



BOARD OF EDUCATION
WHITNEY POINT CENTRAL SCHOOL DISTRICT
PO BOX 249
Whitney Point, NY 13862

Date: January 17, 2012

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

Meeting called to order at: 7:05 p.m.

Pledge of Allegiance was recited

		<u>Present</u>	<u>Absent</u>
Sara Bencoter	President		X
Stephanie Champney	Vice-President		X
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member	X	
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Laura Lindsley	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Kim Becker, Terry Dean, Gretchen Glezen, Rich Glezen, Murphee Hayes, Jo-Anne Knapp, Jeff Isaacs, Benjamin Phillips, Austin Sculley, Jo-Ann Sexton, Kaylee Tasber, Bruce Tytler.

Minutes

Mrs. Hibbard recommended Board approval of the Minutes from the Board Meeting held on December 20, 2011.

Moved by Anthony Burchell

Seconded by Mary Ellerson

4 Aye 0 Nay 0 Abstained

APPROVED

Warrant

Mrs. Hibbard recommended Board approval of the December 2011 Warrant.

Moved by Anthony Burchell

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

Correspondence

Letter from Mary Ellerson

Policies – 1st Reading

None

Policies – 2nd Reading

Mrs. Hibbard recommended Board approval of updated policy number 5550 Fund Balance.

Moved by Mary Ellerson

Seconded by Anthony Burchell

Mrs. Hibbard stated this policy was recommended by auditors as mentioned during the policy's first reading.

4 Aye 0 Nay 0 Abstained

APPROVED

Comments from the Public

Mrs. Gretchen Glezen and Mr. Benjamin Philips expressed their concern to the Board regarding the apparent lack of equity in the issuance of tuition waivers for non-resident students. Discussion ensued with Mrs. Hibbard indicating she would meet with the parties to further discuss any concerns.

Commendations

Mrs. Hibbard commends:

- The following Whitney Point Central School District High School band members who were accepted into the BCMEA All-County Band:

Flute
Chloe Freideman

Andrew Pfeiffer

Clarinet
Macella Dean
Meaghan Champney
Katelyn Allabaugh

Tenor Saxophone
Jesse LaPadula

Trumpet
Breanna Stanton

Alto Saxophone

- The following Whitney Point High School chorus members who were accepted into the 2011-2012 All County Chorus:

Soprano I
Katie Short

Alto I
Brianna Fuller
Emily Snyder

Soprano II
Meaghan Champney
Samantha Holcomb

Bass:
Chris Carey
Jesse Lapadula
Dakota Williams

Mrs. Hibbard stated our district had more students selected in comparison to other schools our size.

- Mrs. Irwin, Mrs. Pudish, Mrs. Oliver, Mrs. Price and of Pupil Personnel Services for contacting families, collecting, organizing and delivering gifts. The generosity of our staff and community provided gifts for over 74 families (207 children) in our community this year. The FAST program in the TRA also helped an additional 4 families and 13 children.
- Mrs. Patricia Follette and Ms. Kristie Miner who will be presenting at the International Reading Association Conference in Chicago, ILL with Dr. Karen Bromley from Binghamton University focusing on extending vocabulary development.
- The TRA Parent Involvement and Engagement Group for the Rock-A-Bully program held on Thursday, January 12, 2012.

Addenda

- Ms. Kristie Miner for her efforts to bring Bob Marstall, well known nonfiction book illustrator, to the District to work with 4th and 5th grade students and teachers. Ms. Miner wrote and received a \$2,500 grant through Arts Partners and a \$500 grant from the Binghamton Area Reading Council to provide this unique opportunity.

Old Business

a. Phase II Update

Mr. Michael James of Ashley McGraw Architects and Mr. Fred Riordan of The Riordan Group presented information on the continuation of scope for Phase II renovation work. Mr. Riordan reviewed the status of the current project and the remaining items, which will be sent to SED for approval. Mr. Michael James discussed the pedestrian bridge at the High School, which was found to have an increased amount of cracking and corrosion during the district's Annual Visual Inspection. Further examination by the district's structural engineer determined the bridge would require replacement. The Office of Facilities Management at the State Education Department indicated that the District would need to declare an emergency project for shoring the existing bridge until it can be replaced. It is anticipated that replacement will occur over the summer as part of the renovation project.

Mr. James reviewed the timeline for the remaining scope stating the documents will be submitted to the State Education Department in February with anticipated approval in about six weeks allowing for competitive bidding to take place in April and work to commence at the end of this school year.

Mrs. Hibbard stated the district has been pleased with the renovated spaces renovated created through the vision of Ashley McGraw Architects and the coordination of The Riordan Group.

New Business

Addenda

a. Emergency Resolution

RESOLVED, that pursuant to § 103(4) of the General Municipal Law, the Board of Education declares that an emergency exists because of the structural deterioration in the pedestrian bridge identified by the District's structural engineers. The structural deterioration in the pedestrian bridge affects the health, safety and property of the District, its employees and students, and requires immediate action which cannot await competitive bidding. The Board finds that the proposed structural shoring, erection and safety enclosure must be undertaken without delay. The Board further finds that such work is necessary for the protection and safety of students, employees and the property of the District. The Board has reviewed preliminary estimates for the work attached to this resolution. Such work will be performed at a cost not to exceed \$20,000. The Board further finds that further review and authorizations may be necessary. It is further,

RESOLVED, that the Board authorizes the awarding of contracts and the purchasing for this work, without competitive bidding, for such work to commence immediately. The Board further ratifies all contracts and purchases made to date for all emergency work and purchases. It is further,

RESOLVED, that the all such expenditures made by authority of this resolution are ordinary contingent expenses.

Moved by Mary Ellerson

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

b. Non-Resident Application

Mrs. Hibbard recommended Board approval for Savannah Wilbur to attend the Whitney Point Central School District for the remainder of the 2011-2012 school year as a non-resident student upon payment of tuition only. Mr. Wilbur has attached a letter for your consideration.

Moved by Anthony Burchell

Seconded by Thomas Tasber

Mrs. Hibbard stated Mr. Wilbur requested the Board of Education consider his circumstance as a hardship.

Mr. Anthony Burchell stated the Board of Education has made the decision that all non-resident students other than the children of teachers have to pay tuition. The Board will approve the non-residency only.

Mrs. Hibbard stated the Board will welcome Savannah Wilbur as a non-resident student. If tuition is not paid, she cannot attend.

4 Aye 0 Nay 0 Abstained

APPROVED

a. Governor's Budget Presentation

Mrs. Hibbard and Mrs. Lindsley presented information from the governor's budget. Mrs. Hibbard stated the district received aide runs based upon the governor's budget, which were a little disheartening. Potentially the district could see a \$555,885 increase in general aids but the majority of that increase is calculated from a reduction in the gap elimination adjustment. This increase is offset with the elimination of \$403,831 Federal Ed Jobs funds.

Mr. Thomas Tasber asked about the reduction in building aid.

Mrs. Lindsley responded the district's debt will be reduced in the coming school year as a result of two completed bond payments, which will generate less building aid for the district.

Mrs. Hibbard expressed concern over the district's budget gap and stated work is underway to identify and close the gap.

b. Caryl E. Adams Primary School Building Report

Mrs. Jo-Anne Knapp gave a report on the Caryl E. Adams Primary School and discussed in detail each part of the Academic Improvement plan for 2011-2012. Mrs. Knapp reviewed reading benchmarks, NYS ELA assessments, and math testing percentages. A new math program, Everyday Math, is being piloted at each grade level this year in the Adams building. Mrs. Knapp stated work continues with the BOCES Race to the Top Network Team to understand and implement the Common Core learning standards.

Mr. Thomas Tasber asked if any of the common core work ties in with literacy collaborative.

Mrs. Knapp stated Literacy Collaborative and the Common Core work together. BOCES provides the specialized knowledge of the common core and Literacy Collaborative helps create the literacy instructional framework.

Mr. Tasber questioned if we put a lot of time and effort into literacy collaborative why do we have to go to BOCES to fine tune it. Mrs. Knapp stated BOCES works with the common core, not with a literacy framework.

Mr. Tasber questioned with the number of teachers involved with literacy collaborative it effectiveness?

Mrs. Knapp stated there has been growth and improvement in reading achievement, which is one area of the building's academic improvement plan.

c. Winter Sports Update

Ms. Hayes provided a report on the participation of students in the Winter Sports Program. She reviewed the average participation numbers in sports across grades 7-12 as well as an overview of the number of students per class progressively participating over the last few. Ms. Hayes noted that since the changing leagues, the students have experienced more success.

Mrs. Mary Ellerson stated she would like to encourage the students and fans to participate in keeping event areas clean.

d. Appointment

Mrs. Hibbard recommended Board approval of the appointment of Karen Wasser, Bus Driver, effective date will be the date of fingerprint clearance.

Moved by Anthony Burchell

Seconded by Mary Ellerson

4 Aye 0 Nay 0 Abstained

APPROVED

e. Field Trip Request

Mrs. Hibbard recommended Board approval of the annual 8th Grade field trip to Washington D.C., to be conducted Wednesday, May 16, 2012 – Friday, May 18, 2012.

Moved by Mary Ellerson

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

f. Transportation Bell Schedule Study

Mrs. Laura Lindsley reviewed the financial impact of Transportation Bell Schedule Study conducted last spring. The financial impact utilizing the study indicated that alternative bell schedules would not result in any savings to the district.

g. Resolution for the Bus Vote

Mrs. Hibbard recommended Board approval of a vote on Tuesday, March 20, 2012 for the following buses to continue the District’s schedule of vehicle replacement:

- One (1) 65 passenger propane bus (used)
- One (1) 65 passenger diesel bus
- Two (2) 71 passenger diesel buses
- Two (2) 20 passenger mini buses
- One (1) 9 passenger suburban vehicle

Total estimated maximum cost \$463,252.

Moved by Mary Ellerson

Seconded by Anthony Burchell

4 Aye 0 Nay 0 Abstained

APPROVED

h. Committee on Special Education

Mrs. Hibbard recommended Board approval of the recommendations of the Committee on Special Education.

Moved by Mary Ellerson

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

i. Budget Amendments

Mrs. Hibbard recommended Board approval of the December 2011 Budget Amendments.

Moved by Anthony Burchell

Seconded by Thomas Tasber

Mr. Tasber questioned the decrease in a contractual line. Mrs. Laura Lindsley stated the transfer was needed to cover materials and supplies for the maintenance department to complete projects utilizing staff versus vendors.

4 Aye 0 Nay 0 Abstained

APPROVED

j. Extra-Classroom Report

Mrs. Hibbard recommended Board approval of the Extra-Classroom Report showing detailed revenue and expense through December 2011.

Moved by Thomas Tasber

Seconded by Anthony Burchell

Mrs. Mary Ellerson stated she would like to see a more detailed report.

A discussion ensued.

4 Aye 0 Nay 0 Abstained

APPROVED

k. Tax Warrant Adjustment

Mrs. Hibbard recommended Board approval to adjust the Tax Warrant for the 2011-2012 School Year.

Moved by Anthony Burchell

Seconded by Mary Ellerson

Mrs. Laura Lindsley stated the adjustments are STAR related.

4 Aye 0 Nay 0 Abstained

APPROVED

l. General Funds Appropriation and Revenue Reports

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the General Fund through December 31, 2011.

Moved by Mary Ellerson

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

m. Cafeteria Funds Appropriation and Revenue Reports

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the Cafeteria Fund through December 31, 2011.

Moved by Mary Ellerson

Seconded by Anthony Burchell

4 Aye 0 Nay 0 Abstained

APPROVED

n. Special Aid Fund Appropriation and Revenue Report

Mrs. Hibbard recommended Board approval of the Appropriations and Revenue Reports for the Special Aid Fund through December 31, 2011.

Moved by Thomas Taster

Seconded by Anthony Burchell

4 Aye 0 Nay 0 Abstained

APPROVED

o. Treasurer's Report

Mrs. Hibbard recommended Board approval of the December 2011 Treasurer's Report.

Moved by Anthony Burchell

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

p. Change Orders

Mrs. Hibbard recommended Board approval of the following Phase II change orders:

GC-069 Provide all labor, material, and equipment to excavate discovered unsuitable soil at CEA kitchen grease interceptor, backfill, compact structural fill, line excavation with stabilization fabric and backfill with pea gravel. The sum of \$5,397.00 is to be applied to the contractor's contingency allowance of \$104,156.00; allowance balance remaining is \$98,759.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

GC-070 Provide all labor, material, and equipment to install a therapy swing eyebolt in the CEA OT/PT ceiling for the installation of the district provided ceiling hung therapy swing . The sum of \$147.00 is to be applied to the contractor's contingency allowance of \$98,759.00; allowance balance remaining is \$98,612.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

GC-071 Provide all labor, material, and equipment to remove the existing subfloor/sleeper system discovered upon demolition to be unsalvageable in the TRA computer/reading rooms and reconstruct with plywood, luan, patch and self-leveler. The sum of \$5,513.00 is to be applied to the contractor's contingency allowance of \$98,612.00; allowance balance remaining is \$93,099.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

HC-010 Credit all labor, material, and equipment for not abating two chalkboards on the second floor of the TRA due to modification of the demolition and renovation scope.

The Contract Sum will be credited by this Change Order in the amount of (\$1,600.00).

HC-011 Provide all labor, material, and equipment to abate discovered asbestos elbows in the TRA kitchen ceiling. All work shall comply with all applicable Federal and State laws including but not limited to New York State Department of Labor code rule 56 (12 NYCRR56), and AHERA Act, 40 CFR part 763 (Code of Federal Regulations), and the existing project documents. The sum of \$3,584.00 is to be applied to the contractor's contingency allowance of \$10,319.00; allowance balance remaining is \$6,735.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

CC-006 Provide all labor, material, and equipment associated with installing (12) twelve owner requested tackboards in the TRA corridors as requested. .

The Contract Sum will be changed by this Change Order in the amount of \$7,745.00.

FLC-006 Provide all labor, material, and equipment to install rubber flooring in the TRA room #118 OT/PT in lieu of the originally scheduled vinyl flooring. The sum of \$4,973.00 is to be applied to the contractor's contingency allowance of \$25,795.00; allowance balance remaining is \$20,822.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

KC-014 Provide all labor, material, and equipment to furnish additional shelving in the CEA kitchen determined that was determined in need upon occupancy. The sum of \$1,671.00 is to be applied to the contractor's contingency allowance of \$21,159.00; allowance balance remaining is \$19,488.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

KC-015 Provide all labor, material, and equipment to furnish (1) one Victory refrigerator in the CEA kitchen that was determined in need upon occupancy. The sum of \$3,553.00 is to be applied to the contractor's contingency allowance of \$19,488.00; allowance balance remaining is \$15,935.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

KC-016 Provide all labor, material, and equipment to furnish (1) one plug/breaker plate assembly for the 40 gal. kettle as required upon district revision to the type and size needed in the CEA kitchen. The sum of \$761.00 is to be applied to the contractor's contingency allowance of \$15,935.00; allowance balance remaining is \$15,174.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

KC-017 Provide all labor, material, and equipment to furnish (2) two plug/breaker plates for the kettle revisions made to the High School kitchen. The sum of \$1,509.00 is to be applied to the contractor's contingency allowance of \$15,174.00; allowance balance remaining is \$13,665.00.

The Contract Sum will be changed by this Change Order in the amount of \$0.00

- KC-018 CREDIT all labor, material, and equipment associated with modifying the TRA kitchen equipment and accessories in response to requests and input from kitchen staff.
- The Contract Sum will be credited by this Change Order in the amount of (\$7,512.00).
- SC-026 Provide all labor, material, and equipment to make site modifications to the TRA service drive as follows due to discovered conditions:
- Remove excess fill at service drive due to grade changes,
 - Revise grades at loading dock swale,
 - Undercut areas of drive due to existing poor subsurface conditions,
 - Raise sanitary frame and grate near grease trap to match road grades.
- The sum of \$5,462.00 is to be applied to the contractor's contingency allowance of \$27,958.39; allowance balance remaining is \$22,496.39.
- The Contract Sum will be decreased by this Change Order in the amount of \$0.00.
- SC-027 Provide all labor, material, and equipment to install a crushed stone pad and concrete pad for the district's compactor and dumpster and the CEA. The sum of \$2,892.00 is to be applied to the contractor's contingency allowance of \$22,496.39.00; allowance balance remaining is \$19,604.39.
- The Contract Sum will be changed by this Change Order in the amount of \$0.00
- SC-028 Provide all labor, material, and equipment to install crushed stone pad and concrete pad for the district's compactor and dumpster ant the TRA. The sum of \$4,672.00 is to be applied to the contractor's contingency allowance of \$19,604.39; allowance balance remaining is \$14,932.39.
- The Contract Sum will be changed by this Change Order in the amount of \$0.00
- SC-029 Provide all labor, material, and equipment to install district requested sand and infield mix on the inside of base lines of the Rotary softball field. The sum of \$8,915.00 is to be applied to the contractor's contingency allowance of \$14,932.39; allowance balance remaining is \$6,017.39.
- The Contract Sum will be changed by this Change Order in the amount of \$0.00
- SC-030 Provide all labor, material, and equipment to install additional storm drainage behind the TRA to address discovered existing conditions. The sum of \$4,990.00 is to be applied to the contractor's contingency allowance of \$6,017.39; allowance balance remaining is \$1,027.39.
- The Contract Sum will be changed by this Change Order in the amount of \$0.00
- SC-031 Provide all labor, material, and equipment to complete the following site work revisions needed due to discovered conditions and district requests:
- Install drainage in lawn area between HS and multi-purpose building,
 - Install additional sidewalk between HS and multi-purpose building,
 - Remove excess soil in HS East parking lot due to grade conflict,
 - Install crusher run path between HS East lot and lower ball fields.
 -

The Contract Sum will be changed by this Change Order in the amount of \$11,002.89.

Moved by Mary Ellerson

Seconded by Anthony Burchell

Mr. Thomas Tasber asked about the eyebolt in change order TC-70. He stated the price shown seemed expensive for an eye bolt. Mr. Terry Dean responded it is not a typical eyebolt, but specifically certified for use with a physical therapy swing.

Mr. Tasber then asked about the sand and infield mix in change order SC-029. Mrs. Lindsley stated the mix was an enhancement to the field expanding its use.

4 Aye 0 Nay 0 Abstained

APPROVED

Comments from the Public

Kaylee Tasber asked what non-resident student tuition rates were?

Mrs. Hibbard explained students not residing within the district are charged a tuition rate as established by the Board using information obtained from SED.

Meeting Adjournment

Motion to adjourn the meeting at 9:12.

Moved by Mary Ellerson

Seconded by Thomas Tasber

4 Aye 0 Nay 0 Abstained

APPROVED

Executive Session

For matters of personnel and contractual issues.

FYI

Alumni Association Doug's Fish Fry to Go Flier

December Monthly Enrollment Comparison

January 24, - 27, 2011 – Regents Exams

January 25, 2012 – Joint Dinner Meeting (Chief School Officers, Organization of Instructional Representatives, Principals' Center, Leadership Academy and School Boards' Association) with Dr. Richard G. Timbs as the keynote speaker.

January 27, 2011 – 11:30 Dismissal, Conference Day

January 28, 2011 – SAT Tests

February 3, 2012 – TRA Drama Club Production, *The Paper Bag Bandit Rides Again*

February 8 & 9, 2012 - High School Drama Club Production

"You Have the Right to Remain Dead", 7 p.m.

February 11, 2012 - High School Drama Club Production,

"You Have the Right to Remain Dead", 2:00 p.m.

Upcoming Meetings

January 24, 2012 – Special Board of Education Meeting

February 7, 2012 - Medicaid Compliance Quarterly Report

A handwritten signature in black ink, reading "Cynthia R. Burchell". The signature is written in a cursive style with a long horizontal flourish at the end.

Cynthia R. Burchell
District Clerk



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Meeting called to order at 9:15 p.m.

		<u>Present</u>	<u>Absent</u>
Sara Benscoter	President		X
Stephanie Champney	Vice-President		X
Anthony Burchell	Member	X	
Kathleen Driscoll	Member	X	
Mary Ellerson	Member	X	
Thomas Tasber	Member	X	
Mary Hibbard	Superintendent of Schools	X	
Patricia Follette	Director of Curriculum and Instruction	X	
Laura Lindsley	School Business Executive	X	

Executive Session

For matters of personnel and contractual issues.

Meeting Adjournment

Sara Benscoter motioned to adjourn the Executive Session at 9:27 p.m.

Moved by Mary Ellerson

Seconded by Anthony Burchell

4 Aye 0 Nay 0 Abstained

APPROVED



Cynthia R. Burchell
District Clerk