

WHITNEY POINT CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Whitney Point High School Building

High School Library

P.O. Box 249

Whitney Point, NY 13862

MINUTES

Tuesday, September 17, 2019

District Mission:

7:00 p.m.

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

District Beliefs:

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

District Vision:

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:00 p.m.

Pledge of Allegiance was recited.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President	X	
Kathleen Driscoll	Vice-President	X	
Brian Jeker	Member	X	
Katie Perry	Member	X	
Thomas Tasber	Member	X	
Art Timmins	Member		X
Christine Widdall	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Assistant Superintendent	X	
Zachary Woodard	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Allyson Godbout, Holly Holbrook-Rice, Jeff Isaacs, Zac Jewett, Aaron Kaminsky, Jo-Anne Knapp, Daniel Sweeney

**A. PROPOSED EXECUTIVE SESSION**

None

**B. MINUTES**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Minutes from the Board of Education Meeting held on August 27, 2019.

Moved by Brian Jeker

Seconded by Katie Perry

4 Aye 0 Nay 2 Abstained (*Kathleen Driscoll and Christine Widdall*)

APPROVED

**C. CORRESPONDENCE**

None

**D. POLICIES 1ST READING**

None

**E. POLICIES 2<sup>ND</sup> READING**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **1512 Agenda Format**.

Moved by Kathleen Driscoll

Seconded by Thomas Tasber

Ms. Follette stated the policy was updated to allow the use of a Consent Agenda.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **3220 Public Expression at Meetings**.

Moved by Christine Widdall

Seconded by Katie Perry

Ms. Follette stated this policy was aligned to reflect changes on the BOE Agenda.

6 Aye 0 Nay 0 Abstained

APPROVED

**F. COMMENTS FROM THE PUBLIC**

None

**G. COMMENDATIONS**

Ms. Follette commends:

- Mrs. Knapp, faculty and staff for a successful CEA Family Welcome Night held on September 3, 2019. Ms. Follette stated this is a new idea and it worked out wonderful for the students and teachers. She explained they were able to meet before school started.
- The Leadership Team for providing support and information while implementing successful Superintendent’s Conference Days on September 3 and September 4, 2019. Ms. Follette stated they enjoyed a high energy and successful two days.
- Whitney Point Methodist Church, Bull Creek Church and Elaine Sinclair for donating combs, hair brushes and Rid Lice Treatment kits to the district.
- Whitney Point High School student Tanner Kallfelz for being chosen as Athlete of the Week by WBNG. Ms. Follette stated this was quite an honor to be chosen Athlete of the Week in the first week of fall sports.
- Jo-Ann Sexton, Jo-Anne Knapp, Mary Hibbard, Kim Downs, Tracy Pfeiffer, Amy Manvell and Amy Gagan (from Opportunities for Broome) for being selected to speak at the Kindergarten Transition Summit at November 7, 2019. Ms. Follette stated it is always nice to be recognized for the work we are doing.

## H. OLD BUSINESS

None

## I. NEW BUSINESS

### 1. Emergency Response Plan

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District accepts as a whole, for the 2019-2020 school year, the District-Wide Emergency Response Plan with the following non-substantive changes:

1. Pages 4, 10, 11, 12, 15, 16, 17, 18 & 26 changed “Director of Curriculum and Instruction” to “Assistant Superintendent”.
2. Page 21, removed Paul Leblanc and added Lori Morgan as the new Tioga County Mental Health Director and changed phone number.
3. Page 24, changed American Red Cross phone number to correct one.
4. Page 26, on District Safety Committee list deleted Brian Hull, retired, and added Danielle Montesano as teacher, and deleted Mary Beth Purce, retired, and added Alyssa Januszka as School Nurse.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

Ms. Follette stated she consulted with the school district’s attorney and was advised no public hearing would be needed because the changes were non-substantive.

6 Aye 0 Nay 0 Abstained

APPROVED

### 2. Appointments

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Larissa Barrows**, part-time Food Service Helper, effective September 7, 2019.

Moved by Christine Widdall

Seconded by Brian Jeker

Ms. Follette stated Larissa is filling the position previously held by Barb Pendell.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Amelia Fitzpatrick**, part-time Food Service Helper, effective September 18, 2019.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

Ms. Follette stated Amelia is filling the position previously held by Melissa Nechwedowich.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Timothy Gell**, Bus Monitor, effective September 18, 2019.

Moved by Christine Widdall

Seconded by Thomas Tasber

Ms. Follette stated Timothy is filling the position previously held by Dawn Boening.

6 Aye 0 Nay 0 Abstained

APPROVED

## ***ADDENDA***

### ***1. Resignation***

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the retirement resignation of **Nancy Eaton**, Bus Driver, effective October 30, 2019.

Moved by Kathleen Driscoll

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

### ***2. Donation***

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District accept the donation of the use of rental lights from the Eagles Nest Booster Club for the 2019-2020 Spirit Week Events, with the financial and insurance responsibility for the use of the lights belonging to the Eagles Nest Booster Club.

Moved by Christine Widdall

Seconded by Thomas Tasber

Ms. Follette stated she is very thankful for the work the Booster Club does and to have this opportunity for our students.

6 Aye 0 Nay 0 Abstained

APPROVED

### 3. Leave of Absence

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the Leave of Absence for **Veda Tupy**, Teacher's Aide, effective November 12 – November 15, 2019.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

### 4. Non-Resident Application

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following student of a staff member to attend the Whitney Point School District for the 2019-2020 school year and that tuition be waived.

Chau'Lyce Alston

Grade 11

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

### 5. Field Trip Request

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Family, Career, & Community Leaders of America (FCCLA) field trip proposal to the Fall Planning Conference in Callicoon, NY from October 25<sup>th</sup> – 27<sup>th</sup>, 2019.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

### 6. Treasurer's Report

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the July 2019 Treasurer's Report.

Moved by Brian Jeker

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

### 7. Extra-Classroom Treasurer's Report

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the July 2019 Extra-Classroom Treasurer's Report.

Moved by Kathleen Driscoll

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

## 8. Committee on Special Education

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the recommendations of the Committee on Special Education.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

### **ADDENDA**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the recommendations of the Committee on Special Education.

Moved by Kathleen Driscoll

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

## J. BOARD OF EDUCATION GOALS

- October 8, 2019 – Board of Education Workshop – Ms. Follette stated the workshop will start at 6:30 p.m. and they will be discussing the Board of Education role, conduct, and communication ideas. She stated she will be discussing this topic with leadership between now and the workshop for ideas on ways to involve students.

## K. SUPERINTENDENT'S UPDATE

- Ms. Follette stated she is continuing to work on creating a Foundation. She explained they will need to create a Board. She stated the Foundation has no money yet, but she would like to move forward, and go ahead and set it up in anticipation of funds.

## L. COMMENTS FROM THE PUBLIC

None

## M. ADJOURNMENT

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to recess the public meeting at 7:22 p.m. and adjourn to Executive Session to hear discussion on legal matters.

Moved by Kathleen Driscoll

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

## N. FYI

September 16-20 – High School Spirit Week

September 20, 2019 – Homecoming Dance, HS Gymnasium, 7-10:00 p.m.

September 21, 2019 – Homecoming Football Game, 7:00 p.m.

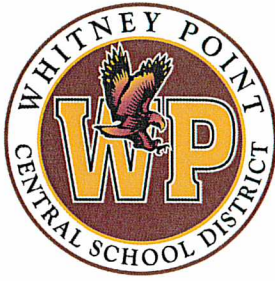
September 26, 2019 – TRA Open House, 6-7:30 p.m.

October 2, 2019 – HS Construction & Technology Career Day  
October 3, 2019 – Beddy-Bye Storytime, CEA Cafeteria, 7 p.m.  
October 8, 2019 – Family Career Night, HS Gymnasium, 5-6:30 p.m.  
October 8, 2019 – HS Open House, 6:30-8:00 p.m.  
October 8, 2019 – Board of Education Workshop, HS Library, 6:30 p.m.  
October 8, 2019 – Board of Education Meeting, HS Library, 7:00 p.m.

Respectfully submitted,



Cynthia Burchell  
District Clerk



**WHITNEY POINT CENTRAL SCHOOL DISTRICT**

**Board of Education Meeting**

**Whitney Point High School Building  
High School Library**

**P.O. Box 249  
Whitney Point, NY 13862**

**EXECUTIVE SESSION  
MINUTES**

**Tuesday, September 17, 2019**

**7:00 p.m.**

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**District Beliefs:**

- All children possess unique qualities and come to school eager to learn and be successful.
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- Compliance with state and federal regulations is critical to school district success.

**District Vision:**

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:25 p.m.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President	X	
Kathleen Driscoll	Vice-President	X	
Brian Jeker	Member	X	
Katie Perry	Member	X	
Thomas Tasber	Member	X	
Art Timmins	Member		X
Christine Widdall	Member	X	
Patricia Follette	Superintendent of Schools	X	



**Executive Session**

For discussion about legal matters.

**Meeting Adjournment**

Stephanie Champney motioned to adjourn the Executive Session at 8:06 p.m.

Moved by Kathleen Driscoll

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

Respectfully submitted,



Cynthia Burchell  
District Clerk