



Willingboro Public Schools

Where Excellence is the Expectation

TERESA-ANNE LUCAS
PRINCIPAL

GARFIELD EAST EARLY CHILDHOOD
DEVELOPMENT CENTER
150 EVERGREEN DRIVE
TELEPHONE: (609) 835-8990

November 19, 2021

Dear Parents/Guardians:

Parent-Teacher Conferences are an essential part of our instructional program at the Garfield East ECDC. The conference allows teachers and parents time to meet and discuss the progress of each learner.

Please be advised that virtual Parent-Teacher Conferences are scheduled for Tuesday, November 30, 2021, through Friday, December 3, 2021. Students will be dismissed promptly at 1:30 pm each day.

The schedule for conferences dates and times are as follows:

- Tuesday, November 30, 2021 6:00 pm -8:00 pm (Evening Conferences)
- Wednesday, December 1, 2021 2:30 pm -3:40 pm
- Thursday, December 2, 2021 2:30 pm -3:40 pm
- Friday, December 3, 2021 2:30 pm -3:40 pm

Please see the attached form to select your preferred conference time. The completed form must be returned to your child's teacher no later than Wednesday, November 24, 2021.

Thank you for your support. We look forward to seeing you during the conference time.

Sincerely,

Teresa-Anne Lucas

Mrs. Teresa-Anne Lucas
Principal

c: Dr. Neely Hackett, Superintendent of Schools
 Ms. Nadine Tribbett, Assistant Superintendent of Curriculum & Instruction
 Chrystal Walker, Supervisor of Early Childhood
 Mrs. Kai LeClair, Secretary

**Garfield East
Early Childhood Development Center
PARENT/TEACHER CONFERENCES**

PLEASE NUMBER THE THREE PREFERRED TIMES OF AVAILABILITY. Use the number 1 to indicate your first choice, number 2 to indicate your second choice, and number 3 to indicate your third choice.

Student's Name: _____ **Teacher:** _____

Conference Dates and Times

Tuesday, 11/30	Wednesday, 12/1	Thursday, 12/2	Friday, 12/3
_____ 6:00-6:10	_____ 2:30-2:40	_____ 2:30-2:40	_____ 2:30-2:40
_____ 6:10-6:20			
_____ 6:20-6:30	_____ 2:40-2:50	_____ 2:40-2:50	_____ 2:40-2:50
_____ 6:30-6:40	_____ 2:50-3:00	_____ 2:50-3:00	_____ 2:50-3:00
_____ 6:40-6:50			
_____ 6:50-7:00	_____ 3:00-3:10	_____ 3:00-3:10	_____ 3:00-3:10
_____ 7:00-7:10	_____ 3:10-3:20	_____ 3:10-3:20	_____ 3:10-3:20
_____ 7:10-7:20			
_____ 7:20-7:30	_____ 3:20-3:30	_____ 3:20-3:30	_____ 3:20-3:30
_____ 7:30-7:40	_____ 3:30-3:40	_____ 3:30-3:40	_____ 3:30-3:40
_____ 7:40-7:50			
_____ 7:50-8:00			

Please provide your email address. Teachers may send confirmations via email to confirm your conference date. Please print very clearly. Thank you.

Email Address: _____