

NORTH BRUNSWICK TOWNSHIP BOARD OF EDUCATION  
Board Minutes  
Wednesday, October 27, 2021  
Linwood Campus - 7:00 p.m.

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Board President, Ms. Gonzalez, called the Regular Public Meeting of North Brunswick Board of Education to order at 7:04 p.m. The meeting was held at the Board Office, Linwood Campus. This meeting of the North Brunswick Township Board of Education is being recorded and broadcast via YouTube.

On a Roll call, the following members were present: Mr. Brockman, Mr. Brooks, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth, Ms. Gonzalez.  
Absent: Mr. Duran-Harris, Ms. James

Present: Acting Superintendent, Ms. Ciarrocca, Assistant Superintendent, Ms. Rumbo, Business Administrator/Board Secretary, Ms. Hock, Board Attorney, Mr. Busch.

4. Board President's Statement:  
The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Public Meetings Law, the public notice of this meeting, which included the time, date, and location was distributed by 3:00 p.m. on Wednesday, May 26, 2021 in the following manner:
  - a. Posted on the Bulletin Board reserved announcements in the Board Office, Old Georges Road, North Brunswick.
  - b. Mailed to the Home News Tribune, Sentinel, and the Clerk of the Township Of North Brunswick.
  - c. Delivered to the nine (9) duly elected board members.

5. **PRESENTATIONS:**

1. Mrs. Chang, Director of Accountability and Special Programs, Mr. Harry, Director of Special Services and Ms. Rumbo, Assistant Superintendent presented the Spring 2021 ACCESS for ELLs and Dynamic Learning Maps assessment data. These are state mandated tests that provide the district. For details on the presentation see attachment.
2. Ms. Rumbo, in place of Mr. Kneller, NBTHS Principal, presented data for the Spring 2021 College Board Advanced Placement (AP) test. 828 AP tests were administered to NBTS students, with 58% scoring 3 or higher. Scoring is on a scale of 1-5, with 3 or higher indicating proficiency.

In addition. Ms. Rumbo presented the 2021 NBTHS graduation rate for students who completed high school in four years. High school graduation rates are measured in both a 4-year cohort and a 5-year cohort. The 5-year cohort graduation rate is still not available. The class of 2021,

4 year cohort, graduation rate was 95.1%. It was noted that the high school has made great strides in improving this rate. The following demonstrates the graduation rates over the past few years.

- Class of 2018: 89.6%
- Class of 2019: 92.3%
- Class of 2020: 93.2%
- Class of 2021: 95.1%

For details on the presentation see attachment.

Ms. Ciarrocca stated how pleased and proud she is of all the work the High School team put in to continue to ensure that each student succeeds and graduates. Start Strong Assessment results will be presented at the November meeting.

6. **Meeting Minutes:**

A motion was made by Ms. Toth and seconded by Mr. Brockman to approve the following Board minutes:

Conference/Regular Public Meeting - September 29, 2021  
Executive Meeting- September 29, 2021

The results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms. Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.

7. **Communications:** None

8. **Reports:**

Old Business: None

New Business: None

Administrative Report by Ms. Ciarrocca:

- Good evening and welcome to our 3rd Board of Education meeting in our new Boardroom!
- All schools will be closed next week for a fall break from Monday, November 1- Friday, November 5. Parsons School will be making up the day lost from Hurricane Ida on Monday, November 1. Schools will reopen on November 8. Our Board offices will be open next week, but most schools will not have administrative staff in the buildings.
- Our district team continues to employ our layered mitigation strategies to keep our students safe, masked and learning in school. Parents, please remember to use our district website as a resource for all questions, including our COVID-19 dashboard to track positive COVID student and staff cases and students and staff in quarantine.
- This week, I posted a letter and video related to our fall break and mandatory quarantine for unvaccinated staff and students. After travel outside NJ, NY, Delaware and PA, unvaccinated students and/or staff need to have a covid test after 3-5 days and quarantine for 7 days. Without a test, the quarantine time is 10 days. Students who must quarantine due to travel will be given asynchronous work for that time.
- On the agenda this evening for approval, are our District and Board Goals. (Show slides.)
- There are many exciting things in the world of NBTHS Athletics as we head into Fall playoffs:
- GMC (Greater Middlesex Conference) Semi Finals

- Boys Soccer played today at 4pm against St. Joseph's. If they win they will play on Friday, October 29th, 6:00pm at Old Bridge
- NJISAA - States 1st Round
- Monday, November 1st - Boys Soccer vs. Sayreville, 4:00 pm @ NBTHS
- Tuesday, November 2nd - Girls Soccer vs. Marlboro, 2:00 pm - @ TBD
- Friday, November 5th - Football - TBA
- We wish everyone a relaxing and safe fall break!

Student Reports:

- Report read by SGO President, Javian Rojas and SGO Representative, Gerard Monteiro.
- SGO held a successful weekend of Homecoming activities. Our students participated in Pep Week which ended in our first outdoor pep rally in over 20 years. Our fall athletes were recognized and the Juniors won the new and improved Spirit Cup (which was donated by the Class of 2021). Our outdoor celebration prior to the football game was also a success with over 350 students participating.
- SGO is currently preparing for two events: Powder Puff Football and Mr. NBTHS. Powder Puff will be held on November 9th, and the teams from all grades are excited to be able to participate. Mr. NBTHS will be held later in November to see which Senior or Junior boy will take the crown.
- The Alchemist Theater Company presents The Real Inspector Hound on Thursday, November 11th and Friday, November 12th. It is a VERY FUNNY SHOW!!! Tickets are \$10 for students and \$12 for adults.
- The Care To Walk Club participated in the Making Strides Against Breast Cancer Walk at Middlesex County College this past weekend. They are continuing to raise funds for their cause by selling boo grams at the high school this week.
- The Human Rights Coalition and Key Club have been collecting toiletries and baby supplies for refugees currently at Fort Dix. They are working with Team Rubicon to distribute the donations.

Committee Reports:

Community Relations- Did not meet.

Student Services Committee- Did not meet.

Curriculum Committee- Did not meet

Negotiations Committee-Did not meet.

Policy & Legislation Committee-

- Committee met on October 13, 2021.
- Mr. Brooks chaired the meeting.
- approved the first reading of the following Policies and Regulations:
  - P 3221 Evaluation of Teachers
  - P 3222 Evaluation of Teaching Staff members, excluding Teachers and Administrators
  - P 3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
  - P 3224 Evaluation of Principals, Vice Principals and Assistant Principals
  - P 2467 Surrogate Parents & resource Family Parents
  - P & R 7432 Eye Protection
  - R 8420.10 Fire & Fire Drills
- approve the second and final reading of the following Policies and Regulations:
  - Bylaw 0131 Bylaws, Policies and Regulations
  - P & R 5460.02 Bridge Year Pilot Program

- P 1648.11 The Forward Covid -19 Health & Safety
- P 1648.13 School Employee Vaccination Requirements
- P 2422 Comprehensive Health & Physical Education
- P 5111 Eligibility of Resident/Nonresident Students
- P 6115.01 Federal/Funds Internal Controls - Allowability of Costs
- P 6155.02 Federal/Funds Internal Controls - Mandatory Disclosure
- P 6155.03 Federal/Funds Internal Controls - Conflict of Interest
- P 6311 Contracts for Good Services Funded by Federal Grants
- P 8420 Emergency and Crisis Situations
- P 8540 School Nutrition Programs
- P 8550 Meals Charges/Outstanding Food service Bill
- P 8600 Student Transportation

Business Operations Committee-

- Committee met on October 13, 2021.
- Mr. Liguori chaired the meeting.
- Linwood - Phase II Update
  - Building signage and parking signage/stripping
  - Parking spots striping is out for an additional quote
  - Board Room audiovisual is now working and we are live on Channel 15 working through issues with tricastor for ch 15
  - Drainage issue
- Hermann Road Parking Lot Project
  - Nearly complete - tree work recently completed
- ECC Playground
  - Projected to be delivered by mid-November - Delays due supply chain.
- OLOL lease terminated 8/31
  - Waiting on Diocese response. Insurance has been terminated.
- NBTHS
  - Auxiliary Gym Floor (mercury floor)
    - DESI has proposed a vapor barrier through Edgeboro International
    - \$19K barrier and \$6K DESI testing and monitoring
  - Roof - two sections
    - The contractor still aiming for November 22
    - Reviewing impact on gym and pool use
    - Items will be staged where trailer used to be
    - Follow up - admin team to conduct risk analysis to determine if waiting until March 1 is a better option at this point (winter weather risk)
  - NBTHS Shut Down
    - Transformer replacement has been delayed due to engineering and technical issues.
    - The shut down for maintenance is still scheduled. Waiting on PSEG to confirm.
- NBTMS
  - Solar PPA and Lease Agreement under review by Board Attorney
  - Reviewing the use of Renaissance Fields and existing field
- Facilities - Projects & Purchases
  - In progress
    - District Radios - DELAYS DUE TO SUPPLY CHAIN

- Avigilon Cameras NBTHS & Linwood - DELAYS DUE TO SUPPLY CHAIN
    - Avigilon Access Controls district-wide - DELAYS DUE TO SUPPLY CHAIN
    - Visitor Management System - testing a new device
    - 4 trucks on order Ford 250 Trucks & Caps - one delivered
    - 2 John Deere Snow Gators, blades & spreaders - mid November arrival - DELAYS DUE TO SUPPLY CHAIN
  - New
    - Purchase a Ford F-450 with a spreader with Lease Purchase Fund
    - Inspect and clean all (ex. NBTMS) cafeteria kitchen equipment
- Asset Disposition
  - GovDeals - Sold items
  - Unsold items will also be on October Agenda for disposal
  - NBTHS trailer transformer sold to Township - October agenda item - approx \$5k, will be part of shared services
- Elementary School HVAC Upgrade
  - Specifications are being developed - no change
- Long-Range Facilities Plan
  - Full assessment of all HVAC Units and Boilers
    - Schneider Electric, ESIP Partner - Letter of Interest
    - Document age and condition, and useful life of the asset
    - Capital Asset Planning Program Software - no tool currently to encompass all data
      - Licensing agreement +\$33k for initial set up and annual use of program
      - 10K annually ongoing
      - Use can be expanded to capture other assets (vehicles, buses, etc)
- Audits
  - On-going
- Use of School Buildings
  - School and District-sponsored events
  - Gyms: Township Recreational Basketball and Wrestling
  - Gyms: North Brunswick Travel Basketball and North Brunswick Indians Cheer
  - Pool: Riptide & Raritan Valley YMCA
  - Pool: South Brunswick Twp BOE & East Brunswick Twp BOE

Personnel Committee-

- Committee met on October 20, 2021.
- Ms. James chaired the meeting and Mr. Liguori read the report on her behalf
  - Resignations, reassignments, new hires, leaves of absences, workers compensation, vacancies, Executive Orders 251 & 253
  - Bus driver resignation
  - Floating nurse was hired for contact tracing
  - DOE new guidance on substitute teacher hiring, college students are now eligible for a substitute certificate.
  - Ms. Rumbo and her staff has done an exceptional job of tracking employee data associated with the Executive Orders

9. A motion was made by Ms. Toth and seconded by Mr. Brockman approve the Administrative and Committee Reports.

The results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms, Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.

10. Review of Agenda October 27, 2021

11. Public Session on Agenda Items Only: None

12. A motion was made by Mr. Brockman and seconded by Mr. Liguori to close the public portion of the agenda meeting.

The results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms, Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.

13. **Consent Agenda:**

A motion was made by Mr. Liguori and seconded by Ms. Toth to approve the following consent agenda items: Personnel, Curriculum, Miscellaneous, Finance items 1 through 3, Policy and Transportation.

On Roll Call the results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms, Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.

**PERSONNEL:**

1. **Action relative to personnel, for the 2021-2022 school year, as recommended by the Acting Superintendent of Schools:**

a. rescind the motion from September 27, 2021 approving the appointment of the following non-certified personnel:

Last Name, First Name	Position	Location	Hourly Rate/Annual Salary	Step	Stipend(s)	Effective Date	Reason
Echevarria, Vanessa	Instructional Aide	LP	\$15.14	H	Classroom Support \$494 Custodial \$1,494 \$2 Per Hour Classroom Support Substitute Stipend	October 1, 2021 or sooner to be determined by the Acting Superintendent	Resignation: M. Macko

b. accept the resignation of the following personnel:

<b>Last Name, First Name</b>	<b>Position</b>	<b>School</b>	<b>Effective Date</b>
Harrity, Kelly	Mathletes	NBTHS	October 31, 2021
Lavalle, Kendall	Student Council Advisor	Judd	October 22, 2021
Major, Meghan	Special Subjects Grade Level Leader	Parsons	November 29, 2021 or sooner to be determined by the Acting Superintendent
Pardilla, Blanca	Part-Time Custodian	Parsons	November 23, 2021 or sooner to be determined by the Acting Superintendent
Perez, Jocelyn	Spring Lacrosse Girls	NBTMS	September 30, 2021
Traverzo, Olga	Bus Driver	District	November 17, 2021 or sooner to be determined by the Acting Superintendent

c. approve the following leaves of absence, without pay, for the following personnel:  
(tentative dates)

<b>Employee I.D.</b>	<b>Effective Date(s)</b>	<b>Reason</b>
#6022	October 1, 2021 through October 12, 2021	Intermittent FMLA
#6138	October 21 2021 through January 27, 2022	FMLA
#4295	November 1, 2021 through February 4, 2022	FMLA
#6330	October 20, 2021 through October 29, 2021	FMLA
#7553	October 4, 2021 through June 30, 2022	Intermittent FMLA
#4562	October 21, 2021 through June 30, 2022	Intermittent FMLA

d. approve the following leaves of absence, without pay or benefits, for the following personnel:  
(tentative dates)

<b>Employee I.D.</b>	<b>Effective Dates</b>	<b>Reason</b>
#6138	January 31, 2022 through June 30, 2022	CCLOA
#7269	November 29, 2021 through June 30, 2022	CCLOA

e. approve the appointment of the following personnel (prorated) pending certification, state-mandated approval and background check:

1. Certified staff (salary includes \$297 Professional Development stipend):

Last Name, First Name	Position	Location	Total Annual Salary	Step/ Level	Stipend(s)	Effective Date	Reason
Dunlap, Lori	Teacher of Students with Disabilities	Linwood	\$68,387	I/ BA	N/A	January 2, 2022 or sooner as determined by the Acting Superintendent	Resignation : L. Barboe

2. Non-Certified staff not to exceed 8 hours:

Last Name, First Name	Position	Location	Hourly Rate/Annual Salary	Step	Stipend(s)	Effective Date	Reason
Butt, Fauzia	Instructional Aide Preschool	District (Parsons)	\$14.71	G	Custodial \$1,494  Classroom Support \$494	November 15, 2021 or sooner as determined by the Acting Superintendent	New Position (PEA Grant Funded)
Comninel, Patrice	Lunchroom/ Playground Aide	LP	\$12.72	F	Playground/Lunch \$179	October 6, 2021	Resignation: Crystal Nixon
Crawford, Preya	Lunchroom/ Playground Aide	LP	\$13.17	G	Playground/Lunch \$179	November 15, 2021 or sooner as determined by the Acting Superintendent	Resignation: I. Kaur
Dechert, Kristin	Instructional Aide Preschool	District (LP)	\$14.31	F	Custodial \$1,494  Classroom Support \$494  \$2 Per Hour Classroom Support Substitute Stipend	November 15, 2021 or sooner to be determined by the Acting Superintendent	New Position PEA Grant Funded
Farkas, Michele	Instructional Aide Preschool	District (Judd)	\$14.71	G	Custodial \$1,494  Classroom Support \$494	November 15, 2021 or sooner as determined by the Acting Superintendent	New Position (PEA Grant Funded)



Jacobs, Sharonda	Bus Aide	District	\$12.72	F	Bus Aide \$288	November 15, 2021 or sooner as determined by the Acting Superintendent	Resignation: F.Vasilarakis
Montgomery, Kelly	12 Month Board Calendar (Benefits) Secretary	Board Office	\$50,600	O	12 Month Secretary Differential \$2,798	November 15, 2021	Resignation: L.Dagdag
Ramavenkat, Jagadeshwari	Instructional Aide Preschool	District (John Adams)	\$14.71	G	Custodial \$1,494  \$2 Per Hour Classroom Support Substitute Stipend  Classroom Support \$494	November 15, 2021 or sooner as determined by the Acting Superintendent	New Position (PEA Grant Funded)
Shah, Falguni	Instructional Aide Preschool	District (Judd)	14.71	G	Custodial \$1,494 \$2 Per Hour Classroom Support Substitute Stipend  Classroom Support \$494	November 15, 2021 or sooner as determined by the Acting Superintendent	New Position (PEA Grant Funded)
Small, Erica	Clerk Typist 10 Months	NBTHS	\$32,599	I	N/A	November 15, 2021 or sooner as determined by the Acting Superintendent	Retirement: C. Hippelli
Whatley, Bria	Instructional Aide Preschool	District (LP)	\$14.71	G	Custodial \$1,494  Classroom Support \$494	November 18, 2021	New Position (PEA Grant Funded)

- f. approve the appointment of the following long-term substitutes at the rate of \$290.20 per day without benefits, if assignment exceeds 60 school days benefits will be offered: (tentative dates)

Last Name, First Name	Position	School	Effective Date(s)	Reason
Emken III, Arthur	Guidance Counselor	NBTHS	October 28, 2021 or sooner as determined by the Acting Superintendent through end of assignment	Military Leave
Quevedo, Danielle	Elementary Teacher of Students with Disabilities	Parsons	November 8, 2021	FMLA

- g. approve the reassignment of the following Certificated personnel with no change in compensation (tentative dates):

Last Name, First Name	From:	To:	Effective Date	Reason
Petryk, Laurie	School Nurse Livingston Park	School Nurse District Floater	October 15, 2021 or sooner	New Budgeted (ESSER Grant Funded)

- h. approve the following substitutes, pending state-mandated approval and background check:

Last Name, First Name	Substitute	Effective Date
Blaydes, Michelle	Substitute Teacher	October 28, 2021
Habib, Paula	Substitute Teacher Substitute Secretary	October 28, 2021
Han, Ayoung	Substitute Teacher	October 28, 2021

- i. approve the following stipend:

Last Name, First Name	Stipend	Effective Date
Carroll, David	Crew Leader \$3,566	November 1, 2021
Cooper, Julia	\$2 Per Hour Classroom Support Substitute	November 1, 2021
Sanders, Dwayne	Boiler License \$851	July 1, 2021

- j. approve the appointment of the following NBTMS Coach:

Season	Title	2021-2022 Coach	Sport
Winter	Volunteer Coach	Ashley Machalany	Basketball Girls

- k. approve the appointment of the following Club/Activity Advisors effective at the NBTEA stipend contractual rate (prorated):

<b>CLUB</b>	<b>2021-22 ADVISOR/CO-ADVISOR</b>	<b>SCHOOL</b>	<b>EFFECTIVE DATE:</b>
Alchemists Backstage Fall	William Haber/Advisor	NBTHS	November 15, 2021 or sooner as determined by the Acting Superintendent
Alchemists Backstage Spring	Hans Hernandez/Advisor	NBTHS	October 28, 2021
Assistance Buddies	Caitlin Conroy/Co-Advisor	NBTMS	October 18, 2021
Care-to-Walk Co-Advisor	Barbara Rudnick/Co-Advisor	NBTHS	October 1, 2021
Latin American Co-Advisor	Francesca Nunez/Co-Advisor	NBTHS	October 18, 2021
Mathletes Advisor	Lyndsay Werner/Advisor	NBTHS	November 1, 2021
Video/Media Co-Advisor	Kayla McDonald/Co-Advisor	NBTMS	November 1, 2021
Video/Media Co-Advisor	Fred Urban/Co-Advisor	NBTMS	November 1, 2021

l. approve the following grant-funded salaries:

<b>Last Name, First Name</b>	<b>Program/Location</b>	<b>Title</b>	<b>Base Salary</b>	<b>Grant Salary</b>	<b>Local Salary</b>	<b>Grant Funding %</b>	<b>Local Funding %</b>
Petryk, Laurie	School Nurse District	ESSER III	\$71,867	\$71,867	N/A	100%	0%

m. approve the following sidebar agreements between the North Brunswick Township Board of Education and the North Brunswick Township Education Association for the 2019-22 contract agreement relative to Appendix D1 Advisors - NBTMS (Attachment # 1)

n. approve the termination of employee #8126 effective October 8, 2021.

o. approve to convert the following absences to Worker's Compensation days:

<b>Employee I.D.</b>	<b>Days</b>	<b>Dates</b>
#6509	1 Sick	October 1, 2021
#6710	1 Sick	September 24, 2021
#4325	1 Sick	October 7, 2021
#8301	2.5 Sick	September 20-21, and September 27, 2021
#6916	.5 Sick	October 12, 2021
#8326	3 Sick	October 6 - October 8, 2021
#6885	3 Sick	October 6 - October 8, 2021

- p. approve the following contractual, reimbursable days (account # 11-000-291-290-77-10).

Last Name, First Name	Position	Location	Attachment
Barboe, Lauren	Teacher	Linwood	2
Byrne, William	Maintenance Supervisor	District	3
Harkins, Ruth	Teacher	Livingston Park	4

- q. approve the following personnel for the 2021-2022 school year, effective November 12, 2021:

Last Name, First Name	Position	Rate
Rojas, Javian	Lifeguard	\$14.00/hr

**CURRICULUM and INSTRUCTION:**

1. Approve the following actions relative to Curriculum and Instruction items for the 2021-2022 school year:

- a. approve home instruction for the following student:

Student #	Placement	Effective Date
2165175	Home instruction	September 1, 2021 through June 15, 2022
2370406	Home instruction	October 2, 2021 through October 15, 2021
2455552	Home instruction	October 8, 2021 through November 22, 2021
2655811	Home instruction	September 1, 2021 through December 1, 2021
3160890	Home instruction	September 13, 2021 through December 13, 2021

- b. approve ESCNJ agency fee for bilingual speech evaluation at a rate of \$575.
- c. approve Brain Health Neuropsychology to provide comprehensive neuropsychological evaluation at a rate of \$4,500 per evaluation.
- d. approve attendance for the following professional workshops:

Name	Workshop Title	Registration	Dates	Meals, Mileage, Lodging
Addesso, David	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	

Bauer, Kevin	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Carroll, David	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Cottrell, George	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
DeHaven, Douglas	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Esser, Benjamin	Autism New Jersey Conference 2021, Virtual	\$149.00	10/21/2021 and 10/22/2021	
Farella, Ralph	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Feiner, Christopher	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Ford, Cooper	The 2021 Midwest Clinic Music Conference, Chicago, IL	\$0.00	12/15/2021 through 12/18/2021	\$663.00
Genito, Robert	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Jones, Craig	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Joseph, Lori	Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement, and Success in Your Math Classroom (gr 6-12), Virtual	\$279.00	11/17/2021	
Knopf, Daniel	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Limaldi, Brenda *	Music for Kiddos Symposium, Virtual	\$97.00	11/12/2021	
Lopes-Ulicki, Tricia	New Jersey Association of School Psychologists Winter Conference, Virtual	\$195.00	12/10/2021	
Marozine, Jacqueline	New Jersey Science Teachers Convention, Princeton, NJ	\$25.00	10/20/2021	\$7.70
Menninger, Annie	Middlesex County Days of Dialogue, South River, NJ	\$0.00	10/25/2021	\$5.95

Nemeth, Jill	Traumatic Loss Coalitions For Youth 18th Annual Suicide Prevention Conference, Day One, Virtual, Day Two, Piscataway, NJ	\$70.00	12/02/2021 and 4/7/2022	
Perdun, Dean	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Petersen, Ariel	Conference for School-Based Occupational Therapists: Powerful Practices to Improve Student Outcomes in Unprecedented Times, West Orange, NJ	\$489.00	12/13/2021 and 12/14/2021	\$50.40
Richardson, Rina	New Jersey Association of School Psychologists Winter Conference, Virtual	\$225.00	12/10/2021	
Salvador, Fedor	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Schaffhauser, Robert	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Shor, Jane	New Jersey Association of School Psychologists Winter Conference, Virtual	\$195.00	12/10/2021	
Sklar, Laurie	Conference for School-Based Occupational Therapists: Powerful Practices to Improve Student Outcomes in Unprecedented Times, West Orange, NJ	\$489.00	12/13/2021 and 12/14/2021	\$46.35
Symborski, Eric	Hard Hat Training Series, "Snow Plow Certification," Virtual	\$75.00	11/15/2021	
Van Langen, Patricia	Autism New Jersey Conference 2021, Virtual	\$149.00	10/21/2021 and 10/22/2021	

\*PEA Funded

e. approve the following contract items:

<b>Name</b>	<b>Rationale</b>	<b>Not To Exceed</b>	<b>Date</b>
Edulastic	Access to Edulastic Platform	\$4,000	1-1-2022 through 8-30-2022
CxTec	Rapidcare Hardware and Support	\$4,000	11-1-2021 through 11-1-2022
Follett	Destiny District Member Library Renewal	\$5,100	7-1-2021 through 6-30-2022

- f. approve the submission of the North Brunswick Township Schools Guidance for Virtual or Remote Instruction Plan to the New Jersey Department of Education.
- g. approve the Memorandum of Understanding (MOU) between North Brunswick Township High School and the Center for Supportive Schools (CSS) to partner in a Middlesex County Day of Dialogue event (“Project”) for schools in Middlesex.
- h. approve the NBTHS Team to attend the Middlesex County Day of Dialogue at Middlesex - Center for Supportive Schools approve the NBTMS Team to attend the Middlesex County Day of Dialogue at Middlesex - Center for Supportive Schools.
- i. approve the curriculum for Guidance course titled: STAR 9, Grade 9 for the 2021-2022 school year. Approve the curriculum that will include self-advocacy, organizational skills, analyzing grade-level texts, proper note taking, developing study strategies, reflecting on personal academic performance and the understanding of the grading protocol at NBTHS.
- j. approve the contract between North Brunswick Township School District and AVID Center to provide Membership Fees Secondary, \$4,099.00 and AVID Weekly Secondary, \$580.00 to NBTHS and AVID Center to provide Membership Fees Secondary, \$4,099.00 and AVID Secondary Library Package \$4,590.00 to NBTMS plus freight of \$150.00, not to exceed \$13,518.00, effective through June 30, 2022.
- k. approve the proposal from the Foundation for Educational Administration (FEA) to provide Connected Action Roadmap professional learning workshops, coaching and/or train the trainer sessions as determined by the district, for the 2021-2022 school year, not to exceed \$8,480.
- l. approve the purchase of network switches and connectors for NBTHS from CDW Government LLC under the FCC form 471-211035569 bidding process, not to exceed \$328,470.00. FCC committed amount (60%) \$197,082 Local District amount (40%) \$131,388.
- m. approve the purchase of internal cabling (Copper and Fiber) installation and removal of old cabling for Linwood and NBTHS from Turn-Key Technologies, Inc. under the FCC form 471-211035569 bidding process, not to exceed \$148,960. FCC committed amount (60%) \$89,376 Local District amount (40%) \$59,584.
- n. accept the Individuals with Disabilities Education Act (IDEA), ARP FY 2021-22022 combined Basic, Non-Public and Preschool Grant Funds in the amount of:
  - Basic - \$294,041
  - Preschool - \$25,223
  - Non-Public - \$2,821
- o. approve the purchase of the Savvas Learning Company, K-4 enVision Mathematics 2020 digital coursework, English & Spanish versions, teacher resources, teacher editions, diagnosis & intervention systems, and student center kits & posters in the amount of \$150,089.

**MISCELLANEOUS:**

- 1. Approve the following Miscellaneous items for the 2021-2022 school year:
  - a. approve the Harassment, Intimidation, and Bullying Report for the month of October 2021.

- b. approve the North Brunswick Township Board of Ed Pool Use License Agreements for November 8, 2021 to January 27, 2022 with East Brunswick Township High School South Brunswick Township High School.
- c. approve the 2021-2022 Board Goals and District Goals (Attachment 5).

**FINANCE:**

- 1. Approve the following bill list dated October 27, 2021:

General Funds	\$ 3,089,763.21
Supplementary	\$ 3,729,812.88
Capital Projects	\$ 158,097.49

- 2. Approve the following financial reports:

- a. Board Secretary’s and Treasurer’s Reports dated September 30, 2021 which are in agreement.
- b. Budget Status Report dated September 30, 2021 which includes budget transfers and certifies that there has not been an over-expenditure of a budget line item.
- c. Pursuant to N.J.A.C. 6A:23-2.10(c)3, that as of September 30, 2021 the members of the North Brunswick Township Board of Education, after reviewing the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, certify that to the best of their knowledge no line item or account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.10(a), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
- d. Pursuant to N.J.A.C. 6A:23-2.10(c)4, that as of the members of the North Brunswick Township Board of Education, after review of the Board Secretary’s and Treasurer’s monthly reports, and upon consultation with the appropriate district officials, certify to the best of their knowledge that no major account or fund has been overextended in violation of N.J.A.C. 6A23-2.10(b).

- 3. **Approve the following Finance Items for the 2021-2022 school year:**

- a. approve the Annual Comprehensive Maintenance Plan and M-1 form:

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the North Brunswick Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the North Brunswick Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the North Brunswick Township School District in compliance with Department of Education requirements.



- b. approve payment to the Educational Services Commission of New Jersey for the revised 2021-2022 funding statement for services under Chapter 192/193 for Supplementary Instruction for (2) additional pupils in the amount of \$1,652.
- c. approve the transfer of ownership of one transformer in the amount of \$5,000.00, from the North Brunswick Township Board of Education to the North Brunswick Township under the Shared Service Agreement Contract.

Model: Esaver-80R-300-480-208  
 Part # 223-004707-100-A04  
 Serial # 57155  
 Tag # 53432

- d. accept the following Universal Service Fund (USF), E-Rate FCC Form 471, Category 1 and Category 2, and the Final Funding Commitment Decision Letter (FCDL) for Universal Service Administrative Co. (USAC) for the Funding Year 2021.

Vendor	Purchase/Service	E-Rate Category	Pre-discount Amount	USAC Funding Committed 60%	Local Funding 40%
Cablevision Lightpath Inc.	Internet & WAN	Category 1	\$326,775	\$196,065	\$130,710
CDW Government Inc.	District Meraki network switches and licenses	Category 2	\$712,030.40	\$427,218.24	\$284,812.16
Turn-key Technologies Inc.	Copper and fiber wiring with installation for the Linwood Building	Category 2	\$165,690	\$99,576	\$66,384
Cablevision Lightpath Inc.	Managed Internal Broadband Services	Category 2	\$27,000	\$16,200	\$10,800

- e. approve the submission of American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) consolidated grant application for the project period March 11, 2020 through December 30, 2022.
- f. approve the items sold on GovDeals.com.

Item	Total
Student Regular Desks	359
Student Chairs	44
5- Drawer File Cabinet	3
4-Drawer File Cabinet	21

3-Drawer File Cabinet	4
2- Drawer File Cabinet	17
Cases of Fluorescent Lights	57
Apple A1395 iPads	50
Chromebook 11 3120	158

g. approve the disposal of damaged student technology equipment:

Item	Serial #
Chromebook	4L5X1X2
IPad	DMPT6DDXHG5D

h. approve the disposal of obsolete transportation equipment located at the Board of Education: 2009 Chevy School Van Vin # 1GBJG31K081185467.

i. approve the 2021-2022 contract with T-Mobile for 250 hotspot devices and internet service for a total of \$60,000 (80% Emergency Connectivity Fund - USAC and 20% ESSER grant).

j. approve the contracted payment to E-rate Advantage for work associated with securing USAC E-rate funding for 2021-2022 in the amount of \$44,343.55.

k. approve a proposal by the Architect of Record (AOR), USA Architects Planners + Interior Designers, Ltd for professional services in the form of long-range planning and amendments to the district's NJDOE Long-range Plan

l. approve the purchase of the Schneider Electric Capital Asset Planning (CAP) System and analytical services and support, October 28, 2021 to June 30, 2022 in the amount not to exceed \$32,343.

m. approve the proposal for the installation of an EPRO Geo-Vapor Barrier System at the NBTHS Auxiliary Gymnasium with Edgeboro International Inc, not to exceed \$19,000.

n. approve the proposal for Mercury Monitoring Services at the NBTHS Auxiliary Gymnasium with Distinct Engineering Solutions, Inc during the installation of the vapor barrier system not to exceed \$6,000.

o. approve the purchase of 2021 Ford F-450 XL 4WD Reg Cab equipped with snowplow and spreader under New Jersey State Contract #A88214, in the total amount of \$72,456.50 from Beyer Ford.

p. approve the Linwood School Phase II - Change Order #10 - Alterations with McCauley Construction Company, dated September 9, 2021, for a total of (\$10,000):

Hardware Allowance	\$150,000
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Furnishings only of finish hardware as per McCauley COR 2 dated 9/15/2021	\$140,000
Total (Savings)	(\$10,000)

**POLICY:**

1. **Approve the following Policy item for the 2020-2021 school year:**

a. approve the first reading of the following Policies and Regulations:

<b>Policy/Regulation #</b>	<b>Title</b>
P 3221	Evaluation of Teachers (M)
P 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
P 3223	Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals (M)
P 3224	Evaluation of Principals, Vice Principals and Assistant Principals (M)
P 2467	Surrogate Parents & Resource Family Parents (M)
P & R 7432	Eye Protection
R 8420.10	Fire & Fire Drills

b. approve the second and final reading of the following Policies and Regulations:

<b>Policy/Regulation #</b>	<b>Title</b>
0131 By Law	Bylaws, Policies and Regulations (M)
P & R 5460.02	Bridge Year Pilot Program (M) (New)
P 1648.11	The Road Forward Covid-19 Health & Safety (M)
P 1648.13	School Employee Vaccination Requirements (M)
P 2422	Comprehensive Health & Physical Education (M)
P 5111	Eligibility of Resident/Nonresident Students (M)
P 6115.01	Federal/Funds Internal Controls - Allowability of Costs (M) (New)
P 6115.02	Federal/Funds Internal Controls - Mandatory Disclosure (M) (New)
P 6115.03	Federal/Funds Internal Controls - Conflict Of Interest (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M)

P 8420	Emergency and Crisis Situations (M)
P 8540	School Nutrition Programs (M)
P 8550	Meal Charges/Outstanding Food Service Bill (M)
P 8600	Student Transportation (M) (Revised)

**TRANSPORTATION:**

**1. Approve the following Transportation items for the 2021-2022 school year:**

- a. recommend approval for the below 2021 - 2022 School Year, To & From transportation routes, contracted through Somerset County Education Services Commission:

**Account # 11-000-270-514-52-60**

Route #	Destination	Student ID	Effective Date	Total Cost
Q-2111	Lakeview School	2906005	10/4/2021	\$63,197.40

- b. recommend approval for the below 2021-2022 To & From transportation routes. Additional Parsons route to makeup for the day lost from the storm on September 3, 2021- Extra route to be run on November 1, 2021.

**Account # 11-000-270-511-04-60**

Contractor	# of Routes	Cost Per Diem	3 Day Total Cost
Joy Transportation	1	\$ 184.00	\$184.00
Irvin Raphael Inc.	7	\$ 250.00	\$ 1,750.00

- c. recommend approval for the increased cost to the below listed 2021-2022, To & From transportation route contracted through the Education Services Commission of New Jersey.

**From: Account # 11-000-270-514-52-60 (originally approved 7/28/2021)**

Route #	Destination	Student ID	Effective Date	Total Cost
0109	Future Foundations Academy	2765777	9/1/2021	\$ 47,548.80

**To: Account # 11-000-270-514-52-60 (Increase due to additional mileage for adding another student)**

Route #	Destination	Student ID	Effective Date	Total Cost
0109	Future Foundations Academy	2765777	9/1/2021	\$ 47,548.80
0109	Future Foundations Academy	24040135	10/11/2021	\$ 16,640.00
New Route Total				\$ 64,188.80

- d. recommend approval for the below 2021-2022 90 day temporary To & From transportation routes, contracted through Educational Services of New Jersey:

**Account # 11-000-270-514-53-60**

<b>Route#</b>	<b>Destination</b>	<b>Student ID</b>	<b>Effective Date</b>	<b>90 Day Temporary Cost</b>
T-159	Edison to John Adams	3695399	10/21/2021	\$18,720.00

- e. approve the Resolution/Agreement for Participation in Coordinated Transportation Services with SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION 2021-2022 School Year

WHEREAS North Brunswick Township School District (“Board”) desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission (“SCESC”) offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 4.5%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services for Special Education Transportation:
  - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b) Monthly billing and invoices;
  - c) Student lists for all routes coordinated by SCESC;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Constant/timely review and revision of routes;
  - g) Transportation as soon as possible after receipt of the formal written request;
  - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
  
- 2) The SCESC will provide the following services for Nonpublic Transportation:
  - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction maintaining a realistic capacity and travel time;
  - b) Monthly billing of all district nonpublic students within State allocated funding;
  - c) Student lists for all routes coordinated by SCESC;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
  - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.

- 3) The SCESC will provide the following services for Public Transportation:
  - a) Routes coordinated as requested to achieve a realistic capacity and travel time;
  - b) Monthly billing of regular education routes;
  - c) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - d) Transportation provided within five days or sooner after receipt of the formal, signed, written request;
  - e) If multiple in-district routes are provided for the Board, a separate agreement will be provided.
- 4) The SCESC will provide the following services for Athletic and Field Trip Charters:
  - a) Arrange all field and extra-curricular trips as requested by the Board;
  - b) Monthly billing of all district athletic and field trip charters as per SCESC approved rates;
  - c) Transportation provided within five days or sooner after receipt of written request.
- 5) It is further agreed that the Board will provide the SCESC with the following:
  - a) Copies of district policies as they relate to ride time or other specific transportation parameters;
  - b) Request for transportation on forms or software provided by the SCESC, completed in full and signed by authorized district personnel;
  - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
  - d) Withdrawal or long term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
  - e) Strict adherence to the established payment schedule.
- 6) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such request. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 7) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
- 8) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expeditiously.
- 9) Other Services: The SCESC also provides coordinated regional bus maintenance services, safety training and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 10) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2021 and August 31, 2022.
- 11) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 12) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

14. **PUBLIC SESSION on Any Matter: No Audience**

15. **MOTION TO GO INTO CLOSED SESSION:**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 PL.1975 permits the Exclusion of the public from a meeting in certain circumstances; and  
WHEREAS, this public body is of the opinion that such circumstances presented exist;  
NOW, THEREFORE, BE IT RESOLVED by the North Brunswick Township Board of Education that the public shall be excluded from discussion of and action upon the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

1. Attorney Client Legal Advice on School Security

It is anticipated at this time that the above-stated subject matter shall be made Public at such time as the need for non-disclosure no longer exists. This Resolution shall take effect immediately.

A motion was made by Ms. Toth and seconded by Ms. Liguori to go into closed session at 7:57 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms, Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.

16. **OPEN SESSION:**

A motion was made by Ms. Keefe and seconded by Mr. Brockman that the meeting be returned to open session at 8:31 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms, Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.

17. **ADJOURNMENT:**

A motion was made by Mr. Borckman and seconded by Ms. Keefe that the meeting be adjourned at 8:32 p.m.

The results of the motion were:

Aye: Mr. Brockman, Mr. Brooks, Ms, Keefe, Mr. Liguori, Dr. Patel, Ms. Toth and Ms. Gonzalez.

Nay: None

Absent: Mr. Duran Harris, Ms. James.



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Rosa Hock, Business Administrator/Boa