

## **ADVERTISEMENT FOR PROPOSALS FOR SERVICES OF LOUISIANA LICENSED REAL ESTATE BROKER**

The West Feliciana Parish School Board seeks sealed proposals from Commercial Real Estate Brokers licensed in the State of Louisiana to perform services and to solicit offers for the sale of surplus property owned by the School Board, specifically the Pecan Grove Property located at 4569 Feliciana Street, St. Francisville, Louisiana 70775. It is the intent of this Request for Proposal (RFP) to have the successful broker/firm enter into a professional services contract with the West Feliciana Parish School Board to supply real estate services as outlined in the RFP.

The winning firm is expected to market and sell the property to parties interested in the further residential development of said property.

In accordance with La. R.S. 17:87, 41:891, and 41:892, the winning proposer will be requested to enter into a written contract with the West Feliciana Parish School Board for a duration not to exceed six (6) months, and a percentage basis not to exceed 5% of the selling price.

Sealed proposals shall be submitted to the West Feliciana Parish School Board as follows:

West Feliciana Parish School Board  
ATTN: Superintendent Hollis Milton  
P.O. Box 1910  
St. Francisville, LA 70775

All proposals shall be clearly marked on the outside (Proposal: Real Estate Broker Services), and shall be submitted to the West Feliciana Parish School Board at the address above by 12:00 p.m. on July 12, 2018. At that time, the West Feliciana School Board designees, Superintendent Hollis Milton and the subcommittee of the West Feliciana Parish School Board, will open and review all proposals received. After reviewing all proposals received, Superintendent Milton and the subcommittee will select the top three proposers based on the qualifications, selection criteria, and information provided in the proposal requirements. Superintendent Hollis Milton and the subcommittee may ask up to the top three applicants to give an oral presentation. Superintendent Milton and the subcommittee will contact the top applicant within seven business days to begin negotiations. If the school board designees are not successful in negotiations with the top applicant, they will begin negotiations with the runner up. It is the intent of Superintendent Milton and the subcommittee to select a proposer by July 26, 2018.

The West Feliciana Parish School Board reserves the right to reject any and all proposals, or partial proposals, as determined by the West Feliciana Parish School Board to be in its own best interest.

For a complete RFP packet and any questions seeking clarification about the RFP, please contact:

Hollis Milton, Superintendent  
West Feliciana Parish School Board  
P.O. Box 1910  
St. Francisville, LA 70775  
Email: [miltonh@wfpsb.org](mailto:miltonh@wfpsb.org).