

# Application for Director of Operations Clever R-V School District

103 S. Public Ave. | Clever, MO 65631 www.cleverbluejays.org

To be considered as an applicant this application must be completed in full.

## **Background Information**

Name:

SS #:

Address:

City, State, Zip:

Phone:

Email:

Are you a U.S. Citizen or otherwise authorized to work in the U.S. on an unrestricted basis?  $\square$ 

Have you ever been convicted of a misdemeanor or a felony? Yes No (If yes, please give details and attach to the application.)

#### **Current Employment**

Yes

No

Present Position:

Present Employer:

Enrollment of Your Current or Most Recent School District:

Annual Budget of Your Current or Most Recent School District:

Number of Professional Staff:

Number of Support Staff:

Your Current Salary **<u>and</u>** Benefits:

	Certification Information			
Area/Grade Level	Type (Prov, Perm, Etc.)	Issuing State	Valid Through	

Professional Education				
Graduate				
Institution	Major	City/State	Degree	Year Received

Undergraduate				
Institution	Major	City/State	Degree	Year Received

	Employment Record			
<b>School District Experience</b> Supply a complete list of full-time experience in education. List the most recent experience first.				
Position	Position School District City/State Enrollment/Grade Level From			From/To

Professional Recognition, Distinctions and Acknowledgements

<b>Experience Other Than Education</b> Supply a complete list of full-time experience outside education. List the most recent experience first.		
Organization	City/State	From/To
	full-time experience outside educati	full-time experience outside education. List the most rec

<b>References</b> Please list the names of five persons who know of your professional work and qualifications.			
Name	Position/Employer/Address	Office Phone	Personal Phone

## **Background Check and Information**

In addition to the following information, a Missouri State Highway Patrol's (MSHP) criminal background check may be completed at the option of the School District.					
	Note: If "Yes" is selected in response to any question, attach additional sheets and clearly identify as "Background Check and Information" with a detailed explanation.				
conside	nswers to the following questions will not necessarily result in denial of an offer of employment. The Board will er all the circumstances, including the date and nature of events that have led to the actions described below. Your a explanation will assist the Board in determining your eligibility and suitability for an offer of employment.				
1)	Have you ever been convicted of, admitted committing, pled no contest, or are you awaiting trial for any crime (excluding only minor traffic violations that do not involve any allegations of alcohol, drugs or reckless driving)?				
2)	Have you had any civil charges previously or pending involving allegations of child or spousal abuse?				
3)	Have you ever been dismissed from any job, or resigned at the request of or pressure from your employer, or left employment while charges against you or an investigation of your behavior was pending?				
4)	Have you ever been refused tenure, reappointment or continuing contract from any employer?				
5)	Have you ever had any license or certification of any kind (teaching certificate or other professional license) revoked or suspended?				
6)	Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or previous employers?				
	No Yes				
7)	Have you ever been involved, or are you currently involved, or do you have anticipated involvement in litigation as either the plaintiff/complainant or defendant/respondent?				
	No Yes				

### **Verification Statement**

The information in the Application for Appointment as Superintendent of Schools and Background Check Information pages are true, correct and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent dismissal if I am hired.

Signature/Date:

Mail completed application, university transcripts, resume and all supporting materials to:

**Clever R-V School** Director of Operations 103 S. Public Ave Clever, MO 65631

The Clever R-V School District does not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, national origin, disability, military status or any other basis prohibited by law. Employment decisions will be made on the basis of each applicant's job qualifications, experience and abilities.