



WHITNEY POINT CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Whitney Point High School Building

High School Library

P.O. Box 249

Whitney Point, NY 13862

MINUTES

Tuesday, October 8, 2019

District Mission:

7:00 p.m.

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

District Vision:

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:00 p.m.

Pledge of Allegiance was recited.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President	X	
Kathleen Driscoll	Vice-President		X
Brian Jeker	Member	X	
Katie Perry	Member	X	
Thomas Tasber	Member	X	
Art Timmins	Member		X
Christine Widdall	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Assistant Superintendent	X	
Zachary Woodard	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Carson Bridges, Brianna Card, Collin Craft, Allyson Godbout, Murphee Hayes, Jeff Isaacs, Aaron Kaminsky, Jo-Anne Knapp, Julie Lamuraglia, Ashley Nechwedowich, Melissa Neckwedowich, Alexis Nicholson, Kathlene Rose, John Sluznis, Tequila Spicer, Daniel Sweeney, Brittany Tunncliff, Kody Walker

A. PROPOSED EXECUTIVE SESSION

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District recess the public meeting at 7:01 p.m. and adjourn to Executive Session to hear discussion on current litigation and collective bargaining.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

The Board reconvened to the regular meeting at 7:15 p.m.

B. CORRESPONDENCE

None

C. POLICIES 1ST READING

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **8470 Home Instruction** for first reading.

Moved by Brian Jeker

Seconded by Katie Perry

Ms. Follette stated the district viewed the policy due to changes in the immunization requirements and legal advice from the district's attorneys. This policy complies with State rules and regulations and is in alignment with other Districts' policies in our area.

Mr. Tasber stated he felt the policy was harshly written.

Ms. Follette stated that it was important for the policy to be written in a way that is very clear. This policy format was provided to the district by Erie-1 BOCES policy-writing service.

Mrs. Widdall asked about home schooled students attending Beddy-Bye Story Time.

Ms. Follette stated no school district in our area allows home schooled students to join Board of Education approved clubs and activities. She stated they can only attend events that are open to the community.

6 Aye 0 Nay 0 Abstained

APPROVED

D. POLICIES 2ND READING

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **3101 School Volunteer Guidelines**.

Moved by Christine Widdall

Seconded by Brian Jeker

Ms. Follette explained the policy has been changed to allow a volunteer to be approved once per building, and for volunteer coaches to be approved only once for any sport. She stated this change will make the system more manageable as the constant approval of volunteers per year has been overwhelming. She stated the policy wording has also been rearranged for better flow.

REQUEST TO AMEND AGENDA ORDER

Stephanie Champney requested that the Board of Education to amend the Agenda and move ahead to the first item in New Business, The Presentation and Approval of the External Audit Report.

1. External Audit Report

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the 2018-2019 Financial Report as presented by Insero & Company CPA's, LLP, Certified Public Accountants and Consultants.

Mr. Evan Cleveland presented the 2018-2019 Audit Report. He discussed the highlights of the report. He reviewed the management comment letters, the report on extracurricular activities, and the various letters accompanying the report.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

E. COMMENTS FROM THE PUBLIC

None

F. COMMENDATIONS

Ms. Follette commends:

- The Board of Education members for their service to the Whitney Point Central School District in acknowledgement of School Board Recognition Week October 21 – October 25, 2019. Ms. Follette stated the Board of Education are elected and are volunteers to serve the community. She stated the Whitney Point Board of Education works very well together and strives to move the district forward.
- Pamula Powell and the Whitney Point Central School District Cafeteria Staff for the successful NYS Department of Health Inspection. There were no violations noted.
- Whitney Point Central School District students Dylan Ross and Cassie Hayes for being selected to perform with the Area All-State Band for grades 7-9.
- The following Whitney Point Central School District students for being selected to perform with the Area All-State Chorus for grades 7-9:

Alana Roe
 Owen Hubbard
 Sarah Somers
 Maddy Stanton
 Kierstin Gehres-Furgeson

- The Eagles Nest Booster Club, Mrs. Williamson, Mr. Jones, High School staff and all those who helped make the Homecoming/Spirit Week events a success.
- The Tioughnioga Riverside Academy faculty and staff for their Open House held on September 26, 2019.
- Gene Jordan for being accepted into the Master Teacher Program. Ms. Follette stated this is quite an honor.

- The Whitney Point Central School District's art department for the artwork displayed in the library.

ADDENDA

- *The High School faculty and staff for their Open House and Family Career Night held on October 8, 2019.*

G. OLD BUSINESS

None

H. NEW BUSINESS

2. 1 to 1 Technology Initiative Presentation

Ms. Jo-Ann Sexton gave a 1 to 1 Technology Initiative Presentation. She stated the District's Spring 2019 Plan was to initiate one to one student devices in the fall of 2019. She explained how this involved professional development specific to one technology to one in the Fall of 2019 to build on faculty learning at the NYCATE regional conferences in 2018 and 2019 and the work of tech incubators, and tech integrators in the district. She explained the concerns including damage to devices, loss of devices and inappropriate use. Overall the district is confident that the students will use the devices and handle the responsibility properly. She stated all high school students will be provided devices to take home.

Mr. Sweeney stated the High School plans to send the devices home in the next week.

Mrs. Widdall asked if they were Chromebooks.

Ms. Sexton stated the seniors are receiving laptops, and the 9-11th grade students will receive Chromebooks.

Mrs. Widdall stated she was glad everyone thought students were capable. She said older iPads are still being used on campus and she is glad the faculty is ready.

3. Leave of Absence

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Parental Leave Request for **Ashleigh Catalfamo**, Special Education Teacher, for the remainder of the 2019-2020 school year, effective October 4, 2019.

Moved by Brian Jeker

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

1. Leave of Absence

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of unpaid leave of absence for **Hannah Sells**, Teacher's Aide, effective October 15 – October 18, 2019. Her return to work date will be October 21, 2019.

Moved by Thomas Tasber

Seconded by Katie Perry

2. Approval of Consent Agenda

Items under the Consent Agenda will be enacted under one motion. There will be no separate discussion of these items prior to the time of the Board vote, unless a Board member requests an item to be removed from the consent Agenda for separate discussion and action.

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Consent Agenda items:

- a. Board of Education Minutes** - September 17, 2019
- b. Resignation** – Art Timmins, Board Trustee, effective September 30, 2019
- c. Leave of Absence** – Tammy Underwood, Teacher’s Aide, one (1) day on November 15, 2019
- d. Leave of Absence** – Dawn Fox, School Psychologist, two (2) days on October 10 & October 11, 2019
- e. 2019-2020 Extra-Curricular Applications:**

Art Club - HS	Manvell, Will
Art Club – TRA	Manvell, Will
Chess Club	Jones, Ken
Destination D.C.	Hodkinson, Stephanie
Destination D.C.	Becker, Kim
Drama Club – HS	Jones, Ken
Drama Club – TRA	Gac, Jenny
FCCLA (Family, Career & Community Leaders of America)	Godfrey, Kristen
Fly Fishing Club	Giovenco, Michael
Freshman Class Advisor	Dean, Janice
Gay-Straight Alliance Club	Oliver, Debbie
HS Challenge	Ellerson, Benjamin
Jazz Band - TRA	Williamson, Jessica
Jazz Band - HS	Williamson, Jessica
Junior Class Advisor	DeMann, Mary
* Marching Band - HS	Williamson, Jessica
* Marching Band - HS	Davies, Sheila
National Honor Society – HS	Ellerson, Benjamin
Robotics Club	Leet, Ethan
SADD	Ferrara, Laura
Select Chorus – HS	Jones, Ken
Select Chorus – TRA	Gac, Jenny
Senior Class Advisor	Delgado, Teresa
Sophomore Class Advisor	Tyler, Kimberly
*Student Council – Grades 6-8	Brosius, Julie
*Student Council – Grades 6-8	Welsh, Barbara
Student Council – Grades 9-12	Hartley, Jesse
Tri-M Music Honor Society – TRA	Gac, Jenny
Tri-M Music Honor Society – HS	Jones, Ken
World Language Club – TRA	Edwards, Sandra
*World Language Club - HS	Kupiec, Paula
*World Language Club - HS	Phillips, Araceli
Yearbook Advisor	Thomas, Lisa

**Splitting position and stipend*

f. 2019-2020 Winter Coaching Recommendations:

Boys Basketball

Varsity	Steve Morgan
Junior Varsity	Evan Ligeikis
Modified	Steve Samsel
Modified	Gary Tillotson

Girls Basketball

Varsity	Thomas Kraly
Junior Varsity	Samantha Driscoll
Modified	Angela Wayne
Modified	Matt Poyer

Girls Cheerleading

Varsity	Mary Shofkom
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Indoor Track

Varsity	Murphee Hayes
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Girls Volleyball

Modified	Tonya Ellerson
Modified	Trevor Erb

Boys Wrestling

JV/Varsity	William MacNeill
Modified	Nathaniel Grubham

g. Committee on Special Education

Moved by Thomas Tasber

Seconded by Katie Perry

Ms. Follette explained the Consent Agenda consists of routine matters not needing explanation which allows the Board of Education more time to focus on more important educational issues.

6 Aye o Nay o Abstained

APPROVED

5. First Amendment to Superintendent's Employment Agreement

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the First Amendment to the Superintendent's Employment Agreement dated October 8, 2019.

Moved by Christine Widdall

Seconded by Brian Jeker

6 Aye o Nay o Abstained

APPROVED

6. Meat and Cheese Bid

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the award to Renzi Brothers Food, Maine's Food Service, SYSCO Syracuse, BC Provision, Lupo's and Slate Foods as low bidders for the November 1, 2019 to December 31, 2019 Meat and Cheese Bid as prepared by Broome Tioga BOCES Food Service Program.

Moved by Katie Perry

Seconded by Thomas Tasber

6 Aye o Nay o Abstained

APPROVED

7. Application for Refund and Credit of Real Property Taxes

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the applications for refund and credit of real property taxes pursuant to Section 554 of the NYS Real Property Tax Laws.

Total Warrant Changes: (\$14,791.38)

Moved by Christine Widdall

Seconded by Thomas Tasber

6 Aye 0 Nay 0 Abstained

APPROVED

8. Authority to Correct Erroneous Tax Bills

WHEREAS, there are times when an erroneous tax bill resulting from a clerical or arithmetic error, and

WHEREAS, holding the correction to the next Board of Education meeting may result in an overpayment by the tax payer or an underpayment to the District, and

WHEREAS, the District seeks the most efficient and expeditious means of correcting the tax bill,

RESOLVED, the Board of Education hereby delegates to current School Business Executive, Zachary Woodard the authority to make corrections in erroneous property tax bills for all amounts under \$2,500.

Moved by Brian Jeker

Seconded by Christine Widdall

Mr. Woodard stated this resolution goes hand and hand with the warrant adjustments. He stated the tax bill cannot be reissued until Board of Education approval. He explained the Central Business Office proposed this resolution to all Districts giving them authorization to make timely corrections within a specified dollar amount.

Mrs. Champney asked when the district will see the corrections.

Mr. Woodard explained at the end of the tax collection period.

6 Aye 0 Nay 0 Abstained

APPROVED

9. Treasurer's Report

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the August 2019 Treasurer's Report.

Moved by Katie Perry

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

10. Extra-Classroom Treasurer's Report

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the August 2019 Extra-Classroom Treasurer's Report.

Moved by Thomas Tasber

Seconded by Brian Jeker

I. BOARD OF EDUCATION GOALS

Ms. Follette explained the Board of Education strategic planning plan is updated every year at their retreat and as part of that plan, they review and update their goals.

- Board table raffle at Open House – Ms. Follette stated as a commitment to community engagement we did a raffle at the open houses this year.
- Engaging students in the Board of Education update – Ms. Follette stated a committee has been identified including Katie Perry who graduated a couple of years ago.
- Roadmap of presentations – Ms. Follette stated the Board has been provided with a list of presentations which outlines the calendar of key issues or topics to be addressed year to year.

J. SUPERINTENDENT'S UPDATE

- Vacant Board of Education Seat – Ms. Follette stated she has discussed the empty Board of Education Seat with the school district's attorney and they have the following options:
 - Hold a Special Election in 90 days to elect a new member.
 - Appoint a qualified person to fill the vacancy until May 2020.
 - If neither occurs, then the BOCES District Superintendent may appoint a qualified person.

She explained that the seat cannot be left open.

Mrs. Champney suggested the Board of Education find a qualified person as we have done in the past. She stated she would like to present names at the next Board of Education Meeting in November.

Mrs. Widdall asked if it is necessary that they already have their mandatory Board of Education training.

Mrs. Champney stated in the past we used previous members to avoid huge learning curves since they are only here for a short period of time.

Mrs. Widdall asked if there was a deadline.

Mrs. Champney stated she would like the suggestions next week so she can approach them before the November meeting.

- Methamphetamines and Adolescents Community Event – Ms. Follette provide the Board of Education with an invitation to the event.
- November 12, 2019 Board of Education Meeting – Ms. Follette stated she will be unavailable to attend the November 12, 2019 Board of Education Meeting. She asked the Board of Education if they would like to proceed without her or move the Meeting to November 19, 2019. The Board of Education agreed to move the meeting to November 19, 2019.
- Capital Project Planning – Ms. Follette stated the district is now able to work with a potential \$27,000,000.00 project. She explained the district has \$2,750,000.00 in its capital reserve to offset the cost to the community. She stated she would like the renovations to include a multi-purpose turf field, and concessions stands. She stated we are looking to go out with RFP's to see if there is another project management company we would like to use. She asked the BOE how to go about choosing. She asked them if they would like the project managers to present

to them, or if the Board would like her and Mr. Woodard to gather information and provide a recommendation.

Mrs. Champney asked that the information be gathered and presented to the whole Board.

Ms. Follette stated the information gathered would include historical renovation references, staffing sizes, etc. to see if they are capable.

Mr. Tasber asked how many districts are going out with projects right now.

Mr. Woodard stated always a handful, typically the same as last time.

Mr. Woodard stated he and Ms. Follette could meet with them and present a summary.

Ms. Follette stated it is always good to gather other perspectives. She stated they will be meeting with a number of groups who initiated contact.

- Community Schools Grant – Ms. Follette stated the district was awarded a Federal Community Schools Grant for \$750,000 over the next five years. This Community Schools Grant will allow the district to hire another Community Schools Coordinator (1FTE) to focus on birth-to grade 3 initiatives.
- Community Foundation Grant- Ms. Follette also stated that the District has received a \$15,000 grant from the Community Foundation for South Central New York. This grant will support the “Early Eagles” initiative and focus on engaging families with children from birth to age 3.
- Ms. Follette also informed the Board that the District has applied for additional NYS funding that would increase the number of students ages 3 and 4 that could enroll in the full-day PreK program. The increase requested would add two 3-year old programs and one 4-year old program. The grant, if received, would be about \$500,000.
- Creating a Foundation – Ms. Follette stated the district has done more work on creating a Foundation. She stated instead of forming a 501C-3, the district has the option of putting the money into a foundation run by Community Foundation for South Central New York. She stated Community Foundation fees are not great, they offer different funds, un-endowed/endowed. She stated they also do tax filings so they are opting to move forward in that direction with the fund.

The Board agreed that moving forward with the Community Foundation would be a good option.

- Ms. Follette read the Broome County Proclamation signed by Broome County Executive Jason Garnar acknowledging Board of Education Appreciation Week.

K. COMMENTS FROM THE PUBLIC

None

L. ADJOURNMENT

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to adjourn the Public Meeting at 8:24 p.m.

Moved by Kathleen Driscoll

Seconded by Katie Perry

M. FYI

- Broome-Tioga School Boards Association Annual Business Meeting Invitation
- October 10, 2019 – Early Dismissal Drill – 15 Minutes Early
- October 11, 2019 – Conference Day – No School
- October 14, 2019 – Columbus Day – No School
- October 16, 2019 – Greater Binghamton College & Career Day
- October 17, 2019 – Beddy-Bye Story time, CEA Cafeteria, 7:00 p.m.
- October 18, 2019 – TRA Dance, Grades 6-8, 7-9 pm
- October 18, 2019 – Modern Band Festival, Windsor
- October 19, 2019 – Modern Band Festival Windsor
- October 24, 2019 – Beddy-Bye Story time, CEA Cafeteria, 7:00 p.m.
- October 26, 2019 – Fall Festival, TRA, 9:00 a.m. – 3:00 p.m.
- October 30, 2019 – HS Band Combined Concert, Susquehanna Valley Auditorium, 7 p.m.
- October 31, 2019 – CEA Halloween Parade, CEA Cafeteria, 9 a.m.
- November 3, 2019 – Daylight Saving Time Ends
- November 5, 2019 – No School, Election Day
- November 11, 2019 – No School, Veteran’s Day
- November 12, 2019 – Board of Education Meeting, HS Library, 7:00 p.m.

Respectfully submitted,



Cynthia Burchell
District Clerk