

**NACOGDOCHES
INDEPENDENT SCHOOL DISTRICT
SCHOOL HEALTH ADVISORY COUNCIL
BYLAWS**

**SAFE AND DRUG FREE SCHOOLS
(SDFS)**

PREGNANCY RELATED SERVICES/LIFE SKILLS PROGRAMS

HEALTH ADVISORY COUNCIL



School Health Advisory Council

Article I: Purpose, Mission, Vision

Section I: Purpose

The purpose of the Nacogdoches Independent School District (NISD) School Health Advisory Council (SHAC) is to provide opportunities to ensure that our local school system creates and implements an age-appropriate, sequential health education program that responds to the individual needs and the unique values of our community.

Section II: Mission

The mission of the NISD School Health Advisory Council is to promote healthy lifestyles and safe schools for children by promoting the implementation of coordinated school programs, including

- Health Education
- Physical Education
- Health Services
- Nutrition Services
- Counseling, Psychological, and Social Services
- Healthy and Safe School Environment
- Health Promotion for Staff
- Parent and Community Involvement.

Section III: Vision

The Nacogdoches Independent School District SHAC envisions communities where all children feel safe and are healthy, thus promoting successful student achievement.

Article II: Meetings

Section I: Regular Meetings

Regular meetings will convene a minimum of two times per semester on the second Tuesday of September, November, February, and April at 12:00 p.m. in the NISD Board Room, unless otherwise agreed upon. Lunch will be provided by NISD.

Section II: Special, Called Meetings

Special called meetings may occur at the request of any given council member. A minimum of ten business days shall elapse between the receipt of a written request by the Chair and the convening of the special, called meeting.

Section III: Quorum

For the transaction of business at any meeting, the presence of one-third of the council's membership will constitute a quorum.

Section IV: Approval of Agenda Item

To approve an agenda item, two-thirds of the given quorum must vote affirmatively.



Section V: Adjournment for Lack of a Quorum

If less than one-third of the council membership is present at a meeting, a majority vote of those in attendance may adjourn the meeting.

Article III: Membership

Section I: Selection, Composition

The Council shall be appointed by the board of trustees with representation from groups such as parents, medical professionals, law enforcement and government officials, clergy, social service and health agencies, civic and service organizations, the business community, universities, and school personnel. A majority of the council members must be parents of students enrolled in the district who are not district employees. Any member may appoint a designee to attend a meeting but may not do so more than twice annually. These designees may have voting privileges by written proxy.

Section II: Membership

The Council membership shall be composed of the following:

- a parent representative from each campus (10),
- community members (no less than three),
- a middle school nurse (1),
- a high school nurse (1),
- an elementary health/physical education representative (1),
- a middle school health/physical education representative (1), and
- a high school health/physical education representative (1).

Ad-Hoc committee members will be appointed by the Superintendent or his designee. These committee members will not have voting privileges.

Section III: Membership Term

Members will serve three year terms in the current position. Ad-Hoc committee members will serve a term designated by the Superintendent or his designee.

Section IV: Vacancies

By a majority vote of a quorum, the council shall annually recommend to the board of trustees candidates to fill vacancies that may occur.

Section V: Removal

Any member failing to attend three or more consecutive meetings without prior notification of absence will be removed from the membership.



Article IV: Officers

Section I: Positions

The officers of this council shall be a chair, vice-chair, and secretary. The vice-chair and secretary will be the only officers with voting privileges except in the event of a tie.

Section II: Selection, Qualifications

The officers will be council members elected by a majority vote of a quorum.

Section III: Terms

The chair and vice-chair will serve a two (2) year term. The secretary will serve a three (3) year term.

Section III: Vacancies

By a majority vote of a quorum, the SHAC shall elect a member to fill a vacancy of the officer position for the unexpired term.

Article V: Committees

Section I: Establishment

The council may establish one or more committees as the need arises.

Section II: Reports

Committees shall report back to the SHAC within a reasonable amount of time, as determined by the chair.

Article VI: Communication

Section I: Process, Methods

Any internal or external communication shall be reviewed by the chair and forwarded to the Superintendent or designee for dissemination at the Superintendent's direction via mail, e-mail, fax, telephone, or other means.

Section II: Media Requests

Media requests will be directed to the chair and/or the vice-chair and forwarded to the Superintendent or his designee for approval prior to responding to that request.



Article VII: Amendments

Section I: Changing Existing Bylaws

The bylaws of the Council may be amended, repealed, or added to by consensus of a quorum.

Section II: Adding New Bylaws

New bylaws may be adopted by consensus of a quorum.

