

JUN 17 PM3:20

Attachment #2

LeShonda J. Marshall

3932 Wendy Dr.
Cleveland, OH 44122

June 17, 2022

Richmond Heights Elementary School

444 Richmond Rd.
Richmond Heights, OH 44143

Dear: Mrs. Taylor

After careful consideration, and a great deal of self reflection, I am resigning as kindergarten teacher with Richmond Heights Elementary School effective June 30, 2022. This will conclude my contracted obligations for the 2021-2022 school year. Additionally, according to my June 15th paycheck stub, I have 7.38 hours of sick time.

I appreciate the opportunity that was given to me by Richmond Heights. I have gained a wealth of knowledge and have grown tremendously in my teaching career. If there is anything I can be of assistance to, in this transition process, please do not hesitate to reach out.

Educationally,

LeShonda Marshall M.Ed.

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RECEIVED

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