



BOARD OF EDUCATION  
WHITNEY POINT CENTRAL SCHOOL DISTRICT  
PO BOX 249  
Whitney Point, NY 13862

Date: March 20, 2012

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

Meeting called to order at 7:03 p.m.

Pledge of Allegiance was recited

		<u>Present</u>	<u>Absent</u>
Sara Bencoter	President		X
Stephanie Champney	Vice-President	X	
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member	X	
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Laura Lindsley	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Mary Allen, Kim Becker, Theodore Champney, Laura Chestnut, Amy DeRiso, Rebecca Foran, Dawn Fox, Nancy Freeh, Murphee Hayes, Jen Hazelton, Jeff Isaacs, Ken Jones, Jo-Anne Knapp, Renee Korb, Paula Kupiec, Amy Manvell, Angela Martin, Corey Miller, Jake Pfeiffer, Tracy

Pfeiffer, Araceli Phillips, Heather Pudish, Jo-Ann Sexton, Norma Snyder, Don Steger, Dan Sweeney, Bruce Tytler, Lori Warfield, Jessica Williamson

### **Minutes**

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on March 6, 2012.

Moved by Mary Ellerson

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

### **Warrant**

Mrs. Hibbard recommended Board approval of the February 2012 Warrant.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

### **Odyssey of the Mind Presentation**

The Odyssey of the Mind Team presented their award winning long term problem solution. The students' solution illustrated their creativity, fluent and flexible thinking, and sense of humor. They will be competing at the state Odyssey of the Mind Tournament on Saturday, March 31<sup>st</sup> at Binghamton University.

### **Correspondence**

None

### **Policies – 1<sup>st</sup> Reading**

Mrs. Hibbard recommended Board approval of the attached policy number **7380** Cell Phones and Other Electronic Devices policy for first reading.

Mrs. Hibbard stated this is a new policy developed to monitor the use of electronic devices, recognize the positives they can bring to the educational process and discourage inappropriate use.

Mr. Thomas Tasber asked that the policy be amended to reflect language regarding photos and pictures.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

### **Policies – 2<sup>nd</sup> Reading**

Mrs. Hibbard recommended Board approval of updated policy number **5520** Extraclassroom Activities Fund policy.

Moved by Thomas Tasber

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

APPROVED

Mrs. Hibbard recommended Board approval of updated policy number **5760** Qualifications of Bus Drivers policy.

Moved by Thomas Tasber

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

### **Comments from the Public**

None

### **Commendations**

Mrs. Hibbard commends:

- Ms. Jenny Gac, Mr. Ken Jones, Mrs. Barbara Heinle and Mrs. Jo-Anne Knapp and the Whitney Point Central School District's choral students for the recent District Chorus Concert held on Tuesday evening, March 7<sup>th</sup> in the High School Auditorium. Mrs. Hibbard stated it was evening filled with positive energy.
- Mr. Steven Samsel for his participation and organization of Badminton for Heart held on March 9, 2012 at the High School. The Tournament raised over \$1,000 for the benefit of the American Heart Association. The District will receive a rebate for this cause from the NYS Alliance for Health, Physical Education, Recreation and Dance (NYSAPERD). Mr. William McNeill assisted Mr. Samsel on the day of the tournament.
- Whitney Point High School Students Anna Warfield, Alan McNamara, Erin Hamm, Emily Snyder, Meaghan Champney and Megan Taggart of the Odyssey of the Mind Team for their recent first place overall win, and for placing first in all three categories that were judged at the Odyssey of the Mind Competition held at BOCES on Saturday, March 10, 2012. Mrs. Hibbard stated they will be competing at Binghamton University at the end of March.
- Mrs. Jessica Williamson, Mrs. Kris Gilbert, Ms. Jenny Gac and Mrs. Sheila Davies and the Tioughnioga Riverside Academy Band for the combined concert held with Maine-Endwell Middle School on Monday, March 12<sup>th</sup>. This year's event was hosted by Maine-Endwell.
- Tioughnioga Riverside Academy Parent Involvement and Engagement Group for the Town Hall Meeting held Wednesday, March 14<sup>th</sup>. Mrs. Hibbard also commended the principals that were in attendance of the meeting.
- Ms. Patricia Follette, Building Administrators, Literacy Leaders, Department and Grade Level Chairs, and the Olweus Coordinating Committee for their role in organizing and facilitating as needed throughout the day for the March 16<sup>th</sup> Conference Day.

### **Addenda**

- Mrs. Nadine Ferguson, Mrs. Jo-Anne Knapp, Ms. Taryn Hubbard, Ms. Kathy Sofka, Mrs. Kathy Bensley, Mrs. Melanie Smith, Mrs. Tracy Pfeiffer, Mrs. Jessica Head, Mr. Troy Rounds, Ms. Lori Stone, Mrs. Sharryl Tiderencel, Mrs. Diane Richards, and the many others who helped organize and host the Caryl E. Adams' annual Family Fun Carnival held on Saturday, March 17, 2012. Funds raised from the Family Fun Carnival will be used for CEA programs.

## **Old Business**

### **a. Phase II Update**

Mrs. Lindsley presented an update on the Phase II Renovation work. The Tioughnioga Riverside Academy music rooms will be occupied soon. The TRA auditorium renovations continue. The replacement slide for recalled Caryl E. Adams playground slide has been delivered.

## **New Business**

### **a. Comprehensive Education Plan**

Mrs. Patricia Follette, Mr. Dan Sweeney and Ms. Jo-Ann Sexton gave a presentation on the Tioughnioga Riverside Academy's Comprehensive Education Plan (CEP). Ms. Sexton discussed the CEP process starting with the district's identification as a school in need of improvement. She discussed the School Quality Review (SQR), Quality Improvement Process (QIP) and the TRA CEP. She then reviewed the goals relating to the CEP process. Mr. Sweeney described the Tioughnioga Riverside Academy's action plan as it relates to their CEP. He discussed the development and administration of the 4-8 ELA Universal Benchmark Assessments, implementing screening and progress monitoring tools to identify student needs and growth, implementing ELA Common Core Standards across content areas, professional development for specially designed targeted instruction for students with special needs, and implementing key components of Positive Behavioral Intervention Support (PBIS) and Olweus.

Mr. Anthony Burchell asked if the TRA was designated as a School in Need of Improvement through testing?

Mr. Dan Sweeney stated, yes and it takes two years to get off the list.

A discussion ensued.

Mrs. Follette acknowledged the contributing members of the Comprehensive Education Plan Committee.

Mrs. Hibbard recommended Board approval of the 2011-2013 Tioughnioga Riverside Academy Comprehensive Education Plan.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

### **b. Budget Development Update**

Mrs. Hibbard and Mrs. Lindsley presented a Budget Development Update. Mrs. Hibbard presented the context of the District's current budget and revenue as well as the items of consideration for 2012-2013 budget development. Mrs. Hibbard gave examples of two tax levy scenarios and the reductions needed for each.

A budget built on a tax levy increase of 1.97% would include the following reductions: newly proposed cleaner/maintenance position, Energy Manager position, one elementary position (through attrition), one foreign language teacher, the benefits associated with these positions, reductions of proposed increases in athletic equipment, and reductions in BOCES services.

Mrs. Hibbard also outlined the contingent budget which would be a 0% tax levy increase. In addition to the previously listed reductions it would be necessary to cut certain non-contingent equipment, public use of school buildings and grounds, one technology teacher and a reduction in supplies and materials.

Jen Hazelton asked about the elimination of the elementary teacher and if the teacher was moving?

Mrs. Hibbard stated, yes the teacher is moving.

Paula Kupiec submitted a letter to the Board of Education which was read by Jessica Williamson.

Mrs. Freeh discussed her concern over the quality of education by potentially offering only one foreign language. She discussed the benefits to students of learning to speak French. She further stated she previously wanted an opportunity to present the program to students to encourage enrollments, but felt she was denied that opportunity.

### **c. Field Trip Request**

Mrs. Hibbard recommended Board approval of the High School Select Chorus and Drama Club field trip to New York City, to see the Broadway show *Newsies* and view cultural aspects of the city on June 9, 2012.

Moved by Mary Ellerson

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

### **d. Unpaid Leave of Absence**

Mrs. Hibbard recommended Board approval of an additional one year, unpaid leave of absence for Mrs. Lisa Staccone Hollenbeck, High School English Teacher, from September 2012 to September 2013.

Moved by Anthony Burchell

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

### **e. Tuition Resolution**

WHEREFORE, on April 18, 2011, Board of Education of the Whitney Point Central School District, approved a nonresident tuition rate applicable to all nonresident students attending the schools of the District.

BE IT RESOLVED that the Board of Education hereby rescinds that part of the nonresident tuition resolution of April 18, 2011, as it pertains to members of the Whitney Point Bus Drivers' Association whose children attend the schools of the District as non-resident students.

BE IT FURTHER RESOLVED that members of the Whitney Point Bus Drivers' Association whose children attend the schools of the District shall be continue to do so on a tuition free basis pending collective negotiations.

Moved by Thomas Tasber

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

APPROVED

**f. Resignation**

Mrs. Hibbard recommended Board approval of the resignation of Kristopher Creeden, **bus driver**, effective March 16, 2012.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

Mrs. Hibbard stated Kris is moving on to more full time employment.

5 Aye 0 Nay 0 Abstained

APPROVED

**g. Committee on Special Education**

Mrs. Hibbard recommended Board approval of the recommendations of the Committee on Special Education.

Moved by Mary Ellerson

Seconded by Thomas Tasber

Mrs. Stephanie Champney stated the Board of Education appreciates the amount of detail put into these reports and the work involved providing this information to the Board.

Mr. Thomas Tasber indicated that it was a pleasure to see so many positive comments and the number of students graduating with a regents diploma.

5 Aye 0 Nay 0 Abstained

APPROVED

**h. Budget Amendments**

Mrs. Hibbard recommended Board approval of the February 2012 Budget Amendments.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

**i. General Funds Appropriation and Revenue Reports**

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the General Fund through February 29, 2012.

Moved by Mary Ellerson

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

**j. Cafeteria Funds Appropriation and Revenue Reports**

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the Cafeteria Fund through February 29, 2012.

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

APPROVED

### **k. Special Aid Fund Appropriation and Revenue Report**

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the Special Aid Fund through February 29, 2012.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

### **l. Treasurer's Report**

Mrs. Hibbard recommended Board approval of the February 2012 Treasurer's Report.

Moved by Anthony Burchell

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

### **m. Certification of Bus Vote**

Mrs. Hibbard recommended Board approval of the Certification of the Bus Vote as follows:

Number of votes recorded as voting "YES"	63
Number of votes recorded as voting "NO"	43
Number of votes void	1
Total number of votes cast	107

Moved by Mary Ellerson

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

### **n. Change Orders**

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

SC-036 Provide all labor, material, and equipment to excavate test holes and perform percolation tests for the project engineers at the TRA site, backfill, rake, seed, and mulch lawn areas, saw cut, prepare and patch asphalt parking areas in preparation for future work.

The Contract Sum will be changed by this Change Order in the amount of \$5,214.00.

SC-037 Provide all labor, material, and equipment to use the rotodarian on the existing topsoil on the Rotary soccer field beyond contract limits to resolve grade issues. Strip existing topsoil, replace, and add topsoil to new elevated grades and install sod on disturbed areas.

The Contract Sum will be changed by this Change Order in the amount of 5,658.00.

FLC-007 Provide credit for all labor, material, and equipment to not furnish the scheduled floor finishes in the TRA music rooms due to adjustments.

The Contract Sum will be changed by this Change Order in the amount of \$(3,103.00).

FLC-008 Provide credit for all labor, material, and equipment to not furnish the porcelain wall tile and base installation at the HS main lobby in lieu of installation of laminate panel system.

The Contract Sum will be changed by this Change Order in the amount of \$(3,664.00).

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

APPROVED

### **Comments from the Public**

None

### **Meeting Adjournment**

Motion to adjourn the meeting at 8:24 p.m.

Moved by Mary Ellerson

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

### **FYI**

March 16, 2012 - Professional Development Schedule

BOCES Annual Meeting Invitation

March 20, 2012 – Bus Vote

March 24, 2012 – Celebration of Young Children

March 31, 2012 – Odyssey of the Mind State Competition – Binghamton University

April 2 – High School Band and Chorus Spring Concert

### **Upcoming Meetings**

March 27, 2012

April 3, 2012 – Solar Energy Update

April 16, 2012 – BOE Meeting – MONDAY



Cynthia Burchell  
District Clerk