

WHITNEY POINT CENTRAL SCHOOL DISTRICT

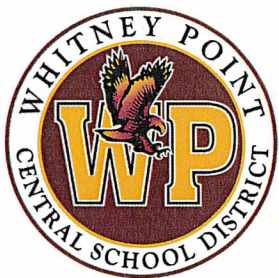
Board of Education Meeting

Whitney Point High School Building

High School Library

P.O. Box 249

Whitney Point, NY 13862



MINUTES

Tuesday, March 17, 2020

7:00 p.m.

**District Mission:**

To provide an excellent education ensuring that all children maximize their potential, become contributing citizens, and pursue lifelong learning.

**District Beliefs:**

- All children possess unique qualities and come to school eager to learn and be successful.
- We respect all people within our community and treat them with dignity at all times.
- Learning is a partnership that includes school staff, parents, family and the community.
- Knowledge allows for critical thinking and effective decision-making.
- The community is well served by maximizing the use of available resources and by the responsible stewardship of assets.
- Purposeful and intentional change is a constant that leads to educational improvement and positive results.
- Compliance with state and federal regulations is critical to School District success.

**District Vision:**

- To be a community of excellence achieved through a commitment to HIGH performance, morale, and involvement.

Meeting called to order at 7:00 p.m.

*Pledge of Allegiance was recited*

		<u>Present</u>	<u>Absent</u>
Stephanie Champney	President	x	
Kathleen Driscoll	Vice-President		x
Brian Jeker	Member	x	
Eddie Maslin	Member	x	
Katie Perry	Member	x	
Thomas Tasber	Member	x	
Christine Widdall	Member	x	
Patricia Follette	Superintendent of Schools	x	
Jo-Ann Sexton	Assistant Superintendent	x	
Zachary Woodard	School Business Executive	x	
Cynthia Burchell	District Clerk	x	

Others in attendance: James Stone

## A. PROPOSED EXECUTIVE SESSION

None

## B. CORRESPONDENCE

None

## C. POLICIES 1<sup>ST</sup> READING

None

## D. POLICIES 2<sup>ND</sup> READING

None

## E. COMMENTS FROM THE PUBLIC

Mr. Stone stated he had questions regarding the District's COVID 19 procedures and BOCES participation in the procedures. He explained he would wait until after the presentation to ask any remaining questions he may have at that point.

## F. COMMENDATIONS

Dr. Follette commends:

- The following people for being inducted in the Section IV Hall of Fame:

Jerry Mackey, Coach  
Linda Burghardt, Athlete  
Brianna Burghardt, Athlete  
Kylie Hrehor, Athlete

- The Whitney Point Tioughnioga Riverside Academy Student Council for raising \$107.88 through their "Hat Day" fundraiser and donating the money to the American Heart Association.
- The Whitney Point PTA for the successful Movie Night held on Friday, February 21, 2020.
- The High School faculty, staff and students involved in Cabaret held on February 25 & 26, 2020 in the High School Auditorium.
- Mrs. Hodkinson, Mrs. Morgan, Mr. Truesdell, Ms. Guiton, Ms. Fox, Ms. Cafferty and Mrs. Ellerson for the successful **Take Your Parents to School Week** held March 2-5, 2020 at the Tioughnioga Riverside Academy, with support from Pam Powell and cafeteria staff, Naomi Collins and custodial staff, and Katie Rutkowski and Gwyn Hust in the TRA Office.
- Mrs. Jo-Anne Knapp and the Whitney Point PTA for the PARP Event "Reading Rainbow" held on February 26, 2020. Mrs. Champney stated she received a lot of positive feedback from parents.
- The Whitney Point PTA for the successful Father/Daughter Dance held on Friday, March 6, 2020.
- Nadine Ferguson, Caryl E. Adams Librarian, for coordinating another successful Read Across America Day, on March 2, 2020 at the CEA. Mrs. Ferguson organized volunteer staff,

administrators, Board Members, and community members to read to the classrooms throughout the building.

- Whitney Point High School Science Teacher Ethan Leet for receiving the Toshiba America Foundation Grant promoting K-12 STEM Education. Ms. Follette stated this was another grant the district received with help from the grant writer.

## **G. OLD BUSINESS**

None

## **H. NEW BUSINESS**

### **1. COVID-19 Update**

Dr. Follette gave a COVID-19 update. She explained in detail the measures taken by the District to deal with the pandemic to date. She stated the District has been working hard to get educational materials to students online and manually as needed. She explained some students do not have internet access at home and the district is working hard to identify those students to be sure each student has the educational materials they need.

Dr. Follette explained the district is providing food to families in need. She explained the food will be available on Mondays (3 meals breakfast/lunch) and Thursdays (2 meals breakfast/lunch). She stated transportation workers, food service helpers, and other staff members have been working tirelessly to get the program in place. She explained the District will need to submit an instructional plan, a daycare plan, and a food distribution plan to the State Education Department.

### **2. 2020-2021 Budget Presentation**

Dr. Follette, Superintendent, and Mr. Woodard, School Business Executive gave a 2020-2021 budget presentation.

Mr. Woodard reviewed the tax levy limit calculation in detail and compared the tax rates between the school districts across the Broome-Tioga BOCES region.

Ms. Follette presented budget information and provided a comparison of revenue throughout the years. She stated that the budget right now is conservative, and has many assumptions due to lack of information from the State regarding the district's state aid. She provided a tax levy scenario comparison and explained the different tax scenarios. She explained the for 2020-2021 State budget proposal, the calculation of each reimbursable aid would occur as in the past, but then would be paid in future budgets as foundation aid. She stated in future years, if the budget is enacted in this way, reimbursement aid would then be essentially frozen. Dr. Follette stated districts would no longer see an increase in aid even if expenditures related to these areas increase. She reviewed the projected 2020-2021 expenditures resulting in a current budget GAP of \$1,177, 254. Health insurance and special education increases are the main contributing factors to this deficit. She explained if funding does not become available the district will need to make some difficult decisions.

Mr. Woodard stated the district continues to look for reductions in expenditure lines and will continue scrutinizing BOCES request for services for potential reductions. He stated the district will continue to work with the BOCES CBO financial analysis team.

Mr. Woodard stated the decrease in transportation expenses as a result of the pandemic could result in a decrease in transportation aid next year. He stated he is anticipating an increase in cleaning expenses, and postage, and a few other line items.

Mr. Stone stated as a small business owner he is concerned about the way the District's financial decisions will affect the taxpayers. He stated Federal, State and local level financial decisions manage to come our way. He stated he would like to see cost savings as part of our top 10 priorities.

Mrs. Champney stated the district would continue to make efforts to get the information out to the public.

Dr. Widdall asked about testing, online access and school supplies.

Ms. Sexton stated Regents exams will not be given unless school is in session.

Ms. Sexton explained we are currently getting devices to students that need them. She stated special education teachers are working with teachers to get materials to students, and social workers are providing needs to families.

Dr. Widdall stated SUNY Cortland has student teachers available to help with online instruction if needed.

Mr. Stone expressed his concern about delivering food and social contact.

Dr. Follette explained to Mr. Stone that BOCES is supporting the food distribution process and precautions are being taken.

Mr. Tasber stated his wife works with food service in another district and he is concerned about her taking food to cars as well.

### **3. Approval of Consent Agenda**

*Items under the Consent Agenda will be enacted under one motion. There will be no separate discussion of these items prior to the time of the Board vote, unless a Board member requests an item to be removed from the consent Agenda for separate discussion and action.*

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the following Consent Agenda items:

- a. Board of Education Minutes** – February 18, 2020
- b. Resignation – Rebecca Moore**, Bus Monitor, effective March 13, 2020
- c. Resignation – Mary Kicsak**, Bus Monitor, effective February 26, 2020
- d. Unpaid Leave of Absence – Deser'a Ensign**, effective March 30-April 1, April 23 & 24, 2020
- e. Unpaid Leave of Absence – Julia Frost**, April 8-10, 2020
- f. Field Trip Request** –STEM Field Trip, Hershey Park, June 9, 2020.
- g. Field Trip Request** – 7/8 Concert Band and Chorus, 6-8 Jazz Band and Select Chorus, June 5, 2020 to Lake George, NY
- h. Treasurer's Report** – February 2020
- i. Extra-Classroom Treasurer's Reports** – February 2020
- j. Resolution for Authorization to Join Group Bid** for Grocery, Paper Products, Meat/Cheese/Dairy, Processing of U.S.D.A. Commodities (Net Off Invoice) Milk & Milk Products/Ice Cream & Other Frozen Desserts, Bread & Bread Products, Smart Snack Bid , Small Wares, Geographical Fruit/Vegetable, Breakfast

Breaks, Chicken Products, and Vending as prepared by Broome Tioga BOCES Food Service Program.

**k. Committee on Special Education Recommendations**

Moved by Brian Jeker

Seconded by Eddie Maslin

6 Aye 0 Nay 0 Abstained

APPROVED

**4. Retirement Resignations**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the retirement resignation of **Linda Burghardt**, Physical Education Teacher, effective June 30, 2020.

Moved by Christine Widdall

Seconded by Katie Perry

Ms. Follette stated Mrs. Burghardt has been known for her rapport with students and work with the Youth Club Field Hockey Program, and stated she will be missed.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the retirement resignation of **Maureen Bocinski**, Elementary Teacher, effective June 30, 2020.

Moved by Eddie Maslin

Seconded by Brian Jeker

Ms. Follette stated Ms. Bocinski has been known for creating a happy atmosphere in her classroom and for her rapport with children. She stated she will be missed.

6 Aye 0 Nay 0 Abstained

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the retirement resignation of **Stacia McDonald**, Senior Account Clerk/Benefits Coordinator, effective July 30, 2020.

Moved by Thomas Tasber

Seconded by Eddie Maslin

Ms. Follette stated Mrs. McDonald is a pleasure to work with and an asset to the district. She stated she will be missed.

6 Aye 0 Nay 0 Abstained

APPROVED

**5. Disposals**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve of the following items for disposal:

**Disposal Method: Manasse Annual Farm Bureau Auction – April 24 & 25, 2020**

- Shop air compressor- Inventory # D00364
- Little red portable air compressor
- Pipe storage rack
- 6 Sewing machines
- 72" Land Pride 3-point Rototiller- serial # 549147

- Toro leaf vacuum
- 2 CO2 line painters
- John Deere 1600 Turbo, Series 2 wide area mower- Inventory # A00399652
- 1 Wood vise
- 2 Electric sanders
- Instrument time control box
- Becket oil burner- Model SF
- ALC pressure blaster- Model F-110
- 21 Fluorescent light fixtures
- 16 Recessed fluorescent light fixtures
- Wheelchair

**Disposal Method: NYS - & R2/RIOS-certified electronics recycler (EWASTE+). Will pay district per pound (see attached listing).**

- Dell Optiplex Desktops: 18
- Dell Latitude Laptops: 11
- Apple Macbook Laptops: 2
- Network Infrastructure (Switches): 41
- Printers: 4
- Document Cameras: 3
- Projectors: 3
- Pelco ONCAM Evolution Cameras: 4

Moved by Thomas Tasber

Seconded by Brian Jeker

Mr. Tasber asked if the district was being paid for the disposed electronic items.

Mr. Woodard stated yes, by the pound although this will be minimal. He explained it is also not costing the district anything to remove the technology equipment.

6 Aye 0 Nay 0 Abstained

APPROVED

**6. Resolution Committing to the Purchase of Technology Equipment for the Instructional Technology Service from the Broome-Tioga BOCES**

**WHEREAS** the Instructional Technology Services Budget (A557) requires additional technology equipment to the currently available equipment;

**WHEREAS** the Whitney Point Central School District wishes to spread the cost over several years with a multi-year installment purchase; the Broome-Tioga BOCES is hereby authorized to expend annually, on behalf of the Whitney Point Central School District, in conjunction with the IT service, funds to acquire the following equipment.

<u>QTY</u>	<u>DESCRIPTION</u>
	<b>1218884</b>
11	APPLE BP832LL/A iPad
4	APPLE MW742LL/A iPad
	<b>NCPA 01-42</b>
195	DELL Chromebook 11 3100 with Chrome Education

**TOTAL PURCHASE PRICE** \$93,000.00  
**ESTIMATED FINANCING COSTS** 9,723.20  
**TOTAL COSTS** \$102,723.20

Moved by Eddie Maslin

Seconded by Christine Widdall

Mrs. Champney clarified the purchases were part of our annual replacement.

Ms. Sexton stated this purchase contains 1:1 Chrome Books for incoming freshmen, laptops and iPads that are being replaced.

Mr. Woodard stated this is a zero increase in the budget as we had an expiring IPA coming off our books for a very similar amount.

6 Aye 0 Nay 0 Abstained

APPROVED

**7. Whitney Point Central School District Addition/Amendment to Notice of School Budget Hearing and Annual Budget Vote**

**AND BE IT FURTHER RESOLVED** that military voters may apply for a military ballot by requesting and returning a military ballot application, by mail or in person, to the office of the Clerk of the school district no later than 5:00 p.m. on April 24, 2020, and must indicate his/her preference for receiving said military ballot application or military ballot by mail, facsimile transmission or email.

Moved by Brian Jeker

Seconded by Katie Perry

6 Aye 0 Nay 0 Abstained

APPROVED

**ADDENDA**

**A. NEW BUSINESS**

**1. Resolution to Pay Unrepresented Employee Wages During Closure**

**WHEREAS** the Whitney Point Central School District Board of Education hereby authorizes the continuation of salary, wages and benefits for any regular, non-substitute employee not covered by a collective bargaining employment agreement who is available to work, but is directed by the Superintendent of Schools to not work during the County mandated COVID-19 closure, commencing on March 16, 2020 and terminating at the end of the County mandated COVID-19 closure.

Moved by Thomas Tasber

Seconded by Christine Widdall

5 Aye 0 Nay 1 Abstained (Katie Perry)

APPROVED

**2. Memorandums of Agreement**

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Memorandum of Agreement between the Chief Executive Officer of the Whitney Point Central School District and the Whitney Point Bus Drivers' Association.

Moved by Brian Jeker

Seconded by Thomas Tasber

5 Aye 0 Nay 1 Abstained (Chris Widdall)

APPROVED

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the Memorandum of Agreement between the Chief Executive Officer of the Whitney Point Central School District and the Whitney Point Staff Association.

Moved by Thomas Tasber

Seconded by Christine Widdall

6 Aye 0 Nay 0 Abstained

APPROVED

## I. BOARD OF EDUCATION GOALS

None

## J. SUPERINTENDENT'S UPDATE

Dr. Follette stated the district is currently waiting on the State Education Department's guidance regarding the upcoming budget vote and future Board of Education Meetings.

Mr. Tasber asked if the High School Strategic Plan update will be presented at a later date.

Dr. Follette stated yes.

## K. COMMENTS FROM THE PUBLIC

None

## L. ADJOURNMENT

**BE IT RESOLVED** upon recommendation of the Superintendent that the Board of Education of the Whitney Point Central School District approve the motion to recess the public meeting at 8:44 p.m. and adjourn to Executive Session to hear discussion on legal issues.

Moved by Christine Widdall

Seconded by Brian Jeker

6 Aye 0 Nay 0 Abstained

APPROVED

## M. FYI

BOCES Annual Meeting Invitation

February Monthly Enrollment Comparison

~~March 21, 2020 — CEA Family Fun Carnival, Multi Purpose Gym, 11:00 a.m. - 3:00 p.m.~~

~~March 27, 2020 — HS Musical, HS Auditorium, 7 p.m.~~

~~March 28, 2020 — HS Musical, HS Auditorium, 7 p.m.~~

~~April 3, 2020 — Mother Son Event, TRA Café/Gym 6-8 p.m.~~

April 6-13, 2020 – Spring Recess, Schools Closed

April 16, 2020 – Family Literacy & Art Night, TRA 6:30 – 8:00 p.m.

April 20, 2020 – BOE Meeting (Monday), HS Library, 7 p.m.

Respectfully submitted,



Cynthia Burchell  
District Clerk