

LEGAL NOTICE

The Georgetown Exempted Village School District will receive sealed bus bids for the purchase of one ninety (90) passenger front engine transit style bus, at the office of the Treasurer, 1043 Mount Orab Pike, Georgetown, Ohio, 45121 until 10:00 a.m. EST, Wednesday, June 27, 2018 ("Bid Receipt Time and Date"). Bids will be publicly opened and recorded at the Treasurer's office immediately after the "Bid Receipt Time and Date". No bid received after the "Bid Receipt Time and Date" shall be accepted. Bids shall be firm for sixty days (60) from date received. No bid shall be permitted to be withdrawn without the express approval of the Georgetown Exempted Village School District, except as provided under the Ohio Revised Code.

The bus must meet all safety regulations and current Ohio minimum standards for school bus construction as per the Department of Education adopted by and with the consent of the Director of Highway Safety pursuant to section 4511.01 of the Ohio Revised Code and all other pertinent provisions of law. The Georgetown Exempted Village School District Board of Education reserves the right to accept or reject any and all bids.

Instructions to bidders and specifications are located and available for download on the website of the Georgetown Exempted Village School District at www.gtown.k12.oh.us and are on file and may be obtained on or after June 12, 2018 at the office of the Treasurer, 1043 Mount Orab Pike, Georgetown, Ohio 45151, (937-378-3565).

Georgetown Exempted Village School District
Eric Toole, Treasurer

90 Passenger Front Engine Transit Style School Bus
Bid Specifications

Base Bid Specifications:

- Engine must be no less than 250HP
- 2500 Allison Transmission
- Front axle minimum 12,000 lbs.
- Rear axle minimum 23,000 lbs.
- 23,000 lbs. rear leaf springs
- Engine block heater
- Engine exhaust brake
- 4-wheel air disc brakes
- 100 gallon fuel tank
- Tilt steering wheel
- 16 Lamp monitor
- White roof
- 11R22.5 Michelin or Bridgestone tires
- Tinted glass
- Air entrance door
- Air stop and crossing arm
- Entrance loading lamp
- AM/FM PA – 8 speakers
- Air driver seat
- Driver seatbelt – 3 point
- 77-inch headroom
- Full length acoustic ceiling
- Blue seat covers
- Snow rail
- Strobe light
- Fog lamps
- Side back-up lamps
- Heavy duty cooling
- Free pickup/delivery on warranty service
- Swing-out radiator

Options:

- Digital bus camera monitoring system
- One piece floor
- Stainless steel stepwell
- Stainless steel mirror brackets
- Overhead driver storage

GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT

Bus Purchase – 2018-2019

VENDOR QUOTE

90 Passenger Front Engine Transit Style Bus

Due Date: June 49, 2018, 10:00 a.m.

Public Opening

Vendor:

Print vendor name above

Return Entire Packet to
Georgetown Exempted Village Schools
1043 Mount Orab Pike
Georgetown, Ohio 45121
(937) 378-3730

LEGAL NOTICE

The Georgetown Exempted Village School District will receive sealed bus bids for the purchase of one ninety (90) passenger front engine transit style bus, at the office of the Treasurer, 1043 Mount Orab Pike, Georgetown, Ohio, 45121 until 10:00 a.m. EST, Y g f p g u f c {, June 47, 2018 ("Bid Receipt Time and Date"). Bids will be publicly opened and recorded at the Treasurer's office immediately after the "Bid Receipt Time and Date". No bid received after the "Bid Receipt Time and Date" shall be accepted. Bids shall be firm for sixty days (60) from date received. No bid shall be permitted to be withdrawn without the express approval of the Georgetown Exempted Village School District, except as provided under the Ohio Revised Code.

The bus must meet all safety regulations and current Ohio minimum standards for school bus construction as per the Department of Education adopted by and with the consent of the Director of Highway Safety pursuant to section 4511.01 of the Ohio Revised Code and all other pertinent provisions of law. The Georgetown Exempted Village School District Board of Education reserves the right to accept or reject any and all bids.

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Georgetown Exempted Village School District
Eric Toole, Treasurer

Georgetown Exempted Village School District

Bus Purchase – 2018-2019

INSTRUCTIONS TO BIDDERS:

- A. Bids on the item(s) specified in the accompanying sheets will be accepted at the office of the Treasurer, 1043 Mount Orab Pike, Georgetown, Ohio 45121, (937)378-3565, until **June 47, 2018, 10:00 a.m.** in sealed envelopes.
- B. All bids shall be made on the forms provided by the Georgetown Exempted Village School District (the “Owner”) without modification and shall include all delivery charges in the final total. Bids shall state that the bus when assembled and prior to delivery, shall comply with all bid specifications, all safety regulations and current Ohio minimum standards for school bus construction as per the Department of Education adopted by and with the consent of the Director of Highway Safety pursuant to section 4511.01 of the Ohio Revised Code and all other pertinent provisions of law.
- C. No bid shall be withdrawn without the express approval of the Owner except as provided by the Ohio Revised Code and said bid shall be firm for sixty (60) days from date received.
- D. Each bidder shall submit with their proposal their complete name, whether they are an individual, partnership, or corporation, their principal office, their official representative; if a corporation, when incorporated and in what State; if a partnership, date of organization and name and address of principal partners; the number of years of experience in supplying and installing requested material and equipment.
- E. The Owner reserves the right to accept or reject any or all bids or parts thereof. In awarding the contract to the lowest responsible bidder meeting specifications, the Owner reserves the right to consider all elements entering into the question of determining the responsibility of the bidder including, but not limited to, experience, financial condition, promptness, quality of work and reliability on previous contracts, and service facilities available. The Owner may waive defects in the form of the bid when no prejudice will result to the rights of any bidder or the public.
- F. The Owner retains the prerogative of including all conditions and specifications of bidding in the contract with the successful bidder as set forth in other sections of this set of documents.
- G. All conditions of insurance, delivery, transport and performance bonds are applicable to all Bidders. Therefore, it is assumed that the Bidders are knowledgeable of the total bid requirements.
- H. The successful bidder(s) will provide a statement indicating that the bidder does or does not have delinquent personal property taxes due. (Please complete the form contained herein and submit with the bid documents). In the event that the bidder does have delinquent personal property taxes due, the Treasurer of the Board of Education must transmit a copy of the statement from the successful bidder to the County Treasurer.
- I. Federal and state taxes for which the Owner is exempt should not be included in calculating the bid amount.

- J. Bidders are specifically denied the right to assign their interests in the bid or resulting contract or to subcontract any portion of the work except as hereinafter stated without the written approval of the Owner.
- K. In the event the bidder intends to subcontract any part of the work, the same information called for previously, with respect to the bidder, shall be furnished for each proposed subcontractor. Substitutions of subcontractors will not be permitted without the prior written approval of the Owner.
- L. Check your bid carefully because it cannot be corrected, nor addendums accepted, after bids are opened. Bidders must deliver at prices quoted even if prices are quoted in error.
- M. All blanks or spaces must be filled in or, if not applicable, marked as N.A. Incomplete bids are subject to rejection.
- N. All prices quoted in the bid proposal form **must** be indicated such that the total price of a unit can be readily determined at the time of bid opening.
- O. No so-called “escalator” clauses will be accepted. All prices quoted in the bid proposal form **MUST** hold firm for a period of sixty (60) calendar days after the bid opening date.
- P. A letter of intent signed by the Owner’s Treasurer within the sixty (60) day calendar period from the date the bids were opened shall hold firm the price until the next regular meeting of the Board of Education.
- Q. The successful bidder, when requested, are required to inform the Superintendent or his/her designee, on behalf of the Owner, of production schedules, dates of shipment and other information related to delivery of the unit.
- R. Scope of Work: The work required under these specifications shall include all labor, materials, equipment, services and prepaid transportation necessary for the complete delivery to the Owner.
- S. The successful bidder shall notify the Owner when the school bus has been serviced and is ready for delivery to the school district and shall, if requested by the Owner, deliver the school bus to the school district, **at no additional charge**.
- T. The successful bidder must supply the unit as specified.
- U. The completed bus must meet or exceed all safety rules of the Department of Public Safety adopted pursuant to § 4511.76 of the Ohio Revised Code and all other pertinent provisions of law including local, State of Ohio, and Federal regulations, standards, or law prior to delivery. The Ohio or Federal provisions shall take precedence. Compliance with such statutes and regulations must be specifically confirmed on the bid form.
- V. The Owner accepts responsibility for the unit only after physical delivery, acceptance of satisfactory unit, and conditions stated herein.
- W. Acceptance the unit will be the **date the State Highway Patrol inspects the complete bus, indicates the bus has been inspected and all safety requirements have been met, and that a decal is affixed to the side of the bus by the State Highway Patrol**. Acceptance of the bus does not relieve the successful bidder from full compliance with all State and Federal standards or bid specifications contained herein.

- X. The successful bidder shall furnish two copies of the proper Maintenance Shop Service Manual(s), including the Engine Manual, to the Owner at the time of delivery. This is not to be construed to mean Owner's Manual.
- Y. Items bid upon, unless specifically noted, shall be guaranteed against original defects for a period of at least one (1) year in addition to other warranties of the manufacturer. If any options or modifications specified on the body or chassis nullify any part of the manufacturer's warranties, the dealer must assume the responsibility of providing the warranty. The length and conditions of the warranty shall be the same as that which would have been provided by the manufacturer had the option or modification not nullified the manufacturer's warranty.
- Z. Warranty work shall be performed directly by the dealer having sold the unit(s) to the Owner. Assignment of warranty work is expressly forbidden under the terms of the purchase.

In the event that the "original" successful dealer closes its operations or loses its status as a factory authorized dealer prior to delivery of the unit bid to the Owner or during the life of the warranty on the unit sold to the Owner, said "original" bidder/dealer shall immediately notify the Owner of either fact in writing.

Also, said "original" bidder/dealer shall be responsible for immediately making arrangements for another factory authorized dealer in the Owner's market area to assume, without interruption, the continuance of the original delivery schedule for the unit bid-purchased and/or the warranty service as bid and/or purchased. Such arrangements shall be made in concert and in good faith with the Owner or its designee.

In the event that such a situation occurs (as described above in this article), all final arrangements to have another factory authorized dealer assume the responsibilities of the original bidder/dealer shall be placed in written form. The written form shall include but not be limited to:

1. The name and address of the "new" factory authorized dealership.
2. The name of the Chief Executive Officer of the "new" factory authorized dealership.
3. Affirmation that the "new" factory authorized dealership is contracted by the factory to directly sell, service, and supply parts for the unit(s) purchased, and that the factory authorized dealership is contracted by factory for specific units bid/purchased.
4. The coverage of Warranty work will be handled by the "new" factory authorized dealership for the life of the warranties.
5. The document shall be signed and dated by the Chief Executive Officer (CEO) of the "new" factory authorized dealership and a representative of the factory producing the units who is responsible for the area related to factory authorized dealerships.

In the event that the "new" factory authorized dealer is not in the immediate market area (within 60 minutes driving time), the "new" factory authorized dealer must, upon invoice from the Owner, reimburse the Participating Board of Education for the added personnel and travel costs incurred by such Board.

In no way are the provisions of this article to be considered as setting aside the requirements and provisions of the "Instructions to Bidders" or any other rights or prerogatives of the Owner found in this document.

- AA. For all warranty work to be performed during the period of warranty, the successful bidder/dealer shall provide free pickup/delivery necessary to transport the unit to the location the warranty work will be performed.
- BB. Acceptance of this contract/agreement of authorization is evidence of your intent to comply with Title VI-VII of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act which prohibits discrimination because of Race, Color, National Origin, Handicap, (Age, Sex and/or Religion, where applicable) unless such discrimination is a bona fide, documented business necessity.
- CC. The Owner will make payment to the supplier within thirty (30) days upon receipt and acceptance of the unit after vehicle has been completely inspected and all safety requirements have been met, and the State decal has been affixed to the side of the bus or buses by the State Highway Patrol. The Owner and successful bidder shall coordinate receipt of Certificate of Title and payment prior to delivery of vehicle(s).
- DD. The successful bidder shall furnish the Certificate of Title for the unit and deliver within thirty (30) days after delivery of vehicle. The Title shall be filed in the county where the vehicle is delivered.
- EE. Collusive Bidding: The bidder certifies that the bid is made without any previous understanding, agreement or connection with any person, firm, or corporation making bid for the same project, and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.
- FF. Each bid must be accompanied by a bid guaranty in the form of a bid bond for the full amount of the bid or a certified check, cashier's check, or letter of credit for ten percent of the bid. This bid guaranty must comply with all the conditions set forth in the uniform bid guaranty statute, Revised Code section 153.54.
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AGREEMENT-VERIFICATION STATEMENT

I, _____, a duly authorized representative of the
(individual)
_____ Company, do hereby state that the quotation as
submitted by said Company is a true and accurate quotation.

I FURTHER STATE THAT AS the duly authorized representative of the
_____ Company, serving as the _____
(Title of Individual)
with said Company, I am duly authorized to submit these quotations on behalf of the
_____ Company.

I FURTHER STATE THAT AS the duly authorized representative of the Company, I, on
behalf of said Company, accept and agree to abide by all of the conditions as set forth in the
"Request for Quotation".

AS REQUIRED BY YOUR "Request for Quotations" stated above, I hereby verify the
fact that the _____ Company is capable in every manner (with
personnel, necessary merchandise and financial resources) to furnish supplies for which we have
submitted quotations.

(Authorized Representative)

(Date)

(Title)

GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT

Bus Purchase 2018-2019

CERTIFICATION OF NON-DELINQUENT PERSONAL PROPERTY TAXES

Ohio Revised Code 5719.042 requires a taxing district's (board of education) fiscal officer to obtain a statement from each successful bidder on any contract let by competitive bidding that the contractor has not been charged, as of the time the bid was submitted, with any **delinquent personal property taxes** on the general tax list of personal property of any county in which the taxing district has territory or that such person was charged with delinquent personal property taxes on any such tax list, in which case the statement shall also set for the amount of such due and unpaid delinquent taxes.

Ohio Revised Code - Section 5719.042

After the award by a taxing district of any contract let by competitive bid and prior to the time the contract in entered into, the person making a bid shall submit to the district's fiscal officer a statement affirmed under oath that the person with whom the contracts is to be made was not charged at the time the bid was submitted with any **delinquent personal property taxes on the general tax list of personal property of any county in which the taxing district has territory or that such person was charged with delinquent personal property taxes on any such tax list**, in which case the statement shall also set forth the amount of such due and unpaid delinquent taxes and any due and unpaid penalties and interest thereon. If the statement indicates that the taxpayer was charged with any such taxes, a copy of the statement shall be transmitted by the fiscal officer to the county treasurer within thirty days of the date it is submitted.

A copy of the statement shall also be incorporated into the contract, and no payment shall be made with respect to any contract to which this section applies unless such statement has been so incorporated as a part thereof.

DELINQUENT PERSONAL PROPERTY TAXES

In accordance with AM SUB 379, Section 5719.042 of the Ohio Revised Code, I certify that I do not have delinquent personal property taxes due.

Signature: _____

Date: _____

Title: _____

Contact Person

Name of Firm
(Corporation/Partnership/Individual)

Telephone

By

Title

Date

Street Address

City/State/Zip

Before me, a Notary Public, in and for _____ County, Ohio came the affiant,
_____, who stated that the facts contained above are true
to the best of his/her own knowledge.

Dated this _____ of _____, 2018.

Notary Public

GEORGETOWN EXEMPTED VILLAGE SCHOOL DISTRICT
Bus Purchase 2018-2019

BIDDER QUALIFICATIONS:

I. Bidder Information

- A. Firm name _____ Phone _____
- B. Address _____
- C. Type of firm (individual, partnership, corporation) _____
- D. If individual, years in business at above address _____
(If less than 3 years, complete Item E)
- E. _____ years at _____ under name of _____
- F. If corporation, date incorporated _____ in state of _____
name, address of official representative _____

- G. If partnership, date of organization _____ Principal partners:
Full name and address _____

Full name and address _____

Full name and address _____

Full name and address _____

- H. Is your firm a Factory Authorized Dealer of the Chassis and/or Body it represents? _____
- I. Is your firm contracted by the factory to directly sell, service and sell parts for the model(s) bid? _____
- J. Number of years of experience in supply and/or installation of equipment _____

II. References

- K. Names and addresses of similar jobs - (show types of installation) _____

- L. Largest job completed _____
*Date**Name*
Address _____

Person to contact _____

NOTE: Completion of this form presumes approval of authorization to contact references. The participating member Boards of Education will give consideration to a bidder based on the availability of parts and location of repair facility.

NON-COLLUSION AFFIDAVIT

No bid will be accepted that does not have this form fully executed.

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of their knowledge and belief:

- (a) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor;
- (b) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor;
- (c) No attempt has been made or will be made by the bidder to insure any other person, partnership, or corporation to submit or not submit a bid for the purpose of restricting competition;
- (d) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing on its behalf.
- (e) That attached hereto (if corporate bidder) is a certified resolution authorizing the execution of this certificate by the signature of this bid or proposal on behalf of the corporation bidder.

(Individual)

(Corporation)

Date: _____

By: _____

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	Exemptions (see instructions): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number									
Employer identification number									

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here

Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on irs.gov/w9 for information about Form W-9, at www.irs.gov/w9. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the

withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

BIDDER'S CHECKLIST:

- _____ Have you read ALL specifications?
- _____ Have you included a complete State of Ohio Minimum Body/Chassis Specification?
- _____ Have you filled in the Bidder Qualifications sheet?
- _____ Have you filled in the Bidder Verification Statement sheet?
- _____ Have you included your manufacturers warranties?
- _____ Have you included your Delinquent Personal Property Taxes Statement signed by an authorized corporate officer, required by ORC 5719.042?
- _____ Have you included your Non-Collusion Affidavit signed by an authorized officer?
- _____ Have you included your W-9 form?

BID PROPOSAL FORM

Deliver to: Georgetown Exempted Village Schools
1043 Mt. Orab Pike
Georgetown, OH 45121

For: 90 Passenger Front Engine Transit Style School Bus

Name of Bidder: _____

Address: _____

Telephone Number: _____

Bus Bid (Base Price per specifications): _____

Year/Model Quoted _____

Option Bids:

Digital Bus Camera Monitoring System: _____

One piece floor: _____

Stainless steel stepwell: _____

Stainless steel mirror brackets: _____

Overhead driver storage: _____

The right is reserved by the Board of Education of the Georgetown Exempted Village School District to reject any and all, or parts of any and all, bids. It is agreed that this bid may not be withdrawn for a period of sixty (60) days from the opening thereof.

Bidder certifies that the bus will comply with all bid specifications, all safety regulations and current Ohio minimum standards for school bus construction as per the Department of Education adopted by and with the consent of the Director of Highway Safety pursuant to section 4511.01 of the Ohio Revised Code and all other pertinent provisions of law.

Bid bond attached.

Bidder

By:

Title

Address

City, State, Zip

Telephone Number