reading**

Mrs. Hibbard recommended Board approval of policy number **7380** Cell Phones and Other Electronic Devices policy.

Moved by Stephanie Champney

Seconded by Thomas Tasber

After discussion regarding verbiage surrounding taking, posting and possession photos or videos, Sara Benscoter suggested the motion be tabled until further review.

Mrs. Hibbard stated the policy committee will strengthen the wording and return the policy for a second reading.

## **Comments from the Public**

Mrs. Hibbard introduced the Whitney Point Central School District Interim Business Executive, Thomas Strain. She stated Mr. Strain is a retired School Business Executive from Sherburne-Earlville and has been working with the Jordan Elbridge School District since May 2011.

## **Commendations**

Mrs. Hibbard commended:

- Cindy Casterlin and Whitney Point Central School District LEED After School Program Students for submitting a beautiful mosaic art piece for the 4<sup>th</sup> Celebration of Childhood, Embracing Diversity artwork display at the YWCA in Binghamton, New York.
- Ms. Jenny Gac, Mrs. Jessica Williamson, Mrs. Heinle and the Whitney Point Central School District's Grades 4 & 5 chorus and band members for the spectacular Spring Chorus and Band Concert held at the High School on April 4, 2012. Mrs. Gilbert and Mr. Jones helped chaperone, and prepare the band and chorus students for the concert.

## **ADDENDA**

### **Commendation**

Mrs. Hibbard commended:

- The Whitney Point Central School District Varsity Boys' Baseball Team for painting both baseball field dugouts on Friday, April 6, 2012.

Tom Tasber commended Jeremy Olenki for pitching a no-hitter baseball game on April 11, 2012. Jeremy struck out 14 of the other team's 19 batters.

### **Old Business**

#### **a. Phase II Update**

Mrs. Hibbard presented an update on the Phase II Renovation work. Mrs. Hibbard stated the TRA auditorium floor has been burnished which will require no maintenance. The painting is complete and the stage lighting is installed. The stage floor is ready to be refinished. The chairs are still scheduled to come in at the end of April, beginning May. The choral room is complete. The general music room is undergoing renovations. The CEA library has moved to its temporary location and we will be starting renovations in that area.

#### **b. 2012-2013 Budget**

Mrs. Hibbard presented updated budget information. She reviewed the context of the budget. Mrs. Hibbard reviewed the considerations taken when developing the budget. She discussed the budget increases and tax levy impact. She reviewed the 2012-2013 proposed budget and contingent budget.

Stephanie Champney questioned the special items listed in the administrative component.

Tom Strain stated the line includes liability insurance, the amount budgeted for payment to tax payers for over charge and the BOCES administrative component.

Nancy Freeh stated her reasons for her disappointment surrounding the French position cut. She did not understand why a cut could not be found elsewhere.

Sara Benscoter stated cuts are not taken lightly and the Board appreciates the time Mrs. Freeh has put into supporting the French program.

Stephanie Champney stated cuts have been made in music and art programs in the past and no cuts are taken lightly.

Mrs. Hibbard recommended Board approval of the 2012-2013 school district budget in the sum of \$31,041,874 requiring an estimated tax levy increase of 1.97%.

Moved by Anthony Burchell

Seconded by Stephanie Champney

6 Aye 0 Nay 0 Abstained

APPROVED

### **New Business**

#### **a. 2012-2013 Instructional Calendar**

Mrs. Hibbard recommended Board approval of the 2012-2013 Instructional Calendar.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Mrs. Hibbard stated there are two conference days scheduled at the beginning of the year due to the number of new requirements coming from the State that involve the need for professional development. There are half days and early release days that she realizes are inconvenient, but are necessary for analyzing student data and planning for effective instruction.

Thomas Tasber stated families with two working parents find these days very inconvenient.

Stephanie Champney stated the early release days were inconvenient for student athletes and she is hoping an extended sports study hall will be in place.

Thomas Tasber further stated in that instance the older students will not be home with the younger students on early release days.

5 Aye 1 Nay (Thomas Tasber) 0 Abstained

APPROVED

#### **b. Payroll Dates**

Mrs. Hibbard recommended Board approval of the payroll dates for 2012-2013 School Year.

Moved by Stephanie Champney

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

#### **c. Legal Holidays**

Mrs. Hibbard recommended Board approval of the Legal Holidays for the 2012-2013 School Year.

Moved by Kathleen Driscoll

Seconded by Stephanie Champney

Mrs. Hibbard stated the holidays scheduled follow the standard format.

6 Aye 0 Nay 0 Abstained

APPROVED

#### **d. Bus Use Request**

Mrs. Hibbard recommended Board approval of the Bus Use Request from Cub Scout Pack 148. The costs of the mileage and bus driver will be paid by the Cub Scout Pack.

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

6 Aye 0 Nay 0 Abstained

APPROVED

**e. BOCES Resolutions**

Mrs. Hibbard recommended Board approval of the Broome-Tioga Board of Cooperative Educational Services administrative budget in the amount of \$2,984,408.

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

Stephanie Champney asked if this was the administrative portion

Mrs. Hibbard responded yes.

Thomas Tasber commented that he understood the District's responsibility to support the BOCES Administrative Budget, but expressed concern over the limited input the District has in determining the BOCES budget.

6 Aye 0 Nay 0 Abstained

APPROVED

**f. Board Member Vote: BOCES Board of Trustees**

There are two (2) Board seats, three-year positions with the term ending June 30, 2015, that will be filled by a vote of the component districts. The following candidates have been nominated for the Office of Trustee on the Broome-Tioga Board of Cooperative Educational Services:

**Nominee: John Crosby**  
**Nominee: Alan Ewing**  
**Nominee: David Hawley**

Mrs. Hibbard recommended a motion be made to identify the two BOCES Board Candidate's names to appear on the ballot representing our vote:

Thomas Tasber moved that the following names be included on the ballot:

1. John Crosby
2. David Hawley

Seconded by Stephanie Champney

6 Aye 0 Nay 0 Abstained

APPROVED

**IT IS RESOLVED:**

The Whitney Point Central School District Board of Education casts a vote for the Broome Tioga Board of Cooperative Educational Services Board candidates as identified above.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

**g. Appointment**

Mrs. Hibbard recommended Board approval of the following list of poll workers and rate of pay for the 2012 Annual Meeting for the sole purpose of the budget and Board of Education member vote.

Rate of pay \$55.00

Sandra Burghardt  
Mary Green  
Grace Knapp  
Marilyn Theleman  
Lindy Thorn

Alternate: Mary Poyer

Moved by Stephanie Champney

Seconded by Thomas Tasber

Thomas Tasber asked if the poll worker positions were advertised.

Mrs. Hibbard responded, no they are not. We ask previous workers if they would like to serve again.

6 Aye 0 Nay 0 Abstained

APPROVED

**h. Authorization to Unseal and Open Ballot Box and Destroy Ballots from the May 17, 2011 Budget Vote**

RESOLVED, pursuant to Education Law 2034(6)(b) that at least six months have elapsed since the May 17, 2011 Budget Vote, and upon information and belief of the Board of Education, there has been no challenge or proceeding commenced and, as such, the Board of Education of the Whitney Point Central School District does and hereby authorizes the District Clerk to unseal and open the wooden ballot box and destroy the official ballots contained therein, together with the unused ballots; if any.

Moved by Kathleen Driscoll

Seconded by Stephanie Champney

6 Aye 0 Nay 0 Abstained

APPROVED

**i. Committee on Special Education**

Mrs. Hibbard recommended Board approval of the recommendations of the Committee on Special Education.

Moved by Mary Ellerson

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

**j. Equipment Disposal**

Mrs. Hibbard recommended Board approval of the following items for disposal at the Mel Manasse & Son Farm Bureau Auction on April 27 & 28, 2012:

Quantity	Description	Bar code
1	Short bus #94	
1	Vertical tray rack	
1	Small serving table	
1	Milk cooler	000149
1	Commercial toaster	
1	3-door refrigeration unit	000312
1	3-door refrigeration unit	000147
2	Plastic laundry sinks	
1	Stainless steel cabinet	
2	Residential chest freezers	
1	Upright freezer	
11	Metal cabinets	
1	Commercial mixer	000318
1	Metal shelf unit	
1	Canon copier	000174
1	Residential range	
5	Drums (band equipment)	
5	Wood library tables	
30	plastic chairs	
2	speakers	
6	Wood book cases	
1	Walk-in freezer with wood deck	
1	Dust collector unit with drum	
1	Bench-top scroll saw	
6	Sewing machines	
1	Wood work bench	
1	Commercial Propane Water Heater	

Moved by Anthony Burchell

Seconded by Thomas Taber

Mrs. Hibbard stated some of this equipment is a result of renovations and some due to mobility during renovations.

Thomas Tasber asked if the District received a percentage and what happens if the item doesn't sell?

Mrs. Hibbard responded the District auction service receives a percentage on the sale and the items usually sell or are put with other items until sold.

A discussion ensued.

6 Aye 0 Nay 0 Abstained

APPROVED

**k. General Funds Appropriation and Revenue Reports**

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the General Fund through March 31, 2012.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Thomas Tasber asked about the line amount listed for the Board of Education.

Mr. Strain stated that the whole budget, operations, maintenance, insurance, etc., is a component of the BOE which explains the amount in the line.

6 Aye 0 Nay 0 Abstained

APPROVED

**l. Cafeteria Funds Appropriation and Revenue Reports**

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the Cafeteria Fund through March 31, 2012.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

**m. Special Aid Fund Appropriation and Revenue Report**

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the Special Aid Fund through March 31, 2012.

Moved by Thomas Tasber

Seconded by Anthony Burchell

6 Aye 0 Nay 0 Abstained

APPROVED

**n. Treasurer’s Report**

Mrs. Hibbard recommended Board approval of the March 2012 Treasurer’s Report.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

6 Aye 0 Nay 0 Abstained

APPROVED

**o. Change Orders**

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

GC – 081      Provide material credit to use solid polymer toilet partitions in lieu of stainless steel in High School toilet rooms.

The contract will be changed by this Change Order in the amount of (\$2,275.00)



- GC – 082 Provide credit for all labor, material and equipment related to not installing horizontal blinds at the Main Office and Guidance Office suites in the Tioughnioga Riverside Academy.
- The contract sum will be changes by this Change Order in the amount of (\$793.00)
- EC – 088 Provide all labor, material, and equipment to modify the lighting and power requirements in the Tioughnioga Riverside Academy Music, Reading, Guidance Office and the corridors to meet program requirements and ceiling/lighting clearance issues.
- The contract will be changed by this Change Order in the amount of \$13,329.00
- EC – 089 Provide all labor, materials, and equipment to provide the following in the Tioughnioga Riverside Academy:
- Add power for cafeteria projection screen
  - Add power for library projection screen
  - Refeed electric water cooler near music room
  - Provide additional power and data for library computer desks
  - Install power for additional clock in Main Office
  - Provide CAT 6 cabling from 2<sup>nd</sup> to 3<sup>rd</sup> floor for solar panels
  - Provide power for relocated sander in technology room
  - Add four new pull stations in the auxiliary gymnasium
- The contract will be changed by this Change Order in the amount of \$9,736.00
- PC – 042 Provide all labor, materials, and equipment to install new booster pump on the Tioughnioga Riverside Academy kitchen domestic hot water recirculation line along with all required associated flanges, valves and fittings.
- The allowance balance of \$35,226.00 will be reduced by \$967.00; new allowance balance \$34,259.00.
- The contract will be changed by this Change Order in the amount of \$0

## **ADDENDA**

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

MC-039 Provide all labor, material, and equipment to furnish mechanical changes; ductwork, damper, grille and unit ventilator, to accommodate requested TRA reading and computer room layout revisions as needed to address educational programs. The allowance balance of \$80,622.00 will be reduced by \$18,275.00; allowance balance remaining is \$62,347.00

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

PC-043 Provide all labor, material, and equipment to furnish the following as needed to address TRA discovered conditions related to failed existing plumbing:

- New ball valves and supply lines to classroom bubblers in rooms 243-255,
- Rebuild sanitary riser to new sink in room 307,
- Remove sprayer from four (4) FCS room sinks.

The allowance balance of \$35,226.00 will be reduced by \$3,147.00; allowance balance remaining is \$32,079.00

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

Stephanie Champney motioned to have the change orders merged for approval.

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

## **ADDENDA**

### **a. Appointment**

Mrs. Hibbard recommended Board approval of Laura Lindsley to continue, on a limited part-time basis, tracking and updating the Phase II Renovation Project financial records.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

## **Comments from the Public**

None

## **Meeting Adjournment**

Motion to adjourn the meeting at 8:13 p.m.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

## **FYI**

March Monthly Enrollment Comparison

April 17 & April 18, 2012 – Grades 3-8 ELA Assessments

April 23 & April 24, 2012 – Grades 3-8 Mathematics Assessment

April 23-27, 2012 – Kindergarten Registration Week

April 25, 2012 – Financial Planning Committee Public Information Meeting

*Proposed 2012-2013 Budget Information Meeting – 6:30 HS Library*

April 25, 2012 – Destination D.C. Parent Meeting, 7 p.m.

April 26, 2012 – HS National Honor Society Inductions

April 27 & April 28, 2012 – NYSSMA Solo and Ensemble, Johnson City HS

May 9, 2012 - Financial Planning Committee Public Information Meeting

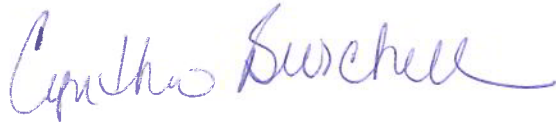
*Proposed 2012-2013 Budget Information Meeting – 6:30 HS Library*

May 10, 2012 - TRA Spring Chorus Concert

May 15 & May 16, 2012 – Cabaret, 7:00 HS Auditorium

**Upcoming Meetings**

- May 1, 2012            -     Budget Hearing
- May 15, 2012       -     Budget Vote  
   Medicaid Compliance  
   Dual Credit/Career Pathways



Cynthia Burchell  
District Clerk