

Franklin School District Response Team Protocol for Suicide Intervention

1. The school staff member who learns of a **student indicating suicidal thoughts** should escort the student to the Intervention Specialist, School Counselor, School Psychologist or Nurse. If another student reports the concern about a fellow student, the reporter should be sent to the Intervention Specialist, School Counselor, Psychologist or Nurse immediately.
2. Once you have left the student with a team member, the staff member will inform administration of the report.
3. The Intervention Specialist, School Counselor, Psychologist or Nurse will meet with the student at-risk *immediately* to clarify the information being reported.
4. The student will be informed that the parents *must* be involved and the parents will be contacted.
5. If the team does NOT feel the student needs an immediate assessment, the student is counseled about the seriousness of their expression and instructed in alternative ways to express those feelings. A risk summary form will be filled out by the member of the team and filed in the Intervention Specialist's and School Counselor's offices.

a. If the team feels the student needs an immediate assessment the student must **NEVER** be left alone. The student will remain supervised with an adult. Parent/Guardian will be asked to come to the school at once to meet with the child and the staff involved. Steps A through H must then be followed.

B. The team will fill out the Risk Summary Form during this process.

c. The parent must arrange for an emergency suicide assessment immediately.

d. The Team will fill out the Student Risk Follow-up Form and the Authorization to Exchange Information Form with the parents, and make a copy. Parents will be informed they will need a documentation from the Assessment Resource to allow student back into school. e. A member of the school clinical team will contact the provider completing the suicide ideation assessment.

f. Follow-up with parent and child until crisis is resolved.

g. Once completed, file the Risk Summary Form in the Intervention Specialist's and School Counselor's offices.

h. Upon return to school, file the documentation of the assessment from the community provider allowing student to return in the same student file in the Intervention Specialist's and School Counselor's office. Inform building response team of the student's status.

i. Student should check in with their Intervention Specialist's, School Counselor or Psychologist as needed to continue the assessment process.

6. In the case of life threatening situations, all members involved must understand that confidentiality is different in life and death situations; working on the side of safety will be first. Appropriate information will be shared with school personnel.
7. Administration will inform the appropriate school personnel.

Resources include:

- Concord Emergency Room (Evaluation by **Riverbend Emergency Services 1-844-743-5748** via in- person at Concord Hospital who then shares confidential digital documentation with Riverbend Franklin Mental Health Office.)
- Franklin Regional Hospital (Evaluation by **Lakes Region Mental Health 603-528-0305**)
- Student's primary care physician or therapist

Adopted: June 2017 Utilizing NAMI NH Best Practice Standard Operating Procedures.