

PROCEEDINGS OF REGULAR MEETING

The Delwood Board of Education met for a regular meeting on Monday, November 15, 2021 in the Cafeteria of the Delwood School, Delmar, Iowa. Vice-President Kilburg called the meeting to order at 5:30 PM. Directors Meyer, Kilburg, and Filloon answered roll call. Also present were Superintendent Fee, School Business Official Adam Crigger, Board Secretary Swanson, and teacher Jess Durkop. Directors Eberhart and Hackman were absent.

Administrator's report: Superintendent Fee noted the Organizational meeting will be held in December. He also shared that the 15 year roof maintenance has been completed. The new concrete for the bus barn should be started this week, weather permitting. Superintendent Fee also discussed the asbestos testing, with confirmation in the stairway leading to 2nd/3rd grades. Asbestos abatement bids are in progress, in hopes of starting early June. New security cameras have been installed successfully.

Though not in attendance, Principal Marshall shared a folder of highlights. These included a 97% attendance at conferences, a positive report on the Veteran's Day assembly, and well wishes for Aaron Claus, former custodian, as he pursues another career opportunity. Also shared were upcoming dates such as for DARE Graduation (December 10), Thanksgiving break (November 24-26), and the music concert (December 9).

Board Reports: Next board meeting will be held December 6th at 5:30 PM.

Board Requests: Director Filloon requested that emails be sent to board members when an open position becomes available within the district. Superintendent Fee approved of that request.

General Business of the Board

5.1 Director Filloon moved and Director Meyer seconded to approve the consent items as follows: agenda; minutes from October 18th; claims totaling \$64,793.75; and the hiring of Josh Heuer for the open custodial position. There were no open enrollments. 3/0, motion approved.

5.2 Director Meyer moved and Director Filloon seconded to approve the sale of the 2005 Ford Taurus to the highest bidder, via sealed bids. 3/0, motion approved.

5.3 Director Filloon moved and Director Meyer seconded to approve purchase of a new Blue Bird school bus. 3/0, motion approved.

5.4 Superintendent Fee discussed the use of unpaid leave. A more formal discussion may take place next month, but it is highly recommended that staff use paid time off first and foremost.

5.5 Director Filloon moved and Director Meyer seconded to table the Finance Overview until December, in hopes that all board members may be able to attend. 3/0, motion approved.

Correspondence: There was no correspondence.

Audience requests/comments on preceding items: Teacher Jess Durkop spoke on behalf of the Teacher's Union in regards to the unpaid leaves. She asked the board to take into consideration, some staff are 'used to' taking a family (or other) vacation each year, and may need to request unpaid leave. Superintendent Fee assured Ms. Durkop that he is willing to work with staff, and staff may contact him at any time with questions or concerns.

At 5:56 PM Vice President Kilburg adjourned the meeting.

Submitted by Denise Swanson, Board Secretary