



Please provide a description of incident(s) and include any supporting documentation:

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(use additional pages, if needed)

I agree that the information on this form is accurate and true to the best of my knowledge and belief.

\_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of person reporting (optional)

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Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Position/title: \_\_\_\_\_

Copy to school principal on: \_\_\_\_\_  
Date

Copy received: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of school principal

Copy to superintendent on: \_\_\_\_\_  
Date

Copy received: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of superintendent

Originally Adopted: November 14th, 2013  
 First Reading Revision: February 8, 2018  
 Adopted Revision: