

# Extra information for Staff

## Crisis Response Procedures

Student suicidal behaviors **are not confidential** and may be revealed to the student's parents, guardians, school personnel or other appropriate authorities when the health, welfare or safety of the student is at risk. What is said in our office stays in our office unless it involves someone being hurt.

Any school employee who reasonably believes that a student may be at risk for suicide or witnesses any attempt towards self-injury will notify their counselor, their administrator, or the school social work team.

If a student's suicidal behavior is made known to any school employee they should:

- Never leave a student that is in danger of hurting themselves alone or unsupervised.
- Notify the counselor, administrator, or the school social work team. All staff have the responsibility to notify to ensure safety.
- If they are not available, **the employee will notify the student's parent/guardian.** ALL school employees must ensure someone is aware, even if it is not the first contact you attempt to make.
- Though many people give warning signs, you may question whether to take a suicidal threat seriously or question whether you should react. (I don't know how to help, they only said it b/c they were mad, they were joking- I'm sure they didn't mean it). You still must report it.

## Procedures for Parent Involvement

A member of the crisis response team or the building administrator shall reach out to the parents/guardians to consult with them about the risk assessment of their student, make them aware of community resources, and discuss ways to help improve the student's mental health and safety.

If the parent refuses to cooperate or if there is any doubt regarding the student's safety, local mental health service providers and/or law enforcement may need to be engaged, and a report may need to be made to the Child Abuse and Neglect Hotline.

Contact with a parent concerning risk of suicide will be documented in writing.