



WHITNEY POINT CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Whitney Point High School Building

High School Library

P.O. Box 249

Whitney Point, NY 13862

MINUTES

Tuesday, December 10, 2019

District Mission:

7:00 p.m.

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

District Vision:

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:00 p.m.

Pledge of Allegiance was led Axel Peterson, Jackson French and Ethan French of the Boy Scouts of America, Troop 248.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President	X	
Kathleen Driscoll	Vice-President	X	
Brian Jeker	Member	X	
Eddie Maslin	Member	X	
Katie Perry	Member	X	
Thomas Tasber	Member	X	
Christine Widdall	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Assistant Superintendent	X	
Zachary Woodard	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Christine Baker, Murphee Hayes, Aaron Kaminsky, Jo-Anne Knapp, Dorothea Primavera, Daniel Sweeny, Beth Whittaker.

A. OATH OF OFFICE –BOARD OF EDUCATION MEMBER

Cynthia Burchell, District Clerk, administered the Oath of Office to newly appointed Board of Education Member Eddie Maslin.

A. PROPOSED EXECUTIVE SESSION

None

B. CORRESPONDENCE

None

C. POLICIES 1ST READING

None

D. POLICIES 2ND READING

None

E. COMMENTS FROM THE PUBLIC

None

F. COMMENDATIONS

Ms. Follette commends:

- Mr. Jones and the High School Drama Club for *The Desk Set* Production held at the High School Auditorium on November 22 and November 23, 2019. Ms. Follette stated the production was very enjoyable and the students did a nice job.
- Ms. Barbara Welsh, Mrs. Julie Brosius, Mrs. Sally DiMascio, Ms. Alyssa Januszka, Mr. John Whalen and the Tioughnioga Riverside Academy Student Council for organizing the collection of food, as well as the faculty members who donated money. Twenty-four families of TRA Students received two generous overflowing boxes of food along with a pie and a gift card at Thanksgiving.

G. OLD BUSINESS

None

H. NEW BUSINESS

1. Family Engagement & Community Schools Initiatives Presentation

Ms. Jo-Ann Sexton and Community Schools Coordinators Dorothea Primavera and Beth Whittaker gave a presentation on Family Engagement and Community Schools Initiatives. Ms. Sexton defined Community Schools and provided a history of the Whitney Point School District as a Community School. She explained how the District is building partnerships with families with young children.

Ms. Sexton introduced Community School Coordinator Dorothea Primavera. Ms. Primavera discussed in detail her interaction with the District's High School Drop-in Center, the NYS Mentoring Program and BUS Bucks.

Ms. Sexton noted that Binghamton University students have been volunteering in our school district. The interactions with Whitney Point High School students have been positive. Getting to know these college students has helped WPHS students better envision themselves as university students in the future.

Ms. Sexton introduced Community School Coordinator Beth Whittaker. Mrs. Whittaker stated she is excited to build connections between home and school with families of the birth to third grade children in our District. She stated she is eager to begin strengthening partnerships with parents and the District. She stated they are hoping to improve school readiness.

Mr. Tasber asked about the Drop-in Center.

Ms. Sexton stated the Drop-in Center is a place students can go to talk and study in a comfortable, supportive environment.

Ms. Primavera stated there is a focus on education.

Mr. Tasber asked where it was located.

Ms. Sexton stated in the High School English Wing.

Mr. Tasber asked if students just leave class.

Ms. Primavera stated students must have a pass and they make sure everyone is where they are supposed to be.

Ms. Sexton stated "Community Schools" is a name and framework for the work already being done to help bridge connections between home school and community in our District.

The Board of Education thanked them and commended them for their enthusiasm.

2. Approval of Consent Agenda

Items under the Consent Agenda will be enacted under one motion. There will be no separate discussion of these items prior to the time of the Board vote, unless a Board member requests an item to be removed from the consent Agenda for separate discussion and action.

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Consent Agenda items:

- a. **Board of Education Minutes** – November 19, 2019
- b. **Meat and Cheese Bid** – Renzi, Ginsberg, SYSCO and Lupo's as low bidders for the January 1, 2020 to February 28, 2020 Meat and Cheese Bid as prepared by Broome Tioga BOCES Food Service Program.
- c. **Paper Bid** - Renzi, Hill & Marks, Sanico, and SYSCO, LJC as low bidders for the January 1, 2020 to August 9, 2020 Paper Bid as prepared by Broome Tioga BOCES Food Service Program.
- d. **Budget Calendar** – 2020-2021 Budget Development Calendar
- e. **Committee on Special Education**

Moved by Brian Jeker

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

3. Retirement Resignation

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the retirement resignation of **Sherry Kleine**, Bus Monitor, effective December 4, 2019.

Moved by Christine Widdall

Seconded by Kathleen Driscoll

Ms. Follette stated Sherry is well known for her dependability and willingness to help whenever needed. She was an absolute pleasure to work with and will be missed.

7 Aye 0 Nay 0 Abstained

APPROVED

4. Appointments

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Ashley Kemak** Bus Monitor, effective December 13, 2019.

Moved by Kathleen Driscoll

Seconded by Eddie Maslin

Ms. Follette stated Ashley is replacing Evelyn Ellis.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Nicole Haas**, Bus Monitor, effective December 16, 2019.

Moved by Katie Perry

Seconded by Christine Widdall

Ms. Follette stated Nicole is replacing Linda Brown.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Amber Brink** full-time Teacher's Aide, effective December 11, 2019.

Moved by Thomas Tasber

Seconded by Kathleen Driscoll

Ms. Follette stated Amber is replacing Nicole Walker.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Jennifer Wagstaff** part-time Teacher's Aide, effective December 11, 2019.

Moved by Brian Jeker

Seconded by Eddie Maslin

Ms. Follette stated Jennifer is replacing Hannah Ashcraft.

7 Aye 0 Nay 0 Abstained

APPROVED

ADDENDA

5. Appointments

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Raline Estabrook** part-time Food Service Helper, effective December 13, 2019.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

Ms. Follette stated Raline is replacing Sherry Yost.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Kira Brewster** part-time Food Service Helper, effective December 17, 2019.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

Ms. Follette stated Kira is replacing Roseann Forkey.

7 Aye 0 Nay 0 Abstained

APPROVED

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Jim Reynolds** Boys' Varsity Basketball Coach without pay effective November 4, 2019.

Moved by Christine Widdall

Seconded by Thomas Tasber

7 Aye 0 Nay 0 Abstained

APPROVED

2. Amendments to 403(b) Retirement Plan

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Hardship and Eligibility Amendments to the Whitney Point Central School District 403(b) Retirement Plan (see attached document).

Moved by Kathleen Driscoll

Seconded by Brian Jeker

Mr. Woodard stated all the amendments were according to Federal Mandates.

7 Aye 0 Nay 0 Abstained

APPROVED

3. Equipment Disposal

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following items for disposal:

<i>Device</i>	<i>Model #</i>	<i>Serial #</i>	<i>Asset #</i>
<i>Dell Server</i>	<i>PowerEdge 2950</i>	<i>8VT9HD1</i>	<i>399774</i>
<i>Dell Server</i>	<i>PowerEdge R510</i>	<i>HPQJFP1</i>	<i>400339</i>
<i>Dell Server</i>	<i>PowerEdge R510</i>	<i>GPQJFP1</i>	<i>400338</i>
<i>Telex Beltpack Transmitter</i>	<i>WT-500</i>	<i>05676C</i>	<i>none</i>
<i>Pelco Monitor</i>	<i>PMCL532F</i>	<i>C511031000147</i>	<i>400579</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP69</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP55</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP34</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP57</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP63</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP72</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP42</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ACF-UQS9</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ACC-AHN4</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP39</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP48</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP38</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP87</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ABL-AP68</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ACC-AHN9</i>	<i>na</i>
<i>Pelco Camera</i>	<i>ID30DN</i>	<i>ACC-AHP0</i>	<i>na</i>
<i>Pelco Camera</i>	<i>IX30DN</i>	<i>ABQTZS0</i>	<i>na</i>
<i>Pelco Camera</i>	<i>IX30DN</i>	<i>na</i>	<i>na</i>

Moved by Brian Jeker

Seconded by Katie Perry

Stephanie Champney asked where the items were disposed.

Mr. Woodard stated the obsolete camera parts were salvaged and the remaining items will be disposed through the next electronic disposal.

7 Aye 0 Nay 0 Abstained

APPROVED

6. External Audit Extra-Classroom Corrective Action Plan

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District acknowledged receipt of the External Audit Extra-Classroom Corrective Action Plan addressing the 2018-2019 External Audit Report.

7. Application for Refund and Credit of Real Property Taxes

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the applications for refund and credit of real property taxes pursuant to Section 554 of the NYS Real Property Tax Laws.

Total Warrant Changes: \$(686.02)

Moved by Christine Widdall

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

8. Unpaid Tax Report

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the 2019-2020 Unpaid Tax Report.

Moved by Katie Perry

Seconded by Kathleen Driscoll

7 Aye 0 Nay 0 Abstained

APPROVED

9. Treasurer's Report

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the October 2019 Treasurer's Report.

Moved by Kathleen Driscoll

Seconded by Katie Perry

7 Aye 0 Nay 0 Abstained

APPROVED

10. Extra-Classroom Treasurer's Report

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the October 2019 Extra-Classroom Treasurer's Report.

Moved by Thomas Tasber

Seconded by Brian Jeker

7 Aye 0 Nay 0 Abstained

APPROVED

I. BOARD OF EDUCATION GOALS

- Student Involvement with Board of Education – Ms. Follette stated the Board of Education Members met and talked about ways to make students more civically engaged by:
 - Sessions with the Board of Education – meet with students before the meetings.
 - Appoint a Board of Education Student Representative
 - Board of Education participation in Government Classes each semester
 - Board of Education recognition of students at each meeting
 - Breakfast with the Board of Education for TRA and HS students.
- January Work Session – Mrs. Champney suggested budget preparation as a possible topic.

J. SUPERINTENDENT'S UPDATE

- Whitney Point Foundation – Ms. Follette stated the District now has a Whitney Point Schools Fund through the Community Foundation. She stated Molly St. John is the coordinator of the Whitney Point Schools Fund. She explained the fund has a zero balance and the District will be looking at funding options.
- Vaping Class Action Suit – Ms. Follette stated the District has the option of participating in a class action suit against Juul. She stated the authorization requires Board approval.

- Construction Management RFP Update – Ms. Follette stated the District has completed some interviews and is reviewing legal and contractual items.
- Consent Agenda Review – Ms. Follette stated she would like to add the Treasurer’s Report and Extra-classroom Treasurer’s Report to the Consent Agenda with the understanding that these items may easily be pulled from the Consent Agenda and discussed if needed. A discussion ensued about Consent Agenda items and procedures.
- Dissertation – Ms. Follette stated she defended her dissertation and that her graduation confirmation should be official December 22, 2019. She will then be a Doctor of Education. Mrs. Champney stated Ms. Follette has gone far beyond the Board of Education’s expectations for the District.
Ms. Follette stated she is very happy and feels the district has benefited from her research.
- Website – Ms. Sexton stated the District’s website will change soon and be more telephone app friendly.
- Artwork – Ms. Follette noted the artwork on display in the library and commented on how beautiful it was.

K. COMMENTS FROM THE PUBLIC

L. ADJOURNMENT

BE IT RESOLVED upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to adjourn the Public Meeting at 8:30 p.m.

Moved by Kathleen Driscoll

Seconded by Katie Perry

7 Aye 0 Nay 0 Abstained

APPROVED

M. FYI

November Monthly Enrollment Comparison

December 10, 2019 – District-Wide School Safety Plan Hearing, HS Library 6:30 p.m.

December 10, 2019 – Board of Education Meeting, HS Library, 7:00 p.m.

December 10, 2019 – TRA Winter Chorus Concert, 4/5 Grade Chorus, 6th Grade Chorus & Band, TRA Auditorium, 7 p.m.

December 13, 2019 – TRA Dance, Grades 6-8, 7-9 p.m.

December 16, 2019 – HS Chorus Concert, HS Auditorium, 7 p.m.

December 19, 2019 - HS Winter Band Concert, HS Auditorium, 7 p.m.

December 23, 2019 – January 1, 2020- Winter Break – Schools closed

January 14, 2020 – Board of Education Work Session, HS Library 6:30 p.m.

January 14, 2020 – Board of Education Meeting, HS Library, 7 p.m.

Respectfully submitted,

Cynthia Burchell
District Clerk