



**RICHMOND HEIGHTS LOCAL BOARD OF EDUCATION**  
***REGULAR MEETING MINUTES***  
**JULY 11, 2022**  
**7:00 P.M.**

***We invite public participation at all of our meetings. Please complete the participation form upon arrival so you can be acknowledged at the appropriate time.***

***Mission: To prepare individual learners to navigate an evolving global community using 21<sup>st</sup> century competencies.***

The Regular Meeting of the Richmond Heights Board of Education was called to order at 7:00 p.m. on Monday, July 11, 2022, by President, Nneka Slade Jackson.

The following members answered the roll: Nneka Slade Jackson, Frank Barber, Jacky C. Brown, Sr., Linda Pliodzinskas, and Dr. Hugh Turner.

**RESOLUTION NO 07-164-2022**

Moved by Dr. Turner, seconded by Mrs. Pliodzinskas, to adopt the agenda including the **CONSENT AGENDA** as presented. (Consent agenda items are highlighted in gray).

Roll Call: Ayes – Dr. Turner, Mrs. Pliodzinskas, Mr. Barber, Mr. Brown, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-165-2022**

Moved by Mr. Barber, seconded by Dr. Turner, to approve the minutes of the Regular Session Meeting June 13, 2022; the Regular Work Session Meeting June 27, 2022; the Special Session Meeting June 28, 2022; pursuant to Board policy 0169.

Roll Call: Ayes – Mr. Barber, Dr. Turner, Mr. Brown, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**SUPERINTENDENT'S REPORT**

- General Update

**TREASURER'S REPORT**

- General Update

**BOARD'S REPORT**

- General Update

## **RECOMMENDATIONS OF THE TREASURER**

### **RESOLUTION NO 07-166-2022**

Moved by Mrs. Pliodzinskas, seconded by Mr. Brown, to approve FY 2023 **estimated resources**.  
(Attachment #1)

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Brown, Mr. Barber, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

### **RESOLUTION NO 07-167-2022**

Moved by Dr. Turner, seconded by Mr. Barber, to approve the FY2023 Permanent Appropriations provided to the County Auditor. (Attachment #2)

Roll Call: Ayes – Dr. Turner, Mr. Barber, Mr. Brown, Mrs. Pliodzinskas, and Ms. Slade Jackson.  
Nays – None.  
Motion Carried 5-0.

### **RESOLUTION NO 07-168-2022**

Moved by Mrs. Pliodzinskas, seconded by Dr. Turner, to approve the following cash transfers as stated below:

- **Athletic Fund 300, \$17,489.50 to Fund 007-9202, for donations to be used on banquet expenses**
- **General Fund 001, \$165,550.48 to the Athletic Fund 300, for fiscal 2022 Year End True Up**
- **Tournament Fund 022, 13,682.82 to Athletic Fund 300 Fiscal Year End True Up**

Roll Call: Ayes – Mrs. Pliodzinskas, Dr. Turner, Mr. Barber, Mr. Brown, and Ms. Slade Jackson.  
Nays – None.  
Motion Carried 5-0.

### **RESOLUTION NO 07-169-2022**

Moved by Mr. Barber, seconded by Mr. Brown, to approve to waiving the cafeteria fees for 106 students for a total of \$1,800.08 due to system changes; Chartwells to AVI.

Roll Call: Ayes – Mr. Barber, Mr. Brown, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.  
Nays – None.  
Motion Carried 5-0.

**RESOLUTION NO 07-170-2022**

Moved by Mrs. Pliodzinskas, seconded by Dr. Turner, to approve the consent agenda.

- A. Certified #1 (Approve extended hours for school counselor)**
- B. Certified #2 (Approve additional teaching assignment)**
- C. Certified #3 (Approve substitute teachers)**
- D. Certified #4 (Approve substitute teachers & educational aides)**
- E. Certified #5 (Accept resignation)**
- F. Classified #1 (Approve substitute classified personnel)**
- G. Classified #2 (Employ non-instructional aide – ES Cafeteria and Bus Driver)**
- H. New Business #1 (Renew counseling services)**
- I. New Business #2 (Approve city recreation committee person)**
- J. New Business #3 (Renew website company)**
- K. New Business #4 (Renew preschool consultant)**
- L. New Business #5 (Renew special education transportation)**

Roll Call: Ayes – Mrs. Pliodzinskas, Dr. Turner, Mr. Barber, Mr. Brown, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**CERTIFIED:**

**Item #1**

To approve, counselor, **Candice Meintel**, to be paid for seven (7) extended days before school begins (beginning August 1, 2022) and up to ten (10) extended days after the 2022/2023 school year ends, at her daily per diem.

**Item #2**

To approve the following personnel action per the negotiated agreement with the RHEA:  
One **additional teaching assignment** for the 2022/2023 school year for David McWilliams, percussion class, @ 1/8 salary and 1/8 benefits.

**Item #3**

To employ the following certified personnel as a casual, day-to-day **substitute teachers**, at the Board-approved rate of compensation, effective for the 2022-2023 school year, pursuant to Board Policy 3120.04, pending completion of their personnel file.

- **Linda Adams**
- **Frank Artino**
- **Mary Baker**
- **Ronald Berger**
- **Neil Bloomberg**
- **Etan Byansi**
- **Durhan-Bohanon, Kiva**
- **Dehra Edison**
- **Sally Huguley**
- **Shakenna Johnson**
- **Celestine Noah**
- **Debra Salzman**
- **Brenda Shepherd**
- **Loleeta Wallace**
- **Raymond Walters**
- **Kathy Watson**
- **Whitney Wilcoxson**
- **Mark Williams**
- **Sarasha Young**

**Item #4**

To employ the following certified personnel as casual, day-to-day **substitutes** listed below, at the Board-approved rate of compensation, effective for the 2022-2023 school year, pursuant to Board Policy 3120.04, pending completion of their personnel file.

- **Darrell Gray** - substitute teacher & substitute educational aide
- **Marian Morris** - substitute teacher & substitute educational aide
- **Victoria Samuels-King** - substitute teacher & substitute educational aide
- **Bonnie Solomon** – Substitute Teacher & Clerical

**Item #5**

To accept the resignation of the following certified employee. (ATTACHMENT #3)

- **Marnie Sulzer**, Intervention Specialist, effective July 5, 2022

**CLASSIFIED:**

**Item #1**

To **employ** the following classified personnel as casual, day-to-day substitutes and at the Board-approved rate of compensation, effective for the 2022-2023 school year, pursuant to Board Policy 3120.04., pending completion of their personnel file.

**Substitute Educational Aides, Non-Instructional Aides, and Clerical**

- **Beanice Fountain** - *Educational Aide*
- **Jasmine Justice** - *Educational Aide*
- **Gloria Fields** – *Educational Aide & Clerical*
- **Samantha Apanasewicz** – *Clerical*
- **Rebecca Dulaney** - *Clerical*
- **Nicole Ponting** - *Clerical*
- **Kanisha McGowan** – *Non-Instructional Aide-Cafeteria (Elementary School)*

**Substitute Cleaners & Grounds**

- **Robert Humanchuk** – *Cleaner*
- **Tamie Huston** – *Cleaner*
- **Janine Thompson** - *Cleaner*
- **Martha Butler** - *Cleaner*, effective day 7/5/2022
- **Danny Dietrich** – *Grounds*

**Item #2**

To **employ** the following classified personnel effective for the 2022-2023 school year pending completion of their personnel file.

- **Lynda Callahan** - Non-Instructional Aide Cafeteria (ES), Step 3, \$13.12
- **Deborah Davis** - Non-Instructional Aide Cafeteria (ES), Step 5, \$13.87
- **Sharon Holley** - Non-Instructional Aide Cafeteria (ES), Step 2, \$12.68
- **Theresa Taylor** - Non-Instructional Aide Cafeteria (ES), Step 4, \$13.52
- **Sharonda Cox** – Bus Driver, Step 8, 4.25 hours/day, \$21.28

**NEW BUSINESS:**

**Item #1**

To renew counseling services from **Strategic Learning School Guidance Service, LLC., Brenda E. Gay**, CEO for periodic counseling for test proctoring (PSAT, ASVAB, EOC, AIR, ACT), master schedule, CCP/CTE coordinator, EMIS support, summer school, and graduation for 2022/2023 school year at a rate not to exceed \$10,000.00.  
(Paid from SIG Funds) (**ATTACHMENT #4**)

**Item #2**

To **approve** that Deja Winters will be the board's representative to the City's Recreation Committee for the remaining term, replacing Charlotte Camp who submitted her resignation letter from the committee in June, 2022.

**Item #3**

To renew the agreement with Apptegy (Thrillshare), our website and mobile app company, effective August 1, 2022 at a rate of \$7,750.00

**Item #4**

To renew the agreement between Qianna Tidmore, Preschool Consultant, and RHLSD for the 2022/2023 school year to ensure the district's preschool compliance with ODE. Not to exceed \$10,000.00. (To be paid from the Early Childhood Grant) **(ATTACHMENT #5)**

**Item #5**

To renew the following contracts for **Special Education Transportation** on a case by case basis, costs for the 2022-2023 school year as follows: **(ATTACHMENT #6)**

- **EA (Education Alternatives)**, transportation costs for students at the following rates, \$58.00 per day; if aide needed and additional \$65.00; if need for a mid-school day route and additional \$25.00. Effective July 1, 2022 to June 30, 2023 on a case by case basis.

**RESOLUTION NO 07-171-2022**

Moved by Mrs. Pliodzinskas, seconded by Mr. Barber, to approve the following personnel under a one-year limited **pupil activity contract** for the 2022-2023 school year for the position and at the rate of compensation listed below, pursuant to §ORC 3319.08 and the RHEA Negotiated Agreement. In the event an insufficient number of students sign up for the activity this contract will become null and void, or in the event that fall sports are cancelled due to the ongoing pandemic this contract will become null and void. **At least one fundraiser will be conducted during the time-frame of the sport for minimum players per each sport.**

- **Evonne Glover**, Head Volleyball, 15%, \$6,528.90
- **Mariah Holt**, MS Volleyball, 12%, \$5,223.12
- **Cordale Scott**, HS Head Football, 15%, \$6,528.90
- **Randy Night**, HS Asst Football, 10%, \$4,352.60
- **Denario Grey**, MS Head Football, 12%, \$5,223.12
- **Ronald Barnes**, Head Track (Cross Country), 15%, \$6,528.90
- **Steven McWilliams**, Asst. HS Track (Cross Country), 10%, \$4,352.60
- **Timothy King**, Faculty Manager (Gr. 7-12) 10%, \$4,352.60

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Barber, Mr. Brown, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-172-2022**

Moved by Mr. Brown, seconded by Dr. Turner, to approve a one-time, **\$1,000.00 signing bonus** in order to capture the highest quality of certified staff as new hires to the District. (Paid from ESSER II)

Roll Call: Ayes – Mr. Brown, Dr. Turner, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-173-2022**

Moved by Dr. Turner, seconded by Mr. Brown, to support the superintendent in her continued membership with The Urban Superintendents Association of America (USAA) Summer Academy July 12, 2022 – July 17, 2022 in Rochester, NY. The Superintendent has been invited to be a member of this national organization for the past 4 years. The USAA provides a full scholarship that will pay for the registration fee, the flights, lodging and most meals. Reimbursement will be sought only for ground transportation, luggage fee and any meal not covered by the organization. (Paid from General Fund)

Roll Call: Ayes – Dr. Turner, Mr. Brown, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-174-2022**

Moved by Mrs. Pliodzinskas, seconded by Mr. Brown, to support the superintendent in her membership with IEI (Institute for Education Innovation) Summer 2022 Summit in Newport, RI from July 18, 2022 – July 20, 2022. This is a highly selective, invitation-only organization that seeks to bring innovative superintendents together to thought-partner around ways to improve public education in this country. The IEI membership includes the registration fee, the flights, lodging and most meals. Reimbursement will be sought only for ground transportation, luggage fee and any meal not covered by the organization. (Paid from Superintendent Grant)

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Brown, Mr. Barber, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-175-2022**

Moved by Dr. Turner, seconded by Mr. Brown, to approve a Jasmine King, AVID teacher, to attend the Institute for Social and Emotional Learning in Chicago, IL from July 25, 2022 – July 28, 2022. She will stay at the Hilton Garden Inn Chicago Downtown and fly United. (Paid from Title IV)

Roll Call: Ayes – Dr. Turner, Mr. Brown, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-176-2022**

Moved by Mr. Barber, seconded by Mrs. Pliodzinskas, to approve the agreement with Stacie Russell as our F.A.C.E. (Family and Community Engagement) Coordinator for the 2022/2023 school year at a rate of \$20,000/yr. (Paid from Title I and ESSER) (ATTACHMENT #7)

Roll Call: Ayes – Mr. Barber, Mrs. Pliodzinskas, Mr. Brown, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-177-2022**

Moved by Dr. Turner, seconded by Mr. Brown, to approve the agreement with **Interpreting Services** from July 1, 2022 to June 30, 2023. These services are primarily used for registration/enrollment/scheduling purposes on an as needed basis. (ATTACHMENT #8) (Paid from Title III, ESSER, General Fund)

- Spoken Languages - \$52.00/hr.
- American Sign Language - \$60.00/hr.

Roll Call: Ayes – Dr. Turner, Mr. Brown, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-178-2022**

Moved by Mrs. Pliodzinskas, seconded by Dr. Turner, to renew the agreement with **Proximity Learning** for Virtual World Languages; Spanish 1, Spanish 2, Spanish 3, and American Sign Language (ASL). Ten sections of live instruction will be provided by teachers (virtually) per our master schedule, plus a set up and support fee for a total annual cost of \$104,249.90. (To be paid from the General Fund). (ATTACHMENT #9)

Roll Call: Ayes – Mrs. Pliodzinskas, Dr. Turner, Mr. Brown, Mr. Barber, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.



**RESOLUTION NO 07-179-2022**

Moved by Mr. Brown, seconded by Mrs. Pliodzinskas, to introduce the following resolution and move its passage.

**RESOLUTION RANKING CONTRACTORS FOR THE REMOVAL  
OF ASBESTOS IN CERTAIN ELEMENTARY CLASSROOM FLOORS  
FOR THE PURPOSE OF INSTALLING TILE FLOORING**

**WHEREAS**, the District received ESSER III funding for the purposes of “preventing, preparing for, and responding to” COVID-19; and

**WHEREAS**, the elementary school has classrooms containing old carpeting and/or tiles that are hard to clean or have come loose from the adhesive; and

**WHEREAS**, the district engaged The EA Group to perform an environmental analysis to determine if asbestos was present under the carpet and/or mastic covering; and

**WHEREAS**, it was determined that there was asbestos in those areas that would need to be abated before carpeting and old tiles could be removed and new easy to clean tiles applied; and

**WHEREAS**, The EA Group created a scope of services needed and advertised for bid submissions from qualified firms, thus receiving three bids; now therefore be it

**RESOLVED**, that the Board of Education of the Richmond Heights Local School District, that:

**Section 1.** This Board in collaboration with The EA Group hereby ranks the firms for the asbestos removal from certain elementary classrooms as follows:

1. Precision Environmental Company
2. SafeAir Contractors Inc.
3. HEPA Environmental Services Inc.

**Section 2.** This Board hereby authorized the District to enter into a contract with Precision Environmental Company for work outlined in the scope of services created by The EA Group in an amount not to exceed \$19,500.00

Roll Call: Ayes – Mr. Brown, Mrs. Pliodzinskas, Mr. Barber, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-180-2022**

Moved by Dr. Turner, seconded by Mr. Brown, to approve Stalls PLUS to install 30 toilet compartments with doors made of solid polymer for all of the student bathrooms at the elementary school. Three quotes were received for the project and Stalls PLUS provided the best offer and the best price. The toilet partitions cost \$26,390.00 and the labor to remove the existing 30 compartments is \$1,500.00 for a total of \$27,890.00. (Paid from P.I. Funds) (ATTACHMENT #10)

Roll Call: Ayes – Dr. Turner, Mr. Brown, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RECOMMENDATIONS OF THE BOARD:**

**RESOLUTION NO 07-181-2022**

Moved by Mr. Barber, seconded by Mr. Brown, to introduce the following resolution and move its passage.

**RESOLUTION IN OPPOSITION TO OHIO SUBSTITUTE HOUSE BILL 99**

**WHEREAS**, under prior State Law (Ohio Revised Code 109.78 (D) and 2923.122 (D)(1)(d), boards of education have been empowered to authorize persons to convey and possess deadly weapons, including firearms, in a school safety zone, including within a school building and on school grounds, provided that such an authorized person has received a certificate of having satisfactorily completed an approved basic peace officer training program, which consists of more than 700 hours of training; and

**WHEREAS**, on June 1, 2022, the Ohio Senate and Ohio House of Representatives passed, and on June 13, 2022, Governor Mike DeWine signed into law, Ohio Substitute House Bill 99, which reduces the training requirement for school district employees, including teachers, who are not employed as special police officers or security officers, whom a board of education authorizes to go armed with firearms, from more than 700 hours of peace officer training in order to carry a gun to 24 hours of initial instruction and 8 hours of annual requalification training; and

**WHEREAS**, the Board of Education of the Richmond Heights Local School District believes that the presence of undertrained or improperly trained persons armed with firearms in our schools would create a dangerous environment, and threaten the lives and safety of students and staff; and

**WHEREAS**, the Board of Education of the Richmond Heights Local School District believes that teachers and other educators in our schools, who educate, mentor and nurture their students should not be asked to arm themselves with deadly weapons in a misguided attempt to make their students safer; and

**WHEREAS**, The Richmond Heights administration and staff work cooperatively with the Richmond Heights Police and Fire Departments on active shooter situations; de-escalation of violent situations; CPR; and other safety situations; now, therefore be it

**RESOLVED**, that the Board of Education of the Richmond Heights Local School District does hereby declare and affirm that it will not exercise its authority under Ohio Substitute House Bill 99 to authorize any of its teachers, or other employees, including those employed through the Educational Service Center of Northeast Ohio, or any other third party entity, to convey or possess any deadly weapons, including firearms in any of its school buildings, or on any school property under the Board's control.

Roll Call: Ayes – Mr. Barber, Mr. Brown, Mrs. Pliodzinkas, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

**OLD BUSINESS:**

**RESOLUTION NO 07-182-2022**

Moved by Dr. Turner, seconded by Mr. Barber, to **retract employment** of the following employee as a casual day-to-day substitute.

- **Margaret Holloway**, Substitute Cleaner, she was approved at the May 9, 2022 board meeting, Resolution No 05-106-2022; however, she never began working for the district.

Roll Call: Ayes – Dr. Turner, Mr. Barber, Mr. Brown, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**RESOLUTION NO 07-183-2022**

Moved by Dr. Turner, seconded by Mr. Barber, to approve that the following teachers who attended the 4 day Fab Lab Summer Institute at Hawken School June 21-24, 2022 to learn how to operate the equipment in our Makerspace receive a **\$500 stipend**. (Paid from the Expanding Opportunities Grant [Aviation/Manufacturing]).

- **Brenda Graves**
- **Gabrielle Kisner**

Roll Call: Ayes – Dr. Turner, Mr. Barber, Mr. Brown, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

**ADJOURNMENT**

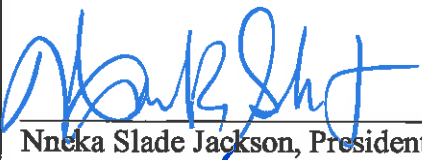
**RESOLUTION NO 07-184-2022**

Moved by Mr. Brown, seconded by Dr. Turner, to adjourn the meeting at 8:49 p.m.

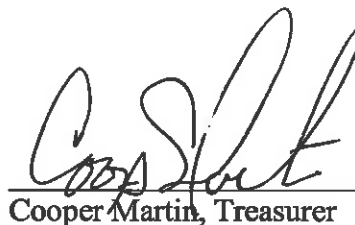
Roll Call: Ayes – Mr. Brown, Dr. Turner, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.



Nneka Slade Jackson, President



Cooper Martin, Treasurer



## Initial Certificate of Estimated Resources FY2023

C. Martin/Richmond Heights LSD Schools(Sent to County on 7/12/2022)

		Unencumbered Balance	FY22 Amendment #5 Taxes	FY2023 Other Sources	TOTAL
<b>General Fund</b>					
001	General Fund	4,557,041.71	\$ 12,258,787.40	\$ 1,100,000.00	\$ 17,915,829.11
<b>Special Revenue Funds</b>					
018	Public School Support	18,093.47		\$ 18,000.00	\$ 36,093.47
019	Other Local Grants	12,845.64		\$ 10,000.00	\$ 22,845.64
022	Sports Tournament	0.00		\$ 8,000.00	\$ 8,000.00
035	Severance Benefits	181,477.53			\$ 181,477.53
300	Athletics	7,365.24		\$ 172,000.00	\$ 179,365.24
439	Preschool Grant	(886.44)		\$ 20,000.00	\$ 19,113.56
451	Data Comm	5,400.00		\$ 5,400.00	\$ 10,800.00
467	Governors Wellness Grant	0.00		\$ -	\$ -
499	miscellaneous State Grants	5,588.93			\$ 5,588.93
507	ESSER	(12,986.34)		\$ 2,500,000.00	\$ 2,487,013.66
509	21st Century	(1,333.35)		\$ 200,000.00	\$ 198,666.65
510	COVID Fund	0.00		\$ -	\$ -
516	Title VIB	(14,303.79)		\$ 191,076.00	\$ 176,772.21
572	Title I	(14,359.21)		\$ 366,000.00	\$ 351,640.79
584	IV-A	(500.00)		\$ 20,945.00	\$ 20,445.00
587	Early Childhood	0.00			\$ -
590	Classroom Reduction	(6,107.26)		\$ 48,927.00	\$ 42,819.74
599	Federal Grants	0.00		\$ 21,000.00	\$ 21,000.00
<b>Debt Service</b>					
002	Debt Service	1,161,878.63	\$ 944,402.56	\$ 450.00	\$ 2,106,731.19
<b>Capital Projects Funds</b>					
003	Permanent Improvement	743,793.65	\$ 733,133.83	\$ 10,000.00	\$ 1,486,927.48
004	Building/Construction	414,598.63	\$ -	\$ -	\$ 414,598.63
<b>Enterprise Funds</b>					
006	Food Service	179,815.27		\$ 561,000.00	\$ 740,815.27
020	Special Enterprise				
<b>Internal Service Funds</b>					
014	Special Rotary	611.75		\$ 4,000.00	\$ 4,611.75
<b>Fiduciary Funds</b>					
007	Special Trust	3,083.10		\$ 2,000.00	\$ 5,083.10
200	Student Activity	11,775.22		\$ 15,000.00	\$ 26,775.22
<b>Totals</b>		<b>7,252,892.38</b>	<b>\$ 13,936,323.79</b>	<b>\$ 5,273,798.00</b>	<b>\$ 26,483,014.17</b>



Richmond Heights Local School District  
FY2023  
Beginning 6/30/2022

## APPROPRIATIONS

APPROPRIATIONS		Permanent		Grand Total Appropriations FY2023
		7/11/2022		
Fund Number	Fund	FY2023		
FD	De			Amt
001	General Fund	\$	14,244,471.00	\$ 14,244,471.00
Special Revenue Funds				
018	Public School Fund	\$	24,221.00	\$ 24,221.00
019	Other Grants Fund	\$	5,000.00	\$ 5,000.00
022	OHSAA Tournament	\$	6,000.00	\$ 6,000.00
035	Termination Benefits	\$	35,000.00	\$ 35,000.00
300	District Managed Student Activity Fund	\$	166,672.09	\$ 166,672.09
401	Auxiliary Services			\$ -
439	Public School Preschool	\$	18,851.13	\$ 18,851.13
451	Data Communications	\$	5,400.00	\$ 5,400.00
467	Governors Wellness Grant	\$	-	\$ -
499	Miscellaneous State Grants	\$	5,588.93	\$ 5,588.93
507	ESSERS	\$	2,487,013.66	\$ 2,487,013.66
509	21st Century	\$	190,000.00	\$ 190,000.00
510	COVID Grant			\$ -
512	School Maintenance and Operational Assistance			\$ -
516	IDEA Part B Special Education	\$	176,772.21	\$ 176,772.21
572	Title I - Disadvantaged Children/Targeted Assistance	\$	351,640.79	\$ 351,640.79
584	IV-A	\$	20,445.00	\$ 20,445.00
587	IDEA Preschool Grant for Handicapped	\$	-	\$ -
590	Improving Teacher Quality	\$	42,819.74	\$ 42,819.74
599	Miscellaneous Federal Grants	\$	21,000.00	\$ 21,000.00
Total Special Revenue Funds		\$	3,556,424.55	\$ 3,556,424.55
Debt Servie Fund				
002	Bond Retirment	\$	858,513.00	\$ 858,513.00
Capital Projects Funds				
003	Permanent Improvement	\$	583,687.50	\$ 583,687.50
004	Building Fund	\$	414,000.00	\$ 414,000.00
Total Capital Projects		\$	997,687.50	\$ 997,687.50
Enterprise Funds				
006	Food Service	\$	502,899.80	\$ 502,899.80
020	Special Enterprises Fund	\$	-	\$ -
Total Enterprise Funds		\$	502,899.80	\$ 502,899.80
Internal Service Fund				
014	Internal Services Rotary Fund	\$	1,000.00	\$ 1,000.00
Total Internal Service Funds		\$	1,000.00	\$ 1,000.00
Private Purpose Trust Fund				
007	Special Trust	\$	1,000.00	\$ 1,000.00
008	Endowments			\$ -

# APPROPRIATIONS

		Permanent	Grand Total Appropriations
		7/11/2022	
Fund Number	Fund	FY2023	
Total Private Purpose Trust Fund		\$ 1,000.00	\$ 1,000.00
<b>Agency Funds</b>			
022	District Agency		\$
026	Employees Benefits Agency		\$
200	Student Managed Activity	\$ 13,500.11	\$ 13,500.11
Thank You,			\$ 17,906,157.40

Treasurer/CFO  
Richmond Heights Local School District



JUL 6 AM 8:21

July 5, 2022

Dear Mrs. Davies,

As of July 5, 2022, I am giving my letter of resignation. Thank you for allowing me to grow and learn the past five years.

Marnie Sulzer

RECEIVED

JUL 06 2022



**STRATEGIC LEARNING SCHOOL GUIDANCE SERVICE, LLC.**

**Brenda E. Gay, CEO**

**19400 Haskell Place, Land O'Lakes, FL 34638**

**216-280-9003**

**brendaegay@gmail.com**

**Proposal for Richmond Heights Local School District  
Richmond Heights, OH  
July 2022 – June 2023**

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**Prepared by Brenda E. Gay, CEO**

**Purpose**

The purpose of this *Proposal* is to outline a co-teaching Master Schedule and School Counseling services for the Richmond Heights Local School District in delivering a comprehensive school counseling programs that promotes student achievement for middle and high school students of RHLSD. A comprehensive school counseling program is standards-based and data driven, and an integral component of the school's academic mission. It focuses on academic, career, and social/emotional curriculum that is delivered through classroom lessons, small group, and individual consultation. ASCA (American School Counselors Association) has also identified four other components of an effective 21st Century school counseling delivery system. These are:

- Guidance Curriculum
- Individual Student Planning
- Responsive Services
- System Support

School counseling has undergone a transformation from a program of entitlement to one of performance and continuous improvement. School counselors now focus on improved student results that measure the impact of goals and objectives set forth by the state government in conjunction with the district that is being serviced.

A master scheduling process will be implemented which determines and increases the frequency of co-taught classes in the Middle and High School population. The Master schedule will be built encompassing Cohorts of students with disabilities to be served within the general education core classes, with Intervention Specialist co-teaching support. Flexible grouping and services may be used in maximizing personnel to meet needs, goals, and desired outcomes.

**Executive Summary**

Beginning in July, 2022, Strategic Learning School Guidance Service, LLC will support initiatives as outlined below with the provision that both parties be jointly committed to achieving the objectives as outlined.

Strategic Learning School Guidance Service, LLC agrees to provide school counseling services 7-12 as it relates to end of the year academic planning and advisement, beginning of the year set-up and rollout, scheduling, career exploration, goal setting, peer mediation, socio-emotional counseling, group counseling, coordination of CCP, CTE and District-wide Testing programs, optimizing the learning environment, and responding to parent, staff and administrator requests and needs. As a Master Scheduler and School Guidance Counselor for over 22 years (development, analysis, data input, management, implementation and maintenance); Strategic Learning School Guidance Service, LLC has the ability to promote the philosophy and mission of the organization; development, coordination and implementation of counseling department initiatives; the ability to make informed, objective decisions; demonstrate excellent rapport with pupils and staff; and remain to be a conscientious and dedicated service. The details of the support are to be finalized upon agreement between Strategic Learning School Guidance Service, LLC and the Richmond Heights Local School District Superintendent Dr. Renee T. Willis.

For the time period allotted above, Strategic Learning School Guidance Service, LLC will provide support for the areas outlined below.

### Grade 7-12 School Counseling Services

#### **Essential Components of Services**

1. **Master Schedule:** The coach will develop the building master schedule for the 2022-2023 school year which will include individual student schedules, teacher schedules, and the building bell schedule. The coach will also develop the following:
  - a. Batch scheduling via DASL
  - b. Student Course request grades 6-12 and
  - c. Scheduling revision, update and maintenance.

The coach will work collaboratively with staff and others define, adjust and achieve the stated goals and objectives.

The coach will create a partnership with the students and parents collectively and individually to customize the desired learning outcome mandated by the state and one that promotes career and college readiness.

2. **Test Administration:** The coach will organize, plan and facilitate state testing within the Richmond Heights Secondary School and serve as the test coordinator in conjunction with the building principal. The tests administered will include but are not limited to: ACT, OGT, OST-End of Course, OCIS (Ohio Career Information System), CCP, AP.
3. **CCP/CTE Coordinator:** The coach will organize the testing cycles for students and families interested in beginning and continuing with College Credit Plus and Career Technical Education through the Mayfield Heights Excel Tec Consortium.
4. **EMIS Support:** The coach will maintain a working relationship with the district EMIS Coordinator to ensure information regarding course facilitation and student clock hours/Carnegie units are reported properly to the Ohio Department of Education.

5. **Summer School:** The coach will support the efforts of remediation, retention and enrichment by identifying students who are credit deficient or credit sufficient for extended school year services as outlined by the school districts expectations.
6. **Graduation:** The coach will provide academic advisement to include college, career and life plan development. These services include but are not limited to:
  - Providing official transcripts based on the criteria set forth by Richmond Heights Local School District and the Ohio Department of Education.
  - Ensuring and certifying the graduating class.
  - Transitioning students to post- graduation status via college applications/entrance requirements.

### **Outcomes/Benchmarks**

Coach Brenda Gay will work in tandem with Mrs. Marnisha Brown regarding the implementation of counseling and master scheduling services as defined in the plan (above).

### **End of the Year Report**

By June 30, 2023, Strategic Learning School Guidance Services will provide a final written report to Mrs. Marnisha Brown regarding the results of intended services and if the goals and objectives were met.

### **Time Commitment**

Strategic Learning School Guidance Service will provide the stated services, as needed, during the 2022/2023 school year (not to exceed \$10,000).

### **Financial Commitment of Richmond Heights City Schools**

Proposed Counseling Services	<b>Total</b> \$ 10,000.00
<b>Total</b>	

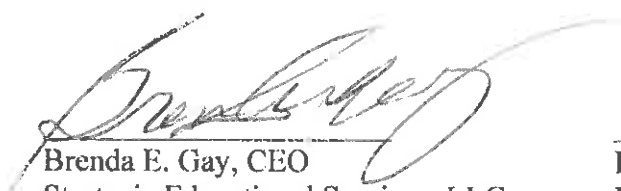
Payment shall be rendered upon the submission of time sheets and approval by the Mrs. Marnisha Brown and Renee T. Willis, Ph.D.

### **Acceptance of Proposal**

The Superintendent's signature below indicates acceptance of this proposal and its terms.

The proposal is accepted and forms an agreement between Richmond Heights City Schools and Strategic Educational Services, LLC, Brenda E. Gay, CEO.

Brenda E. Gay



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Brenda E. Gay, CEO  
Strategic Educational Services, LLC  
19400 Haskell Place  
Land O'Lakes, FL 34638

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Renee T. Willis, Ph.D., Superintendent  
Richmond Heights City School District  
447 Richmond Road  
Richmond Heights, OH 44143

## **Richmond Heights Local Schools Contract with Qianna Tidmore**

This agreement dated August 1, 2022, is made between Richmond Heights Local Schools ("Company") and Qianna Tidmore ("Contractor"). All exhibits and schedules annexed hereto are expressly made as part of this agreement as though fully set forth herein.

### **Scope of Work:**

- Coaching of Teachers for ECE Compliance/Visits
- Local/State Level Advocacy for Preschool Compliance Requirements
- Coaching of Teachers for the SUTQ Site Visit
- Coaching of Teachers for ODE Compliance and Annual Site Visit
- Continuous Communication with ODE on behalf of the RHLS

**Contract Period:** This contract shall be effective on August 1, 2022 and shall continue through July 31, 2023.

**Rate of Pay:** Not to exceed \$10,000

In witness to their understanding an agreement to these terms and conditions, the parties hereby affix their signatures below. This agreement will remain tentative and non-binding until the contract is endorsed by the "Company" and the "Contractor", and both parties are in receipt of the ratified contract.



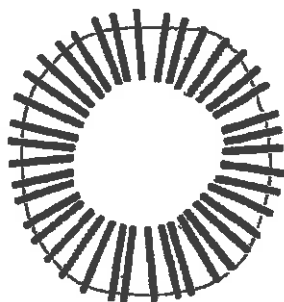
Qianna Tidmore

Richmond Heights

Local Schools







**EA** education  
alternatives

## STUDENT TRANSPORTATION AGREEMENT

This Student Transportation Agreement (the "Agreement") is entered into on \_\_\_\_\_, 2022, between **Richmond Heights Local School District** (the "District"), an Ohio public school, chartered under Chapter 3311 of the Ohio Revised Code, and **EDUCATION ALTERNATIVES**, an Ohio nonprofit 501(c)(3) corporation, ("EA").

### BACKGROUND

WHEREAS, EA is in the business of providing transportation services for students of school districts throughout northeast Ohio;

WHEREAS, this Agreement engages EA to provide transportation services for the District during the 2022-2023 school year;

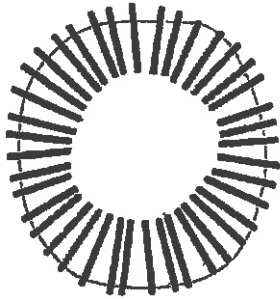
### THE PARTIES AGREE AS FOLLOWS:

#### 1. Scope Of Services: EA shall:

- a. Provide transportation services for the Districts' students, based upon the District's transportation needs during the Term of this Agreement; EA's transportation services include pickup and drop-off of the students at their homes, or other locations mutually agreed upon by the parties;
- b. Organize the transportation routes including pick-up and drop-off times and schedules;
- c. Promptly communicate with the parents, guardians and the District when transportation issues arise. Transportation issues may include, but are not limited to the following: issues regarding pick-up/drop-off times, scheduling, immediate safety of students, and behavioral incidents;
- d. Comply with the applicable current federal, state, and local laws, rules, and regulations for the special education transportation of students in the state of Ohio, including but not limited to the Family Educational Rights and Privacy Act the Individuals with Disabilities in Education Act and Ohio Department of Education requirements.

#### 2. Representations And Warranties. EA represents and warrants that:

- a. EA's vehicles satisfy the safety requirements of the Ohio Department of Education, including following a structured preventative maintenance schedule for all vehicles;
- b. EA drivers are trained and certified through the Ohio Department of Education, and meet the Ohio Department of Education's ongoing requirements of having a current driver's license;
- c. EA employees providing services under this Agreement have satisfied applicable criminal records, background checks and hiring restrictions, imposed by law, including the requirements of ORC §§



**EA** education  
alternatives

3319.39 and 3319.392; and

3. **Term Of The Agreement.** This Agreement will commence July 1, 2022 and expire on June 30, 2023 (the "Term"). This Agreement will not automatically renew at the expiration of the Term.

4. **Daily Rates, Billing And Payment.**

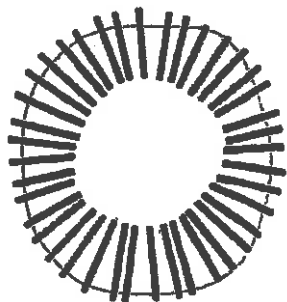
- a. The District shall compensate EA **\$58.00 per day** for each contracted seat the District requires (the "Daily Rate"). If EA provides a monitor for the route, The District shall compensate an additional **\$65.00 per day**.
- b. The District shall compensate EA an additional **\$25.00 per day**, per student, for any mid-school day routes, for which the student is transported alone (the "Additional Rate").
- c. The District shall pay EA the Daily Rate and any Additional Rates, for the transportation of each student enrolled by the District, including calamity days, truancy, and absenteeism, not to exceed 180 days;
- d. EA shall bill the District on a monthly basis, and the District shall pay each invoice within thirty days of receipt of the invoice.

5. **Insurance.**

- a. **General Corporate Liability.** During the Term of this Agreement, EA shall procure and maintain commercial general liability insurance with policy limits of not less than a combined single limit of \$1,000,000 per occurrence and \$3,000,000 in the aggregate.
- b. **Automobile Liability.** EA will at all times during the term of this Agreement, maintain a vehicle insurance policy. Such coverage shall be in an amount of \$1,000,000, with an umbrella policy of \$5,000,000.

6. **Independent Contractor Relationship.** All persons directly or indirectly employed by EA to perform the services under this Agreement shall at all times during the performance of the services be and remain employees or agents of EA, and at no time shall they be employees or agents of the District. Accordingly, EA shall be solely responsible for payment of any and all contributions, taxes or penalties now or hereafter imposed under any local, county, state or federal law due on account of EA's employees or agents, including but not limited to taxes and/or contributions for social security, Medicare, worker's compensation, unemployment and retirement.

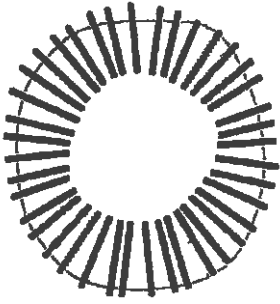
7. **Waiver.** No waiver of any condition, covenant or breach of this Agreement by either party will imply or constitute a further waiver of the same or any other condition or covenant.



**EA** education  
alternatives

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8. **Severability.** All agreements and covenants contained in this Agreement are severable and in the event that any of them are held invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements and covenants were not contained herein.
9. **Entire Understanding.** This Agreement sets forth the entire understanding between the parties with respect to all matters referred to herein, and may not be changed or modified except by an instrument in writing, signed by both parties.
10. **Exhibits.** All exhibits, amendments, addenda, or attachments, attached to this Agreement are fully incorporated and made a part by this reference.
11. **Captions.** The captions used as headings for the various sections of this Agreement are used as a matter of convenience for reference purposes only.
12. **Governing Law.** The construction, validity and performance of this Agreement shall be governed in all respects by the law of the State of Ohio, without regard to its conflicts of laws provision.
13. **Approval.** This contract shall be subject to the written approval of the District's authorized representative and shall not be binding until so approved.



**EA** education  
alternatives

.....  
IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year stated in the Preamble.

**EDUCATION ALTERNATIVES**

By:   
Gerald Swartz, Executive Director

**THE DISTRICT**

By: \_\_\_\_\_

Name: \_\_\_\_\_

---

## **Richmond Heights School District**

447 Richmond Rd.  
Richmond Heights, OH 44143  
(216) 691-0086



# **Family and Community Engagement Coordinator 2022-2023**

**June 27, 2022**

## **OVERVIEW**

Regardless of income, background, or level of achievement, students with involved parents are more likely to perform better in school. Engagement programs can increase student achievements, improve behavior and attendance, and promote positive social skills. When partnership practices are linked to school goals (e.g., reading, math, attendance, PBIS, etc.), more and different families become involved in ways that directly assist students' learning and development. Families are the key to a child's learning and development. Thus, the goal of family and community engagement for the Richmond Heights School District is to support families and their well-being. We follow [Ohio Families](#) and collaborate with the F.A.C.E. Collaborative of the Educational Service Center of Northeast Ohio.

<https://ohiofamiliesengage.osu.edu/wp-content/uploads/2019/08/6-NNPS-INFO-2019.pdf>

## **GOALS**

1. Empower all families
2. Increase student performance and success
3. Build leadership skills
4. Develop and maintain community partnerships

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## **FAMILY ENGAGEMENT**

Richmond Heights supports students' healthy social, emotional, cognitive, and physical development throughout the continuum of learning through family engagement initiatives. The family and community engagement initiatives at Richmond Heights will emphasize:

- Family engagement as a foundational component of education
- Family-centered partnerships to better understand how a families strengths, resources, and needs impact a child's well being and school readiness and success
- Ongoing conversations for families and educators to gain knowledge for building strong rapport and solid partnerships
- Engagement initiatives that are appropriately resourced and designed for student achievement

## **ENGAGEMENT PLAN**

Investing time and creativity to get parents and families involved in the school community is critical to student achievement and well-being. My plan to partner with and engage families includes meeting families out in the community by attending community events and making home visits, providing clear, ongoing, and verbal communication whenever possible via face-to-face interactions and phone calls, and utilizing community resources and spaces to build partnerships. I plan to connect with board members to solicit feedback on current and prospective engagement initiatives and partner with other engagement specialists in the first ring school network to gain new insight on working with families as partners and support families through collaboration with the district's administrative leadership team, Principals, Deans' of Students, 21st Century Community Learning Center and Site Coordinator, Wraparound Coordinator, Intervention Specialists, Nurses, and other school personnel. My plan to start and build engagement include:

1. Facilitating two Title I meetings, in the fall and in the spring, with parents and educators. The purpose of these interactive meetings is to connect in a meaningful way to show parents what is happening in the classroom and collaborate with educators to provide strategies for supporting their child's learning at home.
2. Facilitating open and transparent communication. I will provide parents with "office hours" to meet in person or virtually to discuss questions, comments, or concerns.

- 
3. Publicizing volunteer opportunities and student involvement and achievement via various media (ClassDojo, school website, Facebook, etc.).
  4. Conducting a needs assessment to determine family resources and needs.

## **ENGAGEMENT INITIATIVES FOR THE 2022-2023 SCHOOL YEAR**

### **PARENT ENGAGEMENT EVENTS**

Creating an environment where all stakeholders feel valued and connected is the first step to welcoming and engaging families. Richmond Heights will facilitate quarterly engagement events for the 2022-2023 school year:

**October:** Family Literacy Night

**December:** Paint and Punch Family Night

**March:** Family Math Night

**May:** Family Line Dancing Night

### **PARENT MEETINGS**

A parent meeting is an excellent opportunity to share information with parents, build solid relationships and partnerships, and grow engagement. Parent meetings will be held monthly.

### **COMMUNITY SERVICE**

Our societal responsibility increases when we provide for our community through service. But 'giving back' doesn't only benefit the receiver. The benefits of community service lead to improved leadership skills, a strengthened moral compass, effective communication and social skills, and better self-awareness. Service opportunities include:

**The Green Initiative for RHES-** Students, families, and educators will beautify the outside garden.

**Food and Clothing Drive-** Students and families will collect food and clothing items to donate to local organizations.

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## PARENT LITERATURE

Parenting education promotes the use of positive parenting practices such as using positive language, planned discipline, and family routines. To encourage parent education, we will utilize *"Become the Parent Your Child Needs"* by Stephen Julian to supplement parent engagement meetings.

## RESPONSIBILITIES OF F.A.C.E. COORDINATOR

- Plan and facilitate parent meetings and events
- Correspond with parents via phone/email
- Meet with educators to promote collaboration between families and school
- Provide support to parents, teachers, and staff
- Provide educational strategies and tools to better support student learning and development
- Conduct outreach to parents to encourage participation in school life
- Plan and execute family and community survey
- Contribute to the overall improvement of the school community

The Ultimate goal for the F.A.C.E Coordinator is to assist parents in becoming more involved in their child's education and to promote a sense of community. I propose to provide this service for the 2022-2023 school year in three equal installments for a total payment of \$20,000.

\_\_\_\_\_  
District Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stacie Russell

\_\_\_\_\_  
06/27/22

F.A.C.E. Coordinator Signature

Date





**Cross Thread Solutions LLC**  
 5734 Westminster Dr, Solon, OH 44139-1979  
 Phone: 440-317-0580 Fax: 440-505-4827  
 Email: trans@ctsol.com Website: www.ctsol.com

## **INTERPRETING SERVICES AGREEMENT**

This Interpreting Services Agreement ("Agreement") is made effective as of June 21, 2022 by and between Cross Thread Solutions LLC ("Company"), located at 5734 Westminster Dr, Solon, OH 44139 and Richmond Heights Local Schools ("Client"), whose address 447 Richmond Rd., Richmond Heights, OH 44143 individually referred to as "Party" and collectively referred to as "Parties."

Parties acknowledge that the promises made by Client and Company set forth below constitute full and adequate mutual consideration. Based on such mutual consideration,

Parties agree as follows:

**Services and Code of Ethics:** Parties are engaged in the business of interpreting services ("Services") and agree to comply with the American Translators Association ("ATA") Code of Ethics and Professional Practice.

For purposes of this Agreement, "interpreting" means spoken or oral translation in any mode (simultaneous, consecutive, sight, as liaison interpreter, etc.), whether performed on site (with or without equipment), or remotely.

**Duration of Agreement:** The duration of this agreement is for the period July 1, 2022 to June 30, 2023

**Compensation and Payment:** Client agrees to pay Company the fee(s) set forth in this project assignment for Services, which is

### **In-Person Interpretation**

1. **Minimum Charge - 2 hours**
  - a. Spoken Languages - \$52/hr
  - b. American Sign Language - \$60/hr
2. **Additional time over 2 hours –**
  - a. Spoken Languages - \$52/hr in 30 minute increments
  - b. American Sign Language - \$60/hr in 30 minute increments
3. **Round trip mileage reimbursement @ federal rate, to and from interpreters residence)**
4. **Tolls & Parking at actuals if incurred (receipts will be provided)**

### **Scheduled Zoom/Teams/Webex/Telephone Interpretation**

5. **Minimum Charge -**
  - a. Spoken Languages - \$52/hr – Minimum 1.5 hrs
  - b. American Sign Language - \$60/hr – Minimum 2 hrs
6. **Additional time over 2 hours –**
  - a. Spoken Languages - \$52/hr in 30 minute increments
  - b. American Sign Language - \$60/hr in 30 minute increments



**Cross Thread Solutions LLC**  
5734 Westminster Dr, Solon, OH 44139-1979  
**Phone:** 440-317-0580 **Fax:** 440-505-4827  
**Email:** trans@ctsol.com **Website:** www.ctsol.com

**Cancellation Fees:**

**For Telephone and Video Remote Interpretation**

In the event an assignment is cancelled after being confirmed with less than 24 hours notice, where Contractor is expected to reserve the scheduled time, then Contractor's fee is payable for a minimum of:

Spoken Languages: 1.5 hours at the designated rates above

American Sign Language: 2 hours at the designated rates above

**For In-Person Interpretation**

In the event an assignment is cancelled after being confirmed with less than 24 hours notice, where Contractor is expected to reserve the scheduled time, then Contractor's fee is payable for a minimum of 2 hours at the designated rates above.

Client must make payment in full within 15 days upon receipt of invoice



**Cross Thread Solutions LLC**  
5734 Westminister Dr, Solon, OH 44139-1979  
Phone: 440-317-0580 Fax: 440-505-4827  
Email: trans@ctsol.com Website: www.ctsol.com

**Confidentiality:** Information is deemed Confidential Information if, given the nature of Client's business, a reasonable person would consider such information confidential. Company agrees:

(a) to exercise the same degree of care as he/she accords to his/her own confidential information, but in no case less than reasonable care, and

(b) to use Confidential Information Which Client provides to Company only for the performance of Services for Client and not for Company's own benefit.

Notwithstanding any other provision in this Agreement, Client has the right to terminate this Agreement in the event of any breach of this provision.

The Client commits to neither contact nor solicit services from any interpreters, directly provided by the Company under this contract during the agreement and for a period of two years from the date of termination of this agreement.

**Termination:** Either Party may terminate this Agreement at any time upon 2 days' written notice sent to the other. using the contact information provided in the Notification section below. In the event of such termination, the Parties agree to act in good faith toward one another during the notice period.

**Choice of Law:** The laws of the State of Ohio will govern the validity of this Agreement and the interpretation of the rights and duties of the Parties.

**Notification:** Either Party can provide notice to the other Party using the following contact information:

Name of Company: Cross Thread Solutions LLC

Company Postal Address: 5734 Westminister Dr, Solon, OH 44139

Company E-mail Address: trans@ctsol.com; Phone: 440-317-0580; Fax: 440-505-4827

Client Name: Richmond Heights Local Schools

Client Postal Address: 447 Richmond Rd., Richmond Heights, OH 44143

Client Contact & E-mail Address: Kelly A. Askew-Tucker

Phone: 216-692-0086 x571228, email: askew.kelly@richmondheightsschools.org

The individuals executing this Agreement on behalf of Company and Client, by signing below, warrant and represent that they have the authority to execute this Agreement and bind their respective parties.

IN WITNESS WHEREOF, the parties execute this Agreement by their authorized representatives on the dates set forth below.

By: \_\_\_\_\_

Date: \_\_\_\_\_

Cross Thread Solutions LLC  
Sunil Narahari

By: Sunil Narahari 

Date: 6/21/22





# 2022-23 Richmond Heights Local Schools - Richmond Heights Secondary School Spanish & ASL

Quote created on June 28, 2022 - Reference: 20220628-161030820

**Richmond Heights Local  
Schools**  
447 Richmond Rd  
Richmond Heights, OH 44143  
United States

**Renee Willis**  
rwillis@richmondheightsschools.org  
ls.org

**Marnisha Brown**  
Assistant Superintendent/  
Middle School/High School  
Principal  
brown.marnisha@richmondheightsschools.org  
(216) 692-0097

## Products & Services

**3 Days per Week Up To 60 Minutes Live Instruction--School Year Commitment** 3 x \$10,100.00

SKU 202223041

Live Instruction; up to 60 minutes per section

3 sections Spanish 1

**3 Days per Week Up To 60 Minutes Live Instruction--School Year Commitment** 3 x \$10,100.00

SKU 202223041

Live Instruction; up to 60 minutes per section

3 sections Spanish 2

**3 Days per Week Up To 60 Minutes Live Instruction--School Year Commitment** 3 x \$10,100.00

SKU 202223041

Live Instruction; up to 60 minutes per section

3 sections Spanish 3

**3 Days per Week Up To 60 Minutes Live Instruction--School Year Commitment** 1 x \$10,100.00

SKU 202223041

Live Instruction; up to 60 minutes per section

1 section American Sign Language

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**Set-up & Support Fee**

10 x \$324.99

SKU 202223293

Class Set-Up, User Licenses, Facilitator On-Boarding, Technical Support, & CSS Team support

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**District Webinar Membership 2022-23**

1 x \$0.00

SKU 202223297

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One-time subtotal **\$104,249.90**

**Total** **\$104,249.90**

**This quote expires on September 26, 2022.**

## Purchase Terms

- By signing this agreement, you are locking in the discounted price for the full school year.
- If client terminates service, client will be responsible for paying 100% of total agreement.
- All payments are Net 30 days. Invoice will be delivered on the final day of the month services begin.
- Any participation in this service will constitute acceptance of this agreement.
- The original content, features, and functionality are owned by Proximity Learning, Inc. and are protected by international copyright, trademark, patent, trade secret, and other intellectual property or proprietary rights laws.
- Total price does not include sales, value added or similar taxes of any nature. Client shall pay applicable taxes when invoiced by Proximity Learning, Inc. or shall supply appropriate tax exemption certificates in a form satisfactory to Proximity Learning, Inc.
- By signing this document you agree to the terms and services listed on the company website: <https://www.proxlearn.com/policies/terms-of-service>
- The company reserves the right to change these conditions from time to time as it sees fit and your continued use of PLI services will signify your acceptance of any adjustment to these terms. If there are any changes to our privacy policy, we will announce that these changes have been made on our home page and on other key pages on our site.
- Client will receive initial outreach email for implementation when PLI is ready to on-board. Client will have 1 week to respond. If client does not respond, PLI will make 2nd attempt. Client will have 1 week to respond to the 2nd attempt. After the 2nd attempt PLI will make a 3rd attempt and the client will have 2 business days to respond to 3rd attempt. If client does not respond to the 3rd attempt the contract will be cancelled and the client will be billed 20% of contract value to cover PLI costs associated with implementation.

Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Dr. Renée T. Willis, Superintendent

Printed name

**Questions? Contact me**



**Michael Robinson EdD**

Vice President of School Partnerships & Business Development

[mrobinson@proxlearn.com](mailto:mrobinson@proxlearn.com)

+1 (615) 403-8477

**Proximity Learning**

1800 E 4th St, Suite 131

Austin, TX 78702

United States



# Stalls PLUS

40 Lake Edge Drive  
Euclid, Ohio 44123  
PH: 216-406-5026

## PROPOSAL 6/10/22

TO: RICHMOND HEIGHTS SCHOOLS  
JOB: RICHMOND ELEMENTARY  
SOLID POLYMER PARTITIONS

### TOILET PARTITIONS:

30	Toilet Compartments with Doors
1	Urinal Screens
30	Dual Toilet Tissue Holders
	Voluntary Alternate

Delivery will be 3-4

weeks after approval of shop drawings.

NOTES:

X	Headrail Braced
	Floor Mounted
	Ceiling Hung

	Baked Enamel
	Stainless Steel
	Plastic Laminate
X	Solid Polymer

TOTAL TOILET PARTITIONS: \$26,390.00

X	Installation Included
	Material Only
	Tax Included
X	Tax Excluded

### TOILET ROOM ACCESSORIES:



Delivery will be 2 weeks after approval of shop drawings.

NOTES:

### TOTAL TOILET ROOM ACCESSORIES:

	Installation Included
	Material Only
	Tax Included
	Tax Excluded

### LABOR ONLY:

TOTAL LABOR ONLY: \$1,500.00

TO REMOVE 30 EXISTING TOILET COMPARTMENTS IN SAME TRIP WHEN INSTALLING NEW

\*\* DISPOSAL BY OTHERS \*\*

	Installation Included
	Material Only
	Tax Included
	Tax Excluded

Delivery will be weeks after approval of shop drawings.

Quotes Valid on Stated Items and Quantities Only

All Prices F.O.B.- Freight Allowed to Jobsite

Unloading at Jobsite by Others

TOTAL PACKAGE PRICE:

Accepted

Date

Quote subject to attached terms.

Joe Martin

