



WHITNEY POINT CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Whitney Point High School Building
Library
P.O. Box 249, 10 Keibel Road
Whitney Point, NY 13862

MINUTES

Tuesday, March 4, 2014
7:00 p.m.

District Mission:

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

District Vision:

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:07 p.m.

Pledge of Allegiance was recited

		<u>Present</u>	<u>Absent</u>
Sara Benscoter	President	X	
Stephanie Champney	Vice-President	X	
Kathleen Driscoll	Member	X	
Brian Jeker	Member	X	
Gene-Paul Jordan	Member	X	
Andrew Palmer	Member	X	
Thomas Tasber	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Dir. of Curriculum and Instruction	X	
Zachary Woodard	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Tianti Alise, Amanda Coon, Katie Eaton, Mariah Hodge, Luann Kida, Olivia Leonard, Claire Pfeiffer, Tracy Pfeiffer, Sabrina Taylor

A. PROPOSED EXECUTIVE SESSION

None

B. MINUTES

Ms. Follette recommended Board approval of the Minutes from the Board Meeting held on February 18, 2014.

Moved by Brian Jeker

Seconded by Stephanie Champney

7 Aye 0 Nay 0 Abstained

APPROVED

C. CORRESPONDENCE

None

D. POLICIES 1ST READING

None

E. POLICIES 2ND READING

None

F. COMMENTS FROM THE PUBLIC

None

G. COMMENDATIONS

Ms. Follette commended:

- Jessica Smith and the Whitney Point PTA for their successful Movie Night held on February 21, 2014. Approximately 65 children and parents gathered to watch the movie *Epic*.

ADDENDA

COMMENDATIONS

- The Whitney Point Varsity Wrestling Team for their impressive showing at the NYS Wrestling Tournament in Albany last weekend.
- Mrs. Brodsky, Caryl E. Adams teacher, for coordinating another successful Read Across America Day, on March 3, 2014 at the CEA. Mrs. Brodsky organized volunteer staff and community members to read favorite Dr. Seuss books to the classrooms throughout the building.

- Mr. Samsel, Ms. Wayne, the High School Student Council and all participating students for their participation and organization of Badminton for the Heart held on February 28, 2014 at the High School. The Tournament raised over \$1,000 for the benefit of the American Heart Association. The Hurd family of Broome Tioga Motor Cross and The Last Lap Lounge donated trophies and gift certificates for the event. Birdies and rackets were donated by the ADA Company.
- The following Whitney Point Central School District High School Students for their accomplishments in the Skills USA Regional Competition:
 - Joe Wilcox – 4th place in Food Preparation Basic
 - Tiffany Yesaluski – 11th place Basic Health
 - Ashley Hoyt – regional competition in Animal Careers was canceled so she will compete at the state competition

H. OLD BUSINESS

None

I. NEW BUSINESS

1. BOCES Budget Presentation

Mr. Allen Buyck, Broome-Tioga BOCES District Superintendent and Mr. John Harvey, Broome-Tioga BOCES Chief Operating Officer presented the 2014-2015 BOCES Administrative and Capital Budgets report. Mrs. Sandra Ruffo, BOCES Board President was also present. Mr. Buyck explained in detail the BOCES cost containment measures. He stated the proceeds from the sale of the Endicott Learning Center will be used to offset some costs of the Capital Budget. He provided details about the Tech Academy and explained that it is a pilot program providing skills allowing for students to step ahead to a promising career in various fields such as engineering, architecture and technology. He explained the BOCES Unit Costs for 2014-2015. Mr. Harvey reviewed the Administrative Budget in detail. He explained the goals of the Administrative Budget. He stated the goal for their administrative budget expense is to have a 0% increase for 2014-2015.

Mrs. Bencoter asked when they starting working from a zero-based budget.

Mr. Buyck stated they started concentrating on that about three years ago.

Mr. Harvey reviewed the Regionally Weighted Average Daily Attendance (RWADA) apportionment by district and explained the Whitney Point School District's 4% share of the RWADA cost for the 2014-2015 school year. He discussed the Capital Budget's projections, changes and cost containment measures for 2014-2015.

A discussion ensued about the increase in District Classrooms.

Mr. Harvey provided a comparison between the 2013-2014 and 2014-2015 Capital Budgets showing an overall increase of \$49,681.00 to the districts resulting in a \$1,343.00 increase in the Whitney Point Central District's apportionment.

Mr. Buyck complimented the Whitney Point Central School District on their ability to provide many opportunities for students with limited financial resources.

Ms. Follette thanked Mr. Buyck, Mr. Harvey and Mrs. Ruffo for taking the time to present their Administrative and Capital budgets to the district.

2. Tax Levy Limit and Budget Presentation

Ms. Follette and Mr. Woodard gave a Tax Levy Limit and 2014-2015 Budget Presentation. Mr. Woodard discussed the current goals of the 2014-2015 budget. He explained the formula given to the district by the State for tax levy limit calculation. He described in detail how the formula derives a maximum allowable tax levy limit without a super majority vote of 2.92%.

Ms. Follette explained the budget comparison from 2009-2010 to 2014-2015. She stated that the district receives approximately 50% of its revenue from the State in the form of foundation aid. In the five year span from 2009-2010 to 2014-2015, the amount of projected foundation aide with the Gap Elimination Adjustment (GEA) has decreased \$438,155 or 2.94%. She stated the State has taken back a total of \$6.04 million dollars in this same time frame in the form of GEA to close the State's budget gap. Ms. Follette explained a potential 2.92% tax increase results in \$216,639 increase in revenue for our District leaving us with an estimated remaining budget gap of \$230,083. She stated the District will not have exact state aid numbers until the Governor's actual budget run in late March.

Mrs. Benscoter asked about the status of the District's reserve accounts.

Mr. Woodard stated the actual reserve balances were identified in our annual external audit report presented to the Board in October and that the District's reserves are healthy at this time.

Ms. Follette explained the different ways the District is looking into bridging that gap through a combination of a reduction in expenditures, utilization of fund balance, an increase in other revenue sources, and/or an increase in the tax levy. Ms. Follette stated the District will continue to look for additional efficiencies by reviewing all expenditure lines, scrutinizing the BOCES request for services for potential reductions, waiting for the Governor's actual budget run in late March, and continuing meetings with the BOCES CBO budget analysis team.

Mrs. Benscoter and Mrs. Driscoll commended Ms. Follette and Mr. Woodard on the presentation and thanked them for presenting it in a manner that is easy for all to understand.

3. Appointment

Ms. Follette recommended Board approval of the appointment of **Nicole Nichols**, Bus Driver, effective March 4, 2014.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

4. Resignation

Ms. Follette recommended Board approval of the resignation of **Ashley Stanton**, Teacher's Aide, effective March 3, 2014.

Moved by Andrew Palmer

Seconded by Thomas Tasber

7 Aye 0 Nay 0 Abstained

APPROVED

5. Foreign Language Field Trip

Ms. Follette recommended Board approval of the International Foreign Language Club field trip to Garcia's Restaurant, Cortland, NY to be conducted on March 31, 2014.

Moved by Kathleen Driscoll

Seconded by Stephanie Champney

7 Aye 0 Nay 0 Abstained

APPROVED

6. Darien Lake Field Trip

Ms. Follette recommended Board approval of the Tioughnioga Riverside Academy Band and Chorus field trip to Darien Lake Theme Park, Darien Lake, NY to be conducted Saturday May 31, 2014.

Moved by Thomas Tasber

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

7. Committee on Special Education

Ms. Follette recommended Board approval of the recommendations of the Committee on Special Education.

Moved by Andrew Palmer

Seconded by Gene Jordan

7 Aye 0 Nay 0 Abstained

APPROVED

8. Resolution Authorizing Contracts to be awarded to Bidders Based on Best Value

WHEREAS, section 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, permits schools to award certain contracts which are subject to competitive bidding to either the lowest responsible bidder or to a bidder based on "best value";

WHEREAS, in order to make such awards based on best value, the Board must adopt a resolution authorizing the same at a public meeting;

WHEREAS, the proposed action is a Type II action within the meaning of 6 NYCRR 617.5 and is therefore not subject to review under SEQRA and the regulations thereunder;

WHEREAS, the School Board, after discussing and debating the matter at the Board of Education public meeting on March 4, 2014, will determine if it is in the best interest of the District to adopt the resolution authorizing "best value" awards; and therefore

IT IS RESOLVED THAT, the District may make "best value" awards pursuant to the following:

Section 1. General Provisions

Section 1.1 Purpose

This Resolution provides for the School Board to exercise its local option from § 103, Subdivision 1 of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012. This amendment authorizes the District to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or “best value“ as defined in § 163 of the New York State Finance Law. The “best value” option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life can be documented.

Section 1.2 Basis for award

Goods and services procured and awarded on the basis of best value are those that the School Board determines will be of the highest quality while being the most cost efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

Section 1.3 Applicable Contracts

These sections apply to District purchase contracts involving an expenditure of more than \$20,000 and District contracts for services involving an expenditure of more than \$35,000, but excludes purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law as well as excluding any other contracts in accordance with current or future state law. If the dollar thresholds of General Municipal Law § 103 are increased or decreased in the future by the State Legislature, the dollar thresholds set forth herein shall be deemed simultaneously amended to match the new General Municipal Law thresholds.

Section 1.4 Award based on low bid or best value; Documentation

A quote or proposal for a purchase or contract covered by this Resolution received pursuant to standard bidding procedures may be awarded on either a best value or lowest responsible bidder standard. All information gathered in the course of the bidding procedures of this section shall be filed with the documentation supporting the subsequent purchase or public works contract. When a contract is awarded on the basis of best value rather than a lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

Section 1.5 Procurement Policy

Any inconsistent provision of the District’s procurement policy, as adopted by resolution of the School Board, or as amended thereafter, shall be deemed superseded by the provisions of this Resolution.

Section 2.

If any part or provision of this Resolution or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this Resolution or the application thereof to other persons or circumstances, and the School Board of the District hereby declares that it would have passed

this Resolution or the remainder thereof had such invalid application or invalid provision been apparent.

Section 3.

All resolutions, ordinances, local laws, policies and parts thereof inconsistent with this Resolution are hereby repealed.

Section 4.

This Resolution shall take effect immediately.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

The Board discussion began with Mr. Woodard stating the Resolution authorizes contracts to be awarded to Bidders Based on Best Value and is recommended by BOCES CBO. He explained that the contracts based on the lowest bid price are not always the best value. Mr. Woodard stated the lower bids may have higher long-term operational costs. This resolution allows more flexibility.

Mr. Woodard stated the resolution will be incorporated within the Procurement and Purchasing Policy at the reorganizational meeting.

Mr. Tasber asked if there was any concern about legal issues due to this resolution.

Mr. Woodard stated the importance of supporting data.

Mrs. Benscoter stated it is a good idea to give a list of the values expected with the bids to help explain how you made your decision.

Ms. Follette stated this process will help with capital bids.

Mr. Woodard agreed.

A discussion ensued.

7 Aye 0 Nay 0 Abstained

APPROVED

9. Resolution of the Board of Education - Amendments to the New York State General Municipal Law

WHEREAS, an act to amend subdivision 16 of §103 to the General Municipal Law, relative to the purchase of apparatus, materials, equipment and supplies and associated services for such items through the use of contracts let by other government entities (“piggybacking”); and furthermore, an act to amend subdivision 2 of §104 to the General Municipal Law, authorizing the use certain federal programs was so delivered to the Office of the Governor of New York State on November 1, 2013; and

WHEREAS, the purpose of said amendments is to afford political subdivisions mandate relief, by allowing the use of such contracts directly let by the United States of America or any agency thereof, any state or any other political subdivision or district therein, provided the contract has

been let to the lowest responsible bidder or on the basis of Best Value in a manner consistent with §103; and to authorize political subdivisions to make purchases through additional federal contracts (“Schedule 84”) as exceptions to §103; and

WHEREAS, said amendments to subdivision 16 of §103 and subdivision 2 of §104 were signed into law as Chapter 497 of Bill Number S3766A-2013 by the Honorable Governor Andrew M. Cuomo on November 13, 2013; and

THEREFORE, BE IT RESOLVED the WHITNEY POINT CENTRAL SCHOOL DISTRICT, Broome County, New York State is hereby authorized to begin piggybacking onto appropriate contracts as permitted by and in accordance with the aforesaid amended §103 and §104 of the New York State General Municipal Law; and

BE IT FURTHER RESOLVED that any such aforementioned purchases shall otherwise be consistent with and in compliance with all WHITNEY POINT CENTRAL SCHOOL DISTRICT Purchasing policies and procedures approved by the WHITNEY POINT CENTRAL SCHOOL DISTRICT Board of Education.

Moved by Stephanie Champney

Seconded by Gene Jordan

Mr. Woodard stated this resolution allows for “piggybacking” on someone else’s bid, or reaching out and joining a bid from another source.

7 Aye 0 Nay 0 Abstained

APPROVED

10. Meat and Cheese Bid

Ms. Follette recommended Board approval of the award to Maines, Renzi Brothers, Inc., Behlogs, Sysco, Ginsberg, US Food Service, and Lupos as low bidders for the March 1, 2014 to April 30, 2014 Meat and Cheese Bid as prepared by Broome Tioga BOCES Food Service Program.

Moved by Thomas Tasber

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

NEW BUSINESS

1. Resignations

Ms. Follette recommended Board approval of the resignation of **Jeffery Hubbard**, Bus Driver, effective March 7, 2014.

Moved by Andrew Palmer

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

Ms. Follette recommended Board approval of the resignation of **Angela Stephens**, Bus Attendant, effective March 7, 2014.

Moved by Stephanie Champney

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

2. Appointments

Ms. Follette recommended Board approval of the appointment of **Elizabeth Fralick**, Bus Driver, effective March 4, 2014.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

7 Aye 0 Nay 0 Abstained

APPROVED

Ms. Follette recommended Board approval of the appointment of **Jeannette Isham**, Bus Attendant, effective March 4, 2014.

Moved by Stephanie Champney

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

J. COMMENTS FROM THE PUBLIC

None

K. SUPERINTENDENT'S UPDATE

None

L. ADJOURNMENT

Ms. Follette recommended Board approval of the motion to recess the public meeting at 8:36 p.m. and adjourn to Executive Session to hear discussion on legal matters concerning the capital project.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

M. FYI

The Eagles' View - February 2014

February Monthly Enrollment Comparison

March 4 – Board of Education Meeting

March 5 – District Choral Festival, Grades 6-12

March 7 – PTA Mother/Son Event, CEA, 6:00 p.m. – 8:00 p.m.

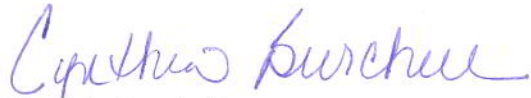
March 9 – Daylight Savings Time begins
March 10 – WP-TRA & ME MS Combined Concert
March 14 – No School, Superintendent’s Conference Day
March 18 – Board of Education Meeting and BUS VOTE
March 27 – CEA Math Night, 6:30 p.m. – 8:00 p.m.
March 28 – PTA Kids’ Night Out, TRA, 6:00 p.m. – 8:00 p.m.

ADDENDA

FYI

March 7th and March 8th – Whitney Point High School Drama Production, *Little Women*

Respectfully submitted,



Cynthia Burchell
District Clerk



BOARD OF EDUCATION
WHITNEY POINT CENTRAL SCHOOL DISTRICT
PO BOX 249
Whitney Point, NY 13862

Date: March 4, 2014

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District Vision:

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Meeting called to order at 8:51 p.m.

		<u>Present</u>	<u>Absent</u>
Sara Bencoter	President	X	
Stephanie Champney	Vice-President	X	
Kathleen Driscoll	Member	X	
Brian Jeker	Member	X	
Gene-Paul Jordan	Member	X	
Andrew Palmer	Member	X	
Thomas Tasber	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Dir. of Curriculum and Instruction	X	
Zachary Woodard	School Business Executive	X	

Executive Session

For matters concerning legal and capital project issues.

Meeting Adjournment

Sara Bencoter motioned to adjourn the Executive Session at 9:25 p.m.

Moved by Stephanie Champney

Seconded by Kathleen Driscoll

6 Aye 0 Nay 0 Abstained

APPROVED

Respectfully submitted,



Cynthia Burchell
District Clerk