

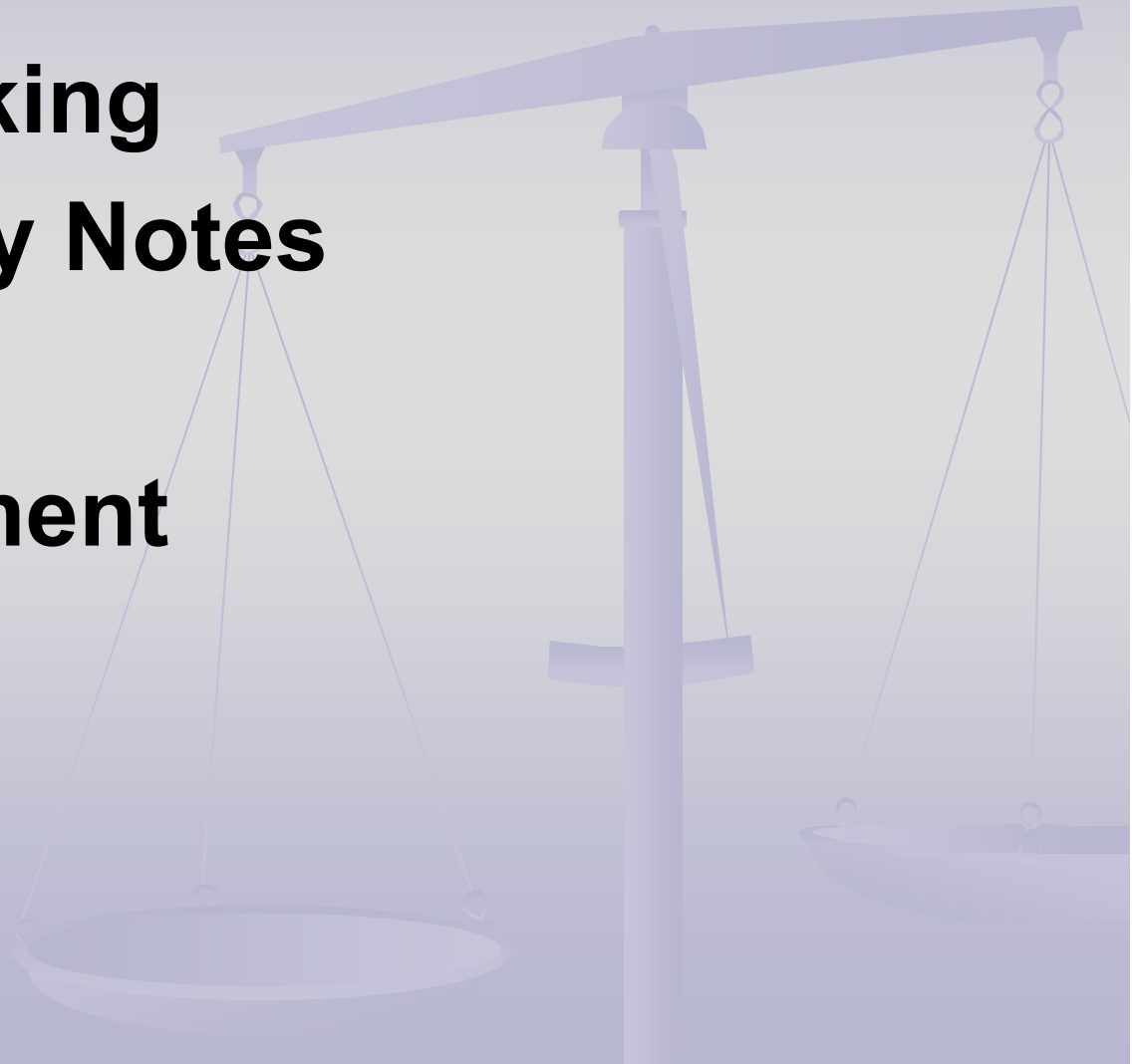


Organizational Skills

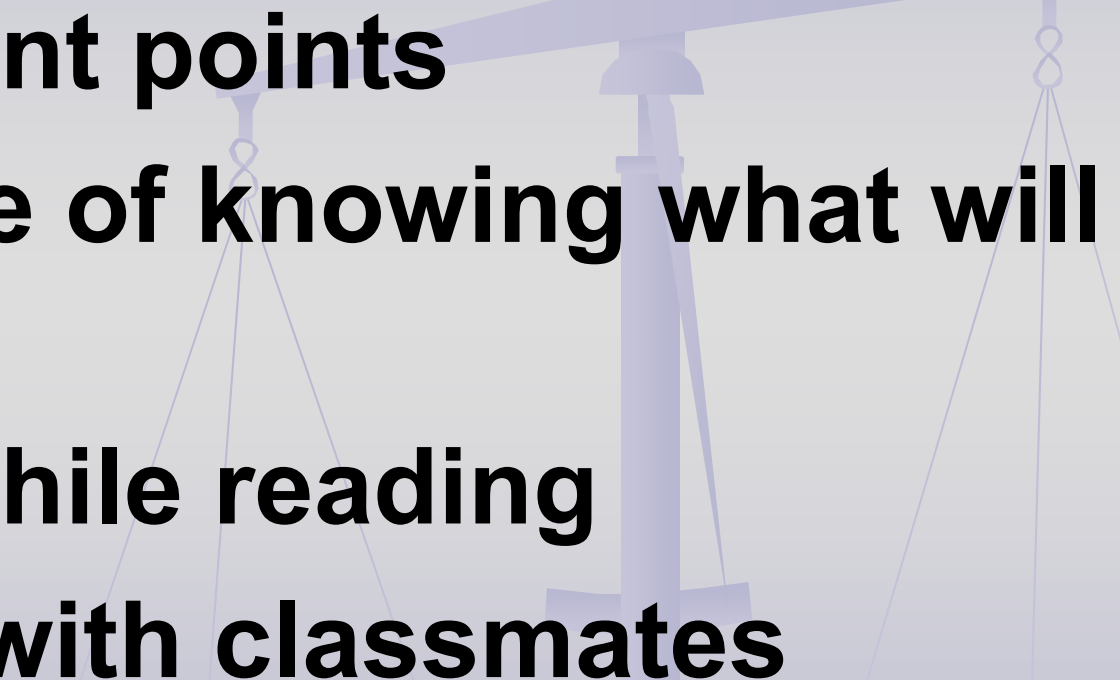
Succeed in School

Top 10 Organizational Skills

- **Good Note-Taking**
- **Review of Daily Notes**
- **Motivation**
- **Time Management**
- **Commitment**

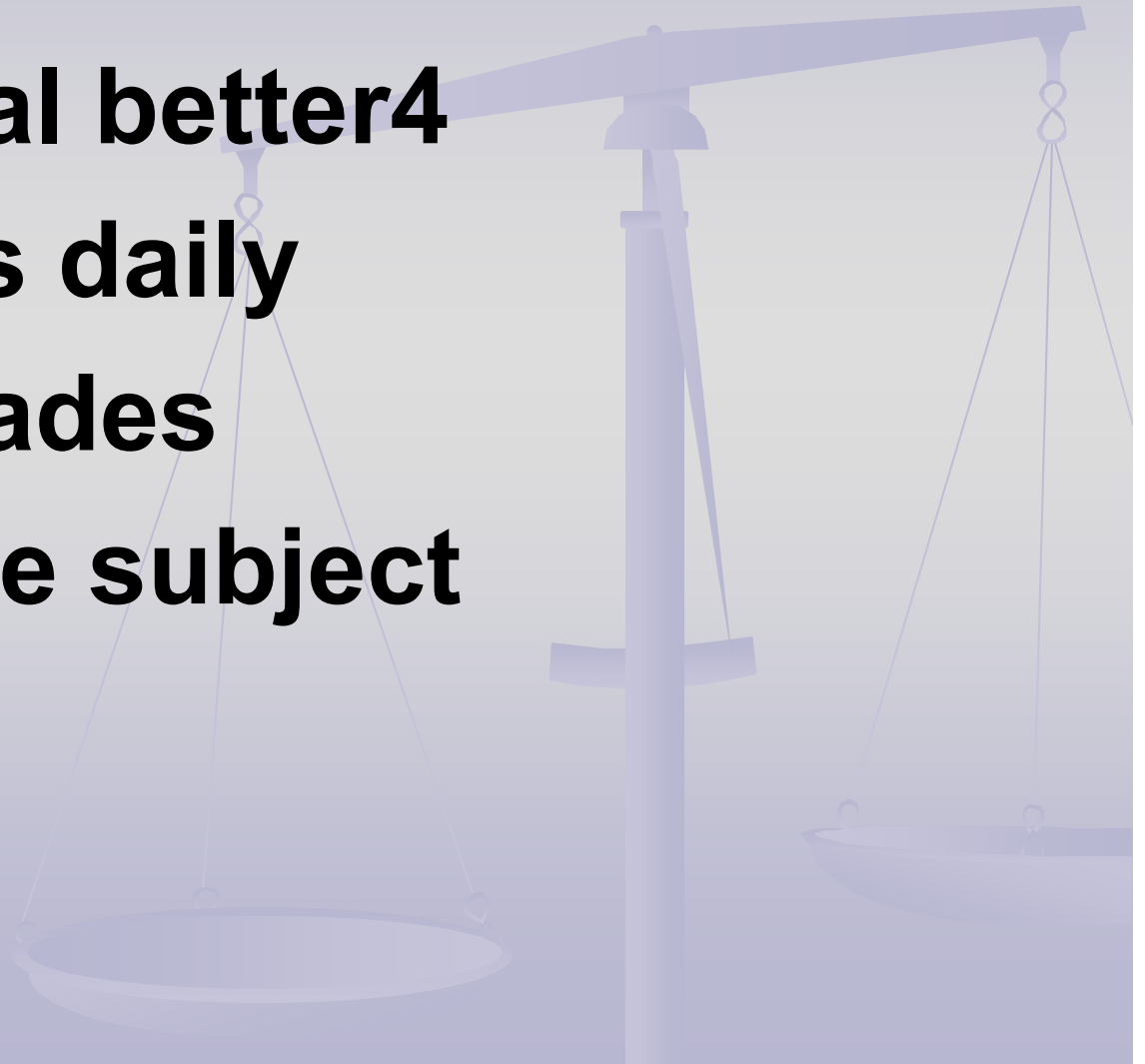


Good Note Taking

- **Most important points**
 - **Better chance of knowing what will be on the test**
 - **Take notes while reading**
 - **Share notes with classmates**
- 

Review Daily Notes

- **Know material better**
- **Look at notes daily**
- **Get better grades**
- **Mastery of the subject**




Motivation


- Long-term goals
- Helps to stay organized
- Classes you don't like
- Obstacle to overcome



Time Management

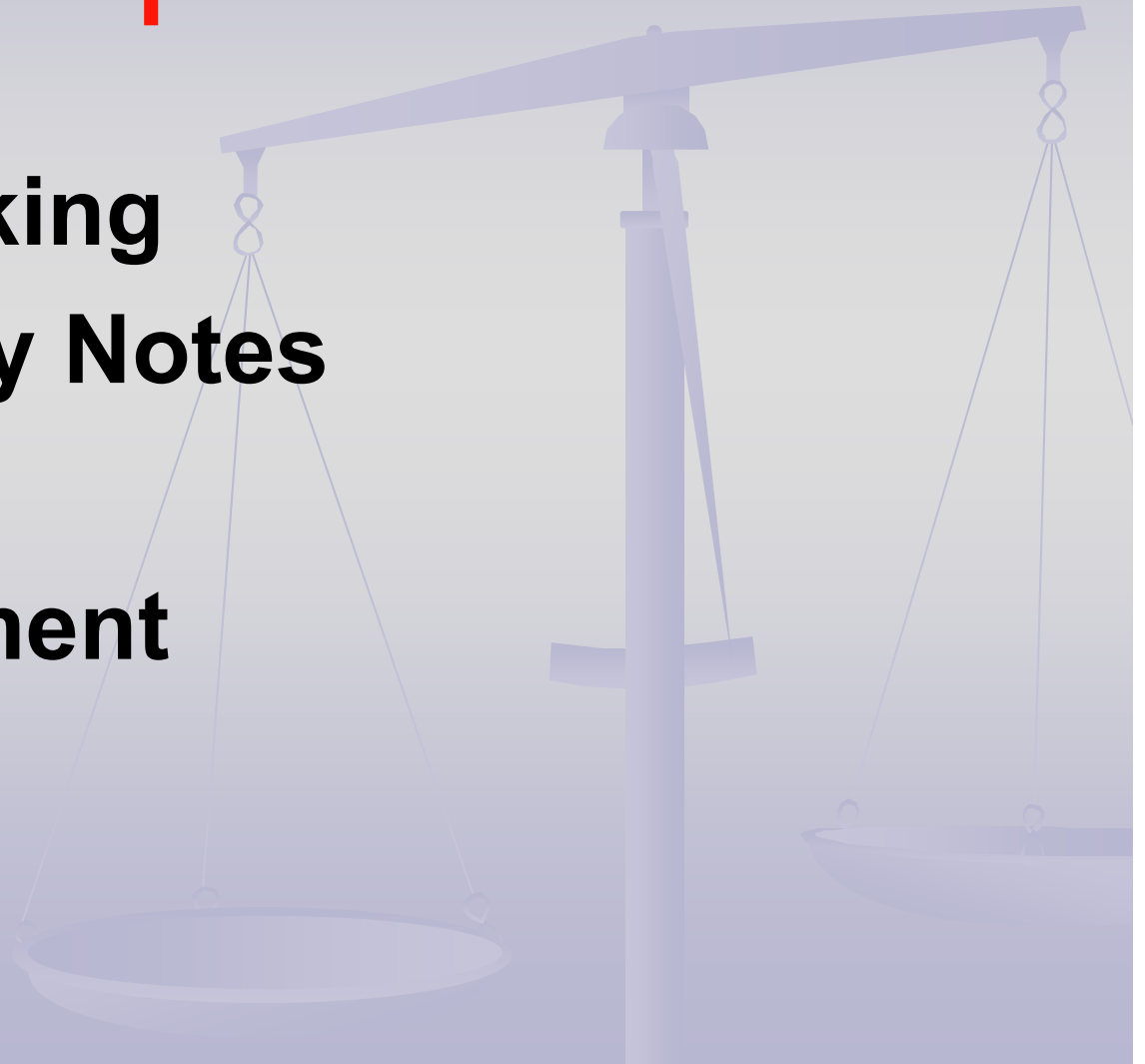
- **Many activities**
 - **35 hours a week in school**
 - **Much time outside of school**
 - **Don't prioritize your schedule but schedule your priorities**
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Commitment

- **Dedicated to create a schedule everyday**
 - **Strong will**
 - **Devoted to accomplish goals**
 - **Will pay off**
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What are you best at? Could improve on?

- **Good Note-Taking**
- **Review of Daily Notes**
- **Motivation**
- **Time Management**
- **Commitment**



Review

- **Using a Planner**
- **Student in Study Groups**
- **Good Study Habits**
- **Set Goals**
- **Concentrate**



Review

- **Good Note-Taking**
- **Review of Daily Notes**
- **Motivation**
- **Time Management**
- **Commitment**

