

June 11, 2018

**BOARD AGENDA**  
REGULAR BOARD MEETING  
MIDWEST CITY – DEL CITY PUBLIC SCHOOLS  
JUNE 11, 2018  
6:00 P.M.  
MID-DEL BOARD OF EDUCATION, BOARD ROOM  
7217 S.E. 15<sup>TH</sup> ST.  
MIDWEST CITY, OK 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

- I. Opening Exercises
  - A. Call to Order and roll-call recording of members present and absent
  - B. Flag Salute
- II. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

  - A. Approval of the agenda
  - B. Vote to approve the following:
    - 1. Minutes of the May 14, 2018, Regular Board Meeting.
  - C. Vote to approve the following items:
    - 1. Monthly Financial and Investment Report for month ending May 31, 2018
      - a. Treasurer's Report
      - b. Encumbrances
      - c. Warrant Register
      - d. Lease Revenue Report
    - 2. School Activity Fund
      - a. Transfers within Bank
      - b. FY 19 Income and Expense Sub-Accounts
    - 3. Blanket position salary reserves report FY 2017-18
  - D. The following depository banks for various funds for the 2018-19 fiscal year:  
FNB Community Bank of Midwest City, Midwest City and IBC Bank, Midwest City.
  - E. Vote to approve out-of-state or overnight travel requests:
    - 1. Sonja Fox and Teresa Widick, Mid-Del Technology Center, to attend the National Association for the Education of Young Children conference in Washington, D.C. on

- November 13-17, 2018. Expenses to be paid by MDTC Co-Op, Project Code 032 and MDTC Operations, Project Code 419.
2. Tabitha Corum, Child Nutrition, to attend the School Nutrition Association National Conference in Las Vegas, NV, on July 6-14, 2018. Expenses to be paid by Child Nutrition, Project Code 763. Registration will be paid by a food manufacturer reward program.
  3. Del City High School Gear Up sponsor, Shante Davis, and students to tour Kansas colleges in various cities such as Salina, Topeka, Kansas City, KS, on June 18-22, 2018. All expenses to be paid by Gear Up Central funds.
- F. Vote to approve the following contracts/service agreements for the 2018-19 school year:
1. Renewal of the FY 2018-19 Oklahoma State School Boards Association Membership.
  2. Contract with Mid-Del Youth & Family Center, Inc. for FY 2018-19 to provide counseling services for students as referred by Mid-Del counselors. Total cost not to exceed \$8,400.00 to be paid from General Fund, Project Code 000.
  3. Renewal of Cisco SmartNet Maintenance Agreements for FY 2018-19 with Chickasaw Telecom, Inc. in the amount of \$218,188.92 to be paid from Fund 11, Project Code 000. This amount represents a consolidation of \$112,342.92 for SmartNet maintenance/software support/CUWL (Cisco Unified Workspace Licensing) to support Voice over IP phone system (VoIP) and \$105,846.00 for SmartNet Ironport Internet content filtering and E-mail filter support.
  4. Renewal of the Mid-Del Youth and Family contract for FY 2018-19 to provide services as part of our Employee Assistance Program. This expense is to be paid out of General Fund, Project Code 145.
  5. Agreement with Pitney Bowes for the mail handling machine for the 2018-2019 fiscal year. This agreement is for the Pitney Bowes Mail Handling Machine Connect+3000 Series WOW plus accessories, which applies postage and tracks postage costs on our entire district's outgoing U.S. Mail. The monthly fee is \$1,044.00 to be paid quarterly in the amount of \$3,132.00 for a total annual cost of \$12,528.00. Expenditures are to be paid from General Fund 11 and/or District Building Fund 21. This is the fifth year of a five-year renewable agreement.
  6. Renewal of the Storage Area Network (SAN) Support for FY 2018-19 with Reliant to provide spare hardware, as needed, to support our Storage Area Networks that are located at the Administration Building and Pleasant Hill Elementary. The total cost is \$15,652.48 to be paid from Fund 11, Project Code 000.
  7. N-able Endpoint Security Software Service Agreement with United Systems, Inc. for antivirus protection for all computers connected to the Mid-Del Active Directory Domain for the 2018-19 fiscal year. Total cost for the renewal will be \$24,000.00 to be paid from Fund 11, Project Code 000.
  8. Renewal of the Unitrends Maintenance contract for 2018-2019 with United Systems to provide software and hardware maintenance, as well as software upgrades, for the district's data back-up system. Total cost of the renewal is \$22,166.17 to be paid from Fund 11, Project Code 000.
  9. Contract with Compliance Resource Group for services that will include: annual DOT physicals for school bus drivers, pre-employment five panel drug screening, DOT drug screening, post-accident DOT screening, random

DOT screening and suspicion screening (breath alcohol as well as a five panel drug screening) and K2/Spice testing for FY 2018-2019. The cost for the Transportation Department, in increments of \$20,000.00, is to be paid from Transportation Fund, Project Code 053. The cost for Human Resources is not to exceed \$15,000.00 to be paid from General Fund, Project Code 000.

10. Renewal contract for Level Data Google Integration Maintenance with Level Data for FY 2018-2019. This provides integration between PowerSchool and our Google Domain for the creation and updating of student accounts in Google. The total cost of the renewal is \$21,069.15 to be paid from Fund 11, Project Code 044.
  11. Renewal subscription for SolarWinds monitoring software and Help Desk software for FY 2018-2019 with SolarWinds in the amount of \$29,070.50. This amount represents a consolidation of \$23,383.50 for SolarWinds Web Help Desk to be paid from Bond 33 and \$5,687.00 for Orion Network Monitoring/Toolset to be paid from Fund 11, Project Code 044.
- G. Vote to approve appointment/designation of the following persons to serve in the capacities stated and perform the duties as provided by law, for the 2018-19 school year:
1. Dr. Rick Cobb, Superintendent of Mid-Del Schools, to sign contracts, applications, state and federal grants and programs including E-Rate, Impact Aid and Title VII, and to execute any and all instruments relating to the operation of the Midwest City-Del City Public Schools.
  2. Minutes Clerk, Diane Nelson  
Deputy Minutes Clerk, Kandy Perkins
  3. School District Treasurer, Kay Medcalf  
School District Assistant Treasurer, Jacqueline Woodard
  4. Purchasing Officer, Kay Medcalf
  5. Encumbrance Clerk, Katie Bourisaw
  6. Central Office Custodian of School Activity Funds, Danielle Billingsley
  7. Central Office Counter signers of School Activity Funds:  
Kay Medcalf, Jacqueline Woodard, Donna Carlberg
  8. Child Nutrition Custodians and Counter Signers of School Activity Funds:  
Shelly Fox, Teri Walker, Kay Medcalf, Jacqueline Woodard
  9. Worker's Compensation Counter Signers: Dr. Rick Cobb, Kay Medcalf, Susan Byrum
  10. Kay Medcalf, Chief Financial Officer, to sign for Fiscal Services as designee to sign credit applications, payroll garnishments, and all other payroll related items that include processing tax forms and death benefits and to sign on Oklahoma County Finance Authority Educational Facilities Lease Revenue Bonds (Midwest City – Del City Public Schools Project) Series 2012 held with BancFirst.
- H. Vote to approve attorney services and fees on an “as needed basis” for FY 2018-2019 from the following firms:
1. Dasovich Law Office – (Worker's Compensation)
  2. Rosenstein, Fist & Ringold – (General Counsel)
  3. The Center for Education Law – (General Counsel)
  4. Crowe & Dunlevy (Ad Valorem Lawsuit)

5. Riggs, Abney, Neal, Turpen, Orbison & Lewis (Oklahoma Tax Commission)

- I. Vote to approve blanket purchase orders to The Center for Education Law for the 2018-19 school year at an estimated annual cost of \$40,000.00, and to incur blanket purchase orders in amounts up to \$10,000.00 to be paid by the General Fund 11, Technology Center Fund 12, Child Nutrition Fund 22 and Insurance Fund 86.
  - J. Vote to approve a purchase order to the Oklahoma Employment Security Commission in increments of \$20,000.00 to cover expenses associated with unemployment claims from non-certified personnel for the 2018-19 school year. This expense to be paid from General Fund, Project Code 000.
  - K. Vote to approve a purchase order to the Oklahoma Employment Security Commission in increments of \$20,000.00 to cover expenses associated with unemployment claims from certified personnel for the 2018-19 school year. This expense is to be paid from General Fund, Project Code 000.
  - L. Vote to approve Mid-Del Technology Center's 2018-19 Marketing Plan.
  - M. Vote to approve renewal of Lease of Personal Property between Rose State College and Mid-Del Schools to use the furniture and equipment currently located at the former Traub Elementary school site. The lease will be for one dollar (\$1) beginning July 1, 2018, for so long as Rose State continues to use the furniture and equipment for educational purposes consistent with the mission of Rose State. Rose State will give proper notice to Mid-Del Schools of its intent to not renew this Agreement for a succeeding school year.
- III. Recognitions
- A. Carl Albert High School
    - Oklahoma Girls/Boys State
    - John Ryan Cook
    - Renee McBride-Rogers
    - Ethan Ridenour
  - B. Zach Tu, Carl Albert High School, selected to attend Quartz Mountain for Orchestra for the second year in a row.
- IV. Information
- A. Public Participation
  - B. Superintendent's Report – Dr. Cobb
- V. Vote to approve or not approve the revision of Policy B-17, District Organizational Chart. – Dr. Cobb
- VI. Discuss, consider and vote to approve or not approve the following items relative to the \$7,080,000 General Obligation Combined Purpose Bonds, Series 2018B. – Mr. Zack Robinson

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- A. Consideration and vote to award the \$7,080,000 General Obligation Combined Purpose Bonds, Series 2018B, to the lowest and best bidder.
  - B. Adopt Resolution providing for the issuance of the District's \$7,080,000 General Obligation Combined Purpose Bonds, Series 2018B and matters related thereto including designation of bonds under the Internal Revenue Code and approving official statement, SEC Rule 15(c)2-12(b)(5) compliance, form of bonds, levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.
- VII. Discuss, consider and vote to approve or not approve the following items relative to the \$1,920,000 General Obligation Building Bonds, Federally Taxable Series 2018B. – Mr. Zack Robinson
  - A. Consideration and vote to award the \$1,920,000 General Obligation Building Bonds, Federally Taxable Series 2018B, to the lowest and best bidder.
  - B. Adopt Resolution providing for the issuance of the District's \$1,920,000 General Obligation Building Bonds, Federally Taxable Series 2018B and matters related thereto including designation of bonds under the Internal Revenue Code and approving official statement, SEC Rule 15(c)2-12(b)(5) compliance, form of bonds, levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.
- VIII. Call for Public Hearing for the purpose of accepting comments and for holding an open discussion, including answering of questions regarding the 2018-19 Tentative Proposed Budget, Midwest City-Del City Public School District, I-52, Oklahoma County. The Public Hearing is to be held at the Regular Meeting of the Board of Education at 6:00 P.M., on the 11<sup>th</sup> day of June 2018, in the Boardroom at 7217 Southeast 15<sup>th</sup> Street, Midwest City, OK. – Ms. Medcalf
- IX. Vote to approve or not approve the 2018-19 Budget for the Midwest City-Del City Public School District, I-52, Oklahoma County. – Ms. Medcalf
- X. Vote to approve or not approve the School Spirit Visa Check Card (Debit Card) Program Agreement for FY 2018-19 with the Oklahoma Educators Credit Union allowing them to issue to their members a check card with the District's logo. In return, OECU agrees to pay 5% of the interchange fee for each qualifying transaction on all cards to the Mid-Del School District. – Ms. Medcalf
- XI. Vote to approve or not approve bids and requests to purchase as follows: – Ms. Medcalf
  - A. Purchase AccountabELL, ELL Cloud-Database Service from Eduskills LLC.  
The total cost for the ELL Cloud-Database is \$21,825.00 to be paid from Title III, Project Code 572. Eduskills LLC is the sole source vendor for this product.
  - B. Revised vendors and site recommendations for pictures for 2018-2019 to be paid by parents.
  - C. Purchase Storage & Server hardware for Data Center upgrades (Bid #1811) from Chickasaw Telecom in the amount of \$896,835.12 to be paid from Bond Fund 35, Project Code 044.

- D. Purchase backup and recovery products for Data Center Backup Systems (Bid #1813) from Pinnacle Business Systems in the amount of \$118,597.00 to be paid from Bond Fund 35, Project Code 044.
  - E. Purchase Lexia Reading Core5 for FY 2018-2019. The total cost, including implementation support, is \$54,510.00 to be paid by Title I, Project Code 511.
  - F. Purchase of STAR Early Literacy, STAR Math, and STAR Reading from Renaissance Learning for FY 2018-2019. The total cost for all sites is \$122,600.63 to be paid as follows: \$105,875.63, Title I, Project Code 511; \$8,815.00, IDEA Flow Through, Project Code 621; \$5,395.00, Indian Education, Project Code 561; and \$2,515.00, Title I Neglected and Delinquent, Project Code 518.
  - G. Purchase 504 HP Chromebook 11G5 laptop computers from SHI. This technology will be used for elementary intervention programs and online testing in Title I elementary schools. The total cost for the computers is \$99,731.52, to be paid by Title IA, Project Code 511.
- XII. Vote to approve or not approve the District Paid Group Life Insurance and Accidental Death & Dismemberment for FY 2018-2019 with Mutual of Omaha through American Fidelity, Inc. – Ms. Medcalf
- XIII. Vote to approve or not approve revisions to Policy D-5, Purchasing and Procurement. – Ms. Medcalf
- XIV. Vote to approve or not approve Open Transfer Applications for FY 2018-19. – Mrs. Newnam
- XV. Vote to approve or not approve contract for vendors for Child Nutrition Department's food, supplies and services for FY 2018-19 and blanket purchase orders exceeding \$15,000.00 for the Child Nutrition Department for food, supplies and services to be paid by Child Nutrition Fund 22. This is the first year of a three-year renewable contract. – Mrs. Fox
- A. Dean Foods dba Oak Farms #1808 (milk and juice) \$250,000 increments
  - B. Flowers Bakery #1807 (bread products) \$50,000 increments
  - C. Cici's Pizza #1810 (food/pizza) \$50,000 increments
  - D. Papa John's Pizza #1810 (food/pizza) \$50,000 increments
  - E. Pizza Hut #1810 (food/pizza) \$50,000 increments
  - F. Schendel #1809 (pest control) \$15,000 increments
- XVI. Vote to approve or not approve U.S. Food Service as the Prime Vendor distributor for delivery of commodity processed products listed below for FY 2018-19: – Mrs. Fox
- A. McCain's (Potato/Sweet potato)
  - B. Idahoan (Potato)
  - C. Heinz Kraft (Tomato)
  - D. Schwan's Foods (Cheese)
  - E. Tyson Foods (Chicken, Beef, Pork)
  - F. High Liner (Pollock)
  - G. Land O Lakes (Cheese)
  - H. Michael's (Eggs)
  - I. Los Cabos (Cheese)
  - J. Jennie-O Turkey stores (Turkey)

- K. JTM (Beef)
- L. Rich's (Pork Boneless)
- M. Uno Foods (Cheese)
- N. Asian Food Solutions (Chicken)

- XVII. Vote to approve or not approve renewal contracts for vendors for Child Nutrition Department's food, beverages, produce, chemicals, apron/towel services and ice cream for FY 2018-2019 and blanket purchase orders exceeding \$15,000.00 for the Child Nutrition Department to be paid by Child Nutrition Fund 22. This will begin the third year of a three-year renewable contract as defined in the purchasing policy. – Mrs. Fox
- A. U.S. Foods Prime Vendor (food) \$400,000 increments
  - B. U.S. Foods Prime Vendor (non-food) \$120,000 increments
  - C. U.S. Foods Prime Vendor (commodities) \$200,000 increments
  - D. Vinyard Produce Company #1709 (produce) \$100,000 increments
  - E. Auto-Chlor #1712 (chemicals) \$40,000 increments
  - F. Cintas (US Communities #12-JLH-011C) \$40,000 increments
  - G. Klement Distribution Inc. #1715 (ice cream) \$15,000 increments
  - H. Freckles #1715 (ice cream) \$15,000 increments
- U.S. Foods contract is a piggyback provision with Edmond PS RFP#17-24. (Campus Smart)
- XVIII. Vote to approve or not approve purchase from Douglas Equipment for two milk coolers at \$3,692.39 each (Bid #1806) for the 2018-2019 school year for a total of \$7,384.78 to be paid from Child Nutrition, Fund 22. – Mrs. Fox
- XIX. Vote to approve or not approve purchase from Amundsen for dish machines (Bid #1805) for Country Estates, Epperly Heights and Tinker Elementary Schools for the 2018-2019 school year for a total of \$71,840.76 to be paid from Child Nutrition, Fund 22. – Mrs. Fox
- XX. Vote to approve or not approve direct purchases of commodity-diverted foods from manufacturers, listed below, with blanket purchase orders not exceeding \$50,000.00 to be paid by Child Nutrition Fund 22. – Mrs. Fox
- A. Uno Food, Inc. (food/pizza) \$50,000 increments
  - B. Asian Food Solutions (food) \$15,000 increments
  - C. Hillshire Products (food) \$15,000 increments
  - D. High Liner (food) \$15,000 increments
- XXI. Vote to approve or not approve vendors for Transportation Department parts and repair services for the 2018-2019 school year and blanket purchase orders in increments as indicated. Expenditures to be paid from General Fund 11, Project Code 053. – Mr. Stearns
- A. ATC Freightliner Group, LLC (Outside Repairs) \$25,000.00 increments
  - B. ATC Freightliner Group, LLC (Parts) \$10,000.00 increments
  - C. Midwest Bus Sales (Outside Repairs) \$15,000.00 increments
  - D. Ross Transportation (Outside Repairs) \$10,000.00 increments
  - E. Ross Transportation (Parts) \$15,000.00 increments
  - F. Rush Truck Center of OK (Outside Repairs) \$20,000.00 increments
  - G. Summit Truck Group (Outside Repairs) \$25,000.00 increments
  - H. Summit Truck Group (Parts) \$10,000.00 increments

I. Goodyear Tire & Rubber Co. \$25,000.00 increments

- XXII. Vote to approve or not approve Petroleum Traders Corporation for fuel for the 2018-19 fiscal year. It is also recommended that the Board vote to approve blanket purchase orders in increments not to exceed \$100,000.00 to Petroleum Traders Corporation for the Transportation Department and increments not to exceed \$40,000.00 to Petroleum Traders Corporation for the Maintenance Department for the 2018-19 fiscal year. Expenditures for the Transportation Department to be paid from General Fund 11, Project Code 053-Transportation. Expenditures for the Maintenance Department to be paid from General Fund 11, Project Code 052-Maintenance. Vendor was the sole bidder on #1812. – Mr. Stearns
- XXIII. Vote to approve or not approve Midwest Bus Sales for a two-month contract extension terminating August 31, 2018, on the existing FY18 lease agreement for eight (8) seventy-one passenger buses and two (2) sixty-five passenger special transportation buses, to be used during the FY 18 EOY school program and throughout the summer. This contract extension, original bid #1510, will be at no additional cost to the district. – Mr. Stearns
- XXIV. Vote to approve or not approve Midwest Bus Sales for the lease of eight (8) seventy-one passenger buses in the amount of \$106,000.00 and two (2) sixty-five passenger special transportation buses in the amount of \$29,500.00 for the 2018-19 school year. The total annual amount of this lease agreement is not to exceed \$135,500.00. Expenditures to be paid from General Fund 11, Project Code 053. This is the first year of a three-year renewable agreement. – Mr. Stearns
- XXV. Vote to approve or not approve to ratify original contracts for Construction Management and Architectural/Engineering Services, as part of the ongoing Bond Fund 34 & 35/Lease Revenue 08 construction projects, taking place during the 2018-2019 fiscal year. The original construction management contracts were approved at the December 8, 2014, and June 28, 2017, Board meetings, respectively. The contracts for ratification are as follows: – Mr. Bryan
- A. CMSWillowbrook Districtwide Master Facilities Planning and Administration - Contract for construction management services for Bond 34 & 35/Lease Revenue (LR08) construction projects.
  - B. Abla Griffin Partnership, LLC - Contract for architectural services at various sites.
  - C. Design Architects Plus, Inc. - Contract for architectural services at various sites.
  - D. DeZign Partnerships, Inc. - Contract for architectural services at various sites.
  - E. LWPB Architectural - Contract for architectural services at various sites.
  - F. Michael McCoy Architectural - Contract for architectural services at various sites.
  - G. Mass Architects, Inc. - Contract for architectural services at various sites.
  - H. WPM Design Group, PLLC. - Engineering Contract for engineering services at various sites.
- All expenditures are to be paid from Bond Fund 34 and/or 35/Lease Revenue 08.
- XXVI. Vote to approve or not approve the renewal of the School Resource Officer Mutual Cooperation Agreement with the City of Midwest City for FY 2018-2019. The cost is approximately \$6,500.00 per month (ten months) for a total annual cost of \$65,000.00. Expenditures are to be paid from General Fund 11, Project Code 000. – Mr. Bryan



- XXVII. Vote to approve or not approve Panco for energy management integration services at various sites. Services to be included as part of the Bond Fund 35/(LR08) "Gym HVAC Improvement" projects. Panco is a sole source vendor for the Honeywell Syntronix Building Automation System. Distribution sites are as follows: Barnes Elementary, Cleveland Bailey Elementary, Country Estates Elementary, Highland Park Elementary, Ridgecrest Elementary, Schwartz Elementary, Steed Elementary, Tinker Elementary, Townsend Elementary, Carl Albert Middle School, Kerr Middle School and Monroney Middle School. The total cost of \$78,540.00 is to be paid from Bond 35/(LR08). – Mr. Bryan
- XXVIII. Vote to approve or not approve the lease renewal with Midwest City Memorial Hospital Authority, a public trust, referred to as "Lessor", and Mid-Del Schools ISD #52 (District No. 52) of Oklahoma County, Oklahoma, referred to as "Lessee" for the lease of the premises identified as the Christie Heights Subdivision Block: 000, Lot 21, Midwest City, OK, and current location of the Mid-Del Schools Career Academy for FY 2018-19. The amount of the lease remains at \$62,016.00 payable in monthly installments of \$5,168.00. Expenditure to be paid from General Fund 11, Project Code 109. – Mr. Bryan
- XXIX. Vote to approve or not approve the Mutual Cooperative Agreement with the Board of County Commissioners of Oklahoma County as the need arises for FY 2018-2019. The County and Mid-Del Schools mutually agree that the County will use County owned equipment, labor and materials at the County's disposal on property owned by Mid-Del Schools, and will be reimbursed for materials by the site upon which the development and agreement of a work order is requested and as allowable per Title 19, Oklahoma Statutes, Section 339 and the Board of Education. All projects will require an individual agreement to go before the Board, before any reconstruction, improvements, repairs or maintenance is done. This agreement will be from July 1, 2018, through June 30, 2019. – Mr. Bryan
- XXX. Vote to approve or not approve Air Conditioning Service Inc. and Waggoner's Heat & Air for the Bond 35/Lease Revenue 08 "Gym/Activity Room HVAC Improvement" projects at various sites. – Mr. Bryan  
Contractors/costs are as follows:  
Air Conditioning Service Inc.  
➤ Cleveland Bailey Elementary, Gym - Total cost of construction \$152,252.42.  
➤ Country Estates Elementary, Gym - Total cost of construction \$142,943.43.  
➤ Ridgecrest Elementary, Gym - Total cost of construction \$138,837.96.  
➤ Monroney Middle School, Gym/Activity Room -Total cost of construction \$249,872.78.  
Waggoner's Heat & Air  
➤ Barnes Elementary, Gym - Total cost of construction \$148,956.82.  
➤ Highland Park Elementary, Gym - Total cost of construction \$114,546.69.  
➤ Schwartz Elementary, Gym - Total cost of construction \$47,314.33.  
➤ Steed Elementary, Gym - Total cost of construction \$148,956.82.  
➤ Tinker Elementary, Gym - Total cost of construction \$114,546.69.  
➤ Townsend Elementary, Gym - Total cost of construction \$114,546.69.  
➤ Carl Albert Middle School, Gym/Activity Room - Total cost of construction \$201,739.32.

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- Kerr Middle School, Gym/Activity Room - Total cost of construction \$146,992.26.

All expenditures to be paid from Bond 35/Lease Revenue 08.

- XXXI. Vote to approve or not approve blanket purchase orders to the United States Postal Service for FY 2018-2019 in the amount of \$40,000.00 and \$200.00 not to exceed \$40,200.00 to cover postage needs. Expenditures to be paid from General Fund 11, Project Code 055-Warehouse. – Mr. Stephenson
- XXXII. Vote to approve or not approve a new Policy G-46, Professional Development Certification Reimbursement Program. – Mrs. Dunn
- XXXIII. Human Resources
- A. Vote to approve or not approve all actions recommended in the Human Resources Reports. – Dr. Perez
    - 1. Certified
    - 2. Non-Certified
    - 3. Child Nutrition
    - 4. Transportation
  - B. Vote to approve or not approve the recommendation for two Elementary Assistant Principals. – Mr. Thompson
  - C. Vote to approve or not approve the recommendation for Elementary Head Principal. – Mr. Thompson
  - D. Vote to approve or not approve the recommendation for the Executive Director of Secondary Instruction. – Dr. Cobb
- XXXIV. Discussion and possible Board action on any resignation received to date. – Mr. Porter
- XXXV. New Business
- Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this Board meeting.
- XXXVI. Adjourn
- This agenda was posted at the Board of Education Center, 7217 S.E. 15<sup>th</sup> Street, Midwest City, Oklahoma, on June 7, 2018, at 11:30 A.M., in accordance with the Open Meeting Law.

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Minutes Clerk

The next Regular Board Meeting is scheduled at 6:00 P.M. on July 9, 2018.



Dr. Rick Cobb  
Superintendent

Dr. Jason Perez  
Chief Human  
Resources Officer

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *RC*  
Dr. Jason Perez, Chief Human Resources Officer *JBP*  
Re: Certified Human Resources Report  
Date: June 11, 2018

Based upon information provided by the appropriate supervisory personnel as of May 23, 2018, the following actions are recommended.

#### Approve Temporary Employment

New Teachers/Administrators	Site/Assignment	University	Degree/Step	Effective
Anderson, Melissa	Soldier Creek/Art	VSU	BS/0	2018/19
Barnett, Kristine	District-Wide/ELL	OU	MS/9	2018/19
Boyd-Gerber, Chelo	Townsend/Elementary Ed.	WTAMU	BS/0	2018/19
Brewer, Madison	Epperly/Elementary Ed.	USAO	BS/0	2018/19
Butler, Robert	DCMS/Social Studies	OU	BS/7	2018/19
Byas, Valerie	Steed/Pre-K	UCO	MS/0	2018/19
Chandley, Nicole	DC Elem./Music	Newman U.	BS/0	2018/19
Choate, Jason	District-Wide/ELL	UCO	MS/13	2018/19
Contreras Uribe, Liliana	Parkview/Pre-K	UniSabana	BS/0	2018/19
Cowden, Sara	DC Elem./Library Media Specialist	OU	BS/0	2018/19
Davis, Carla	Country Estates/Elementary Ed.	SWOSU	BS/29	2018/19
Determan, Theresa	CAHS/ROTC	TUI	ROTC	2018/19
Dodd, Jeanna	Tinker/SPED	UCO	BS/1	2018/19
Edgar, Kylie	MMS/Math	SNU	BS/0	2018/19
Hathaway, Julie	Highland Park/KDGN	UCO	MS/0	2018/19
Henderson, Dainta	Epperly/Elementary Ed.	BU	BS/1	2018/19
Herbert, Jennifer	Special Services/Speech Path.	UCO	MS/8	2018/19
Hopkins, Kristina	Tinker/Elementary Ed.	KU	BS/0	2018/19
Knight, Michelle	JMS/Counselor	UCO	MS/19	2018/19
Lane, Sheila	DC Elem./KDGN	UCO	BS/0	2018/19
Looney, Chrisanna	Epperly/Library Media Specialist	ECU	MS/13	2018/19
Maddox, Amanda	Epperly/KDGN	OBV	BS/0	2018/19
McCrabb, Blake	MDTC/Executive Director of BIS	SWOSU	2EXD/14	5/23/18
McIntosh, Kenneith	CAHS/Vocal Music	NWOSU	BS/1	2018/19

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

## Certified Personnel Report, Cont'd

Melchor, Mary	Epperly/Elementary Ed.	UCO	BS/0	2018/19
Minor, Valerie	Epperly/Elementary Ed.	OSU	MS/0	2018/19
Perring, Tyler	CAHS/Drama	HU	BS/2	2018/19
Rogers, Bradley	MWC Elem./Counselor	UCO	MS/5	2018/19
Sargent, Brandy	Epperly/Counselor	Liberty U.	MS/0	2018/19
Smith, Brett	MMS/Vocal Music	SNU	BS/0	2018/19
Stephney-Williams, Michelle	DC Elem./Elementary Ed.	Langston U.	MS/1	2018/19
Syrus, Jasmine	Parkview/Elementary Ed.	UCO	BS/0	2018/19
Thao, Deborah	Schwartz/Elementary Ed.	OU	BS/0	2018/19
Treadway, Sherry	Parkview/STEM	UCO	MS/7	2018/19
Verel, Misty	CAMS/Social Studies	AU	BS/3	2018/19
Webb, Mariah	DCHS/PE	K-State	BS/1	2018/19
Whiteley, Laura	Special Services/Speech Path.	UCO	MS/8	2018/19
Wilcox, Lori	MWC Elem./Pre-K	SNU	BS/11	2018/19
Wilson, Rachel	DC Elem./Elementary Ed.	UCO	BS/0	2018/19
Wood, Tiffany	P. Hill/Library Media Specialist	UCO	BS/5	2018/19
Wright, Amy	DC Elem./SPED	PSU	MS+30/11	2018/19

### Approve Temporary

Teachers Rehired	Site/Assignment	Effective
Bradsher, Kaelie (2 <sup>nd</sup> Yr Temp)	Tinker/Elementary Ed.	2018/19
Crawford, Kimberly (2 <sup>nd</sup> Yr Temp)	Steed/Elementary Ed.	2018/19
Jurzysta, Jennifer (Rescind Resignation)	Soldier Creek/SPED	2018/19
Martin, Megan	DCHS/SPED	2018/19
Vaverka, Deborah (Rescind Resignation)	MWC Elem./Elementary Ed.	2018/19
Webber, Joseph (2 <sup>nd</sup> Yr Temp)	KMS/Science	2018/19

### Approve Employment of Retired Teachers – Temporary Contract

Name	Site/Assignment	Effective
Nelson, Karen	Epperly/Elementary Ed.	2018/19

Approve Administrators- Transfer/Change in Status	From - Site/Assignment	Salary/ Step	To - Site/Assignment	Salary/ Step	Effective
Becker, Michael	Townsend/Principal	PHL/8	DC Elem./Principal	NC	2018/19
Berger, Leslie	MCHS/Asst. Principal	PAH2/10	MCHS/Asst. Principal	PAH1/10	2018/19
Boyer, Rodney	DC Elem./Principal	PHL/17	Townsend/Principal	NC	2018/19
Brown, Jimmy	MCHS/Asst. Principal	PAH2/9	MCHS/Asst. Principal	PAH1/9	2018/19
Crawford, Phillip	DCHS/Asst. Principal	PAH2/11	DCHS/Asst. Principal	PAH1/11	2018/19
Gilliland, Steven	DCHS/Asst. Principal	PAH2/6	DCHS/Asst. Principal	PAH1/6	2018/19
Goolsby, Michelle	MWC Elem./Asst. Principal	PAEL/12	DC Elem./Asst. Principal	NC	2018/19
Hancock, John	MCHS/Asst. Principal	PAH2/6	MCHS/Asst. Principal	PAH1/6	2018/19
Terry, Joshua	CAHS/Asst. Principal	PAH2/1	CAHS/Asst. Principal	PAH1/1	2018/19
NC – No Change					

Approve Teachers- Transfer/Change in Status	From - Site/Assignment	To - Site/Assignment	Effective
Bartlett, Jennifer	Country Estates/KDGN	Barnes/Elementary Ed.	2018/19
Brewster, Keven	MWC Elem./Elementary Ed.	Country Estates/Elementary Ed.	2018/19
Buckner, Rebecca	Ridgecrest/Pre-K	Country Estates/Elementary Ed.	2018/19
Corey, Kellie	MWC Elem./Elementary Ed.	Soldier Creek/Elementary Ed.	2018/19
Gentry, Kathleen	Ridgecrest/Inst. Coach	Ridgecrest/Elementary Ed.	2018/19

## Certified Personnel Report, Cont'd

Henson, Michael	DC Elem./Elementary Ed.	Ridgecrest/Elementary Ed.	2018/19
Jones, Cynthia	Cleveland Bailey/SPED	Ridgecrest/KDGN	2018/19
McCormick, Lisa	Ridgecrest/Counselor	Parkview/Elementary Ed.	2018/19
Milford, Allison	Steed/Pre-K	Soldier Creek/KDGN	2018/19
Newport, Judy	Highland Park/Elementary Ed.	Parkview/Elementary Ed.	2018/19
Peters, Alan	Cleveland Bailey/PE	Soldier Creek/PE	2018/19
Pitts, Jarvis	Townsend/PE	DC Elem./Communications	2018/19
Ray, Carl	Steed/Elementary Ed.	Townsend/Elementary Ed.	2018/19
Richardson, Jaylynn	Townsend/Pre-K	Ridgecrest/Inst. Coach	2018/19
Sindelar, Amanda	Ridgecrest/Elementary Ed.	Parkview/Elementary Ed.	2018/19
Smith, Allison	Townsend/Elementary Ed.	MWC Elem./Elementary Ed.	2018/19
Smith, Angela	Barnes/Elementary Ed.	Barnes/Library Media Specialist	2018/19
Smith, Buffi	MWC Elem./Elementary Ed.	CAMS/Science	2018/19
Smith, Ryan	DCMS/SPED	Ridgecrest/SPED	2018/19
Sprinkle, Richard	CAHS/SPED	Highland Park/SPED	2018/19
Stevens-Blair, Alicia	CAMS/SPED	DCMS/Math	2018/19
Tramel, John	Country Estates/Lead U	MMS/Computers	2018/19
Voss, Dana	DCHS/English	MWC Elem./Elementary Ed.	2018/19
Wise, Stefanie	Epperly/SPED	Highland Park/Inst. Coach	2018/19

### Approve Request for Leave

Name	Site	FMLA/LOA	Effective
Bates, Elizabeth	Special Services	FMLA	5/1/18
Brewer, Sara	Ridgecrest	FMLA	8/10/18-9/21/18
Ferguson, Melissa	MWC Elem.	FMLA	8/21/18-11/5/18
McCray, Tabitha	Parkview	FMLA	2018/19
Skidmore, Kyle	DCHS	FMLA	8/10/18-9/4/18

### Accept Resignations/Retirements and/or Resignation Agreements

Name	Site/Assignment	Effective
Alexander, Kristina	Steed/Elementary Ed.	5/29/18
Alexander, Willis	MCHS/SPED	5/29/18
Anderson, Joshua	MCHS/SPED	5/29/18
Balthrop, Susan	Townsend/Elementary Ed.	5/29/18
Boutin, Christina	CAMS/Reading	5/29/18
Branton, Shontee	Epperly/Elementary Ed.	5/29/18
Britt, Bryce	DCHS/Spanish	5/29/18
Choate, Polly	DCHS/Counselor	6/5/18
Denny, Alison	Country Estates/Elementary Ed.	5/29/18
Dupree, Josh	MCHS/Math	5/29/18
Farnsworth, Stephanie	DC Elem./KDGN	5/29/18
Feagan, Alexa	Country Estates/Elementary Ed.	5/29/18
Funk, Michael	JMS/Language Arts	5/29/18
Hale, Breanna	MWC Elem./KDGN	5/29/18
Hale, Claudia	JMS/Spanish	5/29/18
Hendricks, Denise	MWC Elem./SPED	5/29/18
Kalsu, Jon (Ret.)	Barnes/Principal	6/7/18
Lowery, Stephanie	Country Estates/Inst. Coach	6/5/18
McEntyre, Jennifer	MWC Elem./Elementary Ed.	5/29/18

## Certified Personnel Report, Cont'd

McNeely, Mandy	DC Elem./Counselor	6/5/18
Miller, Natalie	Special Services/Psychologist	6/1/18
Myles, Franco	Epperly/SPED	5/29/18
Pitts, Sarah	JMS/Vocal Music	5/29/18
Prachyl, Jamie	MWC Elem./Elementary Ed.	5/29/18
Price, Alicia	DC Elem./Assistant Principal	6/7/18
Reynolds, Chris	Admin./Executive Director of Secondary Education	6/30/18
Rodney, Tracy	Epperly/Elementary Ed.	5/29/18
Sanchez, Tiffanie	DCHS/Math	5/29/18
Severini, Alisha	Steed/Elementary Ed.	5/29/18
Simpson, Kathryn	Country Estates/Elementary Ed.	5/29/18
Smith, Ambra	DC Elem./LMS	5/29/18
Smith, Parvin (Ret.)	DCHS/Orchestra	5/29/18
Villarreal, Brinda	Soldier Creek/SPED	5/29/18
Werth, Carley	DC Elem./Elementary Ed.	5/29/18
Williams, Christina	P. Hill/Elementary Ed.	5/29/18
Willis, Kara	Epperly Heights/Counselor	6/5/18

Ret. = Retirement R.A. = Resignation Agreement

### Terminations

None



Dr. Rick Cobb  
Superintendent

Dr. Jason Perez  
Chief Human  
Resources Officer

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent *RC*  
Dr. Jason Perez, Chief Human Resources Officer *JOP*  
Re: Non-Certified Human Resources Report  
Date: June 11, 2018

Based upon information provided by the appropriate supervisory personnel as of May 23, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Craig, William	Maintenance/Equipment Operator	G. Crouch	WII/2	5/1/18
Herrington, Briana	Admin./Secretary	S. Howard	D/2	5/21/18
Holmes, Kevin	Maintenance/Electrician	M. Williams	Y/4	5/7/18
Minnick, Jordan	MDTC/Testing/Marketing Asst.	L. Murphy	BT/5	5/14/18
Scott, Jason	Maintenance/Electrician	J. Stone	WIII/1	5/7/18

#### Approve Transfers, Promotions & Change of Status

From	Sch/Step	To	Sch/Step	Effective
Breeden, Dianna	Highland Park/TA (Temp.) BB/1	Highland Park/Para	NC	2018/19
Brinlee, Brian	Maintenance WII/2	Warehouse	XIII/3	5/29/18
Graham, Khristina	Soldier Creek/Para JJ/5	Parkview/Para (Bootcamp)	JJ/13	2018/19
Raincrow-Still, Rhonda	MMS/Secretary N/14	P. Hill/Secretary	NC	2018/19
Robinson, Pamela	P. Hill/Secretary L/10	Cleveland Bailey/Secretary	NC	2018/19
Roy, Staci	Steed/Secretary L/6	Admin./Activity Clerk	C/1	6/5/18
Seirafi-Pour, Debra	CAMS/.5 LMSA PP/11	DC Elem./Secretary	N/12	2018/19
Smith, Maria	Cleveland Bailey/TA (Temp.) BB/6	Cleveland Bailey/Pre-K TA	NC	2018/19
Warlick, Lashaunda	Tinker/Secretary N/5	Tinker/Pre-K TA	BB/1	2018/19

\*NC = No Change

#### Approve Request for Leave

Name	Site/Assignment	FMLA/LOA	Effective
Brown, Mary Ann	JMS/Secretary	FMLA	11/21/17 (Intermit.)
Cooper, Tara	DC Elem./Paraprofessional	LOA	8/17/18-12/3/18
Grant, Latonja	DCMS/Paraprofessional	FMLA	5/15/18-5/25/18
Mundell, Kasey	MCHS/Secretary	FMLA	5/3/18

FMLA= Family Medical Leave/LOA=Leave of Absence

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

## Non-Certified Personnel Report, Cont'd

### Approve Resignations/Retirements/Resignation Agreements

Name	Site	Position	Effective
Davis, Kellie (Ret.)	MDTC	Teacher Assistant	5/29/18
Hodges, Ashley	Soldier Creek	Paraprofessional	5/25/18
Rains, Karen	DCMS	LPN	5/23/18

**Ret. = Retirement**      **R.A. = Resignation Agreement**

### Terminations

Alexander, Kala	Cleveland Bailey	Paraprofessional	5/7/18
Long, Shanequa	Highland Park	Teacher Assistant	5/4/18





Dr. Rick Cobb  
Superintendent

Dr. Jason Perez  
Chief Human  
Resources Officer

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To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Dr. Jason Perez, Chief Human Resources Officer *[Signature]*  
Shelly Fox, Director of Child Nutrition *sf*  
Re: Child Nutrition Human Resources Report  
Date: June 11, 2018

Based upon information provided by the appropriate supervisory personnel as of May 23, 2018, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step/Hrs	Effective
None				

**Approve Employment of Summer School Cafeteria Employees**

Name	Site/Assignment
Cooper, Barbara	TBD/Supervisor Substitute
Coughran, Abby	DCHS/Cook
Cude, Carmen	Country Estates/Cook
Hurst, Veloyce	DCHS/Supervisor
Lally, Rebecca	Country Estates/Supervisor
Owen, Diana	Epperly Heights/Supervisor
Parsons, Maria	Epperly Heights/Cook

**Approve Request for Leave**

Name	Site/Assignment	FMLA/LOA	Effective
Johnson, Darlene	MCHS/Kitchen Assistant	FMLA	9/15/17

**Resignations/Retirements**

Name	Site	Position	Effective
Metzger, Jennifer	Cleveland Bailey	Kitchen Assistant	5/17/18

Ret. = Retirement      R.A. = Resignation Agreement

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Dr. Jason Perez  
Chief Human  
Resources Officer

Dr. Rick Cobb  
Superintendent

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To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Dr. Jason Perez, Chief Human Resources Officer  
Ron Stearns, Director of Transportation  
Re: Transportation Human Resources Report  
Date: June 11, 2018

Based upon information provided by the appropriate supervisory personnel as of May 23, 2018, the following actions are recommended.

New Employee	Assignment	Replace	Sch/Step	Effective
None				

**Approve Employment of Summer School Bus Drivers**

Name	Assignment
Cherry, Patricia (Annie)	Bus Driver
Cunning, Tommy	Bus Driver
Grant, Brenda	Bus Driver
Grant, Jesse	Bus Driver
Kirkwood, James	Bus Driver
Munnell, Wade	Bus Driver
Scott, Marlene	Bus Driver
Wilson, Brandi	Bus Driver

**Resignations/Retirements**

Name	Site	Position	Effective
Woods, Dana	Transportation	6 Hour Bus Driver	5/25/18
Ret. = Retirement	R.A. = Resignation Agreement		

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