

**WHITNEY POINT CENTRAL SCHOOL DISTRICT**

**Board of Education Meeting**

**Whitney Point High School Building  
High School Library**

**P.O. Box 249  
Whitney Point, NY 13862**

**MINUTES**

**Tuesday, March 19, 2019**

**7:00 p.m.**



**District Mission:**

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

**District Beliefs:**

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to school district success.

**District Vision:**

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:01 p.m.

Pledge of Allegiance was recited.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President		X
Kathleen Driscoll	Vice-President	X	
Brian Jeker	Member	X	
Katie Perry	Member	X	
Thomas Tasber	Member	X	
Art Timmins	Member	X	
Christine Widdall	Member	X	
Patricia Follette	Superintendent of Schools	X	
Jo-Ann Sexton	Assistant Superintendent	X	
Zachary Woodard	School Business Executive	X	
Cynthia Burchell	District Clerk	X	

Others in attendance: Leanne Bough, Madison Breward, Marykate Breward, Savannah Burlison, Laura Chestnut, Alexis Doty, Kyle Gates, Murphee Hayes, Jo-Anne Knapp, Eddie Maslin, Jose Masso, Kamden Plain, Haylee Smith, Daniel Sweeney, Travis Wells, Alexa Wentz

## A. PROPOSED EXECUTIVE SESSION

None

## B. MINUTES

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Minutes from the Board of Education Meeting held on February 19, 2019.

Moved by Katie Perry

Seconded by Christine Widdall

4 Aye 0 Nay 2 Abstained (*Brian Jeker and Art Timmins*) APPROVED

## C. CORRESPONDENCE

None

## D. POLICIES 1ST READING

None

## E. POLICIES 2ND READING

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **3250 Use of School Facilities, Materials and Equipment.**

Moved by Art Timmins

Seconded by Thomas Tasber

Mr. Woodard stated this policy was revised to be more reflective of our current practices and procedures.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **5413 Procurement: Uniform Grant Guidance for Federal Awards.**

Moved by Christine Widdall

Seconded by Brian Jeker

Mr. Woodard stated this policy relates to the district's procurement of goods or services using federal grant funds. He explained this policy touches on all other policies regarding federal awards and grants and puts them in one location.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **7220 – Graduation Option/Early Graduation/Accelerated Programs.**

Moved by Art Timmins

Seconded by Brian Jeker

Ms. Sexton stated the policy has been updated to bring it current with new procedures.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **7221 Participation in Graduation Ceremonies and Activities.**

Moved by Christine Widdall

Seconded by Katie Perry

Ms. Sexton stated this is a required policy throughout the state so all qualified students are included and participating in the graduation ceremony.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve policy number **7222 Diploma or Credential Options for Students with Disabilities.**

Moved by Thomas Tasber

Seconded by Brian Jeker

Ms. Sexton stated changes have been made in the options for students with disabilities to graduate so the policy had to be updated.

6 Aye 0 Nay 0 Abstained

APPROVED

## **F. COMMENTS FROM THE PUBLIC**

None

## **G. COMMENDATIONS**

Ms. Follette commends:

- Whitney Point High School Students Joslynn Pendell for taking first place in the TV and Video Productions category, and Sylvia Rosa for taking second place in the Job Interview category at the Skills USA competition that was held at SUNY Morrisville.
- Mrs. Bucinell, Ms. Carstens, Ms. Crosier, Mr. Davis, Mrs. Godfrey, Mr. Johnson and Mr. Kraly as well as other staff and community members for a successful Science Fair held on Thursday, February 28, 2019, and Friday, March 1, 2019 at the TRA. Christine Widdall noted the collaboration between the students was very impressive.
- The Whitney Point PTA for the successful Father/Daughter Dance held on Friday, March 1, 2019.
- Mrs. Jo-Anne Knapp and the Whitney Point PTA for the PARP event "Lip Sync Battle" held on March 8, 2019.
- Jo-Anne Knapp, faculty, staff and community members for the recent production of *Chitty Chitty Bang Bang* which was enjoyed by all. Ms. Follette Mrs. Knapp, Mr. Jeker and Mrs. Champney for their work with the production, and the costumes.
- 3i Graphics & Signs for donating a banner for the field hockey team, which is displayed outside the High School Gym.

- The Whitney Point Central School District, Northern Broome Addiction Awareness Coalition, U.S. Attorney's Office, and Community for organizing and facilitating the community event *Chasing the Dragon, The Life of an Opiate Addict* on Monday, March 11, 2019. Ms. Follette stated the US Attorney commented that he has been to approximately 50 events and the crowd at our district was the largest crowd they have had. She stated this is reflective of the amount of work the entire district has done in the community. Kathleen Driscoll stated she was very impressed by the event.

## **H. OLD BUSINESS**

### **1. Audit Committee**

Mr. Woodard provided additional information regarding last month's Audit Committee Meeting. He stated the Audit Committee Meeting met to discuss a RFP for external auditor purposes. He stated questions were presented about the Charter and independence, and the committee agreed to seek legal counsel. Mr. Woodard stated he presented the question to the school attorney who updated the Charter's independence section to make it more in line with the state's model policy.

Mr. Tasber thanked Mr. Woodard and stated the correspondence answered a lot of questions.

## **I. NEW BUSINESS**

### **1. Pre-Kindergarten Presentation**

Ms. Sexton gave a presentation on the WPCSD Pre-Kindergarten Program. She reviewed the reasons the district has prioritized its PreK program including that fact that children receive consistent care in a developmentally appropriate program from highly trained educators. She stated this allows the children to develop social relationship skills and experience play-based problem solving and experimentation in a language-rich environment. She stated that the PreK learning experiences foster the development of pre-literacy skills and that children in the program have consistent and nutritious meals, access to intervention and support services and experience an easier transition to kindergarten. Ms. Sexton stated the Whitney Point District has a PreK program in three different locations, the CEA, Whitney Point Pre- School, and Opportunities for Broome. She explained the teachers work together regularly to ensure common curriculum and practices, and use developmentally appropriate assessment information to inform their instruction and program decisions. The program also provides many opportunities for parent engagement.

Ms. Sexton stated that applications for the program are taken in the spring and that due to the guidelines of the grant, PK3 applications are ranked in order of receipt of complete registration packets with priority given to families who can demonstrate financial need. She stated the PK4 grant rules are different so applicants are taken until a deadline and a lottery is held, if needed, to determine acceptance. She discussed the current enrollment and stated their goal is to include all children that want to attend. She provided updates on curriculum and professional development provided for the PK3 and PK4 teachers. She discussed the new Summer Transition Program which provides summer enrichment to some students who were in PK4, and some who were not in any preschool program.

Ms. Sexton stated the district is now approved by the Department of Health as a provider of CPSE services and the district added OT and PT faculty this year to close the gaps in service. WPCSD is reimbursed for these services so that it is a cost-effective change that enables children to get the services they need. She explained that WPCSD had initiated a review by the Quality Stars program

which the New York State Education Department endorses to rate early childhood programs in NYS. Ms. Sexton provided updates on SED review.

Mrs. Knapp stated she is very proud of the program and it is very successful.

Ms. Follette provided a history of the beginning of the program at the Whitney Point Central School District and the benefits to our students.

Ms. Sexton stated early intervention has always been very important.

Ms. Follette stated the district is encouraging NYS funding of transportation for PreK.

Ms. Sexton stated many older students have been helpful with the little ones on the buses.

Mr. Tasber thanked the district for having the foresight to launch the PreK program. He stated it is unbelievable that we were able to provide this opportunity to the students when we needed it.

Christine Widdall stated she has seen several PreK programs and Whitney Point's program is top-notch.

Ms. Follette stated a lot of people worked very hard to put this together for our district.

## **2. 2019-2020 Budget Presentation**

Ms. Follette and Mr. Woodard gave a 2019-2020 Budget Presentation.

Mr. Woodard reviewed the tax levy limit calculation in detail and compared the tax rates between the school districts across the Broome-Tioga BOCES region.

Tom Tasber asked why the district was able to put in a \$100,000.00 Capital Outlay this year.

Mr. Woodard explained the district is now in a position to regularly do \$100,000.00 of renovations each year and receive a 90% reimbursement the following year.

Ms. Follette stated this will allow the district to do small improvements between projects.

Brian Jeker asked how this would affect the levy.

Mr. Woodard stated this allows the district to do \$100,000 worth of work each year for \$10,000.

Tom Tasber asked if this was the only year we would pay \$100,000 out of pocket, and each following year we do the renovations we would only pay \$10,000.

Mr. Woodard stated, yes.

Ms. Follette presented budget information and provided a comparison of revenue throughout the years. She stated that the budget right now is conservative, and has many assumptions due to lack of information from the State regarding the district's state aid. She provided a tax levy scenario comparison and explained the different scenarios from a 0% to 4.35% tax levy increase. She stated if funding becomes available, the district has a prioritized list of needs.

Mr. Woodard stated the district continues to look for reductions in expenditure lines and will continue scrutinizing BOCES request for services for potential reductions. He stated the district will continue to work with the BOCES CBO financial analysis team.

### 3. Resignations

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the resignation of **Ronald Summers**, Bus Driver effective March 13, 2019.

Moved by Brian Jeker

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the resignation of **Craig Richards**, Modified Baseball Coach, effective March 5, 2019.

Moved by Thomas Tasber

Seconded by Art Timmins

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the resignation of **Karen Zembek**, Teacher's Aide, effective March 4, 2019.

Moved by Christine Widdall

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

### 4. Appointments

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the following 2019 spring coaching recommendation:

#### ***Boys Lacrosse***

Junior Varsity

Bill Davis

Moved by Thomas Tasber

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Sydney Chaffee**, Assistant Track and Field Coach without Pay, effective March 20, 2019.

Moved by Brian Jeker

Seconded by Thomas Tasber

Ms. Follette stated she appreciated Ms. Chaffee substituting in the elementary school and volunteering as a coach.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the appointment of **Tonya Ellerson**, Assistant Modified Girls' Lacrosse Coach without Pay, effective March 20, 2019.

Moved by Christine Widdall

Seconded by Brian Jeker

Ms. Follette stated Mrs. Ellerson is a teacher at the TRA and she appreciates her willingness to spend the additional time with students.

6 Aye 0 Nay 0 Abstained

APPROVED

### 5. Leave without Pay

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of an unpaid leave of absence for **Ashleigh Catalfamo**, Special Education Teacher, starting March 29, 2019 through June 30, 2019.

Moved by Art Timmins

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of an unpaid leave of absence for **Melody Barrows**, Teacher's Aide, starting Thursday, June 6, 2019 through Monday, June 10, 2019 with a return to work date of Tuesday, June 11, 2019.

Moved by Christine Widdall

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

### 6. Field Trips

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the International Foreign Language Club field trip proposal to the El Pulpo Restaurant in Binghamton, NY on May 10, 2019.

Moved by Thomas Tasber

Seconded by Brian Jeker

Ms. Follette stated that due to bus driver availability, the students will now leave at 4:00 and return at 6:15.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the 5th Grade field trip proposal to Philadelphia, PA on June 14, 2019.

Moved by Christine Widdall

Seconded by Katie Perry

Ms. Follette stated this field trip is always a favorite.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the High School Drama Club field trip proposal to the Michael Harms Theater Festival at Cayuga Community College, Auburn, NY on Saturday, April 6, 2019.

Moved by Brian Jeker

Seconded by Art Timmins

6 Aye 0 Nay 0 Abstained

APPROVED

**6. Donation**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District accept the donation of one Schomacker Baby Grand Piano valued at approximately \$2,100.00 from Yvonne Hitchcock.

Moved by Thomas Tasber

Seconded by Brian Jeker

Ms. Follette stated the district is very fortunate to receive this donation.

6 Aye 0 Nay 0 Abstained

APPROVED

**7. Equipment Disposal**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following items for disposal:

Quantity	
1	Schafer & Son Baby Grand Piano, Model SS-51A
1	Bus Garage Compressor
1	Simplex Master Clock Controller
4	Used Truck Tires
1	Sunbeam Circular Saw in Box
2	Mechanical Truck Bumper Jacks
2	Hydraulic Dollys
1	AC Welder
1	Briggs and Stratton AC Generator
1	Frigidaire Window Conditioner
1	Vacuum Former
16	Breakers in Panel Bar
1	4-inch Cut Walker/Turner Wood Jointer
1	Maico Hearing Tester (#A00400357)

Moved by Christine Widdall

Seconded by Brian Jeker

Mr. Woodard stated all items on this list are in poor condition, and/or are broken and not working properly, and will be disposed of at the Manasse Auction this spring. He stated the Piano will be listed on eBay.

6 Aye 0 Nay 0 Abstained

APPROVED



## 8. IPA Technology Equipment Resolution

**WHEREAS** the Instructional Technology Service (557) requires additional technology equipment to the currently available equipment;

**WHEREAS** the Whitney Point Central School District wishes to finance the cost of the additional equipment on a **five (5) year installment schedule; the Broome-Tioga BOCES is hereby authorized to expend annually**, on behalf of the Whitney Point Central School District and in conjunction with the IT service, funds to acquire the following equipment:

QTY	DESCRIPTION	
	NCPA 01-42	
325	Dell Chromebook 11 3100 2-IN-1	
		<u>\$100,000.00</u>
		<u>10,455.05 (max)</u>
		<u>\$110,455.05 (est.)</u>

**WHEREAS** the total cost, including estimated financing costs, will not exceed \$115,505.00.

Moved by Brian Jeker

Seconded by Katie Perry

Mr. Woodard explained the \$115,505.00 is derived from the principal and interest. He explained the interest may go up, but not to exceed this amount. He stated this IPA is replacing one from five years ago.

Ms. Sexton stated we are one of the very few districts that don't have 1:1 devices for our students. She explained how familiarity with the devices will help them in the future. She stated this is a shift in how we see future instruction.

Mr. Woodard stated this IPA has good timing for working into the district's sustainable budget model.

Christine Widdall asked if the district will be training the teachers.

Ms. Sexton stated yes.

6 Aye 0 Nay 0 Abstained

APPROVED

## 9. Treasurer's Report

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the February 2019 Treasurer's Report.

Moved by Christine Widdall

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

## 10. Extra-Classroom Treasurer's Reports

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the February 2019 Extra-Classroom Treasurer's Report.

Moved by Brian Jeker

Seconded by Art Timmins

6 Aye 0 Nay 0 Abstained

APPROVED

### **11. Committee on Special Education**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the recommendations of the Committee on Special Education.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

### **J. BOARD OF EDUCATION GOALS**

Ms. Follette asked the Board to review their July calendars so they can secure a Saturday date for the Board of Education Retreat.

Ms. Follette stated she would still like to schedule a time to discuss engaging students with the Board of Education.

### **K. SUPERINTENDENT'S UPDATE**

Ms. Follette stated the district has been approached by the Department of Transportation stating they are willing to fund a light at the TRA entryway. She stated there have been a few glitches, such as the entryway not being on school property, so they have been working with the Fair Board. She stated the Department of Transportation is willing to invest in the cost of this project.

Ms. Follette explained that the Fair Board has been very welcoming and is working together with the district.

Mr. Woodard reviewed the map of the projected intersection with the Board of Education. He explained the light will have a sensor so it will only change if there is someone wanting to turn.

### **L. COMMENTS FROM THE PUBLIC**

Kathleen Driscoll pointed out the artwork display in the library.

### **M. ADJOURNMENT**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to recess the public meeting at 8:59 p.m. and adjourn to Executive Session to hear discussion on collective negotiations and discipline

Moved by Christine Widdall

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

### **N. FYI**

February Monthly Enrollment Comparison  
BOCES Annual Business Meeting Invitation

March 18-22, 2019 – TRA Take your Parents/Guardians to School Week  
March 20, 2019 – STEAM Night – TRA 6:30-8:00 p.m.  
March 29, 2019 – HS Senior Event – Life is a Reality, BT BOCES Gym, 11-11:45 a.m.  
April 2-4, 2019 – NYS ELA Testing: Grades 3-8  
April 4, 2019 – TRA Tri-M Music Honor Society Induction, TRA Auditorium, 6:30 p.m.  
April 26, 2019 – Celebration of Young Children, CEA Café, 6-7:30 p.m.  
April 11, 2019 – Kindergarten Parent Fair – CEA Café, 7:00 p.m.  
April 11, 2019 – TRA 4/5 Spring Concert, 7:00 p.m.  
April 12, 2019 – Mother/Son Event, TRA Café/Gym 6-8 p.m.  
April 15-22, 2019 – Spring Recess, Schools Closed  
April 23, 2019 – BOE Meeting, HS Library, 7:00 p.m.

Respectfully submitted,



Cynthia Burchell  
District Clerk



**WHITNEY POINT CENTRAL SCHOOL DISTRICT**

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**P.O. Box 249**

**Whitney Point, NY 13862**

**EXECUTIVE SESSION**  
**MINUTES**

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Meeting called to order at 9:05 p.m.

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President		X
Kathleen Driscoll	Vice-President	X	
Brian Jeker	Member	X	
Katie Perry	Member	X	
Thomas Tasber	Member	X	
Art Timmins	Member	X	
Christine Widdall	Member	X	
Patricia Follette	Superintendent of Schools	X	

**Executive Session**

For matters concerning collective negotiations and discipline.

**Meeting Adjournment**

Kathleen Driscoll motioned to adjourn the Executive Session at 10:09 p.m.

Moved by Christine Widdall

Seconded by Art Timmins

6 Aye 0 Nay 0 Abstained

APPROVED

Respectfully submitted,



Cynthia Burchell  
District Clerk