



WHITNEY POINT CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Whitney Point High School Building

Library

P.O. Box 249

Whitney Point, NY 13862

MINUTES

Tuesday, October 7, 2014

7:00 p.m.

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

District Vision:

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:03 p.m.

Pledge of Allegiance was recited

		<u>Present</u>	<u>Absent</u>
Sara Bencoter	President	X	
Stephanie Champney	Vice-President	X	
Kathleen Driscoll	Member	X	
Brian Jeker	Member	X	
Gene-Paul Jordan	Member		<i>(arrived at 7:16 p.m.)</i>
Thomas Tasber	Member	X	
Daniel Thorp	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Dir. of Curriculum and Instruction	X	
Zachary Woodard	School Business Executive	X	
Cynthia Burchell	District Clerk		<i>(arrived at 7:55 p.m.)</i>

Others in attendance: Luann Kida, Timothy Kremer, Jerry Mackey

A. PROPOSED EXECUTIVE SESSION

None

B. MINUTES

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Minutes from the Board Meeting held on September 16, 2014.

Moved by Stephanie Champney

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

C. CORRESPONDENCE

None

D. POLICIES 1ST READING

None

E. POLICIES 2ND READING

None

F. COMMENTS FROM THE PUBLIC

None

G. COMMENDATIONS

Ms. Follette commends:

- The Eagles Nest Booster Club and Mrs. Gilbert, Mr. Jones, Music Boosters, High School staff and all those who helped make the Homecoming Week events a success.
- The Tioughnioga Riverside Academy faculty and staff for their Open House for grades 4-8 held on Thursday, September 25, 2014.
- Karen Crandell, School Psychologist of the CEA, and Emma Irwin, School Social Worker of the CEA for arranging the first annual Welcome Party for students new to our district in grades 1-3. Students were treated to pizza, juice, and a welcome bag that included local contact information for Youth Club activities as well as a book. Students participated in a craft that created rays of the sun sharing their interests.
- Whitney Point High School Chorus Teacher Ken Jones and the Whitney Point High School Chorus for being chosen by the Harmony Club to receive a \$100.00 sponsorship. The Harmony Club is a group of community members who, in addition to this program, provide

multiple scholarships each year for high school musicians in Broome County, and who work to promote and support school vocal music programs.

- The following Tioughnioga Riverside Academy Band students for being chosen to participate in the Zone 3, 7th-9th Grade Area All-State Band in Cortland on November 7 & 8, 2014:

Abigail Somers, 8th Grade, Piccolo
Rachel Ward, 8th grade, Baritone Saxophone

- Whitney Point High School Student Benjamin Shear for being chosen to participate in the Zone 3 Area All-State Chorus for grades 7-9 on November 7th and 8th, 2014.
- The Whitney Point High School faculty and staff for their Open House for grades 9-12 held on Thursday, October 2, 2014. Ms. Follette noted that community organizations and the Board of education members had tables set up at the Open House.
- The Caryl E. Adams Primary School faculty and staff, SUNY Cortland Students and the community for a successful Beddy-Bye story time held on Thursday nights during the month of October, 2014.

H. OLD BUSINESS

None

I. NEW BUSINESS

1. New York State School Boards Association Presentation

Mr. Tim Kremer, Executive Director of the New York State School Boards Association (NYSBBA) discussed the value of school board membership with NYSBBA.

2 External Audit Report

External Auditors presented the 2013-2014 audited financial statements of the Whitney Point Central School District. Please see attached.

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the 2013-2014 Financial Report as presented by Ciaschi, Dietershagen, Little, Mickelson and Company, LLP., Certified Public Accountants and Consultants.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Leslie Spergin of Ciaschi, Dietershagen, Little, Mickelson and Company, LLP. did a review of the External Audit Report and stated the district had no instances of noncompliance, and no instances of internal control weaknesses.

7 Aye 0 Nay 0 Abstained

APPROVED

3. 2016 Capital Project Update

The Riordan Group and Ashley McGraw Architects gave a detailed Capital Project Presentation on the CEA/TRA/HS, Bus Garage, Tymeson Field and Concession/restroom master plans.

Ms. Follette stated Public Information Sessions on the Capital Project will be held on November 19, 2014 and December 1, 2014 at 6:00 p.m. in the High School Library.

4. Field Trip Approval

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the FCCLA field trip proposal to the Fall Planning Conference in Syracuse, NY from October 24 – October 26, 2014.

Moved by Stephanie Champney

Seconded by Gene Jordan

7 Aye 0 Nay 0 Abstained

APPROVED

5. Anderson Upright Piano Donation

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District accept the donation of an Anderson upright piano from Dan and Mary Hibbard.

Moved by Stephanie Champney

Seconded by Thomas Tasber

Stephanie Champney expressed her gratitude for the donation.

7 Aye 0 Nay 0 Abstained

APPROVED

6. Appointment Amendment

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District amend the three-year probationary appointment effective date of **Anne Murray**, Elementary Teacher from September 1, 2014 to September 17, 2014.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

Ms. Follette stated Anne Murray was hired as a Long Term Substitute Teacher effective September 1, 2014 through September 16, 2014. Therefore, the effective date for her elementary teacher appointment needed to be changed to September 17, 2014.

7 Aye 0 Nay 0 Abstained

APPROVED

7. Appointments

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Mary Tillotson**, Full-Time Teacher's Aide effective October 7, 2014.

Moved by Stephanie Champney

Seconded by Gene Jordan

Ms. Follette stated this is a new position created due to special education needs.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Barbara Ellerson**, Full-Time Teacher's Aide effective October 7, 2014.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

Ms. Follette stated Barbara Ellerson is replacing Jeannene Hall at the Caryl E. Adams Primary School.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Lori Davis**, Part-Time Teacher's Aide effective October 7, 2014.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Ms. Follette stated Lori Davis is replacing Melissa Peterson at the High School

7 Aye 0 Nay 0 Abstained

APPROVED

8. Resignation

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the resignation of **Rebecca Barr**, Bus Attendant, effective September 26, 2014.

Moved by Thomas Tasber

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

1. Appointment

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District appoint **Tanya Spicer**, Bus Attendant effective October 7, 2014.

Moved by Stephanie Champney

Seconded by Gene Jordan

7 Aye 0 Nay 0 Abstained

APPROVED

9 . Extra-Curricular Application Approvals

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following extra-curricular applications:

Art Club - HS	Manvell, Will
Art Club – TRA	Manvell, Will
Chess Club	Jones, Ken
Destination D.C.	Hodkinson, Stephanie
Destination D.C.	Becker, Kim
Drama Club – HS	Jones, Ken
FCCLA (Family, Career & Community Leaders of America)	Godfrey, Kristen
Fly Fishing Club	Giovenco, Michael
Freshman Class Advisor	Dean, Janice
Gay-Straight Alliance Club	Murtaugh, Diana
HS Challenge	Peck, Walter
Jazz Band - TRA	Williamson, Jessica
Jazz Band - HS	Gilbert, Kris
Junior Class Advisor	Ford, Cindi
* Marching Band	Gilbert, Kris
* Marching Band	Davies, Sheila
* National Honor Society – HS	Cranston-Chrisler, Ellen
* National Honor Society - HS	Ford, Cindi
SADD	Ferrara, Joel
Select Chorus – HS	Jones, Ken
Select Chorus – TRA	Jones, Ken
Senior Class Advisor	Delgado, Teresa
Sophomore Class Advisor	Aldrich, Kimberly
* Student Council – Grades 6-8	Brosius, Julie
* Student Council – Grades 6-8	Welsh, Barbara
* Student Council – Grades 9-12	Thomas, Lisa
* Student Council – Grades 9-12	Monaco, Jamie
Tri-M Music Honor Society – TRA	Williamson, Jessica
Tri-M Music Honor Society – HS	Jones, Ken
World Language Club – TRA	Edwards, Sandra
* World Language Club - HS	Kupiec, Paula
* World Language Club - HS	Philips, Araceli
* Yearbook Advisor	Berge-Soeffing, Pam
* Yearbook Advisor	Thomas, Lisa

* Co-chairing positions and sharing stipends.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

A question was asked about whether or not a club advisor needed to be a teacher.

Ms. Follette stated hiring teachers has been past practice.

Thomas Tasber asked about the Board Policy regarding inactive clubs.

Ms. Follette stated there is a policy regarding inactive clubs. Also there might be a resolution brought to the Board about a specific club that is an unusual circumstance.

Gene Jordan asked if consideration could be given for Mathlete Club.

Ms. Follette stated there is a procedure for adding new clubs. She stated due to budget constraints at this time the District is not looking to add new clubs.

7 Aye 0 Nay 0 Abstained

APPROVED

10. Coaching Appointments

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following 2014 Winter Coaching Recommendations:

Boys Basketball

Varsity	Steve Morgan
Junior Varsity	Evan Ligeikis
Modified	Steve Samsel
Modified	William Lidell

Girls Basketball

Varsity	Thomas Kraly
Junior Varsity	Gregory Schweiger
Modified	Matt Poyer
Modified	Angela Wayne

Girls Cheerleading

Varsity	Mary Snyder
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Indoor Track

Varsity	Murphee Hayes
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Girls Volleyball

Modified	Bob Heinle
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Boys Wrestling

Varsity/JV	William MacNeill
Modified	Joe Kucher

Moved by Stephanie Champney

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

11. Committee on Special Education

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the recommendations of the Committee on Special Education.

Moved by Thomas Tasber

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

12. Memorandum of Agreement

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Administrators' Association Memorandum of Agreement dated October 3, 2014.

Moved by Stephanie Champney

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

13. Resolution of the Whitney Point Central School District, counties of Broome, Chenango, Cortland and Tioga, New York as to State Environmental Quality Review Act (SEQRA) Determination.

WHEREAS, the Board of Education of the Whitney Point Central School District, located in the Counties of Broome, Chenango, Cortland and Tioga, State of New York (the "School District"), desires to embark upon a capital improvement project consisting of the construction, reconstruction and equipping of School District facilities, including site improvement, original furnishings, equipment, machinery, apparatus, appurtenances, and incidental improvements and expenses in connection therewith, at a maximum cost not to exceed \$15,500,000 (the "Project"); and

WHEREAS, said Project is subject to classification under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, improvements such as "the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...", and "routine activities of educational institutions" are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (Sections 6 NYCRR 6.17.5(c)(2) and 6 NYCRR 617.5(c)(8), respectively); and

WHEREAS, the SEQRA Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQRA; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the Project and has determined that the Project is classified as a Type II Action pursuant to Sections 6.17.5(c)(2) and 617.5(c)(8) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby declares itself lead agency in connection with the requirements of the SEQRA; and

BE IT FURTHER RESOLVED that the Board of Education hereby declares that the Project is a Type II Action, which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the Project from the New York State Education Department.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

7 Aye 0 Nay 0 Abstained

APPROVED

14. A Resolution Providing for the Holding of a Special School District Meeting in and for the Whitney Point Central School District, Counties of Broome, Chenango, Cortland and Tioga, New York and Providing for other Matters in Connection Therewith.

BE IT RESOLVED, by the Board of Education of the Whitney Point Central School District, Counties of Broome, Chenango, Cortland and Tioga, New York, as follows:

Section 1. A Special School District Meeting in and for the Whitney Point Central School District, Counties of Broome, Chenango, Cortland and Tioga, New York, shall be held on December 9, 2014, at the High School Cafeteria in Whitney Point, New York, at 1:00 o'clock P.M. and the polls shall be kept open for voting by paper ballot between the hours of 1:00 o'clock P.M. and 8:00 o'clock P.M., Prevailing Time, on said date. The proposition hereinafter set forth in the Notice of Special School District Meeting is described in Exhibit A attached hereto and hereby incorporated herein by reference.

Section 2. Voting at the Special School District Meeting shall be conducted by the use of paper ballots.

Section 3. The Clerk of said School District is hereby authorized and directed to cause a Notice of Special School District Meeting in substantially the form attached hereto as Exhibit A to be published in a newspaper having a general circulation in said School District, such publication to be made so that such notice shall appear in said newspaper each four times within the seven weeks next preceding such Special School District Meeting, the first publication to be at least forty-five days (but, preferably, not more than forty-nine days) before said meeting, and to give such other notice as may be deemed desirable.

Section 4. The School District Clerk is hereby authorized to amend the Notice of Special School District Meeting from time to time as, in his or her discretion; such amendment may be required or desirable.

Section 5. To the extent required by law, the Board of Education shall appoint election personnel to conduct said Special School District Meeting pursuant to a separate resolution of this Board of Education.

Section 6. This resolution shall take effect immediately.

Moved by Brian Jeker

Seconded by Gene Jordan

7 Aye 0 Nay 0 Abstained

APPROVED

15. Internal Auditor

Whereas, the Whitney Point Central School District did request proposals for Internal Auditing Services. Be it resolved, upon the recommendation of the Superintendent of Schools and the Business Executive that the proposal and corresponding agreement be awarded to Mr. Ron Finch for the three year period beginning with the 2014-15 school year subject to review and renewal on an annual basis.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

Brian Jeker asked why the district pays for the errors & omissions insurance for the Internal Auditor.

Mr. Woodard explained it is part of the internal auditor agreement. He stated the district pays the insurance proportionally to the amount of the Auditor's time used during the year. If the auditor works for three districts, each district pays 1/3 of the insurance cost.

7 Aye 0 Nay 0 Abstained

APPROVED

J. COMMENTS FROM THE PUBLIC

Thomas Tasber thanked Luann Kida for her help.

Brian Jeker asked about the status of the soccer uniforms.

Mr. Woodard stated the District received the uniforms and he went through them with Ms. Hayes.

Brian Jeker asked which teams received the uniforms.

Mr. Woodard stated he is not certain. He explained that some of the uniforms we received were damaged, and Ms. Hayes has that information.

Ms. Follette stated Ms. Hayes examined them closely.

Gene Jordan stated he has received a lot of questions on turf fields.

Ms. Follette stated she has also been asked about the turf field. She added that efforts are being made to relocate the outside basketball court due to the fact that the new concession/restroom facility is slated to be where the current court is located.

Thomas Tasber asked about the benefits of an electronic sign at the High School on Keibel Road.

Brian Jeker expressed concern about the location of the updated High School parking lot entrance.

Gene Jordan stated the District should consider a turf field when the track is renovated or for the next capital project.

Ms. Follette stated these topics can be discussed further with the Riordan Group in planning meetings going forward.

Thomas Tasber stated he attended the Common Core workshop at BOCES and it was very eye-opening.

K. BOARD OF EDUCATION GOALS

- Attendance at District Events – a brief discussion was held about the Board of Education's attendance at the upcoming CEA Open House.
- Review of goals to date – Ms. Follette stated the work session with Kathy Blackman and the NYSBSA presentation today were on schedule with the Board of Education's Goals.

L. SUPERINTENDENT'S UPDATE

- Special Meeting December 9th at 8:00 (after the vote)
- Capital Project Public Meetings November 19, 2014 and December 1, 2014 at 6:00 p.m. in the High School Library.

M. ADJOURNMENT

Ms. Follette recommends Board approval of the motion to adjourn the public meeting at 9:55 p.m.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

N. FYI

Statewide #wecantwait education campaign hits home – Pressconnects article
 Little Free Library
 September Monthly Enrollment Comparison
 Broome-Tioga School Boards Association Annual Business Meeting Invitation
 October 9, 16, 23 & 30 – Beddy-Bye Story Time 7:00 p.m. CEA
 October 9 – CEA Open House
 October 21, 2014 – Board of Education Meeting
 October 24 & 25 – Fall Festival
 October 31 – CEA Parade of Good Books
 November 2 – Daylight Savings Time Ends
 November 3 – PARP Kick-off, CEA
 November 6 – CEA Math Night, 6:30 p.m.
 November 11 – No School, Veteran’s Day
 November 14 – Half Day TRA and CEA only, HS Full Day
 November 14 – Drama Club Production, HS, 7:00 p.m.
 November 15 – Drama Club Production, HS, 7:00 p.m.
 November 20 – Honor Society Induction, 6:00 p.m.
 November 21 – Half Day TRA and CEA only, HS Full Day

Respectfully submitted,

Cynthia Burchell
 District Clerk