

Dufur School District #29

Technology Acceptable Use Policy

Technological resources at Dufur School District are used for supporting the educational experience and mission of the school. Use of these technologies is a privilege that carries responsibilities and behavioral expectations consistent with all school rules and policies, including but not limited to those stated in the Dufur Student Handbook. To ensure that students will benefit from the use of all DSD technology resources, including iPad devices, all users are expected to adhere to the following guidelines.

Acceptable Use

- Members of the Dufur School District community will use all electronic communication and computing devices in a responsible, ethical and legal manner at all times.
- Computer labs and DSD owned equipment must be used for school-related purposes only.
- Common sense and good judgment is expected to be used at all times.
- Students will not share their usernames, passwords, addresses or other personal information on the Internet without the authorization of a parent or DSD representative.
- Users must never post personal contact information about themselves or other people online. Personal information includes reference to age, names, as well as individual/school/parent address and telephone number.
- Any viewing, sharing or transmission of material containing inappropriate content, offensive language, derogatory rumors/gossip or other content not in keeping with DSD Student Handbook is strictly prohibited.
- Respect for and proper care of computer equipment is expected to be shown at all times. Food and drink are not permitted near computers or iPad devices.
- Students must immediately report damage or loss, including theft, to DSD personnel.
- Users must not engage in deliberate attempts to damage or disconnect computer equipment or peripherals, alter hardware or software components, change computer setups, develop or activate viruses, install unauthorized software or change settings.
- All files created, sent, received and stored on DSD owned equipment are the property of Dufur School District.
- District student email accounts shall be used for school purposes.
- In order to maintain the safety and security of the DSD community, iPad/Computer activity, including communications (email), Internet history and other uses may be subject to monitoring by DSD. With respect to students' privacy, such monitoring would only occur if reasonable suspicion of inappropriate activity or probable cause of policy violation is present.
- The network administrator has the right to view and/or delete user files contained on the DSD/CGESD network.
- Certain Internet materials may not be copied or reproduced without the permission of the author or other right-holder. It is the student's responsibility to respect and adhere to all copyright, trademark and other intellectual rights and trade secrets laws.
- Only authorized, licensed Dufur School District-installed software can be used on DSD owned technologies.
- Users must not install software of any kind (legally licensed or otherwise) without the expressed permission of the DSD Technology Department.
- There is limited bandwidth and space for saving files on the DSD/CGESD network and users must respect these resource limits.
- Users shall obey all privacy laws at all times. Posting and/or distributing photographs or audio/video recordings taken of any persons is strictly prohibited without their expressed consent.
- Users must never engage in Internet activity, which, if it became publicly available, would embarrass or cause negative publicity to Dufur School District, its staff, faculty, students or other school-related parties.
- We encourage parents to take an active role in monitoring their child's use of social networking sites such as Facebook, My Space, Twitter, and others. DSD will also take appropriate measures to maintain a respectful and responsible climate with regard to these sites.
- Student work or photo may be considered for web publications. No student last names will be used on our district website pages. See Consent & Opt-Out Form to indicate preference.
- DSD is not responsible for any damage suffered by a user. This includes, but is not limited to personal financial obligations, loss of data resulting from delays, non-deliveries, inadvertent exposure to inappropriate material, service interruptions or civil or criminal liability.
- This agreement will extend for the period a student is in attendance at Dufur School District.
- All student users require the consent of their parent or legal guardian before they can be issued accounts and access to computers.

Consequences for Misuse

The use of computer systems is a privilege. The Technology Acceptable Use Policy must be followed. Any user violating this policy is subject to loss of computer privileges, possible disciplinary action by the school up to and including expulsion, and legal action (civil and criminal) including reimbursement for any financial losses. Technology use is also subject to regular discipline procedures, as outlined in the Dufur School District Student Handbook.

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Consent & Opt-Out Form

For Student:

I have read the above Dufur School District Technology Acceptable Use Policy and agree to adhere to all policies.

Student Name: _____

Student Signature: _____ Date: _____

For Parent or Guardian:

I have read the above Dufur School District Technology Acceptable Use Policy and agree to adhere to all policies.

I will instruct my child regarding the terms contained in the Dufur School District Technology Acceptable Use Policy.

Parent/Guardian Name: _____

Address: _____ Phone: _____

Email Address: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Opt-Out

Updated: September 2013

Check below if you DO NOT want your child to have access to the following:

☐ District Email systems

☐ Internet*

Or... if you DO NOT want your child's

☐ Photo or ☐ works posted on district website

OPT-OUTS remain in effect for the current school year. If no documentation is on file, it will be assumed that permission has been granted for access to the Internet, e-mail usage, website photo and works publishing.

* The District currently has filters in place consistent with federal regulations like the Children's Internet Protection Act (CIPA). (Checking this box denies your child's internet access which includes any and all websites even if used for educational purposes.)