

Charge: The purpose of the Building Level Team (BLT) is to improve the educational performance of all students in their school. Student performance encompasses all areas affecting a student's growth and development.

Minutes and Meeting Notes

Meeting called to order: 3:04 pm

In attendance: Tim Albright, Linda Esposito, Lola Fraim, Kelly Hubicki, Casey Gannon, Kristy Goergen, Tadhg Russell, Erin Sharkey, Brynda Shultes

1. Introduce Members (Shultes)
 - a. Introduction of new student members
 - Lola Fraim was introduced as the new student member.
 - b. Committee Vacancies
 - HS BLT is missing a parent member.
 - K. Hubicki stated that PTSA doesn't have enough members to cover all of the positions but that she will reach out to look for a new member.
 - HS BLT is also missing a GPF member. B. Shultes was asked to report back to the Board of Education on the status of our membership.
2. Update on Committee Reports
 - a. PPS Update (Guest - K. Landversicht)
 - As part of our new plan, we discussed having a member attend meetings to report out.
 - K. Landversicht shared that last year there was a survey that was sent to students and faculty.
 - Over the summer, PPS looked into SEL programs. They agreed on one of them (Aperture-this program is based around Castle). They are hoping to roll that program out next year.
 - B. Shultes asked if the survey would be given out again this year.
 - K. Landversicht stated that they have not yet distributed the survey yet.
 - There is a 9-10 survey and a 11-12 survey.
 - K. Hubicki asked if answers could be tracked. K. Landversicht stated that they could be by name.
 - B. Shultes asked if the data could be shared with the HS BLT. K. Landversicht stated that the PPS team wants to share the SEL benchmarks with faculty to enable them to incorporate them into regular classroom instruction.
 - PPS is currently looking into using PE time for character education.
 - b. NCBI/Character Education (Sharkey)
 - K. Landversicht shared that the Character ED committee met yesterday, looking to try to enhance programs. There was an NCBI training last week. They are looking to expand the program to the entire school. They are not sure if they can do field days, so they are looking for a scaled down interactive 9-12 activity. They are looking at using PE time to facilitate this work. It would in turn help the PE department with their SEL benchmark work.
 - They also discussed service learning days. They want to survey the community for feedback.

Community beautification plans are being looked at but transportation and COVID are an issue right now with that plan.

- E. Sharkey stated that 13 students and 5 adults were trained last week. They were virtual with Ravena, but the technical difficulties made that a difficult training. Most of the students returned today. They are looking at trying to get more students involved in the training. Students are currently working on a powerpoint to share in PE classes.
- One of the initial activities is called an Up and Down activity, it is about recognizing and making connections with different groups. They addressed bullying issues and stereotypes.
- L. Fraim added that there were students willing to present a slideshow in PE to their peers.
- T. Albright stated that podcasts could be used.
- L. Fraim added that they discussed using shareouts with podcasts.
- E. Sharkey said students are working on the powerpoint in study hall and they will reconvene as a committee next week.

3. Review BOE approved HS SCEP plan

a. Report on BOE Presentation (Shultes)

- Many of the questions asked pertained to curriculum mapping and will we be more focussed on getting maps started or getting maps to a higher level.
- There were questions on the SCEP data that T. Hilgendorff answered for the Board.

b. Create Action Plan (Team)

- There will be 5 visits this year to support the improvement work. Visits will occur in Oct/Nov, Dec, Jan/Feb, Mar/Apr, and Jun/Jul. T. Hilgendorff will be completing many of the visits. These will not be walkthroughs like last year, it will be T. Hilgendorff as well as the building principal completing these visits. These visits will be focussed on the SCEP plan.
- From Commitment 1 -
 - We are planning on looking at the stage of HS curriculum maps in the month of February. B. Shultes will contact T. Hilgendorff to let him know that we will be checking the updated status of curriculum map inventory at this time.
 - HS principal will survey faculty/staff to determine relevant mini PD's for faculty meetings. The BLT will assist by helping to create the survey with the HS principal at the December meeting.
 - The BLT will readminister the elective interest survey. The BLT will look at the survey in November and administer the survey before the December meeting. The BLT will then review the data at the December meeting.
- From Commitment 2 -
 - The HS BLT is now using the district meeting agenda template for meeting agendas and minutes.
- From Commitment 3 -
 - The HS BLT will explore systems to advertise District events/workshops for families in November.
 - The HS BLT will work with the MS BLT to increase parent awareness of technology being used by students in grades 6 - 12. When B. Shultes hears back from J. Hutchins, we will update this meeting date.

4. Discuss Procedural Concerns with Quarantined Students

a. Notification of personnel of start of quarantine

b. Notification of personnel of return dates

- B. Shultes asked about the process as there are concerns.
- K. Goergen stated that it is still a bit messy. In the past few weeks, there have been changes in how the quarantine process and paperwork are now being completed. It is still not

streamlined so this is a difficult update.

- K. Hubicki asked if parents of students that are vaccinated are called when their student is exposed.
- K. Goergen assured the BLT that parents of students that are vaccinated are being called by the district when their student is exposed in school.

Motion to adjourn:T. Russell

Second:B. Shultes

Meeting adjourned at: 4:13 pm

Reminders/Dates and Future Agenda Items

Upcoming Meeting Dates:

November 18, 2021

December 16, 2021

January 27, 2022

February 17, 2022

March 31, 2022

April 28, 2022

May 26, 2022