Arkansas Indistar

School Engagement Plan

Page 1 of 1

Please read over the updated form closely. Note the new Assurances section allows you to confirm practices that are *required* but do not need further elaboration. In the response fields, please include links to additional information that can help support your story as you answer the guiding questions.

1: Jointly Developed Expectations and Objectives

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

Guiding Questions

- 1.1: How does the School in collaboration with parents establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?

 [A.C.A. § 6-15-1702(a)]
- 1.2: What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?

[ESSA § 1116(c)(3)]

Kensett Elementary has established a committee containing teachers, staff, and community members along with parents and family members to jointly develop a written parent and family engagement plan. The committee will meet annually to review, update and improve the school plan. Meetings however, may be scheduled at any time to address concerns of parents. The committee is here to meet the needs of the students and their families. Surveys will be used to gather information concerning the needs of all. Data will also be provided from the school to share with parents concerning the Academic needs of our students. Kensett Elementary has a very diverse student body. Members of the committee have been chosen to reflect this specific student body.

If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003. Estellia Smith Facilitator/Counselor.

2: Communication

Describe how the School will communicate with and distribute information to parents and families.

Guiding Questions

- 2.1: How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:
 - o description of the engagement program
 - o recommended roles for parents, students, teacher, and the School
 - o ways for a family to get involved
 - o survey regarding volunteer interests
 - o schedule of activities planned throughout the school year
 - \circ regular, two-way, and meaningful system for parents/teachers to communicate

[A.C.A. § 6-15-1702(b)(3)(B)(1)]

- 2.2: How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?
 - how is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?

[ESSA § 1116(e)(5)]

• 2.3: How does the School offer flexible opportunities for meetings with families? [ESSA § 1116(c)(2)]

Kensett Elementary will do everything possible to communicate with parents on a regular basis. We will use a variety of methods to complete the task. I have listed those methods below. Information will also be provided in a variety of languages that are represented here on our campus. This is in an effort to communicate with all of our

students/ parents. This policy will be included in our handbook, and student registration packets at the beginning of the year.

- * School Website
- * School Activity Website
- *Monthly School Calendar/Yearly Calendar
- * Teachers may send home Student Information Binders(Daily)
- *Class DoJo's, School Status, Phone Calls,Letters
- *Progress Reports (4 weeks) Report Cards (9 weeks)
- * School Connection Newsletter Monthly
- * Surveys (Teacher, Parent and Students)
- * Scheduled Parent/Teacher Meetings

If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003. Estellia Smith Facilitator/Counselor.

3: Building Staff Capacity

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

Guiding Questions

- **3.1:** How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:
 - \circ the value and utility of contributions of parents [Title I schools]
 - o how to reach out to, communicate with, and work with parents as equal partners [Title I schools]
 - how to implement and coordinate parent programs and build ties between home and the School [Title I schools]
 - o how to respond to parent requests for parent and family engagement activities [Title I schools]
 - o that parents play an integral role in assisting student learning [all schools]
 - how to welcome parents into the School and seek parental support and assistance [all schools]
 - the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]

[ESSA § 1116(e)(3;14); A.C.A. § 6-15-1702(b)(5-7)]

At Kensett Elementary parents play an integral role in assisting student learning. We at Kensett Elementary value our parents input. We are equal partners in the process of educating our parents. We will implement and coordinate parent programs and build between home and school. Kensett Elementary will provide information in a format that is practical and in a language the parents can understand. We will respond to parent request for the parent and family engagement activities. Kensett Elementary will include in the school's policy handbook the school's process for resolving parental concerns.

Kensett Elementary will require the following professional hours according to the regulations of the Arkansas Board of Education. Teachers and administration will have a minimum 2 hours to enhance understanding of effective parental Involvement strategies.

Surveys will be given to compile a volunteer resource book listing the interest and availability of volunteers, so that staff may use in various ways such as matching the need with the interest. Parents will be engaged in the evaluation of your parental involvement efforts. The school will engage parents in the annual evaluation of the Title I, Part A programs parental involvement . We will do this through an evaluation using a comprehensive needs assessment filled out by teachers, parents, and school staff.

If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003. Estellia Smith Facilitator/Counselor.

4: Building Parent Capacity

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

Guiding Questions

- **4.1:** How does the School provide timely information about the following:
 - o a description and explanation of the curriculum in use at the School
 - the forms of State and Local academic assessments used to measure student progress, including alternate assessments
 - the achievement levels of the challenging State academic standards students are expected to meet

[ESSA § 1116(c)(4)(B)]

- 4.2: How does the School provide assistance to parents in understanding the following:
 - o the requirements of Title I, Part A
 - o how to monitor their child's progress
 - o how to work with educators to improve the achievement of their children.

[ESSA § 1116(e)(1)]

- 4.3: What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:
 - o literacy training
 - o technology training, including education about copyright piracy and safe practices
 - o resources that describe or assist with the child's curriculum
 - other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers [ESSA § 1116(e)(2)]
- 4.4: Involve parents of students at all grade levels in a variety of roles, including without limitation:
 - o involvement in the education of their children
 - volunteer activities
 - o learning activities and support classroom instruction
 - o participation in School decisions
 - o collaboration with the community
 - o development of School goals and priorities
 - o evaluating the effectiveness of the School-level Improvement Plan

[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]

- 4.5: How does the School promote and support responsible parenting? The School shall, as funds are available:
 - purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review
 - Create parent centers

[A.C.A. § 6-15-1702(b)(4)(A)]

- **4.6:** How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:
 - o role play and demonstration by trained volunteers
 - the use of and access to Department of Education website tools for parents [https://dese.ade.arkansas.gov (https://dese.ade.arkansas.gov/)]
 - o assistance with nutritional meal planning

[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]

Kensett Elementary will send home surveys's with an annual evaluation. While collecting the evidence About

satisfaction with the program and the school efforts to increase parental Involvements, this will be part of the evaluation for caregivers to complete, the survey will also collect Information on.

- 1) Growth in the number of parents participating
- 2) specific needs strategies
- 3) Effectiveness of specific strategies
- 4) Engagement of parents in activities to support

Kensett Elementary has a Parent Center is located in the school. There are materials that parents may take and use. We will also include a copy of our school parental plan, surveys, interest forms, suggestions of ways parents can get involved, etc....

If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003.

Estellia Smith Facilitator/Counselor.

5: Coordination

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families..

Guiding Questions

- 5.1: How does the School investigate and utilize community resources in the instructional program?

 [ADE Rules Governing Parental Involvement Section 5.06]
- 5.2: How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:
 - o public preschool programs such as Head Start
 - organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers
 - wraparound services that allow families to send their children to school ready and able to focus on learning

[ESSA §1116(e)(4)]

• 5.3: In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?

Kensett Elementary will allow community support in instructional programs through a variety of avenues:

- *Harding University provides help in the area of Literacy. We have the Bison Buddies, Students from the Education come and assist our students in Literacy.
- *We have Partnered with ARCare and Save the Children who also provide Literacy instruction
- *Community Leaders and Alumni come and volunteer to read with our students.
- *21st Century Before/After School Program which provides Enrichment in all areas.
- *The school will host orientation for our 6th grade students moving to Jr. High
- *Kindergarten Boot Camp- Will help our students transition to Kindergarten.
- *Mental Health Agencies

If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003. Estellia Smith Facilitator/Counselor.

6: Annual Title I Meeting (Title I schools)

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

Guiding Questions

- 6.1: How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)
 - \circ the requirements of Title I and the School's participation
 - the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)

[ESSA § 1116(c)(1)]

Kensett Elementary will hold an Annual Title I meeting in September of each year (Christy Bremer, Principal). The school will hold the meeting separate from other meetings. All parents will be invited to attend this meeting. There will be a meeting agenda, sign-In sheet and the minutes generated from this meeting. The purpose of the meeting will be to disseminate information concerning Title I. There will be an explanation of what Title I means. We will discuss the schools curriculum and assessments used to measure the success of our students. Assessment will be explained in detail for all stakeholders. The parent and family engagement plan and School compact will also be covered.

If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003. Estellia Smith Facilitator/Counselor.

7: School-Parent Compact (Title I schools)

under Title I, Part A.

Guiding Questions

- 7.1: How does the School jointly develop a School-Parent Compact which does the following:
 - Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement
 - o Addresses the importance of regular two-way, meaningful communication through:
 - conferences (no fewer than 2 each year)
 - frequent reports on progress
 - reasonable access to staff
 - opportunities to volunteer
 - observation of classroom activities

[ESSA § 1116(d)]

- **7.2:** How do families access the compact in order to understand the shared responsibility for improved student academic achievement?
 - o Including parent-teacher conferences in elementary Schools, at least annually
 - Include a link or insert the language of the compact to demonstrate this requirement has been met.

[ESSA § 1116(d)(2)(A)]

Kensett Elementary will work with the committee to create a School Parent Compact. This compact will outline how parents, school staff and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high achievement standards. All stakeholders will sigh the compact.

The compact will be included in the handbook and is required to be returned, signed to the school.

Riverview Elementary Schools Parent-School Compact

SCHOOL RESPONSIBILITIES

- 1. Provide high quality curriculum and instruction in the subject areas determined by the State of Arkansas and the Riverview School District Board of Education.
- 2. Provide a safe and supportive atmosphere for learning.
- 3. Provide motivating and interesting learning experiences in school.
- 4. Explain assignments so that students have a clear understanding of the task and when it is due.
- 5. Provide "safety nets" for at-risk students.
- 6. Provide ongoing, meaningful communication with the home.
- 7. Explain goals, expectations, and grading system to students and parents.
- 8. Teachers make phone calls to parents on a timely basis when concerns arise.
- 9. Make information accessible for non-English speaking parents.
- 10. Be open to listening to parents.
- 11. Provide access to staff through scheduled teacher conferences, phone calls, school events, etc.
- 12. Provide appropriate in-service and training for parents.
- 13. Create a welcoming environment for students, parents, and community.
- 14. Offer a variety of opportunities for parents to work with the school.

STUDENT RESPONSIBILITIES

- 1. Attending school each day.
- 2. Showing respect and cooperation with all members of the school community.
- 3. Coming to school on time and preparing to work.
- 4. Respecting the rights of others to learn without distraction and disruption.
- 5. Maintaining safety standards as outlined in the Student Handbook.
- 6. Completing all assignments to the best of my ability.

- 7. Asking my teacher(s) questions when I don't understand something.
- 8. Asking other school personnel, i.e. counselor, assistant principal, principal, when I have a problem I can't take care of myself with words. I won't hit or argue first.
- 9. Understanding the discipline policy and accepting consequences for my behavior.
- 10. Respect for the cultural diversity of all students.
- 11. Will not be a bully, will treat my classmates and the rest of my peers and the staff of my school with respect.

PARENT RESPONSIBILITIES

- 1. See that my child is at school on time every day.
- 2. Work with my child to set household routines that provide structures and limits, so that schoolwork takes first place over everything else.
- 3. Encourage my child to maintain behavior standards as outlined in the Student Handbook.
- 4. Work with my child to prepare an area in our home for the child to do homework.
- 5. Encourage my child to read by reading to him/her and by reading myself.
- 6. Talk to my child about his/her school activities every day.
- 7. Make time to work with my child on directed school activities as requested by the teacher, e.g. spelling, basic math facts.
- 8. Encourage my child to respect the cultural diversity of all students.
- 9. Make sure that my child gets proper rest and nutrition so that they come to school ready to learn.
- 10. Be responsible for letting my child know through my words and deeds that education is important.
- 11. Find out how my child is progressing by attending conferences, looking at students' work, or calling the school.
- 12. Provide information for teachers about what is happening at home that might affect my child's academic progress.
- 13. Contact my child's teacher(s) when I have any concerns prior to contacting an administrator. If necessary, conference with the teachers and administrator will be schedule.

RIVERVIEW STUDENT HANDBOOK SIGNATURE FORMS

In compliance with standards for Accreditation of the Arkansas Public Schools, students and parents shall acknowledge they have read and received the school's Student Handbook Policies by a signed statement. NOTICE OF HANDBOOK AND DISCIPLINE POLICY Although I/we may not agree with any or all of them, we have read and received the handbook and discipline policy that outlines how students must adhere to the policies while he/she is at school or in attendance at school sponsored activities. In the event that we are not entirely certain of some aspects of school policy, we will contact the principal in writing for clarification within one week after receipt of that policy.

Date:
Student's Signature:
Parent's Signature:
STUDENT INTERNET USE AGREEMENT We, the persons who have signed below, have read and received the Student Internet Use agreement as found in policy 4.29F STUDENT ELECTRONIC DEVICE and INTERNET USE AGREEMENT (Page 46) and agree to be bound by the terms and conditions of this agreement.
Date:
Student's Signature:
Parantia Cignotium

NOTICE OF HOMEWORK, PARENTAL INVOLVEMENT, PARENT COMPACT, AND ATTENDANCE POLICY We, the persons who have signed below, have read and received the School Homework Policy, the Parental Involvement Plan per school, and the School Attendance Policy and agree to be bound by its terms and conditions.

School Engagement Plan	
Date:	
Student's Signature:	
Parent's Signature:	
8: Reservation of Funds (Title I schools)	
Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.	
 Guiding Questions 8.1: If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000): How is the School spending those funds? How does the School determine the priority of how funds are spent? Who is involved in determining that?	
Kensett Elementary is a Title I school. We do receive more than 500,000 in allocations. Kensett Elementary receive 1 percent for Family Engagement Activities. This information will be presented to the public at our meeting at the beginning of the year.	
The community/Committee have the opportunity to provide their opinion of how this money should be distributed	
The committee will use the information gathered from surveys to determine the best usage of the money in an effort to meet the needs of the students/parents	
If you have any questions or concerns please feel free to contact me at 501-742-3221 Ext. 3003. Estellia Smith Facilitator/Counselor. Assurances	
Assurances	
Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.	
 ▲ A.1:The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated. [ADE Rules Governing Parental Involvement Section 3.02.3] ▲ A.2:The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st: The School Engagement Plan A parent-friendly explanation of the School and District's Engagement Plan The informational packet Contact information for the parent facilitator designated by the School. [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]] ▲ A.3:The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook. [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02] 	
A.4:The School understands its obligation for ensuring professional development requirements	

[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]

related to parent and family engagement are met and that records are maintained accordingly. (2

A.5:The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.

[A.C.A. § 6-15-1704(a)(3)(B)]

hours every 4 years with 2022 being a required year)

- **A.6:**The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
 - · to help organize meaningful training for staff and parents,
 - to promote and encourage a welcoming atmosphere, and
 - to undertake efforts to ensure that engagement is recognized as an asset to the School.
 [A.C.A. § 6-15-1702(c)(1)]
- A.7:The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book..

[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

A.8:The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.

[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

A.9:The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

- **A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
 - · what students will be learning
 - how students will be assessed
 - The informational packet
 - what a parent should expect for his or her child's education
 - how a parent can assist and make a difference in his or her child's education.
 [A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- A.11:Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

■ A.12:The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

[A.C.A. § 6-15-1702(b)(6)(B)]

- A.13:The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

 [ESSA § 1116(a)(3)(D)]
- **A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov

[ESSA § 1116(b)(4)]

A.15:The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]

References

State

- Ark. Code Ann. § 6-15-1701 et seq. (https://drive.google.com/file/d/10BlTKmbAug4tJidUAqt3CjyBVLxqvfcZ/view)
- Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement

(https://dese.ade.arkansas.gov/Files/20201102114851_FINAL_Parental_Involvement_Plans_and_Family_and_Community_En

Federal

 Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312,6318, 6320

(https://drive.google.com/file/d/1gLCfooJPV5yjHMvnTGmcKRiTThzKwGT9/view)

School Name:	Kensett Elementary
School Engagement Facilitator Name:	Estellia Smith
Plan Revision/Submission Date:	

District Level Reviewer Name, Title:	Susan Blockburger, Asst. Superintendant
District Level Approval Date:	

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Estellia	Smith	Facilitator/Counselor
Christy	Bremer	Principal
John	Pollard	Chief of Police
Heather	Lee	Teacher/Parent
Brittany	Allen	Parent
Shara	Davis	Parent

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role (Teacher, Staff, Parent, Student, or Community Member)
Shamini	Jackson	ESL
Tonya	Bell	PTO

(Find additional guidance on the DESE Parent and Family Engagement Requirements (https://dese.ade.arkansas.gov/Offices/public-school-accountability/federal-programs/parent-and-family-engagement-requirements)webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov (mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.)

<u>District Reviewer Responses</u>	
Section 1 - Jointly Developed	
Changes Required	
Compliance is Met	
Comments:	
-Section 2 - Communication	
Changes Required	
Compliance is Met	
Comments:	
Section 3 - Building Staff Capacity	
Changes Required	
Compliance is Met	

Comments:

Section 4 - Building F	Parent Capacity
Changes Required	
Compliance is Met	
Comments:	
Section 5 - Coordinat	ion
Changes Required	
Compliance is Met	
Comments:	
Section 6 - Annual Ti	tle I Meeting
Compliance is Met	
Comments:	
Section 7 - School-Pa	arent Compact
Changes Required	·
Compliance is Met	
Comments:	
Section 8 - Reservati	on of Funds
Changes Required	
Compliance is Met	
Comments:	

Close