

**RICHMOND HEIGHTS LOCAL BOARD OF EDUCATION
REGULAR WORK SESSION MEETING MINUTES
SEPTEMBER 27, 2021
7:00 P.M.**

Mission: Prepare individual learners to navigate an evolving global community using 21st century competencies

The Regular Work Session Meeting of the Richmond Heights Board of Education was called to order at 7:02 p.m. on Monday, September 27, 2021, by President, Nneka Slade Jackson.

The following members answered the roll: Nneka Slade Jackson, Bobby Jordan, Frank Barber, Linda Pliodzinskas, and Dr. Hugh A. Turner.

RESOLUTION NO 09-226-2021

Moved by Mr. Jordan, seconded by Dr. Turner to adopt the agenda.

Roll Call: Ayes – Mr. Jordan, Dr. Turner, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

SUPERINTENDENT'S REPORT

- **General Update** – Dr. Renée Willis

TREASURER'S REPORT

- **General Update**

RECOMMENDATIONS OF THE BOARD

RESOLUTION NO 09-227-2021

Moved by Mr. Jordan, seconded by Dr. Turner to approve the third reading of the following board policy and move its passage. (ATTACHMENT #1)

0147 COMPENSATION

Roll Call: Ayes – Mr. Jordan, Dr. Turner, Mr. Barber, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

RECOMMENDATIONS OF THE TREASURER

RESOLUTION NO 09-228-2021

Moved by Dr. Turner, seconded by Mrs. Pliodzinskas to approve the Financial Reports for the month ending August 31, 2021, and further approve the check register for August 2021.

Roll Call: Ayes – Dr. Turner, Mrs. Pliodzinskas, Mr. Barber, Mr. Jordan, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

RESOLUTION NO 09-229-2021

Moved by Mr. Jordan, seconded by Mr. Barber to approve the sick leave transfer from Constellation Schools for Kathy Lee. She has a remaining balance of 309.25 hours or 38.65625 days.

Roll Call: Ayes – Mr. Jordan, Mr. Barber, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

RESOLUTION NO 09-230-2021

Moved by Mr. Jordan, seconded by Mr. Barber to approve the Estimated Resources and Permanent Appropriations for FY2022 as shown on the attachment. (ATTACHMENT #2)

Roll Call: Ayes – Mr. Jordan, Mr. Barber, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

RECOMMENDATIONS OF THE SUPERINTENDENT

CERTIFIED:

RESOLUTION NO 09-231-2021

Moved by Dr. Turner, seconded by Mrs. Pliodzinskas, to employ the following certified personnel for the 2021/2022 school year, upon completion of their personnel file.

- **Darrell Gray**, Long-term substitute to replace Dr. Derrick Pledger, Long-term Substitute Intervention Specialist, until a permanent teacher is hired, effective September 7, 2021

Roll Call: Ayes – Dr. Turner, Mrs. Pliodzinskas, Mr. Barber, Mr. Jordan, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

RESOLUTION NO 09-232-2021

Moved by Mr. Barber, seconded by Mr. Jordan to employ the following certified teacher leaders for the 2021/2022 school year

Illuminate Lead paid from SIG and Title II \$1,500 each

- Gabrielle Kisner
- Nicholas Grande
- Heidi Bistak

Equity and PD Transcript paid from SIG \$1,500 each

- Patricia Grady

District Data Survey wrap up of Equity Training paid from SIG \$1,500 each

- David Miller
- Lori Gecina

Roll Call: Ayes – Mr. Barber, Mr. Jordan, Mrs. Pliodzinskas, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

NEW BUSINESS

RESOLUTION NO 09-233-2021

Moved by Mrs. Pliodzinskas, seconded by Mr. Jordan to approve the agreement between **Right Focused** and RHLSD in the role of the teacher/staff Supportive Service & Wellness Coach, and the student/family Behavioral Wellness Coach, not to exceed \$20,000. (Paid from ESSER funds) (**ATTACHMENT #3**)

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Jordan, Mr. Barber, Ms. Slade Jackson, and Dr. Turner.

Nays – None.

Motion Carried 5-0.

RESOLUTION NO 09-234-2021

Moved by Dr. Turner, seconded by Mr. Barber, to approve a team of six (6) administrators; Renée Willis, Marnisha Brown, Liz Taylor, Tim King, LaKisha Davies, and Kelly Askew and the board president, Nneka Slade Jackson to attend the National NABSE Conference in Los Angeles, CA, from November 10 – 14, 2021. (Paid by SIG Grant) Whereas the SIG Grant calls for district leadership to build their capacity around creating an educational environment that is culturally congruent to its student demographic. Whereas, the National Alliance of Black School Educators (NABSE) is one of the nation's premiere organizations whose mission is in alignment with this goal. Dr. Willis has been asked to present at the conference.

Roll Call: Ayes – Dr. Turner, Mr. Barber, Mr. Jordan, Mrs. Pliodzinskas, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.

RESOLUTION NO 09-235-2021

Moved by Mr. Jordan, seconded by Dr. Turner to approve temporary increase in substitute pay to \$160.00 per day, relative to working during a pandemic. Thus increasing our substitute pool and supporting the continuity of educational services. To begin October 1, 2021 and ending May 27, 2022. (Paid from ESSER funds).

Roll Call: Ayes – Mr. Jordan, Dr. Turner, Mr. Barber, and Ms. Slade Jackson.

Nays – Mrs. Pliodzinskas.

Motion Carried 4-1.

BOARD'S REPORT

- **Board Goals, Review and Update**
 - Establish A Budget Planning Process
 - Reclamation Campaign/Communication
 - Support Superintendent in Advocacy
 - Entrepreneurial Mindset (Future Ready Scholars)

EXECUTIVE SESSION

RESOLUTION NO 09-236-2021

Moved by Mrs. Pliodzinskas, seconded by Mr. Barber, to enter into executive session at 8:32 p.m., pursuant to ORC §121.22, for the purpose of:

- A. To consider one or more, as applicable, of the **check marked** items with respect to a public employee or official:
 - 1. ☒ Appointment;
 - 2. ☒ Employment;
 - 3. ☒ Dismissal;
 - 4. ☒ Discipline;
 - 5. ☒ Promotion;
 - 6. ☒ Demotion;
 - 7. ☒ Compensation of a public employee or official; or
 - 8. ☒ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested).
- B. To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- Ⓓ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- Ⓔ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

NOW, THEREFORE, BE IT RESOLVED, that the Richmond Heights Local School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on items D. & E. as listed above.

Roll Call: Ayes – Mrs. Pliodzinskas, Mr. Barber, Mr. Jordan, Ms. Slade Jackson, and Dr. Turner.

Nays – None

Motion Carried 5-0.

The Board reconvened from executive session at 8:47 p.m.

ADJOURNMENT

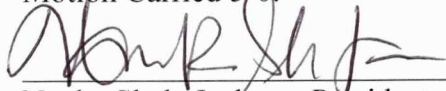
RESOLUTION NO 09-267-2021

Moved by Mrs. Pliodzinkas, seconded by Dr. Turner, to adjourn the meeting at 8:48 p.m.

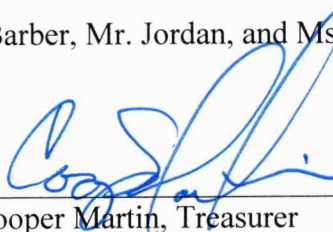
Roll Call: Ayes – Mrs. Pliodzinkas, Dr. Turner, Mr. Barber, Mr. Jordan, and Ms. Slade Jackson.

Nays – None.

Motion Carried 5-0.



Nneka Slade Jackson, President



Cooper Martin, Treasurer

0147 - COMPENSATION

Each Board member shall be compensated for each meeting and/or training session attended, at such time as compensation for training sessions is recognized by the Ohio Revised Code, compensation shall not exceed the maximum amount as allowed by law, and not exceed a total of Five thousand (\$5,000) per year.

Expenses of a Board member incurred in the performance of his/her duties and expenses of a member-elect in training and orientation will be paid from the Board service fund if the service fund is established pursuant to Policy 6231. To receive payment each such member or member-elect must submit a written statement of his/her expenses for approval by the Board at its next regular meeting.

Each Board member shall be permitted to request coverage for himself/herself and/or family in the District's group health and life insurance plans. This coverage is permissible only at the Board member's expense and must be announced at a regular meeting and recorded in the minutes. This does not constitute "pecuniary interest" in any contract.

Within thirty (30) days after a Board member takes office, s/he has an opportunity to become a member of the State Employees Retirement System in accordance with R.C. 3309.012 and A.C. 3309-1.

The Board member shall notify the Treasurer whether or not s/he wishes to participate. The Treasurer shall ensure that the proper procedure is followed for completing the information required by the Retirement Board.

The following guidelines have been established by the Board of Education to ensure appropriate and proper reimbursement of expenses for Board members.

- A. Expenses will be reimbursed only for activities authorized by the Board.
- B. Reimbursement for mileage, only to attend conferences, will not exceed the current rate permitted by law.
- C. Attendance at Board-approved conferences should be at the location closest to the District.
- D. When attending a Board-approved conference, all fees, parking, mileage, meals, and housing can be submitted for approval.
- E. Purchase of any printed or other materials necessary in the performance of Board member duties will be reimbursed if prepurchase approval is given by the Board. If such approval is not possible or feasible, a voucher must be submitted to the Board for approval. No postpurchase voucher will be approved if it exceeds \$100.00.
- F. No entertainment expenses or purchases of alcoholic beverages are reimbursable.
- G. A voucher detailing the amount and nature of each expense must be submitted to the Board for approval within forty-five (45) days after the expenses have been incurred.

Legal

R.C. 3313.12, 3313.202(D), R.C. 3315.15

R.C. 3309.012

A.C. 3309-1

ITSM #2

Richmond Heights Local School District
2022
June 30, 2022

APPROPRIATIONS

		Temporary Appropriations	Amendment #1	Amendment #2	Grand Total Appropriations
		7/12/2021	8/9/2021	9/27/2021	
		#08-176-2021			
Fund Number	Fund	2022	2022	2022	2022
FD	De			Filter	Amt
001	General Fund	\$ 13,000,000.00	\$ -	\$ 600,000.00	\$ 13,600,000.00
Special Revenue Funds					
018	Public School Fund	\$ 5,000.00		\$ 24,700.00	\$ 29,700.00
019	Other Grants Fund	\$ 2,000.00		\$ 6,500.00	\$ 8,500.00
022	OHSAA Tournament	\$ 2,000.00			\$ 2,000.00
035	Termination Benefits	\$ 35,000.00			\$ 35,000.00
300	District Managed Student Activity Fund	\$ 130,000.00		\$ 44,020.00	\$ 174,020.00
401	Auxiliary Services				\$ -
439	Public School Preschool	\$ 20,000.00		\$ 14,000.00	\$ 34,000.00
451	Data Communications	\$ 5,400.00			\$ 5,400.00
467	Governors Wellness Grant	\$ 10,206.19			\$ 10,206.19
499	Miscellaneous State Grants			\$ -	\$ -
507	ESSERS	\$ 3,047,478.00			\$ 3,047,478.00
509	21st Century	\$ 100,000.00		\$ 15,000.00	\$ 115,000.00
510	COVID Grant				\$ -
512	School Maintenance and Operational Assistance				\$ -
516	IDEA Part B Special Education	\$ 186,392.76		\$ 48,000.00	\$ 234,392.76
572	Title I - Disadvantaged Children/Targeted As	\$ 366,000.00		\$ 84,270.00	\$ 450,270.00
584	IV-A	\$ 20,945.00			\$ 20,945.00
587	IDEA Preschool Grant for Handicapped	\$ 3,417.09			\$ 3,417.09
590	Improving Teacher Quality	\$ 41,038.83		\$ 7,888.11	\$ 48,926.94
599	Miscellaneous Federal Grants	\$ 21,000.00			\$ 21,000.00
Total Special Revenue Funds		\$ 3,995,877.87	\$ -	\$ 244,378.11	\$ 4,240,255.98
Debt Servie Fund					
002	Bond Retirement	\$ 852,000.00		\$ 8,850.00	\$ 860,850.00
Capital Projects Funds					
003	Permanent Improvement	\$ 450,000.00		\$ 183,252.00	\$ 633,252.00
004	Building Fund	\$ 2,100,000.00			\$ 2,100,000.00
Total Capital Projects		\$ 2,550,000.00	\$ -	\$ 183,252.00	\$ 2,733,252.00
Enterprise Funds					
006	Food Service	\$ 400,425.12		\$ (18,825.12)	\$ 381,600.00
020	Special Enterprises Fund	\$ 20,000.00	\$ (20,000.00)	\$ -	\$ -
Total Enterprise Funds		\$ 420,425.12	\$ (20,000.00)	\$ (18,825.12)	\$ 381,600.00
Internal Service Fund					
014	Internal Services Rotary Fund	\$ 1,000.00		\$ 8,500.00	\$ 9,500.00
Total Internal Service Funds		\$ 1,000.00	\$ -	\$ 8,500.00	\$ 9,500.00
Private Purpose Trust Fund					
007	Special Trust	\$ 1,000.00			\$ 1,000.00
008	Endowments				\$ -
Total Private Purpose Trust Fund		\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Agency Funds					
022	District Agency				\$ -
026	Employees Benefits Agency				\$ -
200	Student Managed Activity	\$ 6,000.00			\$ 6,000.00
Total Agency Funds		\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
Grand Total - All Funds		\$ 20,826,302.99	\$ (20,000.00)	\$ 1,026,154.99	\$ 21,832,457.98

Thank You,

Treasurer/CFO
Richmond Heights Local School District

Richmond Heights Local School District

2022

Enter Date

9/27/2021

Cuyahoga County Budget Commission
Attention: Bryan Dunn
1219 Ontario Street
Cleveland, Ohio 44113

Dear Bryan,

Richmond Heights Local School District requests an amended Certificate of Estimated Resources reflecting changes in the following funds:

Fund Number	Fund Description	Enter Most Current Amendment #2 "Taxes" from:	Requested "Taxes" to	Enter Most Current Amendment #2 "Other Sources" from:	Requested "Other Sources" to	Overall Increase/ (Decrease)
General Fund						
001	General Fund	\$ 12,258,787.40		\$ 850,000.00	\$ 850,000.00	\$ -
Special Revenue Funds						
018	Public School Support			\$ 30,000.00	\$ 30,000.00	\$ -
019	Other Local Grants			\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
022	Sports Tournament			\$ 8,000.00	\$ 8,000.00	\$ -
035	Severance Benefits				\$ -	\$ -
300	Athletics			\$ 130,000.00	\$ 134,938.64	\$ 4,938.64
439	Preschool Grant			\$ 20,000.00	\$ 37,322.34	\$ 17,322.34
451	Data Comm			\$ 5,400.00	\$ 5,400.00	\$ -
467	Governors Wellness Grant			\$ -	\$ -	\$ -
499	miscellaneous State Grants					
507	ESSER			\$ 3,047,478.00	\$ 3,048,975.52	\$ 1,497.52
509	21st Century			\$ 200,000.00	\$ 200,000.00	\$ -
510	COVID Fund			\$ -	\$ 13,514.13	\$ 13,514.13
516	Title VIB			\$ 191,076.00	\$ 264,678.41	\$ 73,602.41
572	Title I			\$ 366,000.00	\$ 708,491.54	\$ 342,491.54
584	IV-A			\$ 20,945.00	\$ 20,945.00	\$ -
587	Early Childhood					
590	Classroom Reduction			\$ 48,927.00	\$ 48,927.00	\$ -
599	Federal Grants			\$ 21,000.00	\$ 21,000.00	\$ -
Debt Service						
002	Debt Service	\$ 944,402.56	\$ -	\$ 450.00	\$ 450.00	\$ -
Capital Projects Funds						
003	Permanent Improvement	\$ 733,133.83	\$ -	\$ 570.00	\$ 570.00	\$ -
004	Building/Construction	\$ -		\$ 75,000.00	\$ 75,000.00	\$ -
Enterprise Funds						
006	Food Service			\$ 387,000.00	\$ 500,000.00	\$ 113,000.00
020	Special Enterprise					\$ -
Internal Service Funds						
014	Special Rotary			\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Fiduciary Funds						
007	Special Trust			\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
200	Student Activity			\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
	Totals	\$ 13,936,323.79		\$ 5,425,346.00	\$ 5,991,712.58	\$ 589,866.58

Fund Number	Fund Description	Enter Most Current Amendment #2	Requested	Enter Most Current Amendment #2	Requested	Overall Increase/ (Decrease)
		"Taxes" from:	"Taxes" to	"Other Sources" from:	"Other Sources" to	

The reason for the increase/decrease in Estimated Resources:
Initial fisca year revenue estimates

Thank You,

Treasurer/CFO
Richmond Heights Local School District

September 3, 2021

Lu Higginbottom, MA, AT, LPCC-S
<http://rightfocused.com>
rightfocused@gmail.com
216-354-5355

Attn: Mrs. K. Askew-Tucker, Director of Student Education
Mrs. M. Brown, Principal Richmond Heights Middle & High Schools
Mrs. E. Boyd, Principal Richmond Heights Elementary School
Dr R. Willis, Superintendent Richmond Heights City Schools

Subject: 2021-2022 Supportive Service Proposal

Dear Richmond Heights Schools,

Right Focused is providing a modified proposal re-submission of the original submitted in August 2021. This re-submission will clarify the services available to the district beginning October 2021.

The proposed role *Right Focused* will play within the district is that of the teacher/staff Supportive Service & Wellness Coach, and the student/family Behavioral Wellness Coach.

Right Focused is a supportive service provider offering a full continuum of services that use a range of evidence-based strategies from independently licensed clinical practitioner(s) in mental and behavioral health. The Holistic Wellness model that embraces a strength-based approach is at the heart of all service provision. The primary focus of this initiative is to provide access to service for teachers and staff in the schools and at the board of education and to offer students and families behavioral support and resource awareness.

Specific services offered to Richmond Heights District for teachers/staff & students/families:

- Independent Counseling (teachers/staff & students/families) – service offered on and off site
- Group Counseling (teachers/staff & students/families) – service on and off site
- Professional Development (teachers/ students/families) – service on site
- Training(s) (teachers/staff) – service on site
- Workshop(s) (teachers/staff & students/families) – service on site
- Consultation (teachers/staff & students/families) – service on site
- Worksite Wellness (teachers/staff) – service on site
- Classroom Management (teachers/staff) – service on site
- Program collaboration (as agreed) – service on and off site

The school/district is not obligated to provide funding for the counseling and therapy portion of this initiative; *Right Focused* will be responsible for billing the teacher/staff/parent/legal guardian/insurance/Medicaid for any mental health services rendered under approved providers (*see below*). For those without accepted provider coverage a sliding scale, private pay, or school funding are potential options as agreed in writing by the Richmond Heights school district and *Right Focused*.

Accepted Provider Insurance:

Aetna
Anthem
Magellan
Medical Mutual
United Behavioral Health
Ohio Medicaid

Right Focused would require no more than one day in the school building throughout the school year for this supportive service initiative as service would also be available after school, virtual/telehealth, or at an alternate location.

Therapy /Counseling Services

Art Therapy
Expressive Therapy
Faith-Based Therapy
Family Therapy
Grief Therapy
Group Therapy
Individual Therapy (child & adult)
Play Therapy
Solution-Focused Brief Therapy
Trauma Therapy

If the school(s) select trainings, workshops, consultation, group facilitation, or program collaboration the school would be responsible for payment and providing a space with all reasonable amenities. Fees vary according to service selection & frequency.

Consultation / Training Services

Classroom Management (training)
Collaboration
Group Facilitation/Counseling
Mental Health Consultation (teachers/staff and/or students/families)
Professional Development (training)
Program Evaluation (consultation)
Training (topics vary)
Wellness Workshop(s) (Personal Wellness and/or Worksite Wellness)

Consider adopting the *Right Focused* supportive service initiative for the 2021-2022 school year and take a moment to visit the website (<http://rightfocused.com>) and/or complete the following Interest Selection section below, noting title, dates of interest/start/completion, expected frequency, and fee agreement.

Note that *Right Focused* may limit service scope to provide the best possible service delivery, hence your selection(s) should be made in order of preference.

Upon review, acknowledgment, acceptance, and signing, *Right Focused* will move forward.

Interest Selection

Title: _____
Dates/Period of Interest (quarter/semester/month): _____
Start Date: _____ Completion Date: _____
Expected Frequency (wkly/monthly/during school/after-school): _____
Fee Agreement (\$): _____ Payment Date(s): _____ & _____

Interest Selection

Title: _____
Dates/Period of Interest (quarter/semester/month): _____
Start Date: _____ Completion Date: _____
Expected Frequency (wkly/monthly/during school/after-school): _____
Fee Agreement (\$): _____ Payment Date(s): _____ & _____

Interest Selection

Title: _____
Dates/Period of Interest (quarter/semester/month): _____
Start Date: _____ Completion Date: _____
Expected Frequency (wkly/monthly/during school/after-school): _____
Fee Agreement (\$): _____ Payment Date(s): _____ & _____

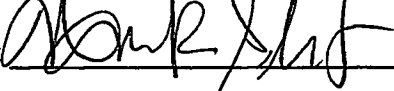
Interest Selection

Title: _____
Dates/Period of Interest (quarter/semester/month): _____
Start Date: _____ Completion Date: _____
Expected Frequency (wkly/monthly/during school/after-school): _____
Fee Agreement (\$): _____ Payment Date(s): _____ & _____

SIGNING PROVIDES APPROVAL AND ACCEPTANCE OF RIGHT FOCUSED SUPPORTIVE SERVICE, CONTRACT FEES, AND AUTHORIZATION TO PROCEED


Approved by (#1):

I, Nneka Slade Jackson (print name), Board President (print title) from _____ (print school district) have reviewed, approved, and accepted the proposal described above, and all associated fees, and understand that by signing I authorize *Right Focused* to proceed with selected initiative.

SIGNATURE:  (name) 11.15.21 (date)

Approved by (#2):

I, Cooper Martin (print name), Treasurer (print title) from _____ (print school district) have reviewed, approved, and accepted the proposal described above, and all associated fees, and understand that by signing I authorize *Right Focused* to proceed with selected initiative.

SIGNATURE:  (name) 11/15/2021 (date)

Approved by (#3):

I, Dr. Renée T. Willis (print name), Superintendent (print title) from _____ (print school district) have reviewed, approved, and accepted the proposal described above, and all associated fees, and understand that by signing I authorize *Right Focused* to proceed with selected initiative.

SIGNATURE: _____ (name) _____ (date)