



BOARD OF EDUCATION
WHITNEY POINT CENTRAL SCHOOL DISTRICT
PO BOX 249
Whitney Point, NY 13862

Date: March 6, 2012

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

Meeting called to order at 7:04 p.m.

Pledge of Allegiance was recited

		<u>Present</u>	<u>Absent</u>
Sara Benscoter	President		X
Stephanie Champney	Vice-President	X	
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member	X	
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Laura Lindsley	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Kim Becker, Theodore Champney, Jim Galletly, Gina Goetz, Martin Herbert, Jason Lupola, Eddie Maslin

Minutes

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on February 21, 2012.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on February 23, 2012.

Moved by Mary Ellerson

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

Warrant

None

Correspondence

None

Policies – 1st Reading

None

Policies – 2nd Reading

None

Comments from the Public

None

Commendations

Mrs. Hibbard commends:

- Mrs. Karen Rood for being featured in *Education Week* article "Turning Teachers into Coaches." Mrs. Follette stated that Leslie University thought so highly of Ms. Rood and the work she is doing that they chose to feature her in their article.
- Tioughnioga Riverside Academy Parent Involvement and Engagement Group and Mr. Dan Sweeney for the new banner that was recently hung in the TRA entrance.
- Mrs. Brodsky, Caryl E. Adams reading teacher, for coordinating another successful Read Across America Day, on March 2, 2012 at the CEA. Mrs. Brodsky organized volunteer staff and community members to read favorite Dr. Seuss books to the classrooms throughout the building.

- BOCES Food Service and the Whitney Point Central School District food service workers for the recent successful New York State Department of Health Inspection. All three kitchens were inspected and no violations were cited.
- Mr. Tasber commended the Whitney Point Central School District's music department for the very successful all-county music rehearsal hosted at the high school on February 24, 2012.

ADDENDA

- The PTA for their successful Mother/Son Bingo held Friday, March 2, 2012 at the Tioughnioga Riverside Academy. Mrs. Hibbard stated Mr. Sweeney wanted to commend Mr. Tasber's "bug" presentation.
- Whitney Point High School student Haley Piech for her recognition in achieving 1st place in the job interview competition at the SkillsUSA Regional competition

Old Business

a. Phase II Update

Mrs. Hibbard and Mrs. Lindsley presented an update on the Phase II Renovation work. Mrs. Hibbard stated the Tioughnioga Riverside Academy library is now open and the music rooms will be open soon. Renovations continue in the auditorium. Mrs. Lindsley stated testing on the boiler system to investigate fumes has been completed. A plan of action will be in place next month.

Mrs. Champney asked if any asbestos was found in the auditorium.

Mrs. Lindsley responded the tests came back negative.

New Business

a. Energy Management Update

Mr. Eddie Maslin gave an Energy Management Update. He stated the district's energy savings to date is \$979,980.00 or 21% after 86 months into the energy program. The program is designed to be ongoing with free support from Energy Education.

Mrs. Hibbard shared an article found in a Press & Sun Bulletin insert featuring the solar panels at the Whitney Point Central School District.

b. Energy Education Sustainability Award

Mr. Jim Galletly of Energy Education presented the Chairman's Sustainability Award to the Whitney Point Central School District for outstanding environmental and financial resource stewardship.

c. Budget Development Update

Mrs. Hibbard and Mrs. Lindsley presented a Budget Development Update. Mrs. Hibbard presented the context of the District's current budget and revenue as well as the items of consideration for 2012-2013 budget development. Mrs. Hibbard gave examples of tax levy scenarios. The working budget was reviewed in detail under budget drivers and class size. Mrs. Hibbard discussed the next steps in the budget process as the District works to reduce the budget deficit.

d. Field Trip Request

Mrs. Hibbard recommended Board approval of the annual 5th Grade trip to Philadelphia, PA, to be conducted on Friday, June 15, 2012.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

e. Appointments

Mrs. Hibbard recommended Board approval of the appointment of Patricia Gollogly, part-time Food Service Worker effective February 13, 2012.

Moved by Mary Ellerson

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

f. Coaching Appointments

Mrs. Hibbard recommended Board approval of the following 2012 spring coaching recommendations:

Boys' Baseball

Varsity	Stephen Samsel
Junior Varsity	Steve Morgan
Modified	Joe Brown

Track & Field

Assistant	Michelle Grady
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ADDENDA

a. Coaching Appointment

Mrs. Hibbard recommended Board approval of the following 2012 spring coaching recommendation:

Girls' Softball

Modified	Dan Wickham
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Moved by Anthony Burchell

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

g. Notice of Public Meeting and Nomination Form for the BOCES Board of Trustees

Mrs. Hibbard recommended the Board nominate two members to the Broome-Delaware-Tioga Board of Educational Services. The Broome-Delaware-Tioga Board of Education currently has two, three-year

positions vacant. The Board may nominate individuals at large, and/or John Crosby who is seeking re-election.

Nominee #1 John Crosby

Nominee #2 None

Nominated by Kathleen Driscoll

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

Approved

h. Committee on Special Education

Mrs. Hibbard recommended Board approval of the recommendations of the Committee on Special Education.

Moved by Mary Ellerson

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

i. Revenue Anticipation Note

Mrs. Hibbard recommended Board approval of the 2012-2013 Revenue Anticipation Note resolution, dated March 6, 2012, authorizing the issuance of up to \$2,000,000 aggregated principal amount.

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

Mrs. Lindsley stated the Note bridges cash flow from July through October.

5 Aye 0 Nay 0 Abstained

APPROVED

j. Change Orders

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

SC-034 Provide all labor, material, and equipment to furnish the following site work:

- Demolish existing backstop at Rotary Field,
- Roll Rotary soccer field,
- Remove installed berm on Rotary baseball field,
- Box out and install pavement along CEA service road at drainage structures,
- Improve storm system at rear entrance of CEA/MP gym.

The Contract Sum will be changed by this Change Order in the amount of \$8,753.00.

SC-035 Provide all labor, material, and equipment to furnish the following site work:

- Extend curb and concrete walks for MP gym to service drive,
- Regrade lawn near new sidewalk at CEA/Pool entrance,
- Install temporary fence around Rotary Field to protect sod,

- Adjust survey/site layout differences around outfield side of infield,
- Stake out and ribbon perimeter of Rotary soccer field,
- Provide additional site prep and pavement at swale line to prevent wash out of stone dust path.

The Contract Sum will be changed by this Change Order in the amount of 8,329.00.

GC-078 Provide all labor, material, and equipment to replace unsuitable soil with approved structural fill, stabilization fabric, and geo-grid at the TRA receiving loading dock and main entrance additions.

The sum of \$9,550.00 is to be applied to the contractor's contingency allowance of \$91,933.00; allowance balance remaining is \$82,383.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

GC-079 Provide all labor, material, and equipment to provide the following time and materials work:

- Provide credit to furnish a simplified railing at TRA loading dock,
- Furnish a precast concrete window sill below the new window at the infilled TRA loading dock overhead door to match adjacent concrete window sill,
- Furnish additional/supplemental cleaning of TRA kitchen in preparation for the NYS Health Department inspection.

The Contract Sum will be changed by this Change Order in the amount of \$407.00.

MC-035 Provide all labor, material, and equipment to replace the existing and failing heating system expansion tank at the TRA.

The sum of \$6,450.00 is to be applied to the contractor's contingency allowance of \$90,108.00; allowance balance remaining is \$83,658.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

MC-036 Provide all labor, material, and equipment to furnish the following field directed work:

- Install oscillating fan in TRA kitchen dishwasher area
- Relocate diffusers in TRA auxiliary gym to accommodate new ceiling.

The sum of \$1,232.00 is to be applied to the contractor's contingency allowance of \$83,658.00; allowance balance remaining is \$82,426.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

MC-037 Provide all labor, material, and equipment to furnish the following field directed work:

- Investigate and resolve leak in HS glycol system for room 134,
- Relocate supply and return duct within HS guidance room 148 for proper circulation.

The sum of \$1,212.00 is to be applied to the contractor's contingency allowance of \$82,426.00; allowance balance remaining is \$81,214.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

MC-038 Provide all labor, material, and equipment to replace a failed existing control valve in TRA room 147.

The sum of \$592.00 is to be applied to the contractor's contingency allowance of \$81,214.00; allowance balance remaining is \$80,622.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

PC-041 Provide all labor, material, and equipment to furnish the following time and materials work:

- Removal of the TRA temporary kitchen serving line,
- Install an additional water line for icemaker in the TRA FCS room,
- Install drain line at the TRA kitchen for the small kettle added,
- Install additional drain lines at the TRA kitchen serving line,
- Extend vent above 2nd floor to address odor problems.

The sum of \$2,236.00 is to be applied to the contractor's contingency allowance of \$37,462.00; allowance balance remaining is \$35,226.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

EC-083 Provide all labor, material, and equipment for the following field directed work:

- Disconnect existing univents for new floor finish to be installed in the TRA library and music rooms,
- Relocate existing discovered conduit to gain access to junction box in TRA cafeteria stairway,
- Moved raceway and added outlets in casework on TRA 2nd floor classrooms,
- Added ten (10) outlets for sewing machines in TRA FCS room,
- Relocated existing conduit to avoid soffit conflict and installed new light in TRA FCS room,
- Added requested outlets in the TRA FCS student work area,
- Relocated existing electric latch at TRA boys locker room exterior door,
- Added additional data and phone outlets near TRA FCS Smartboard,
- Provided power and wiring to new TRA loading dock leveler,
- Rerouted existing panel feeders to eliminate large original junction box in the TRA kitchen,
- Added four (4) floor boxes to TRA FCS for student table access.

The Contract Sum will be changed by this Change Order in the amount of \$15,638.00.

EC-084 Provide all labor, material, and equipment for the following field directed work:

- Add requested second power drop for clothes washer/dryer in TRA loading dock area,
- Add power for three (3) circulating fans in the TRA kitchen,
- Pulled additional data lines to TRA library to replace broken/damaged lines,
- Provided power for new circulating pump in TRA kitchen,
- Add outlet in TRA kitchen toilet room.

The Contract Sum will be changed by this Change Order in the amount of \$2,329.00.

EC-085 Provide all labor, material, and equipment to furnish the following technology modifications:

- Inspect Smartboard in TRA Room 24, check mount, repair USB cable, terminate and test cable in TRA gym office,
- Provide whips for Smartboards installed in new TRA reading room,
- Install two portable conversion Smartboards in TRA rooms 103 and 103B,
- Replace out of warranty projector in TRA music room.

The sum of \$402.00 is to be applied to the contractor's contingency allowance of \$402.00; allowance balance remaining is \$0.00.

The Contract Sum will be changed by this Change Order in the amount of \$1,341.00.

EC-086 Provide all labor, material, and equipment to furnish the following time and materials work:

- Added two (2) data and power outlets in TRA library column chase,
- Relocated phone bell in TRA kitchen,
- Added two (2) additional outlet and data boxes adjacent to Smartboard in TRA library,
- Demolition related to removing TRA temporary serving line.

The Contract Sum will be changed by this Change Order in the amount of \$3,061.00.

RC-012 Provide all labor, material, and equipment to investigate the existing roof systems by cutting, sampling, logging, and patching to assist in planning additional replacement roof scope at the TRA.

The Contract Sum will be changed by this Change Order in the amount of \$3,074.00.

RC-013 Provide all labor, material, and equipment to furnish and flash two (2) welded roof curbs over the CEA kitchen to accommodate the new freezer and cooler condensing units. Curbs were not included in the original scope.

The Contract Sum will be changed by this Change Order in the amount of \$1,323.00.

RC-014 Provide all labor, material, and equipment to furnish the following as directed:

- Remove two (2) TRA kitchen exhaust fans from existing curbs, relocate, and install flashing boots for freezer and cooler condenser penetrations,

- Remove vent hood, patch roof and flash over 1935 wing due to discovered condition of a small duct at the TRA library entrance that required removal for renovation work,
- Cut holes in roof deck and flash two (2) new penetrations for "second" clothes dryer in TRA kitchen addition.

The Contract Sum will be changed by this Change Order in the amount of \$1,436.00.

Moved by Mary Ellerson

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

Comments from the Public

None

Meeting Adjournment

Motion to adjourn the meeting at 8:15 p.m.

Moved by Kathleen Driscoll

Seconded by Mary Ellerson

5 Aye 0 Nay 0 Abstained

APPROVED

FYI

Monthly Enrollment Comparison – February 2012
 Broome-Tioga BOCES Board Approved Calendar
 March 7, 2012 – District Choral Festival, High School 7:00 p.m.
 March 10, 2012 – Odyssey of the Mind Regional Competition
 March 11, 2012 – Daylight Savings Time
 March 12 – 2012 – Grades 7-8 Band, WP and ME Combined Concert at ME 7:30 p.m.
 March 16, 2012 – No School, Conference Day
 March 17 – Family Fun Carnival
 March 20, 2012 – Bus Vote
 March 24, 2012 – Celebration of Young Children
 March 27, 2012 – Board of Education Meeting

Upcoming Meetings

March 20, 2012 - Bus Vote

March 27, 2012 – Survey Results Discussion

April 3, 2012 – Solar Energy Update



Cynthia Burchell
 District Clerk