



BOARD OF EDUCATION
WHITNEY POINT CENTRAL SCHOOL DISTRICT
PO BOX 249
Whitney Point, NY 13862

Date: February 7, 2012

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

Meeting called to order at 7:03 p.m.

Pledge of Allegiance

		<u>Present</u>	<u>Absent</u>
Sara Bencoter	President	X	
Stephanie Champney	Vice-President	X	
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member		X
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Laura Lindsley	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Kim Becker, Allen Buyck, Dr. Dan Driscoll, William Powell, Jo-Ann Sexton, Sandra Ruffo

Minutes

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on January 17, 2012.

Moved by Kathleen Driscoll

Seconded by Anthony Burchell

Mr. Thomas Tasber stated he would like to have Kaylee Tasber and Austin Sculley added as in attendance of the January 17, 2012 Board Meeting.

5 Aye 0 Nay 0 Abstained

APPROVED

Mrs. Hibbard recommended Board approval of the Minutes from the Special Board Meeting held on January 24, 2012.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

Warrant

None

Correspondence

Letter from Mrs. Pam Brodsky, CEA Reading/Math Teacher

Policies – 1st Reading

None

Policies – 2nd Reading

None

Comments from the Public

None

Commendations

Mrs. Hibbard commended:

- Whitney Point High School Students Andrew Pfeiffer and Jesse LaPadula for their performance in the Southern Tier Music Teachers Association Student Recital held on Thursday, January 19, 2012.
- Whitney Point High School senior Jaime Dean for officially signing her letter of intent to play field hockey for the University of Michigan.

Addenda

Mrs. Hibbard commends

- Mrs. Joyce Granish, Mrs. Heather Pudish and the Tioughnioga Riverside Academy's Drama Club for their recent presentation of *The Paper Bag Bandit Rides Again* held at the Tioughnioga Riverside Academy on February 3, 2012. Mrs. Hibbard mentioned this was the last performance in this space prior to renovations.

Mr. Thomas Tasber stated the Cheerleaders excelled in a competition last weekend competing against much larger schools. Gage Reece won "Best Jump in the IAC" and the team received the Spirit Award.

Old Business

a. Phase II Update

Mrs. Hibbard and Mrs. Lindsley presented an update on the Phase II Renovation work. Mrs. Hibbard stated the work continues on schedule. The Tioughnioga Riverside Academy kitchen came online in the last week. Mrs. Granish is in her new space and demolition on the auditorium has started.

New Business

a. BOCES Budget Presentation

Mr. Allen Buyck, Broome-Tioga BOCES District Superintendent, and Mr. William Powell, Broome-Tioga BOCES Director of Business Operations, presented the 2012-2013 BOCES Administrative and Capital Budgets report. Mr. Buyck stated BOCES is focused on meeting the challenge of the 2012-2013 budget together with the districts. Mr. Powell reviewed in detail the BOCES administrative and capital budgets. He discussed the distribution of these BOCES' costs to districts by the Regionally Weighted Average Daily Attendance (RWADA).

Discussion ensued regarding the inclusion of the BOCES capital budget in district tax levy limit calculations.

b. McKinney-Vento Act Update

Mrs. Patricia Follette reviewed this federal law and its impact on the Whitney Point Central School District. Mrs. Follette described the barriers to education for children and youth in homeless/temporarily housed situations. She explained how the McKinney-Vento Homeless Assistance Act protects the educational rights of children and youth experiencing homelessness, and provided information regarding who is covered under the McKinney-Vento act. She explained the rights McKinney-Vento provides including school choice and transportation. Mrs. Follette provided an overview of the number of homeless and unaccompanied youth in the Whitney Point Central School District.

c. Medicaid Compliance Update

Ms. Jo-Ann Sexton presented the district's quarterly update on Medicaid Compliance. She reviewed the reason for the district's compliance plan as well as New York State's role in Medicaid billing. Ms. Sexton discussed the billing process and reviewed the district's current Medicaid Compliance status.

d. Budget Development Update

Mrs. Hibbard provided a Budget Development Update. She discussed the Governor's proposed budget and reviewed the aid comparison from the 2011-2012 enacted budget to the 2012-2013 Governor's proposed budget. Mrs. Hibbard explained the next steps for the preparation of the upcoming budget.

e. Coaching Appointments

Mrs. Hibbard recommended Board approval of the following 2012 spring coaching recommendations:

Boys Baseball

Varsity	Position Open
Junior Varsity	Stephen Samsel
Modified	Steve Morgan

Golf

Varsity	Matt Poyer
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Girls Softball

Varsity	Michael Hakes & Joel Ferrara (Split Stipend)
Junior Varsity	Charles Hissin
Modified	Position Open

Boys Lacrosse

Varsity	Keith Wittig
Junior Varsity	Robert Dunham
Modified	Jamie Ross

Track & Field

Varsity	Murphee Hayes
Assistant	Stacie Winterstein
Assistant	Troy Rounds
Assistant	Position Open

Moved by Kathleen Driscoll

Seconded by Stephanie Champney

Mr. Anthony Burchell asked about the process of not approving someone on a list.

Sara Benscoter stated a motion would be made to exclude the one on the list followed by a separation motion for approval of the amended list.

5 Aye 0 Nay 0 Abstained

APPROVED

f. Retirement Resignation

Mrs. Hibbard recommended Board approval of the retirement resignation of Joyce Granish, Home Economics Teacher, effective June 30, 2012.

Moved by Thomas Tasber

Seconded by Anthony Burchell

Mrs. Hibbard thanked Mrs. Granish for all her hard work through the years as well as her dedication to the Whitney Point Central School District.

Mrs. Sara Benscoter stated this approval comes with appreciation and regrets.

5 Aye 0 Nay 0 Abstained

APPROVED

g. Resignation

Mrs. Hibbard recommended Board approval of the resignation of David Ward, food service helper, effective January 27, 2012.

Moved by Stephanie Champney

Seconded by Thomas Tasber

5 Aye 0 Nay 0 Abstained

APPROVED

h. Termination

Mrs. Hibbard recommended Board approval of the employment termination of Doreen Townsend, cleaner, effective January 27, 2012.

Moved by Kathleen Driscoll

Seconded by Stephanie Champney

5 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

c. Resignation

Mrs. Hibbard recommends Board approval of the resignation of Laura Lindsley, business executive, effective April 6, 2012.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Mrs. Hibbard stated she valued Mrs. Lindsley's expertise in the area of school finance and her dedication to the District.

Kathleen Driscoll stated this approval comes with regrets.

A discussion ensued.

5 Aye 0 Nay 0 Abstained

APPROVED

i. Field Trip Request

Mrs. Hibbard recommended Board approval of the annual Tioughnioga Riverside Academy Band and Chorus field trip to Darien Lake Theme Park, Darien Lake, NY, to be conducted Saturday, May 12, 2012.

Moved by Thomas Tasber

Seconded by Stephanie Champney

5 Aye 0 Nay 0 Abstained

APPROVED

j. Committee on Special Education

Mrs. Hibbard recommended Board approval of the recommendations of the Committee on Special Education.

Moved by Thomas Tasber

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

k. Tax Warrant Adjustment

Mrs. Hibbard recommended Board approval to adjust the Tax Warrant for the 2011-2012 School Year.

Moved by Stephanie Champney

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

APPROVED

I. Change Orders

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

GC-072 Provide all labor, material, and equipment to furnish 3/16" tempered "rain" glass at the principal's office in the TRA as requested for privacy. The sum of \$792.00 is to be applied to the contractor's contingency allowance of \$93,099.00; allowance balance remaining is \$92,307.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

GC-073 Provide all labor, material, and equipment to repair one bus loop canopy tube column at the HS discovered to be un-paintable until repaired. The sum of \$374.00 is to be applied to the contractor's contingency allowance of \$92,307.00; allowance balance remaining is \$91,933.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

GC-074 Provide credit for all labor, material, and equipment related to not furnishing the custom-fabricated reception desk in the TRA main office.

The Contract Sum will be decreased by this Change Order in the amount of (\$6,384.00).

GC-075 Provide credit for all labor, material, and equipment to not furnish the custom-fabricated mailbox unit at the CEA main office.

The Contract Sum will be decreased by this Change Order in the amount of (\$4,897.00).

GC-076 Provide credit for all labor, material, and equipment to not refinish the concrete floor in the TRA technology room.

The Contract Sum will be decreased by this Change Order in the amount of (\$2,559.00).

GC-077 Provide credit for all labor, material, and equipment to not furnish:

- The custom HS mailbox unit due to scope overlap with another prime;
- The custom HS library lounge counter;
- One layer of GWB for the HS main office interior partitions;

- Shelves and standards in two library closets

The Contract Sum will be decreased by this Change Order in the amount of (\$9,138.00).

MC-029 Provide all labor, material, and equipment to install additional breeching for the domestic boiler due to relocating the HS boiler within the boiler room for access.

The Contract Sum will be changed by this Change Order in the amount of \$4,000.00.

MC-030 Provide all labor, material, and equipment to furnish mechanical system changes to accommodate owner requested layout changes at the TRA guidance suite; isolate duct runs, re-zone modified duct runs, and insulate kitchenette piping. The sum of \$11,103.00 is to be applied to the contractor's contingency allowance of \$109,088.00; allowance balance remaining is \$97,985.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

MC-031 Provide all labor, material, and equipment to furnish and additional dryer vent at the kitchen receiving addition in the TRA allowing for separate cleaning of maintenance staff cloths and mops. The sum of \$576.00 is to be applied to the contractor's contingency allowance of \$97,985.00; allowance balance remaining is \$97,407.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

MC-032 Provide all labor, material, and equipment to remove and reinstall the existing UV in the TRA family consumer science room to allow for abatement. The sum of \$721.00 is to be applied to the contractor's contingency allowance of \$97,407.00; allowance balance remaining is \$96,688.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

PC-033 Provide all labor, material, and equipment to furnish hook-ups for the HS boiler room washing machine allowing for separate cleaning of maintenance staff cloths and mops. The sum of \$1,394 is to be applied to the contractor's contingency allowance of \$69,911.00; allowance balance remaining is \$68,517.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

PC-034 Credit all labor, material, and equipment to not relocate an existing floor cleanout in the CEA OT/PT room.

The Contract Sum will be credited by this Change Order in the amount of (\$2,203.00).

PC-035 Provide all labor, material, and equipment to complete the following as requested at the CEA:

- Install drain lines at two additional kettles in the kitchen,
- Patch wall at new water cooler fill stations,
- Remove plumbing related to temporary serving line in the cafeteria,
- Install braces at new three bay sink in the kitchen,

The sum of \$2,088.00 is to be applied to the contractor's contingency allowance of \$68,517.00; allowance balance remaining is \$66,429.00.

The Contract Sum will be decreased by this Change Order in the amount of \$0.00.

PC-036 Provide all labor, material, and equipment to furnish a new casework mounted stainless sink in the TRA main office requested due to layout changes. The sum of \$3,459.00 is to be applied to the contractor's contingency allowance of \$66,429.00; allowance balance remaining is \$62,970.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

KC-019 Provide all labor, material, and equipment to disassemble an existing serving line, relocate and reassemble in the TRA cafeteria to allow for kitchen renovation. The sum of \$750.00 is to be applied to the contractor's contingency allowance of \$13,665.00; allowance balance remaining is \$12,915.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

EC-072 Provide all labor, material, and equipment for the following miscellaneous work needed due to discovered conditions and request at the HS:

- Install a second fire alarm annunciator,
- Install wiring and switches for display case lights,
- Install power for washer in boiler room,
- Remove original wiring and lights at auditorium display case,
- Terminate and test cat6 cables in tech room,
- Install GFI for drinking fountains,
- Repair relay to roof fan,
- Relocate cameras to avoid conflict with lights,
- Relocate glycol pump circuit to emergency panel,

The Contract Sum will be changed by this Change Order in the amount of \$6,383.00.

EC-073 Provide all labor, material, and equipment to furnish the following as needed to address discovered conditions and requests at the CEA:

- Install power for three (3) oscillating fans in the kitchen,
- Remove electrical portion of temporary serving line,
- Test trouble cat5 data cables in room #18,
- Provide additional switches and GFI receptacles in kitchen,
- Add three-way switch and GFI in kitchen storage room,

The Contract Sum will be changed by this Change Order in the amount of \$2,469.00.

EC-074 Provide all labor, material, and equipment to complete the following as needed due to discovered conditions and district requests at the TRA:

- Relocate existing conduit in kitchen to allow for MC work,
- Add cut in device for main office microphone,
- Add raceway under reception desk,
- Add phone lines and data lines to main and guidance offices,
- Relocate conduit to allow for MC roof top unit work,
- Add power for microwave and refrigerator in main office,
- Modify feed to roof top unit,

- Add volume control for main office,
- Provide temporary power for fire alarm and phone service shut down,
- Add type FD can lights to nurse's office,

The Contract Sum will be changed by this Change Order in the amount of \$9,402.00.

EC-075

Provide all labor, material, and equipment to complete the following as needed due to discovered conditions and district requests at the TRA:

- Rework conduit in auxiliary gym for switch, phone, pull station,
- Pull speaker wire to auxiliary gym,
- Install additional outlets for second washer and dryer,
- Install raceway for temporary family consumer science room,
- Install raceway for sewing machines in temporary family consumer sciences,
- Re-center pendent lights in art room,
- Install television in technology room,
- Relocate outlets and data for casework in room #104,
- Pull new speaker wire to room #58,
- Wired overhead door at loading dock,
- Modified light switching in rooms 103-105,
- Replace broken clock in auditorium,
- Install additional outlet in family consumer sciences,
- Add extra computer box, data, and power in reading room,
- Add extra data power at kitchen office,
- Install speaker in custodian' room,
- Add 4 way lighting switch to kitchen,
- Relocate outlet in reading room for casework

The Contract Sum will be changed by this Change Order in the amount of \$8,466.00.

EC-076

Provide all labor, material, and equipment to complete the following as needed due to discovered conditions and district requests at the TRA:

- Add key switches to both dock levelers,
- Work and additional work related to temporary serving line,
- Add three way switch to custodian's room,

The Contract Sum will be changed by this Change Order in the amount of \$5,029.00.

EC-077

Provide all labor, material, and equipment to install a fire annunciator keypad to the Sentry alarm system in the TRA. The sum of \$303.00 is to be applied to the contractor's contingency allowance of \$1,328.00; allowance balance remaining is \$1,025.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

EC-078

Provide all labor, material, and equipment to terminate and test cat 6 cables and relocate data lines in the TRA. The sum of \$623.00 is to be applied to the contractor's contingency allowance of \$1,025.00; allowance balance remaining is \$402.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

MC-033 Provide all labor, material, and equipment to drain, store, and reinstall the glycol from three boilers in the HS for NYS inspection, which required inspection of the water side of the boilers. The sum of \$2,833.00 is to be applied to the contractor's contingency allowance of \$96,688.00; allowance balance remaining is \$93,855.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

SC-032 Provide all labor, material, and equipment to furnish the following as needed to address discovered conditions and district requests at the TRA:

- Remove poor quality excavated material from kitchen addition,
- Excavate and core for new water line between TRA and maintenance bldg.,
- Remove and replace additional sidewalk & curb at entrance,
- Extend sidewalk and curb at loading dock/kitchen to resolve grade issue,
- Sweep rear parking lot and repair asphalt,
- Install temporary access drive to lower overhead door,
- Prepare lay-down area for winter,
- Install additional safety fencing,
- Install four (4) plastic bollard covers for maintenance pads at compactor,

The Contract Sum will be changed by this Change Order in the amount of \$10,808.00.

SC-033 Provide all labor, material, and equipment to furnish the following as needed to address discovered conditions and district requests at the CEA:

- Remove existing trees in conflict with reconstruction of service road,
- Install storm drain for two (2) new roof leaders at kitchen addition,
- Demolish and install concrete entrance pad leading to playground,
- Prepare and pour concrete pad at kitchen addition, grind chamfer off new wall to accept pad,
- Topsoil, seed, and mulch over new fuel line fill area near playground,
- Relocate storage container at kitchen,
- Provide additional sidewalk at kitchen addition loading area,
- Furnish additional 16 tons of stone at kitchen addition to act as roof splash,

The Contract Sum will be changed by this Change Order in the amount of \$6,745.00.

EC-079 Provide all labor, material, and equipment to furnish two (2) video IP fixed cameras at the CEA roof for surveillance providing expanded security.

The Contract Sum will be changed by this Change Order in the amount of \$6,316.00.

EC-080 Provide all labor, material, and equipment to revise the electrical scope in the TRA technology room due to district requests.

The Contract Sum will be changed by this Change Order in the amount of \$2,285.00.

EC-081 Provide all labor, material, and equipment to revise the electrical scope in the TRA computer room due to district request to rearrange the room. Change includes credits for wall raceway, floor boxes, and includes the add for power poles and floor dog house receptacles.

The Contract Sum will be changed by this Change Order in the amount of \$4,687.00.

EC-082 Credit all labor, material, and equipment to install necessary electrical power and data circuits for (3) new reading rooms, including the relocation of the existing data closet. Also, credit electrical and data circuits from original second floor work.

The Contract Sum will be decreased by this Change Order in the amount of (\$676.00).

PC-037 Provide all labor, material, and equipment to furnish a new water softening system in the CEA because the existing system was failing and outlived its useful life. The sum of \$8,105.00 is to be applied to the contractor's contingency allowance of \$62,970.00; allowance balance remaining is \$54,865.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

PC-038 Provide all labor, material, and equipment to furnish a new water softening system in the HS because the existing system was failing and outlived its useful life. The sum of \$4,617.00 is to be applied to the contractor's contingency allowance of \$54,865.00; allowance balance remaining is \$50,248.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

PC-039 Provide all labor, material, and equipment to furnish a new water softening system in the TRA because the existing system was failing and outlived its useful life. The sum of \$10,165.00 is to be applied to the contractor's contingency allowance of \$50,248.00; allowance balance remaining is \$40,083.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

New Business

a. State Environment Quality Review Act Resolutions

Lead Agency Designation

RESOLVED that the Whitney Point Central School District Board of Education hereby declares the Whitney Point Central School District Board of Education as the lead agency for purposes of the State Environmental Quality Review Act and Regulations (SEQRA), associated with the capital project 03140106-0001-016, 03140106-0003-016, 03140106-5009-005, 03140106-0004-0009.

Moved by Anthony Burchell

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

Type II Action Determination

Keplinger Freeman Associates Landscape Architects selected by the Whitney Point Central School District has recommended to the Board of Education that the Board determine that 03140106-0001-016, 03140106-0003-016, 03140106-5009-005, 03140106-0004-0009, as reduced in scope are Type II actions as that term is defined in

the State Environmental Quality Review Act and will not have a significant impact on the environment. The project is therefore not subject to further review under SEQRA.

RESOLVED that the Whitney Central School District Board of Education acting as lead agency for purposes of the State Environmental Quality Review Act and Regulations and upon the recommendation of the School District's landscape architect hereby determines that 03140106-0001-016, 03140106-0003-016, 03140106-5009-005, 03140106-0004-0009 are Type II actions which will not have a significant impact on the environment and is not subject to further review under the State Environmental Quality Review Act.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

Mrs. Laura Lindsley stated the numbers represent work being done at the three schools and the bus garage. She further stated this will complete Phase II the work approved by the voters in 2008.

5 Aye 0 Nay 0 Abstained

APPROVED

b. Non-Resident Application

Mrs. Hibbard recommended Board approval for Kristine Cook to attend the Whitney Point Central School District for the 2011-2012 school year as a non-resident student.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Mrs. Hibbard stated Kristine Cook has been enrolled in the district as a non-resident student for several years. She is student in good standing and tuition is paid in full.

5 Aye 0 Nay 0 Abstained

APPROVED

Comments from the Public

Dr. Dan Driscoll commended the interesting reports and further commended Ms. Jo-Ann Sexton for excellent work with the Medicaid Compliance Program. He stated he was surprised to hear about homelessness in the district and commended the Board of Education for all of their hard work. Dr. Driscoll asked about the prospect of any savings through consolidation with another district?

A brief discussion ensued.

Meeting Adjournment

Motion to adjourn the meeting at 8:55 p.m.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

5 Aye 0 Nay 0 Abstained

APPROVED

Executive Session

For matters of personnel and contractual issues.



BOARD OF EDUCATION
WHITNEY POINT CENTRAL SCHOOL DISTRICT
PO BOX 249
Whitney Point, NY 13862

Date: February 7, 2012

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To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

Meeting called to order at 9:15 p.m.

		<u>Present</u>	<u>Absent</u>
Sara Benscoter	President	X	
Stephanie Champney	Vice-President	X	
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member	X	
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Laura Lindsley	School Business Executive	X	

Executive Session

For matters of personnel and contractual issues.

Meeting Adjournment

Sara Benscoter motioned to adjourn the Executive Session at 9:27 p.m.

Moved by Mary Ellerson

Seconded by Anthony Burchell

5 Aye 0 Nay 0 Abstained

APPROVED



Cynthia R. Burchell
District Clerk