



## **Pemi Youth Center of Franklin Site Director**

The Pemi Youth Center of Franklin seeks a qualified individual for the position of Site Director for the Pemi Youth Center in Franklin (Teen Center). The Site Director will successfully implement and run a Teen Center in the City of Franklin. The Site Director position is important to the success of the Pemi Youth Center (PYC) empowerment program. This individual is responsible for working collaboratively with PYC Directors and local board of directors in overseeing all components of the PYC empowerment program. In addition, the Associate Director will assist with administrative duties such as assist with grant writing, fundraising, budget management, case management, and staff development. This individual should possess strong leadership, communication and supervisory skills, with a commitment to youth development. This individual should be energetic and creative, while possessing a great love for working directly with children, youth and families. Extensive experience in program planning and case management is preferred. A dedicated and compassionate heart is required of all PYC staff.

This is a part-time, year round position averaging 20 hours of work per week including evening and weekend hours. Bachelor's Degree in a related field and three or more years of experience working with adolescent youth and families or the equivalent number years of experience in community education programming. Salary is \$16.00-18.00 per hour. Position will remain open until filled.

A complete job description may be obtained at the Franklin Parks and Recreation Department. Please submit cover letter and resume to [kalpers@franklinnh.org](mailto:kalpers@franklinnh.org) or mail it to 12 Rowell Drive, Franklin, NH 03235, or call 603-934-2118 for more information. The City of Franklin is an Equal Opportunity Employer.