

Lincoln Charter School

MINUTES OF THE BOARD OF DIRECTORS MONTHLY MEETING

Meeting Date and Time: Thursday, October 7, 2021

Meeting Location: 559 West King Street, York, Pennsylvania 17401

and via Zoom Video and Teleconference: <https://us02web.zoom.us/j/87909684277>

Meeting ID: 879 0968 4277

I. Call to Order and Roll Call: Secretary G. Smeltzer

Board Members Present: [President E. Washington](#), [Vice President R. Franklin](#), [Member K. Moore](#), [Member M. Burgos](#)

Board Members Joined During Meeting: n/a

Guests/School Staff: [Dr. A. Clark](#), [S. Smith](#), [P. Hennessy](#), [W. Harper](#), [V. Cusaac](#), [K. Murray](#), [A. Hawkins](#), [S. Day](#), [A. Carrasquillo](#), [D. Overton](#)

II. Public Comment: [no public comment](#)

III. Routine Business: President E. Washington

Approval of Agenda for October 2021 board meeting

[-M. Burgos motion, second by K. Moore. Motion carries.](#)

I. IV. Oral Reports:

a. District Report

i. Leadership Report (attached)

ii. LPAC Report (attached)

iii. Maps for Campus A & Campus B (attached)

b. Financial Report (attached)

i. Budget Adjustment -The school leadership is asking for a budget adjustment for the opening for school nurses' salaries from \$35,000.00 to \$43,000.00 -S. Smith

[-Voted on in the Approval Items number X \(10\).](#)

ii. Presentation of expenses- V. Cusaac & T. Taylor (attached)

[-A. Clark: T. Taylor is working with our staff to update expenses for the startup of the new campus.](#)

V. Consent Items:

Approval of Minutes from the September 2, 2021 Board Meeting

[-K. Moore motions. Second by M. Burgos. Motion carries.](#)

VI. Action Items:

- a. Approval of Mrs. Penn Principal’s Evaluation Contract for Administrators- A. Clark
-R. Franklin motions. Second by K. Moore. Motion carries.
- b. Approval of Fall Cohort of Mentee/Mentor Program- S. Smith
-Board will have full presentation and we will revisit the topic for approval at November’s Board Meeting.

VII. Information Items:

- a. Pandemic Update: - A. Clark
Quarantined 5th & 6th Grade

-Additionally we have a room out until October 18.
- b. Board Policy and Procedures first draft: Board is requested to review during the month of October for rewrites in the November meeting and final approval and adoption in the December board meeting. -S. Smith & A. Carrasquillo
-Working with Bent Creek to complete the policies
- c. Strategic Planning:
Link to plan: https://docs.google.com/document/d/12_WZwL2jkmM9yicvXbEBW4-jEMFgydSDPtGlzYu4WsY/edit

-Main focus in the strategic planning will be in academics. Walkthroughs by Dr. Clark and Enrichment Coaches regularly to assure academics are on track and to assist with determining staff training needed.

-S. Day: Follow-up from the Spring 2021 surveys has resulted in daily social/emotional check ins in the classrooms and regularly as identified as a need with staff. We are utilizing materials and curriculum that were previously purchased and utilizing online platforms to support the process of addressing the social/emotional needs.

VIII. Executive Session: President E. Washington

Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms, and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee – P. Hennessey

-Occurred prior to meeting.

IX. Approval of Resignation(s):

Be it resolved to accept the resignation of Katelyn Peterson as Art Teacher effective September 24, 2021.

-M. Burgos motions. Second by K. Moore. Motion carries.

X. Approval of New Hire(s):

Be it resolved to hire Anne Gray as Day-to-Day Building Substitute effective September 27, 2021.

-K. Moore motions. Second by R. Franklin. Motion carries.

Be it resolved to hire LaToya DeLauder as Part Time ESL Teacher effective September 27, 2021.

-M. Burgos motions. Second by K. Moore. Motion carries.

Be it resolved to hire Nina Wyatt as School Nurse effective October 18, 2021.

-K. Moore motions. Second by M. Burgos. Motion carries.

*Be it resolved to make a budget adjustment for an increase for the position of school nurse salary from \$35,000.00 to \$43,000.00.

-M. Burgos motions. Second by K. Moore. Motion carries.

Be it resolved to hire the following individuals to work with afterschool clubs and sports:

Rayah Harris-Tutor Effective October 12, 2021

-M. Burgos motions. Second by K. Moore. E. Washington abstains. Motion carries.

Courtney Carey-Basketball Coach Effective September 6, 2021

-K. Moore motions. Second by M. Burgos. Motion carries.

Latravia Leonard- Basketball Coach Effective September 6, 2021

-K. Moore motions. Second by R. Franklin. Motion carries.

XI. Adjournment and Confirmation of Next Meeting:

Next Lincoln Charter School Board Meeting will be Thursday, November 4, 2021, at 6:00 p.m. via Zoom.

-President E. Washington: Adjourn at 6:37p.m.